



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT

REQUEST FOR PROPOSAL

SURVEY SERVICES

FIRETOWN ROAD SIDEWALK GAP CLOSURE

The Town of Simsbury, through its Engineering Department, is seeking proposals for field survey services to support design of the Firetown Road Sidewalk Gap Closure from Plank Hill Road to West Street. The detailed proposal and qualifications for the survey services clearly referencing the above project name shall be emailed to Daniel Gannon at dgannon@simsbury-ct.gov. Submissions will be received until Thursday, September 1, 2022, at 2:00 pm, EST. Project will be awarded based on qualifications, ability to deliver within the given timeframe, and cost.

Please find the following enclosures:

Attachment A: Scope of Services

Attachment B: Insurance Requirements

Attachment C: Ethics Form

Exhibit A: Conceptual Plan Set

Exhibit B: Firetown Road Record Plans

Exhibit C: Building Files

The Town of Simsbury reserves the rights: to accept any, all or any part of proposals; to reject any, all, or any part of proposals; to waive any non-material deficiencies in proposal response; and to award the proposal that is in its judgement will be in the Town's best interests.

The Town of Simsbury is an equal opportunity/affirmative action employer. Small business enterprises, woman owned businesses, and minority owned businesses are encouraged to participate.

Questions regarding this Request should be directed to Daniel Gannon via email at dgannon@simsbury-ct.gov. Responses to all salient questions will be provided by addendum and sent via email to all consultants invited to bid.

**Amy Meriwether, Director of Finance / Treasurer
Town of Simsbury**

TOWN OF SIMSBURY, CONNECTICUT

SURVEY SERVICES

FIRETOWN ROAD SIDEWALK GAP CLOSURE

SCOPE OF SERVICES

A field survey of the project area shall be completed in accordance with the current edition of the Connecticut Department of Transportation Location Survey Manual and CGS Sections 20-300b-1 thru Section 20-300b-20 of the Standards for Surveys and Maps in the State of Connecticut. The survey will be completed for the use as an existing conditions base map for the design of the Firetown Road Sidewalk Gap Closure from Plank Hill Road to West Street. Additional work may include developing easement and taking maps if required by the design. The site survey will accomplish the following:

1.1. Horizontal Control

Horizontal control will be established to A-2 accuracy and tied to the State of Connecticut coordinate grid (NAD 83). One (1) horizontal control point will be established every 500' on the site. Town and ConnDOT records shall be researched for establishment of right of way lines and property lines.

1.2. Vertical Control

Vertical control will be established to V-2 accuracy and based on the NAVD88 datum. One (1) stable benchmark will be set every 500' within the project limits. Elevations will be measured at appropriate intervals in order that one foot contours may be developed. Elevations will be taken at critical locations to show elevations of crown line, gutter line, top of curb, front and back of walk, elevations at all building sills, steps and elevations at the face of any buildings.

1.3. Location, Topographical and Limited Boundary Survey

Perform a location, topographic and limited boundary survey of project area to A-2/T-2 standards.

The survey limits are as indicated in Figure 1. Right-of-Way and side property lines of the subject parcel shall be Class "A". All other property lines shall be Class "D".

The survey should extend 20 linear feet beyond edge of curb where the sidewalk is proposed. A section from the intersection of Firetown Road and Old Mill Lane to cross section C-C, as identified on Figure 1, identifies a section where the survey should extend 50 linear feet beyond the edge of curb where the sidewalk is proposed. Existing features within the survey limits will be documented including, but not limited to, edges of roads, sidewalks and other pavement, top and bottom of curbs, spot elevations, PC and PT points, building corners, doorways, areaways, surface utilities, traffic signal equipment, signing, poles, overhead utilities, pavement markings, significant trees greater than 6" caliper and other critical elements needed to complete the proposed design. Gutter grades at all intersections are critical and require additional spot grades at intervals of 5 linear feet. Existing contours will be established at 1-foot intervals.

1.4 Field Location of Monuments, IPs etc.

Locate all visible field evidence (CMS's, iron pins, Town monuments, etc.) of right-of-way where available.

1.5 Wetland Delineation and Location

Field investigation and delineation is not anticipated.

1.6 Drainage

Locate all visible drainage structures, inverts, flow lines and pipe sizes.

1.7 Sanitary Sewer

Locate all visible sanitary sewer structures top of frame within the subject parcel. Locate all visible sanitary sewer structures top of frame beyond the parcel and compile non-visible information based on record mapping.

1.8 Utilities

Perform utility records research for inclusion on plans. Non-visible utility information will be compiled from existing utility records and shown on base mapping.

1.9 Prepare Base Mapping

Prepare a detailed base map at a scale of 1"=20' of the existing conditions in AutoCAD format including surface data which is compatible and can be analyzed in AutoCAD Civil3D 2023. Buildings, street lines, street addresses and side lot lines will be shown on the base plan based upon Town and ConnDOT record information obtained.

1.10 Easement Maps

All easement of record on subject parcels shall be included on the plans.

DELIVERABLES

1. Provide one (1) draft field survey on 24" x 36" sheets in paper and electronic form for review and comment by Town Staff.
2. Provide one (1) original prints and one (1) fixed line mylar of field survey on 24" x 36" sheets certified and stamped by a land surveyor registered in the State of Connecticut. Provide electronic files of all prints in PDF format.
3. Provide electronic file, including surface file and point file, in AutoCAD format for the Town's use as a base map. Town of Simsbury reserves the right to provide the file to a consultant and contractor in the future.
4. Additional mapping related to temporary/permanent easements and/or property taking(s). Scope and fee will be negotiated at a later date based on the design.

PROJECT SCHEDULE

Field survey and mapping to be completed within 4-6 weeks of receiving written Notice-to-Proceed. Adjustment to the schedule will be considered if field work during the leaf-off season will result in a reasonable reduction of fee.

FEE PROPOSAL

- Base price: Lump sump cost proposal to complete scope of services list under Deliverables (1-3).
- Deduct Alternate: Schedule and deduct fee associated with performing field work during leaf-off condition.
- Schedule for completion of each task.

- Certificate of Insurance per Requirements outlined in Attachment B.
- Signed Ethics Form (Attachment C).
- List and resume of all sub-consultants, if any.
- Current hourly rate schedule for Survey related work.

ATTACHMENT B: INSURANCE REQUIREMENTS

The Consultant must carry insurance under which the Town is named as an assured, as follows:

Such insurance must be by insurance companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts and minimum durations.

