



Town of Simsbury

66 TOWN FOREST ROAD, SIMSBURY, CONNECTICUT 06070
Phone (860) 658-3222 Fax (860) 408-5416 E-mail troy@simsbury-ct.gov

~ Thomas J. Roy, P.E. – Director of Public Works ~

ADDENDUM No. 2

TOWN OF SIMSBURY

Request for Proposals

FOR

DEPARTMENT OF PUBLIC WORKS FACILITY RENOVATIONS & ADDITIONS

The information provided in this Addendum is intended to supplement and clarify the existing information in the RFP and is not to replace any part of the specification unless clearly indicated as such.

A Mandatory Site Visit was completed July 3rd, 2018 at 10 AM at the DPW Facility. The following information outlines the questions and clarifications that arose from that meeting.

Town staff provided brief general overview of the Town's goals for this project and provided a site walk to review existing conditions that may impact the design and construction process. Respondents are encouraged to be creative in finding solutions that will allow for flexibility in the work spaces and allow areas to serve more than one function. Staff outlined the space needs and stressed that the concepts from the Weston and Sampson study are guidelines. Weston and Sampson completed their project with the Town and they should not be contacted by any potential proposers for this engagement.

The respondent will be responsible for all of the construction related work on site. The respondent may use the recycled aggregate the Town has on site at no cost for work on this project. For any asphalt disturbed by the project, the contractor will be responsible for placing and compacting recycled aggregate or gravel as the town has a future project to pave this facility. The Town has allocated approximately \$600,000 for the renovation work described in the RFP.

Modifications to the Request for Proposals:

In the Construction Phase section (on the 7th page of the PDF) the following corrections must be made:

6. The Proposer shall be responsible for the building layout. ~~The Town will furnish an excavator and loader for foundation excavation and backfill, if applicable.~~ The Proposer will ~~supervise~~ **perform** all excavation operations. The Proposer will supply and place foundation insulation, provide base material compaction, and all layout.



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9. ~~Before placing the floor slab, the Proposer shall provide adequate time for the Town to install underfloor facilities. The Proposer shall supply sleeves through foundations, as needed.~~ **The Proposer shall install all underfloor facilities and sleeves through foundations, as needed.**

The Proposer shall assume they are responsible for all excavation operations. It is the intent of the DPW for the Proposer to be the sole responsible party for this project.

Questions and Responses from the meeting:

Question: What are the hours of operation that we'd be allowed to work?

Response: The hours of operation at the Department of Public Works are 7AM to 4PM. Contractors will be allowed to work on site Monday through Friday 7AM to 5PM. Work will not be permitted on weekends or state/federal holidays without permission from the Town.

Question: Will the DPW still be open for operation during the construction?

Response: The DPW operations will continue during the construction of the facility. Administrative offices will be relocated to allow for the work to proceed without interruption.

Question: Does item #8 of the Construction Phase portion of the RFP still apply? {The Proposer may utilize the water supply and power from the existing Public Work Facility. The Proposer shall be responsible providing portable sanitary facilities, any power cables, hoses, pipes etc. for construction services.}

Response: Yes. The Proposer will be allowed to use the DPW Facility's water and electricity during the renovations. All sanitary facilities are to be supplied by the Proposer. Proposer and all subcontractors shall not use the DPW Facility restrooms.

Question: Will this be a Prevailing Wage job?

Response: Yes.

Question: Is there a specific timeline for building or project to start?

Response: There is no specific time for the Proposer to begin the work. However, the sooner the Proposer can begin the better.



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Question: Is there a contractor that would be best to use for the fire sprinkler system?

Response: The contractor that installed the fire sprinkler system at the DPW Facility last year is Mack Fire Protection. An As-Built of the drawing will be attached following this section of the Addendum.

Question: Who is responsible for testing for hazardous materials?

Response: Should there be a concern or testing required for hazardous materials the Proposer is to notify the Town. The Town will contract with a vendor to conduct the appropriate testing. Town will be responsible for any abatement work if necessary.

Question: Should we want to come out and take additional pictures before the close of the RFP can we contact someone at the DPW Staff?

