

CALL TO ORDER

The special meeting of the Charter Revision Commission was called to order at 5:35 pm in Program Room One of the Simsbury Public Library. In attendance were the following commission members: Thomas G. Benneche, Robert K. Crowther, Mary Glassman, Paul W. Henault, Anita L. Mielert, Melissa Osborne, Edward J. Pabich, James A. Ray, Hadley C. Rose, Lydia A. Tedone and Jeffery E. Tindall. Staff included Director of Administrative Services Thomas Cooke, Deputy Director of Administrative Services Sean Kimball and Town Attorney Robert DeCrescenzo.

PLEDGE OF ALLEGIANCE

All stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

Joan Coe, a candidate for First Selectmen and a 40-year-resident of Simsbury, said she is a proponent of a town manager form of government for the town. She said this issue has been discussed and studied before but was not implemented. She said she hopes that this time commission members, particularly those that expressed favor for a town manager form of government in the past, see the issue through. She said there is a 30-minute video on YouTube about the progression to professional management that she encouraged residents and commission members to watch. She suggested the commission look at charters of surrounding towns as well.

ACTION ITEMS

a. Selection of Vice Chair

Commission Chair Hadley Rose asked for nominations for Vice Chair of the Commission. Paul W. Henault made a motion to nominate Thomas G. Benneche as Vice Chair, the motion was seconded by Lydia A. Tedone. All were in favor and the motion passed.

b. Discussion and Possible Action on Applicability of Roberts Rules of Order

Mr. Rose discussed the use of Roberts Rules of Order as a guideline for the Commission. There was a general consensus to use Roberts Rules of Order as recommended.

c. Discussion and Possible Action on Prioritization of items for Consideration by Commission

Mr. Rose will be sending out an email to all board members regarding items for future agendas. Mr. Cooke will be researching other Town Charters for comparative purposes. There was also discussion regarding public audience at commission meetings. The Chair or Town Counsel will suggest to the public that they stay on topic as to what is being addressed at the meetings. Lastly, if a board member wants a certain subject on the agenda please email that topic to all board members. All members reserve the right to suggest anything, and conversations should not be generated from these suggestions.

d. Established Schedule of Meetings

There was discussion as to when the meetings should be and how many a month. It was decided that there should be two meetings a month, and that these meetings be held on the first and third Thursdays of the month. If a meeting falls on a holiday the Commission will adjust. Times for the meetings were discussed as well with concurrence that 5:30 p.m. works well for regular meetings. The commission agreed that the location for meetings doesn't matter, as long as it is appropriate for the

type of meeting. Times and dates will be further looked into and an email will be sent out regarding when and where for meetings.

ADJOURN

Paul W. Henault made a motion to adjourn at 6:07 p.m. Lydia A. Tedone seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Laurel Oswell