(Minimum Limits)		
A. General Liability (including, Contractual Liability, Products, Premises Completed Operations, Advertizing Injury and Independent Contractors)	Each Occurrence	\$ 1,000,000
	General Aggregate	\$ 2,000,000
	Products/Completed Operations Aggregate	\$ 2,000,000
B. Professional Liability	Each Claim or Each Occurrence	\$ 1,000,000
	Aggregate	\$ 1,000,000
C. Auto Liability	Combined Single Limit	
	Each Accident	\$ 1,000,000
D. Worker's Compensation, as required by State Statute		

Insurances A, B, and C must provide for a 30 day notice to the Town of cancellation/or restrictive amendment.

Insurances A and C must be for the whole duration of the contract and for twelve (12) months after acceptance of the project by the Town.

Subcontractors must carry A, and C in the same amounts as above for the duration of the project and until acceptance by the Town.

Certificates of insurance must be submitted to the Deputy Town Engineer prior to the signing of the contract and within ten days of notification of award of contract. Should any insurance expire or be terminated during the period in which the same is required by this contract, the Deputy Town Engineer shall be notified and such expired or terminated insurance must be replaced with new insurance and a new certificate furnished to the Deputy Town Engineer.

Failure to provide the required insurance and certificates may, at the option of the Town, be held to be a willful and substantial breach of this contract.

**ATTACHMENT C:
CODE OF ETHICS FORM**

The Consultant must sign and return the enclosed Code of Ethics Form as part of their bid package.



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas E. Vincent, First Selectman

Chapter 13, ETHICS, CODE OF

[HISTORY: Originally adopted by the Board of Selectmen of the Town of Simsbury 9-14-1988.
Revised on September 10, 2001.]

Chapter 13-1. Legislative Intent.

The proper operation of government requires that public officials and public employees be independent, impartial and responsible to the people; that governmental decisions and policies be made free from undue influence and in the proper channels of governmental structure; that governmental office and employment not be used for unauthorized personal gain; that governmental officials and employees strive to avoid even the appearance of impropriety; and that the public have confidence in the integrity of its government. The purpose of this Code of Ethics is to set forth standards of ethical conduct to guide officials and employees of the Town of Simsbury in the conduct of their public responsibilities and to develop and maintain a tradition of responsible and effective public service. In recognition of these goals, this Code of Ethics is established pursuant to authority granted to the Town by Connecticut General Statutes §7-148h.

Chapter 13-2. Board of Ethics.

- A. Establishment. As authorized by §702 and §715 of the Charter of the Town of Simsbury and §7-148h of the Connecticut General Statutes, the Board of Selectmen shall appoint a Board of Ethics consisting of six members, two of whom shall be registered Republicans, two of whom shall be registered Democrats and two of whom shall be unaffiliated voters. The members of the Board shall serve four-year terms, except that at the first appointment by the Board of Selectmen, one Republican, one Democrat and one unaffiliated voter shall be appointed for two-year terms, with the remaining members appointed for four-year terms. Biennially, thereafter, the Board of Selectmen shall appoint in the manner provided in the Charter of the Town of Simsbury.
- B. Organization and Procedure. The Board shall elect a Chairman and Vice Chairman/ Secretary and shall establish its own rules and procedures, which shall be available to any elector of the town upon request to the Board. The first rules and procedures shall be established within six months of the date this chapter becomes effective. The need to maintain confidentiality in order to protect the privacy of public officials, employees and consultants shall be considered when establishing the rules and procedures. It shall keep records of its meetings and shall hold meetings at the call of the Chairman and at such other times as it may determine.

C. Powers and Duties.

- (1) The Board shall render advisory opinions with respect to the applicability of the Code of Ethics to specific situations to any agency or any official, employee or consultant pursuant to a written request or upon its own initiative. The Board may also issue guidelines. Such opinions and guidelines, until amended or revoked, shall be binding on the Board and reliance upon them in good faith is an absolute defense in any action brought under the provisions of this chapter or under Section 1103 of the Town Charter. Any request or opinion, the disclosure of which invades the personal privacy of any individual [as that term is used in Connecticut General Statutes §1-19(b)(2) by the Connecticut Freedom of Information Commission and the courts], shall be kept confidential in a personnel or similar file and shall not be subject to public inspection or disclosure. The Board may make available to the public any advisory opinions that do not invade an individual's privacy and may take other appropriate steps in an effort to increase public awareness of this Code of Ethics.
- (2) The Board shall establish procedures by which the public may initiate complaints alleging a violation of this Code of Ethics. The Board itself may also initiate such a complaint. The Board shall have the power to hold hearings concerning the application of this code and its violation and may administer oaths and compel the attendance of witnesses by subpoena. As required by §7-148h (a) of the Connecticut General Statutes, the provisions of §1-82(a) through (e) of the Connecticut General Statutes shall apply to all investigations and hearings held under this ordinance. If the Board determines that there is probable cause it shall continue the investigation and hold such further hearings as may be necessary, and if the Board determines that the respondent has, in fact, violated the provisions of this code, it shall file a memorandum of decision with a recommendation for appropriate action with the Board of Selectmen, except with respect to individuals under the jurisdiction of the Board of Education, in which cases the memorandum of decision shall be filed with the Board of Education. In the case of a consultant, it shall also be filed with the contracting agency. The recommended action may include private reprimand, public censure, a fine not to exceed \$100 or other such action as the Board of Selectmen or Board of Education may deem appropriate in accordance with their respective responsibilities under the law provided that in the case of union employees, such recommended action does not constitute a unilateral change in conditions of employment. No such recommendation shall limit the authority of the Board of Selectmen or the Board of Education under the Charter of the Town of Simsbury or under any ordinance, statute or any other law, and the actions hereunder shall be supplemental to any authority the Board of Selectmen or Board of Education has under any ordinance, statute or any other law. Any discussion by the Board of Selectmen, Board of Education or contracting agency of an individual affected by said memorandum of decision shall be in executive session, unless the individual affected requests that such discussion be held in open session.

Chapter 13-3. Definitions.

For the purpose of this chapter, the following terms shall have the indicated meanings:

- A. "Agency" means all boards, commissions, authorities and committees of the Town of Simsbury, including the Board of Education but not including a Town Meeting.
- B. "Official" includes all persons who are members of a Town agency.
- C. "Employee" includes all persons, including but not limited to officers and supervisors, employed by the Town and encompasses all persons, including but not limited to officers and supervisors, employed by the Board of Education.
- D. "Consultant" means any independent contractor or professional person or firm that is engaged by and receives compensation from any agency for the purpose of providing scientific, technical or other specialized opinion to such agency and is in a position to influence any decision of an agency, official or employee.
- E. "Financial Interest" means any interest that: (1) has a monetary value of \$100.00 or more or generates a financial gain or loss of \$100.00 or more in a calendar year; and (2) is not common to the other citizens of the Town. An individual's "financial interests" shall include the financial interests of all members of his/ her family who reside in his/ her household but shall not include any duly authorized compensation from the Town.

