

**CLEAN ENERGY TASK FORCE MINUTES**  
**SUBJECT TO APPROVAL**  
**September 8, 2015**  
**REGULAR MEETING**

The meeting was called to order at 6:40 p.m. by Commissioner Ray in the Room 103 of Simsbury Town Hall, with the following members present: Mark Scully, Jim Ray and Susan Van Kleef.

**1. REVIEW AND APPROVAL OF MINUTES FROM MEETING ON JULY 6th, 2015:**

The minutes from the meeting of July 6, 2015 were reviewed. Commissioner Scully made a motion to approve the minutes as written. Commissioner Ray seconded the motion. All voted in favor and the motion passed.

**2. PUBLIC AUDIENCE:**

Commissioner Ray opened the floor for public audience. Mr. Tom Roy, Simsbury Director of Public Works, updated the task force on various energy related programs in Simsbury. In regard to the solar panel installation at Simsbury High School, a proposal has been received from C-Tec Solar to install an 11 kW system. The earned credit from the State covers the cost of the solar system, but not some aspects of its installation including an engineering analysis of the roof structure and the installation of the conduit for the wiring into the school system. A rough estimate of these installation costs is on the order of \$18,000. Mr. Roy is working with Mr. Burke LaClair, Simsbury Schools Business Manager, in order to come up with a means to handle this cost. Based on the size of the system, the payback for the installation would be a good Return on Investment so justification for the funds can be supported as a good investment. Mr. Roy indicated the Request for Proposal for an Electric Vehicle charging station in the Town Hall parking lot did not get any response. As requested, the Town was only providing the space with the supplier to cover all costs. Mr. Roy assumed that the companies did not feel there was enough possible use to justify their expenses to submit a response. The LED lighting change out has continued in the Town buildings (does not include the Simsbury School buildings as they are handled under the School District). An evaluation for LED street lights is continuing. Energy tracking and audits are being done for the Town buildings. Commissioner Ray indicated that CETF has earned one Bright Ideas grant of \$10,000 from the State and are three points away from the next \$10,000 grant. It was indicated that several proposed ideas for the use of the funds that had been proposed by CETF were subsequently determined to not meet the State's criteria. So it was requested that Mr. Roy review the Town's possible energy efficiency improvement projects that could be considered for the possible use of the grant funds as that is a category that is appropriate for the use of the funds. As no further business was brought forward, Commissioner Ray closed public audience.

**3. BRIGHT IDEA PROPOSAL DISCUSSION:**

Mr. Roy was requested to come up with some possible programs that could be considered for the grant funds. These and any other ideas will be discussed with the State before formally submitting the application for the funds.

**4. GREEN BUSINESS CHALLENGE PROGRAM PLANS DISCUSSION:**

Commissioner Van Kleef indicated that at the prior meeting, Ms. Ali Jackman from the Eversource Clean Energy Communities/Energy Efficiency program indicated that they could help with this initiative. Commissioner Van Kleef will invite her to the next meeting for continuing discussion. Ideas for the use of the grant funds can also be discussed with Ms. Jackman.

**5. CETF WEBSITE PLAN DISCUSSION:**

Commissioner Van Kleef will continue to work to update the website. When more information about the Green Business Challenge program is formalized, it will be added.

**6. SCHOOL SOLAR PROPOSAL DISCUSSION:**

Commissioner Scully indicated that this may be more appropriate as part of the overall Town's Energy Plan and will continue to be discussed. Mr. Roy indicated that the previous draft Town Energy Plan has not been presented to the Board of Selectman so it still can be modified.

54 **7. OPEN FORUM:**

55 No additional topics were discussed.

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57 **8. NEXT MEETING**

58 The next regularly scheduled meeting is October 5, 2015.

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60 **9. ADJOURNMENT**

61 Commissioner Scully motioned to adjourn the meeting at 8:15 p.m. The motion was seconded by Commissioner Ray  
62 and unanimously approved.