

**CLEAN ENERGY TASK FORCE MINUTES**  
**SUBJECT TO APPROVAL**  
**November 2, 2015**  
**REGULAR MEETING**

The meeting was called to order at 6:40 p.m. by Commissioner Ray in the Room 103 of Simsbury Town Hall, with the following members present: Melissa Osborne, Mark Scully, Jim Ray and Susan Van Kleef.

**1. REVIEW AND APPROVAL OF MINUTES FROM MEETING ON SEPTEMBER 8th, 2015:**

The minutes from the meeting of September 8, 2015 were reviewed. Commissioner Scully made a motion to approve the minutes as written. Commissioner Van Kleef seconded the motion. All voted in favor and the motion passed.

**2. PUBLIC AUDIENCE:**

Commissioner Ray opened the floor for public audience.

Ms. Ieke Scully was in attendance but she indicated that she was only there as an observer and had nothing for discussion.

As no further business was brought forward, Commissioner Ray closed public audience.

**3. BRIGHT IDEA PROPOSAL DISCUSSION/DECISION:**

At the last meeting, it had been generally agreed that the \$10,000 Bright Ideas grant proposal would consider either or both the LED street lights and the insulation of the Simsbury owned low income rental houses. In a final discussion, it was determined that it be best to get further details from Mr. Tom Roy, Simsbury Director of Public Works. He had indicated that he would not be able to be at the meeting but could be reached via his cell phone, so he was called and put on speaker phone for this further discussion. Mr. Roy indicated that the insulation for the houses could be done for this winter season but fact he was still waiting for usage data from Eversource before he could finalize a plan for the LED lights. Based on Mr. Roy's input plus the fact that Simsbury is three points away from earning a second \$10,000 Bright Ideas grant, the insulation effort seemed to be the best option at this time. Commissioner Osborne made a motion that CETF prepare the Bright Ideas Grant Proposal to utilize the entire \$10,000 for the insulation of the town owned houses. Commissioner Van Kleef seconded the motion. With no further discussion, the motion was voted on and approved unanimously. Commissioner Ray indicated he would put a draft proposal together and work with Ms. Ali Jackman to be sure it is acceptable before finalizing it for submittal.

**4. GREEN BUSINESS CHALLENGE PROGRAM PLANS/STATUS DISCUSSION:**

Commissioner Van Kleef will follow up with Ms. Ali Jackman of Eversource Clean Energy Communities/Energy Efficiency Program as to status of planning for utilizing their Small Business Power Down Campaign for Simsbury.

**5. CETF WEBSITE PLAN DISCUSSION:**

No new update at this time.

**6. 100% SIMSBURY PLAN DISCUSSION:**

Commissioner Scully indicated that Eversource had indicated that they would support the 100% Simsbury plan and as such, no consideration of use of the Bright Ideas funds had been necessary. Commissioner Scully will continue discussion with Eversource in working out further plans and initial steps in moving this plan forward.

**7. OPEN FORUM:**

Commissioner Ray indicated that Simsbury had received a Clean Energy Communities award from the state and Mr. Roy had indicated that the Simsbury Board of Selectman would like to recognize CETF at a future BOS meeting.

Commissioner Ray will coordinate the date for this event with Mr. Roy.

Commissioner Scully brought the group up to date on energy related programs in other states along with a couple of initiatives within the State of Connecticut - the municipal pilot shared solar program and another round of a municipal micro-grid/distributed grid. Both will subsequently have Requests for Proposals put out by the State.

**8. NEXT MEETING**

54 The next regularly scheduled meeting is December 8, 2015.

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56 **9. ADJOURNMENT**

57 Commissioner Van Kleeef motioned to adjourn the meeting at 7:35 p.m. The motion was seconded by Commissioner

58 Osborne and unanimously approved.