- F. "Beneficial Interest" means any non-financial interest or special treatment that is not common to other citizens of the Town. An individual's "beneficial interests" shall include the "beneficial interests" of all members of his/her family who reside in his/her household.
- G. "Confidential Information" means information, whether transmitted orally or in writing, that is obtained by an official or employee by reason of his/ her public position and is of such nature that, at the time of transmission, it is not a matter of public record.
- H. Immediate Family means a member of a person's family who resides in the person's household.

Chapter 13-4. Consultants.

This Code of Ethics shall be incorporated into all contracts entered into by an agency and a consultant.

Persons or firms who are engaged by and receive compensation from other entities, such as the state or federal government, and who are in a position to influence any decision of an agency, official or employee shall be guided by this Code of Ethics, and the Board of Ethics, upon complaint or its own motion, may make recommendations to the entity employing such persons.

Chapter 13-5. Confidential Information.

Except as otherwise required by law, no official, employee or consultant shall disclose, without proper authorization, confidential information, nor shall he/ she use such information to advance his/her financial or beneficial interests or the financial or beneficial interests of others. This section shall not be used to restrict the release of information that is properly available to the public.

Chapter 13-6. Use of Influence.

No official, employee or consultant may inappropriately use his/ her position to seek, demand, or influence a financial interest or a beneficial interest in his/ her favor or in favor of any other person or entity.

Chapter 13-7. Gifts and Favors.

No official, employee or consultant or any member of his/her immediate family nor any agency, employee organization or group of employees shall solicit or accept any valuable gift, whether in the form of a service, a loan at a less than a commercially reasonable rate, a material thing or a promise, from any person or entity who or which is interested directly or indirectly in any business transactions or pending matters that are within the purview of such prospective recipient's official responsibilities. No official or employee shall accept any special favor, treatment, consideration or advantage beyond that which is generally available to citizens of the Town from any person who, to the official or employee's knowledge, is interested directly or indirectly in any business transactions or pending matters that are within his/ her official responsibilities. For purposes of this section, pending matters include, but are not limited to, applications to agencies, bids for work to be performed, applications for employment and bids for the furnishing of supplies, equipment or other items.

The Board of Ethics shall formulate guidelines for delineating gifts and favors deemed not to be of value in order to avoid de minimus situations. Such guidelines shall become effective upon adoption by the Board of Selectmen.

This section shall not apply to a political contribution otherwise reported as required by law.

Chapter 13-8. Equal Treatment.

Without proper authorization, no official, employee or consultant shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

Chapter 13-9. Conflict of Interest.

An official or employee or consultant has a conflict of interest when he/she engages in or participates in any transaction, including private employment and the rendering of private services, that is incompatible with the proper discharge of his/her official responsibilities in the public interest or would tend to impair his/her independent judgment or action in the performance of his official responsibilities.

An official or employee or consultant has a financial interest or beneficial interest that is incompatible with the proper discharge of his/her official responsibilities in the public interest if he/ she has reason to believe or expect that he/she will derive such interest by reason of his/her performance of his/her official responsibilities.

An official or employee or consultant does not have a financial or beneficial interest that is incompatible with the proper discharge of his/her official responsibilities in the public interest if any such interest accrues to him/her as a member of a business, profession, occupation or group to no greater extent than it accrues to any other member of the business, profession, occupation or group that he/she represents. This does not relieve an individual from his/her obligation to refrain from voting on any matter that would directly benefit his/her business, profession, occupation, group or immediate family as required by Section 13-10 of this Code of Ethics, Section 1103 of the Charter of the Town of Simsbury and General Statutes §7-148h(b).

Chapter 13-10. Disclosure.

- A. Any official, employee or consultant who has a financial or beneficial interest, direct or indirect, in any contract, transaction or decision within the purview of his/her official responsibilities shall disclose that interest in writing to the Board of Selectmen. Such disclosure also shall be provided, in the case of an official, to the agency of which the official is a member, and, in the case of an employee or consultant, to the agency by which he/she is employed or has been retained. Such disclosure shall disqualify the official, employee or consultant from participation in the matter, and violation of this section shall be grounds for removal by the appropriate agency in accordance with applicable law.
- B. No official or employee or consultant shall appear on behalf of any private person or party before any agency in connection with any cause, proceeding, application or other matter in which he/ she has a financial or beneficial interest without first disclosing such interest to the agency, which shall record such disclosure in the record of the agency's proceeding. The Secretary or Clerk of said agency shall notify the First Selectman and, in the case of an official or employee of the Board of Education, the Chairman of the Board of Education, and the Chairman of the Board of Ethics in writing of such disclosure within three business days.

Chapter 13-11. Incompatible Employment and Activities.

- A. No official or employee shall engage in or accept private employment or render services for private interest when the employment or services: (1) are incompatible with the proper discharge of his/her official duties; or (2) would tend to impair his/her independence of judgment or action in the performance of his official duty. No consultant shall engage in employment or render services for interests other than the Town when such employment or services: (1) are incompatible with the proper discharge of his/her consulting duties; or (2) would tend to impair the independence of his/her judgment or action on the matter for which he has been engaged by the Town.
- B. No former official, employee or consultant shall appear on behalf of any private person or other entity before any agency with which he/she previously was employed or affiliated for a period of one year after the termination of his/her public service or employment. Such an individual may be relieved of his/her duty to refrain from such appearance upon written application to the Board of Ethics, which Board shall review the written application and relevant facts.
- C. No former official, employee or consultant shall appear on behalf of any private person or other entity before any agency in regard to a matter in which he/she previously participated in the course of his/her official responsibilities for a period of one year after the termination of his/her public service or employment. Such an individual may be relieved of his/her duty to refrain from such appearance upon written application to the Board of Ethics, which Board shall review the written application and relevant facts.

- D. Subsections B, C and D of this section shall not prohibit any current or former official, employee or consultant from appearing before any agency on his/her own behalf or on behalf of members of his/her family living in his/her household. To avoid the appearance of impropriety, officials are strongly discouraged from recusing themselves and appearing before their own agency unless extenuating circumstances exist. When in doubt, an official should seek an opinion from the Board of Ethics prior to appearing before his/her own agency.
- E. An official should not appear before, or participate in the proceeding of, another agency in violation of Connecticut General Statutes §8-11 or §8-21 or any other provision of the General Statutes.
- F. To avoid even the appearance of impropriety, an official not otherwise prohibited shall exercise care when appearing before other agencies and shall disclose whether he/she is appearing in his/her official capacity or as a private citizen.

Chapter 13-12. Acknowledgment Form.

