



# Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

## ADDENDUM #1 – NOVEMBER 9, 2023

### REQUEST FOR PROPOSALS

#### CLASSIFICATION AND TOTAL COMPENSATION

Below are responses to the questions that were received. Responses are in bold font.

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*Question(s):* Do most of the job descriptions need a complete rewrite or just need to be put in an updated format?

*Response:* **A majority of the job descriptions will just need to be put in an updated format. Some will require a rewrite as well format update.**

*Question(s):* When was the last time they were reviewed or rewritten?

*Response:* **Job descriptions have been periodically updated throughout the years. The current oldest is Police Sergeant from 1989 and the most recent is from August 2023.**