Response: Yes. The Town must be notified at least 24 hours in advance. The Proposer will be limited to normal working hours of the DPW Facility (Monday through Friday 7AM – 4PM). The point of contact is Kevin Clemens, Highway Superintendent, or Ryan Jefferis, Project Administrator. They can be reached at (860) 658 – 3222.

Question: Can you provide a timeline for when the building was added on to piece by piece? Just the years will do.

Response: The renovations are estimated according to the attached plan (1960's, 1970's, 1984, 1990's).

As a reminder additional questions regarding this RFP should be directed to Thomas J. Roy, PE – Director of Public Works via email at pubworks@simsbury-ct.gov. To receive consideration, all questions must be submitted by the close of business on Tuesday July 10, 2018. A response to all salient questions will be provided via addendum that will be posted on the Town's website under the Finance page, RFQ's and RFP's prior to the close of business on Tuesday, July 17, 2018.

Attachment: Sign in Sheet, Fire Sprinkler As-built, DPW Facility Timeline

Pre-Bid Conference Sign-In Sheet

Project: DPW Renovations & Additions

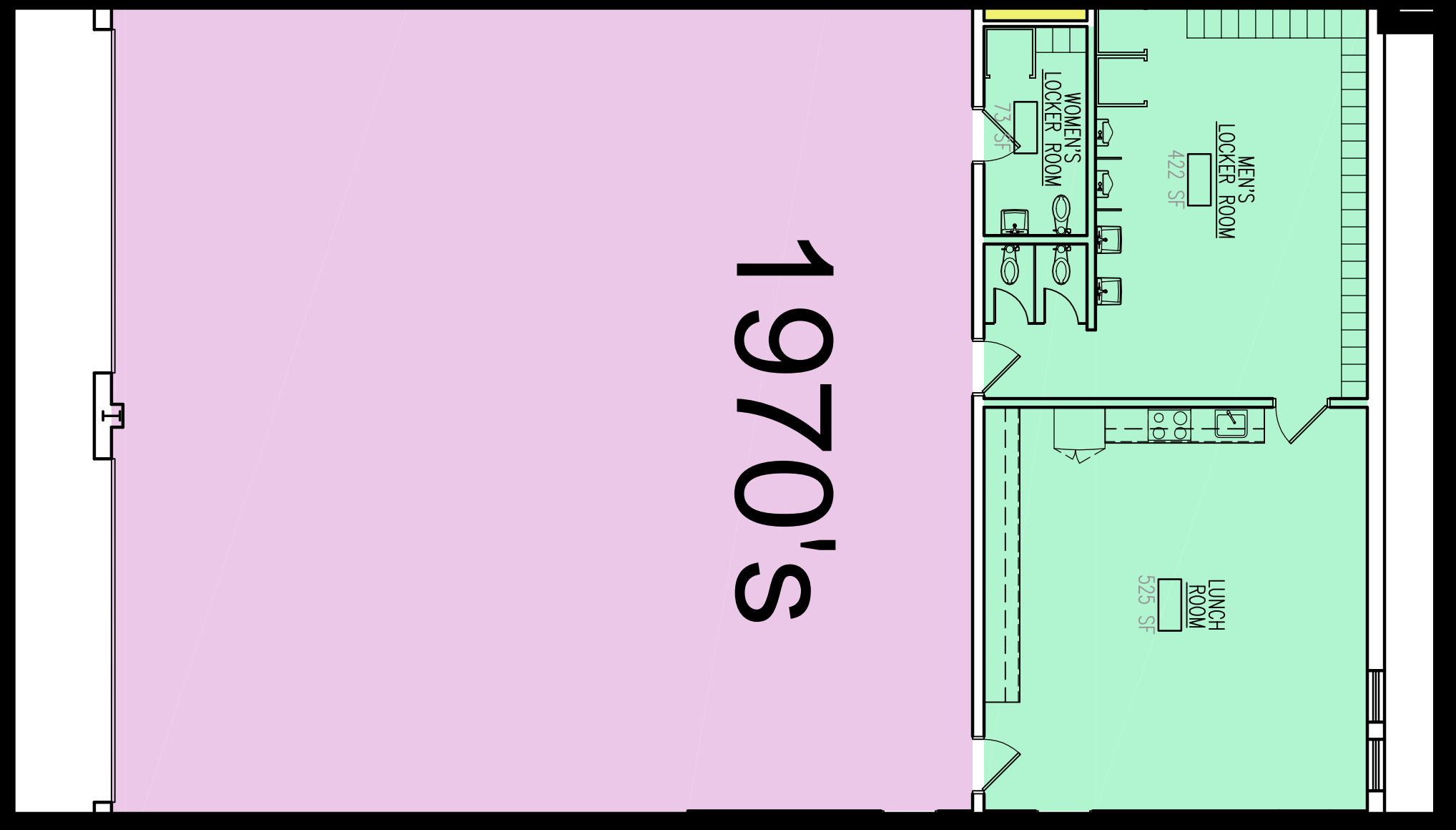
July 3, 2018

[illegible]