- A. Every official shall sign and file with the Board of Selectmen an acknowledgement form, supplied by the First Selectman, indicating his/her awareness of the provisions of this Code of Ethics, the guidelines issued thereunder and Section 1103 of the Charter of the Town of Simsbury on or before being sworn into office and again thereafter in January of each even numbered year. The Board of Selectmen shall adopt and implement a procedure for monitoring compliance with the aforesaid filing requirement.
- B. Every consultant shall sign and file with agency by which he/she is retained an acknowledgment form, supplied by the First Selectman, indicating his/her awareness of the provisions of this Code of Ethics, the guidelines thereunder and Section 1103 of the Charter of the Town of Simsbury on or before being retained by an agency. The Board of Selectmen shall adopt and implement a procedure for monitoring compliance with the aforesaid filing requirement.
- C. The Board of Selectmen shall adopt and the First Selectman shall implement a plan for making all employees, other than persons who are employed by the Board of Education, aware of the provisions of this Code of Ethics, the guidelines issued thereunder and Section 1103 of the Charter of the Town of Simsbury. The plan adopted by the Board of Selectmen shall contain a provision requiring that department heads review such provisions with all such employees at an interval to be determined by the Board of Selectmen. The plan shall be completed within 120 days after the adoption of this Code of Ethics, and a copy of the plan shall be filed with the Board of Ethics upon its adoption.
Every employee, other than persons employed by the Board of Education, shall execute an acknowledgment form, supplied by the First Selectman, indicating the employee's awareness of the provisions of this Code of Ethics, the guidelines issued thereunder and Section 1103 of the Charter of the Town of Simsbury as follows:
 - 1. New employees shall execute the form at the time of employment and thereafter in accordance with subparagraph 2 below.
 - 2. Current employees shall execute the form within 60 days after the adoption of the procedure set forth in paragraph C above and thereafter at intervals specified by the Board of Selectmen, but in no event shall such intervals be less frequent than a period of 2 years from the date of signing the last acknowledgement form.
- D. The Board of Education shall adopt and the Superintendent shall implement a plan for making all employees of the Board of Education aware of the provisions of this Code of Ethics, the guidelines issued thereunder and Section 1103 of the Charter of the Town of Simsbury. The plan adopted by the Board of Education shall contain a provision requiring that department heads review such provisions with all employees at an interval to be determined by the Board of Education. The plan shall be completed within 120 days after the adoption of this Code of Ethics, and a copy of the plan shall be filed with the Board of Ethics upon its adoption. Every employee of the Board of Education, shall execute an acknowledgment form, supplied by the Superintendent, indicating the employee's awareness of the provisions of this Code of Ethics, the guidelines issued thereunder and Section 1103 of the Charter of the Town of Simsbury, as follows:

1. New employees shall execute the form at the time of employment and thereafter in accordance with subparagraph 2 below.
2. Current employees shall execute the form within 60 days after the adoption of the procedure set forth in Paragraph D above and thereafter at intervals specified by the Board of Education, but in no event shall such intervals be less frequent than a period of 2 years from the date of signing the last acknowledgement form.

TOWN OF SIMSBURY

**Acknowledgement Form
and
Charter Section 1103
Code of the Town of Simsbury**

ACKNOWLEDGEMENT FORM

I have read Section 1103 of the Charter of the Town of Simsbury, the Code of Ethics Ordinance, and the Guidelines issued thereunder. I understand my responsibilities as a Contractor retained by the Town of Simsbury, and I am in compliance with the Charter and the Code of Ethics. I have indicated in the space below any areas of conflict should they arise in matters before our board, commission, agency or department, and I agree to report any future conflicts under the provisions of Section 1103 of the Charter.

Areas of Exception

**CONFLICTS OF INTEREST
SECTION 1103**

CONFLICTS OF INTEREST. It is hereby declared to be the policy of the Town that any elected or appointed officer, any member of any board or commission or any employee of the Town who has a financial interest, direct or indirect, in any contract, transaction or decision of any officer or agent of the Town or any board or commission, shall disclose that interest to the Board of Selectmen, which shall record such disclosure upon the official record of its meetings. Such disclosure of a financial interest, direct or indirect, in any contract, transaction or decision of any officer or agent of the town or of any board or commission shall disqualify such elected or appointed official or such member of a board of commission or such town employee from participation in the awarding, assignment or discussion of said contract, transaction or decision. Violation by any such official, board or commission member or employee of the provisions of this section shall be grounds for his/her removal.

Signature

Name (Please Print)

Date

**Town of Simsbury
Board of Ethics**

Guidelines for Gifts and Favors

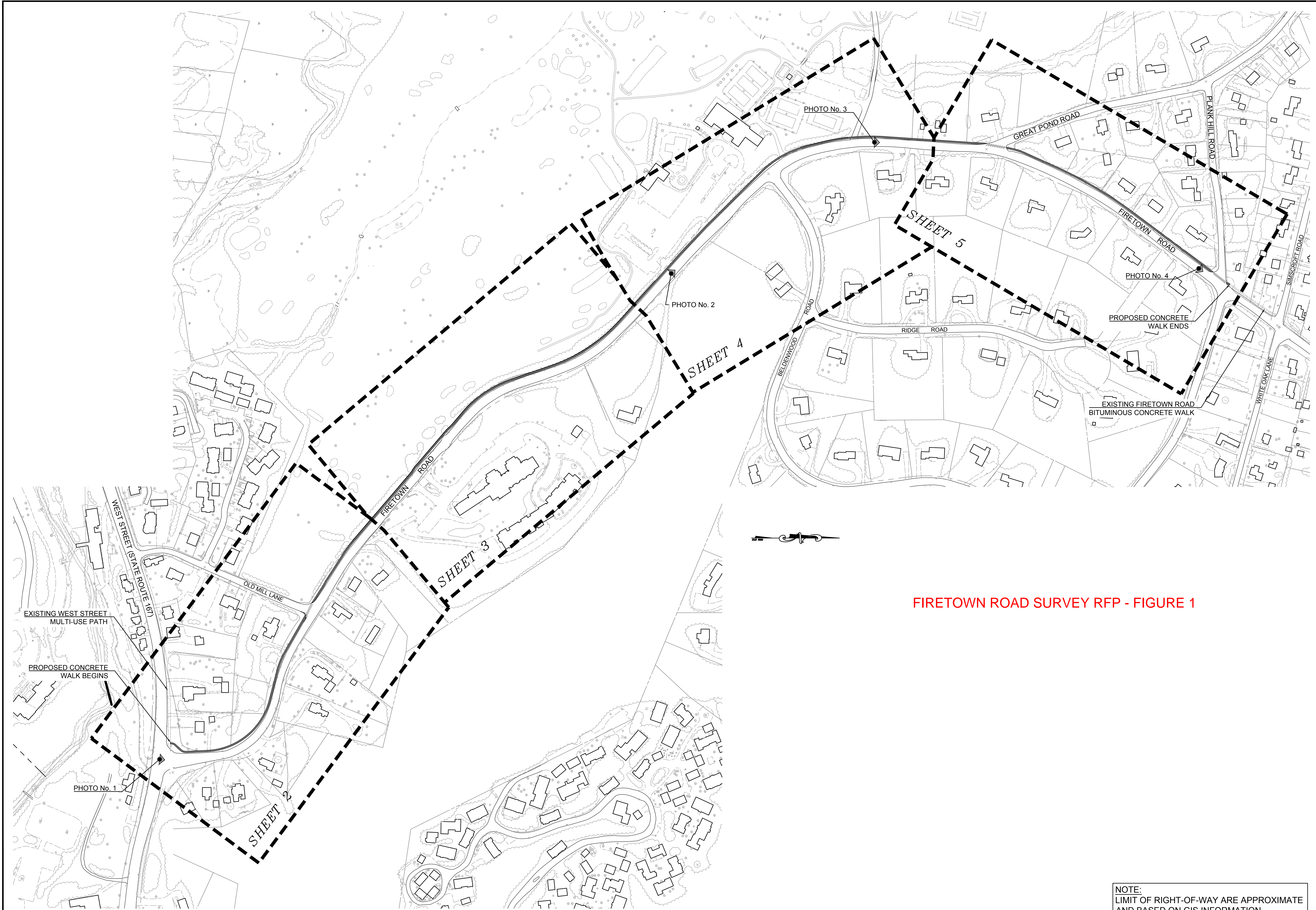
The following guidelines are issued to delineate gifts and favors deemed to be of no substantial value and permissible under the provisions of Section 13-3 of the Code of Ethics Ordinance for the Town of Simsbury:

