



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Engineering Department

DATE: March 27, 2024

RE: BID NO. 24-02
Town Hall Parking and Safety Improvements – Work to West of Town Hall
Simsbury, Connecticut

This **Addendum No. 2** includes revisions to the Invitation for Bid. Modifications are hereby made to the Invitation for Bid issued March 22, 2024, for the above-referenced project.

Project Manual

- A. Replace sheets 1 and 3 from the Project Manual with the attached pages 1 and 3. In summary, the revisions to the attached sheets are "KEY DATES" as follows:
- a. Non-mandatory Pre-Bid Conference date has been changed to April 3, 2024 @ 11:00 a.m.
 - b. Bids Due date has been changed to April 17, 2024 @ 2:00 p.m.
 - c. Notice of Conditional Award date has been changed to April 26, 2024.
 - d. Contract Execution date has been changed to May 3, 2024.
 - e. Commencement of Work date has been changed to May 6, 2024.
 - f. Substantial Completion of Work date has been changed to June 21, 2024.

THIS ENDS ADDENDUM NO. 2

**INVITATION TO BID
TOWN OF SIMSBURY
(EQUAL OPPORTUNITY EMPLOYER)**

**BID NO. 24-02
Town Hall Parking and Safety Improvements – Work to West of Town Hall
Simsbury, Connecticut**

Sealed bids endorsed "Town Hall Parking and Safety Improvements – Work to West of Town Hall, Simsbury, Connecticut" will be received at the office of the Finance Department, 933 Hopmeadow St., Simsbury, Connecticut until Wednesday, April 17, 2024, at 2:00 p.m. (EST) at which time they will be opened in public by the Director of Finance. Bids received after the time set for the opening may be rejected.

This project includes the removal of existing stairs, installation of new retaining wall and installation of new outdoor stairs to the west of Simsbury Town Hall with associated grading, curbing, drainage structure modification, landscaping, and appurtenances.

A Pre-Bid Site Visit will be held at the site at 933 Hopmeadow Street, Simsbury, CT 06070 on Wednesday, April 3, 2024 at 11:00 a.m. local time at the Town Hall Upper Parking Lot.

Documents can be obtained from the Town of Simsbury website:
<https://www.simsbury-ct.gov/finance/pages/public-bids-and-rfp> .

It is the responsibility of the Contractor to obtain physical copies of these plans utilizing the PDF versions available online.

The right is reserved to reject any or all bids or to waive defects in same if it be deemed in the best interest of the Town of Simsbury.

The Town of Simsbury is an Affirmative Action - Equal Opportunity Employer.

Amy Meriwether
Director of Finance/Treasurer
Town of Simsbury

1. **INTRODUCTION**

The Town of Simsbury (the "Town") is soliciting bids for Town Hall Parking and Safety Improvements – Work to West of Town Hall. This Invitation is not a contract offer.

The scope of this project is described more particularly in the Invitation for Bid that is a part of this bid package.

The location, general characteristics and principal details of the work are indicated on drawings in the plan set prepared by Town of Simsbury Engineering Department titled "Town Hall Parking and Safety Improvements – Work to West of Town Hall", dated March 22, 2024.

The above drawings are the contract drawings, referred to herein as the "Drawings."

Interested parties should submit a bid response in accordance with the requirements and directions set forth in this bid package.

The Town will return unopened any bid received after the date and time of bid opening.

If there are any conflicts between the provisions of these Instructions to Bidders and any other document(s) comprising this bid package, these Instructions to Bidders shall prevail.

2. **KEY DATES**

Invitation to Bid issued:	March 22, 2024
Pre-Bid Conference:	April 3, 2024 @ 11:00 a.m. at Town Hall Upper Parking Lot
Bids Due:	April 17, 2024 @ 2:00 p.m.
Notice of Conditional Award:	April 26, 2024
Contract Execution:	May 3, 2024
Commencement of Work:	May 6, 2024
Substantial Completion of Work:	June 21, 2024
Final Completion of all work:	August 2, 2024

3. **PROJECT COMPLETION**

The contractor is advised that time is of the essence for this project. The Contractor shall provide a detailed work schedule including any suggested phasing for approval by the Town prior to execution of the Contract. The work schedule shall be updated weekly for the duration of the construction.

a. **Project Completion**

Work under this contract shall be substantially completed as follows:

All elements of the project shall be substantially completed by the dates listed in Section 2, and final completion by August 2, 2024. Substantial completion includes all work included in the contract. The Contractor shall be subject to liquidated damages described in Section 8 in the event that work is not substantially complete by these dates.