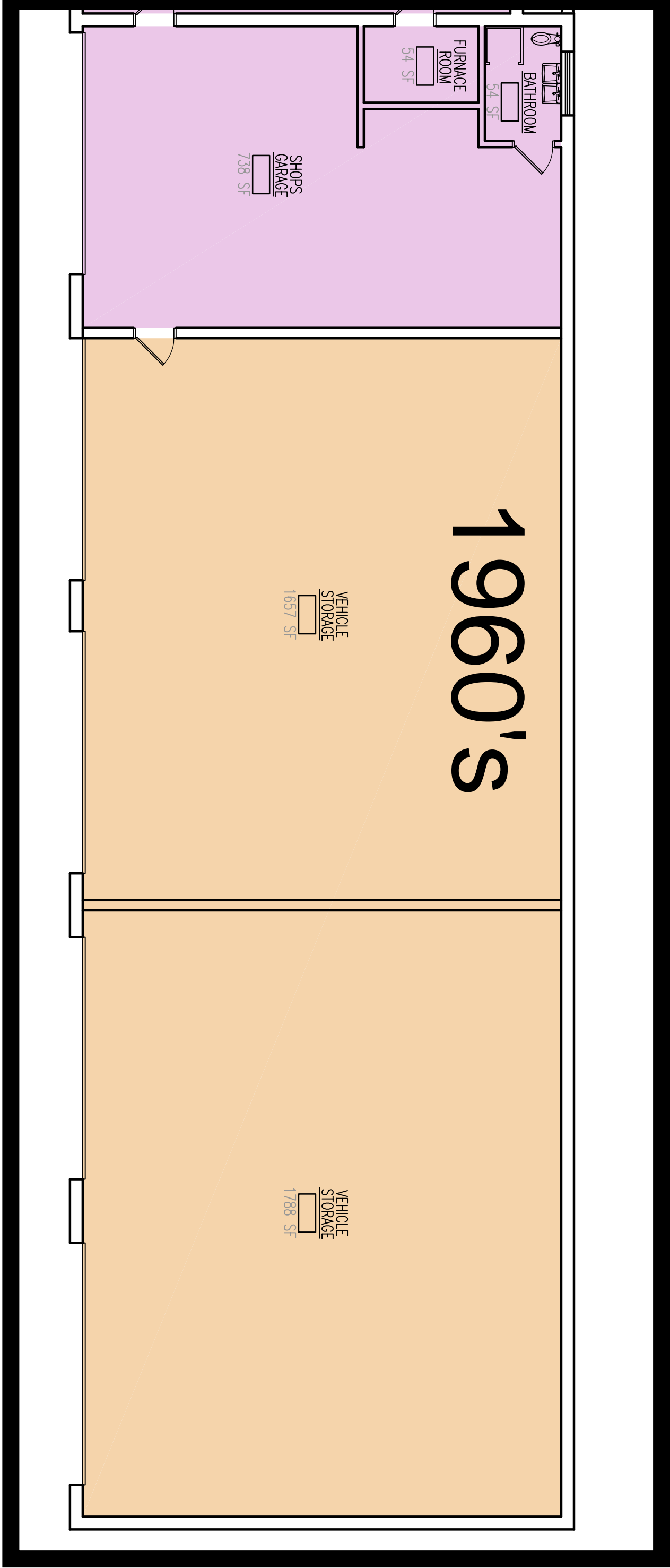
1990's



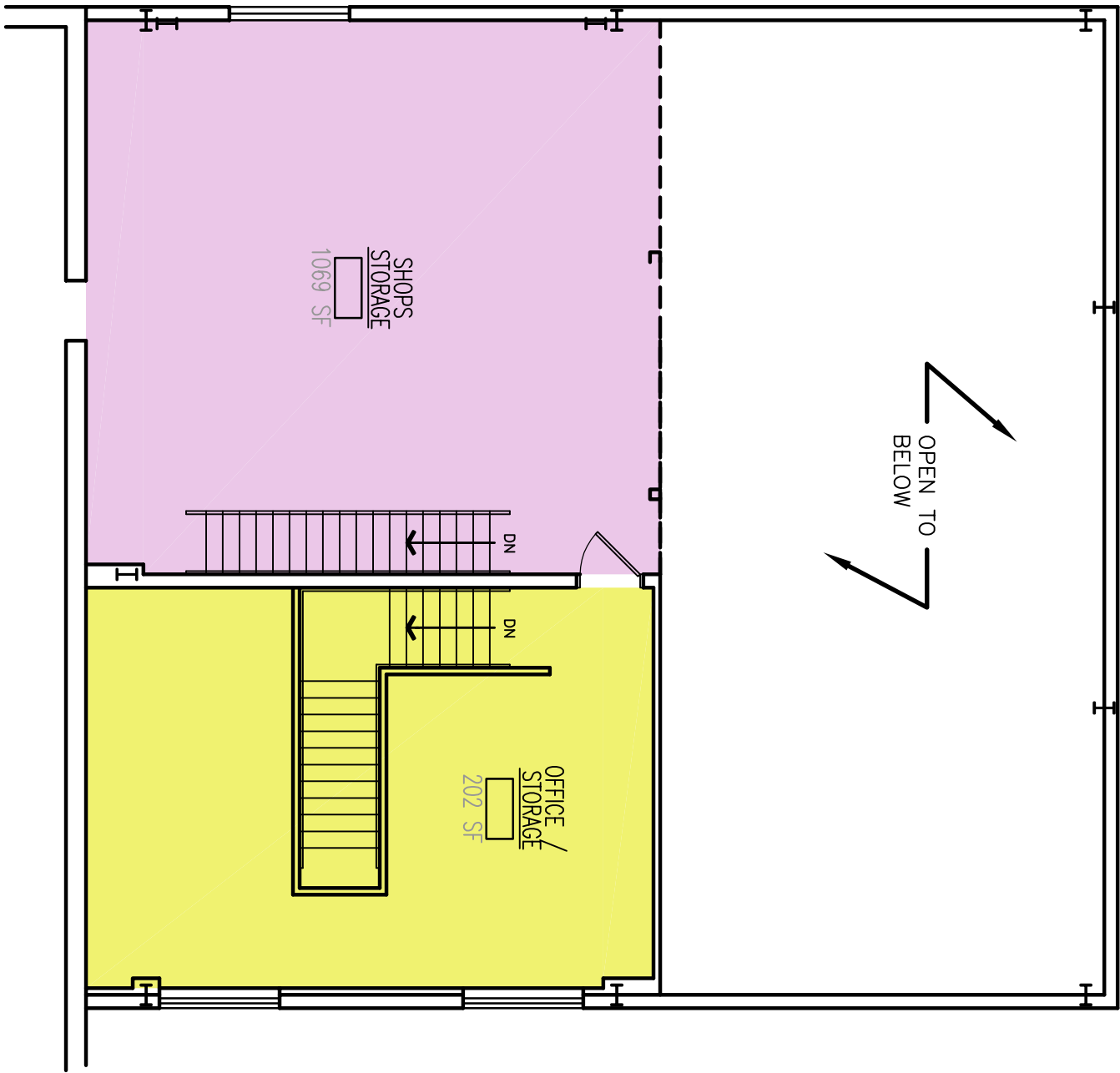
1970's



1960's



2 EXISTING MEZZANINE FLOOR PLAN
SCALE: 1/8" = 1'-0"



- LEGEND
- ADMIN / OFFICE
 - EMPLOYEE FACILITIES
 - VEHICLE STORAGE
 - VEHICLE MAINTENANCE / SHOPS

1 EXISTING FLOOR PLAN
SCALE: 1/8" = 1'-0"