1. The acceptance of a small gift, the denial of which would appear discourteous, provided the value of the gift does not exceed approximately \$50.00 from a single donor or \$100.00 per calendar year from a single donor, is permitted.
2. If a gift is received which is of such insignificant consequence that the cost of its return exceeds the value of the gratuity, it may be accepted.
3. Inexpensive advertising novelties, such as pens, calendars, and other items customarily distributed to both the public and private sector, may be accepted.
4. An occasional meal or entertainment event may be accepted if it is in the ordinary course of business, but under no circumstances shall a meal or other event be accepted if the value exceeds approximately \$50.00. Occasional means: infrequent, without regularity, and generally not to exceed six or eight occasions per year.
5. Any other offer for travel, meals or entertainment is prohibited by the ordinance unless:
 - (a) it is part of an event related to the Town's business in which the employee or public officials from other municipalities are also offered the same benefit;
AND
 - (b) the event is approved in advance by the First Selectman in the case of Town officials and employees, or the Superintendent of Schools in the case of Board of Education officials and employees.

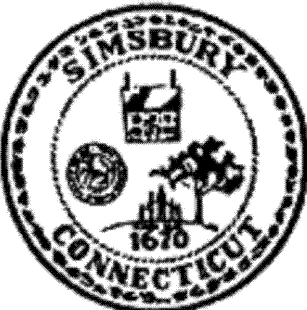
Any such approvals by the First Selectman or Superintendent of Schools which exceed \$50.00 in value shall be reported in writing to the Chair of the Board of Ethics within ten (10) business days following the date of approval giving a description of the event, the approximate dollar amount involved, and the reason for the approval.

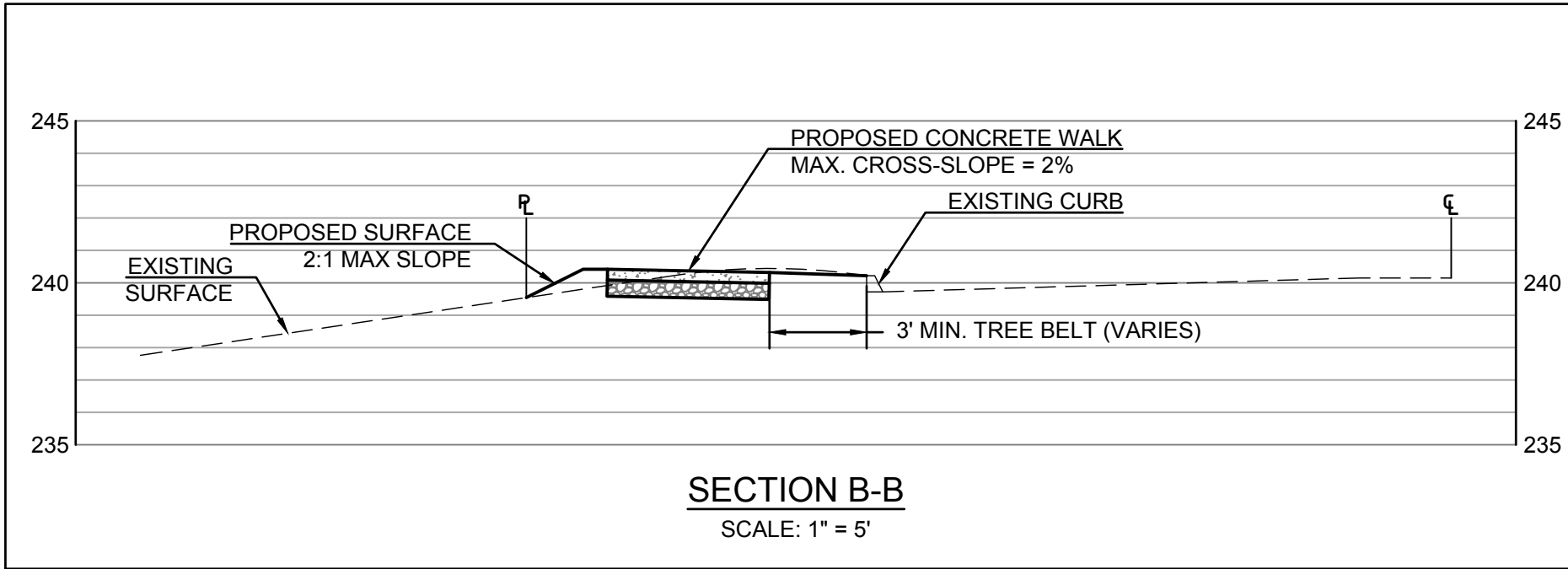
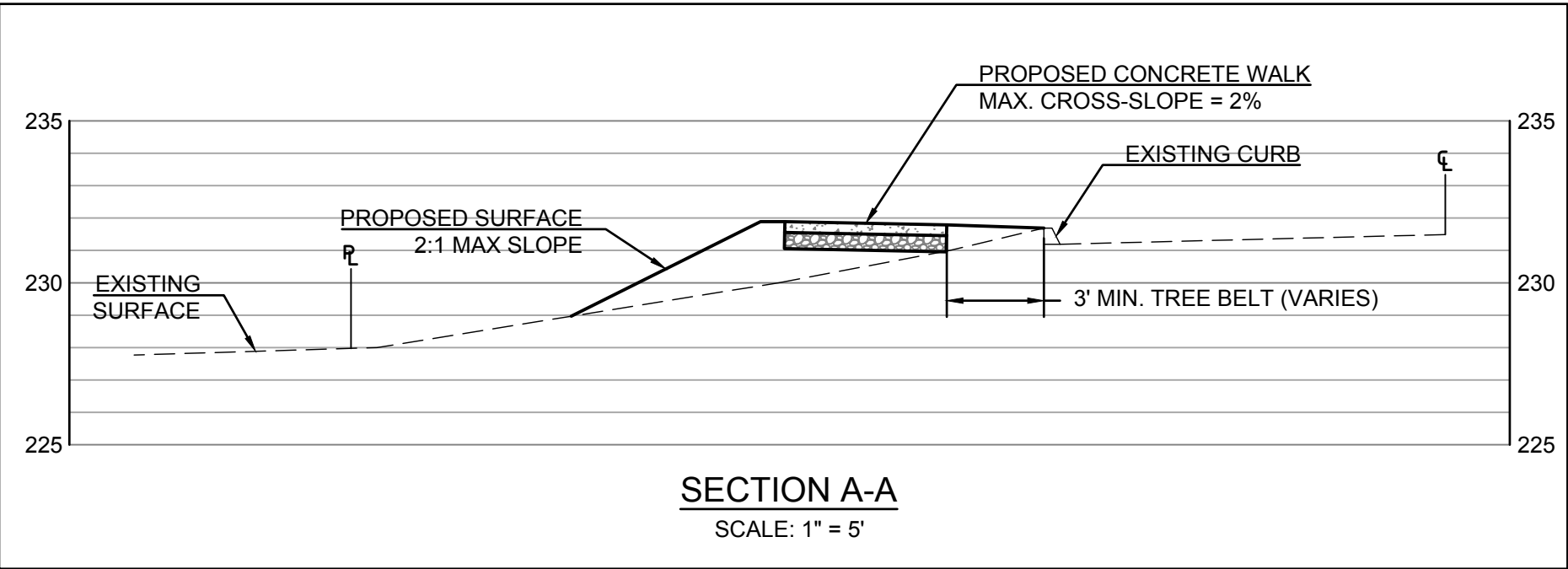
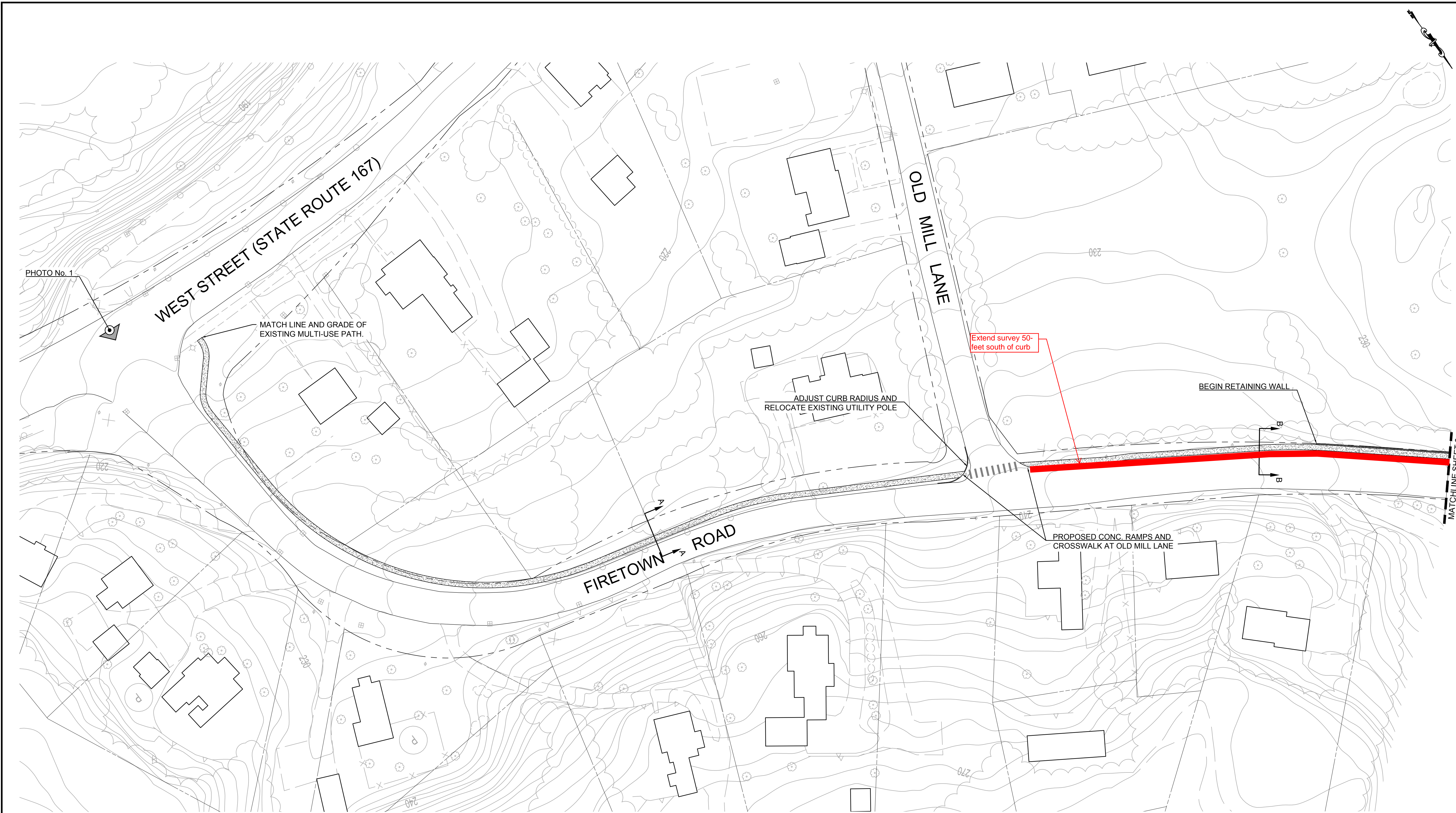
6. Acceptance of a gift, meal, entertainment event or other gratuity from a family member of person having a close relationship who would ordinarily be giving or exchanging gifts for special occasions such as religious holidays, birthdays, birth or adoption of a child are allowed unless the donor has a matter pending where the recipient of the gift has decision making authority.

Approved by the Board of Selectmen on September 10, 2001



FIRETOWN ROAD SURVEY RFP - FIGURE 1

DRAWN BY: ADK		CHECKED BY: JFS	
DATE: MAY 4, 2018		SCALE: 1" = 150'	
SHEET 1			
SIDEWALK GAP CLOSURE: FIRETOWN ROAD		OVERALL LAYOUT	
		TOWN OF SIMSBURY ENGINEERING DEPARTMENT 922 HOPMEADOW STREET SIMSBURY CONNECTICUT	
		NO.	REVISION
		DATE	BY

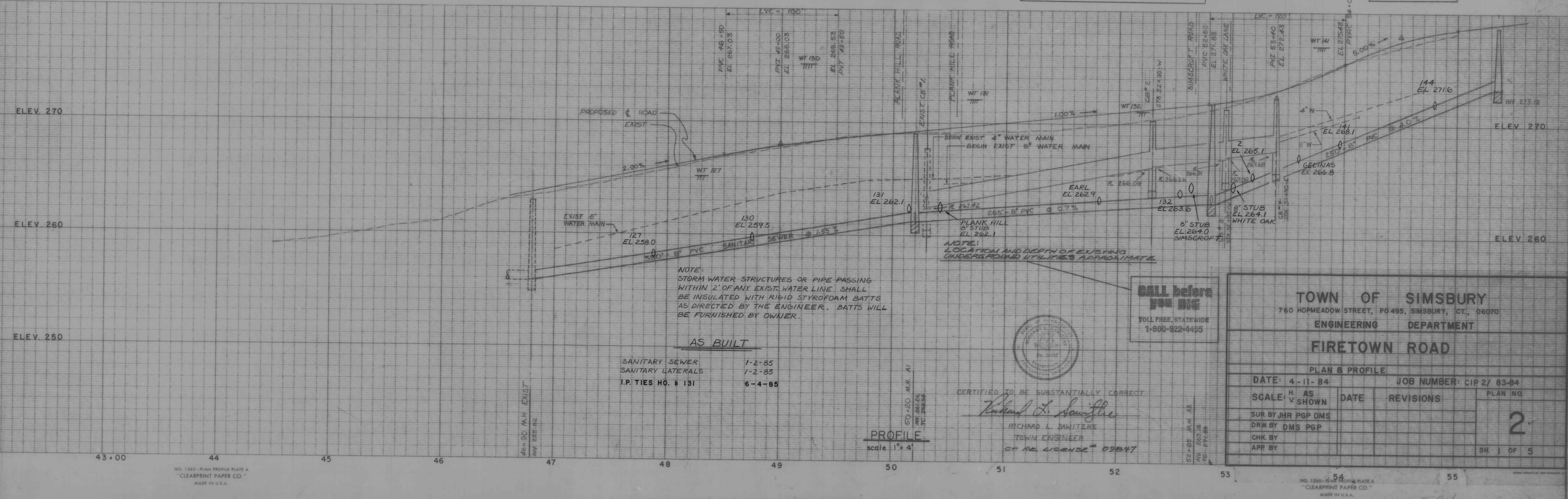
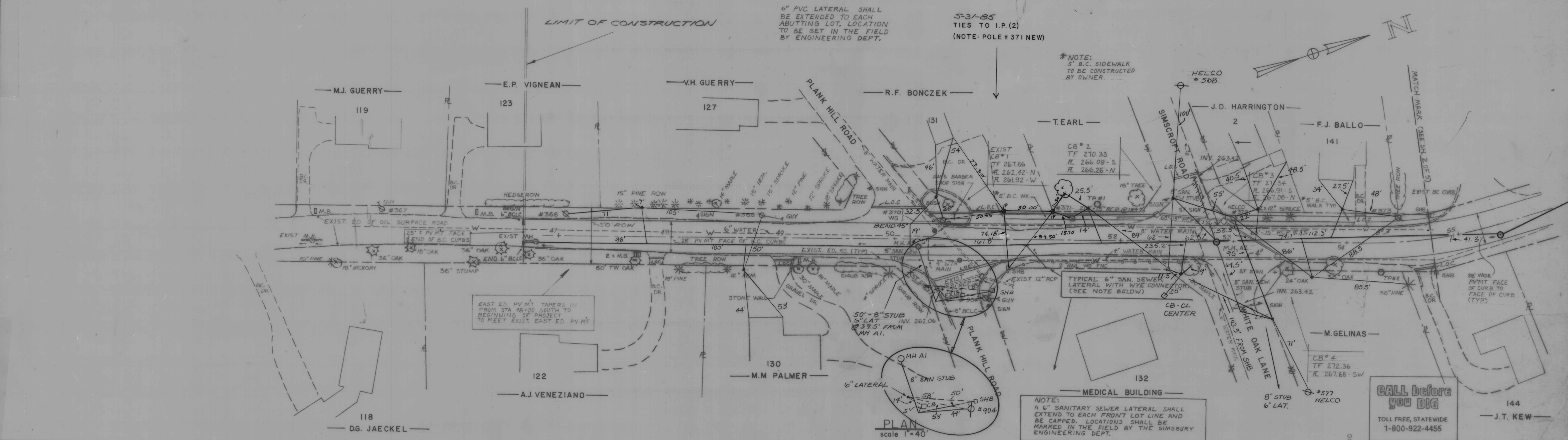


NOTE:
LIMIT OF RIGHT-OF-WAY ARE APPROXIMATE
AND BASED ON GIS INFORMATION.

NO.	REVISION	DATE	BY

	TOWN OF SIMSBURY ENGINEERING DEPARTMENT 922 HOPMEADOW STREET SIMSBURY CONNECTICUT
SIDEWALK GAP CLOSURE: FIRETOWN ROAD	SCHEMATIC LAYOUT
DRAWN BY: ADK	CHECKED BY: JFS
DATE: MAY 4, 2018	SCALE: 1" = 40"
SHEET 2	

AS BUILT

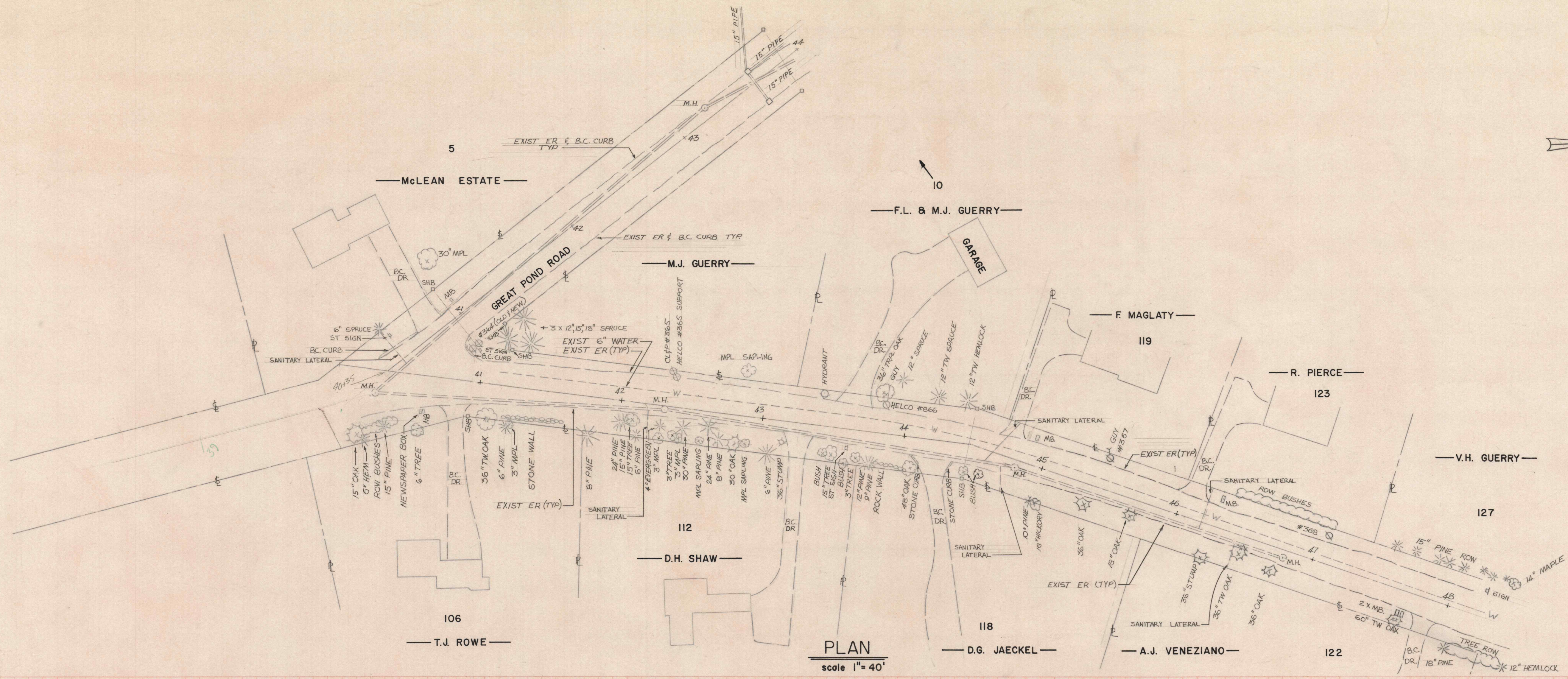
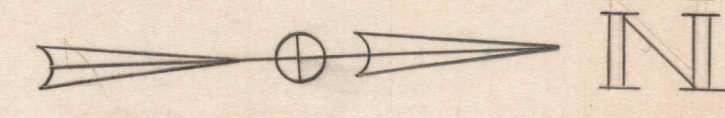


DRAWING NUMBER
SURVEY
(SEE CIP 119/90-91)
PLAN HOLD CORPORATION • IRVINE, CALIFORNIA
REDESIGNED BY NUMBER 07584

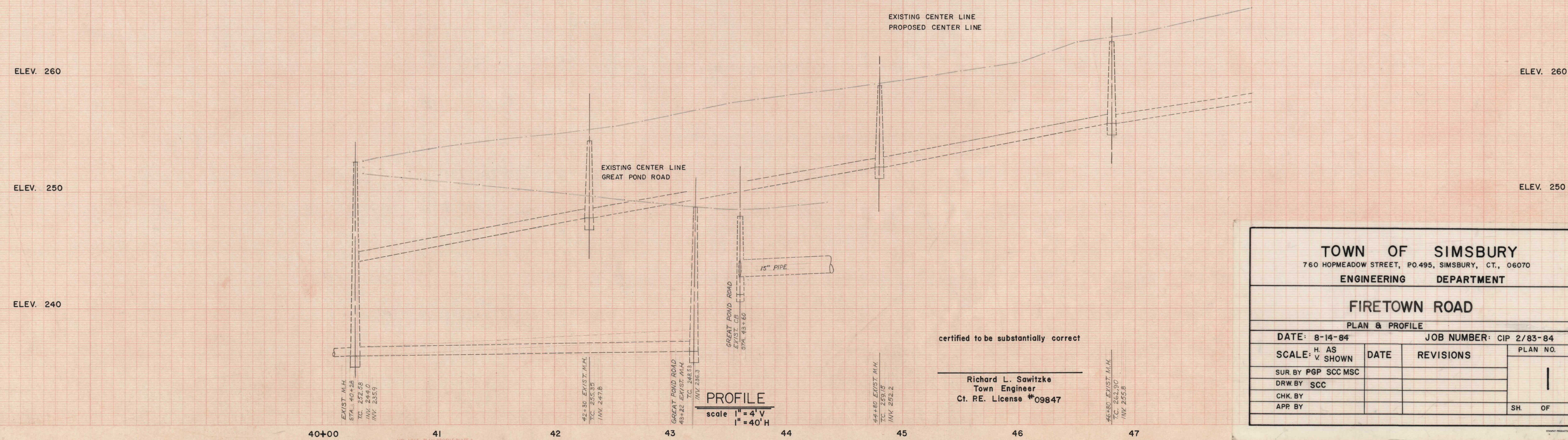
DRAWING NUMBER
FIRETOWN ROAD
106-127
PLAN HOLD CORPORATION • IRVINE, CALIFORNIA
REDESIGNED BY NUMBER 07584

DRAWING NUMBER
CIP 2/83-84
PLAN HOLD CORPORATION • IRVINE, CALIFORNIA
REDESIGNED BY NUMBER 07584

DRAWING NUMBER
CIP 2/83-84
PLAN HOLD CORPORATION • IRVINE, CALIFORNIA
REDESIGNED BY NUMBER 07584



PLAN
scale 1" = 40'



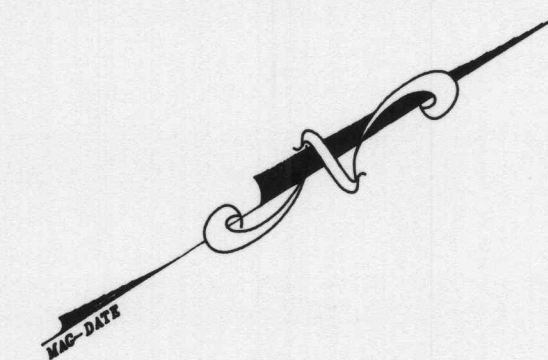
PROFILE
scale 1" = 4' V
1" = 40' H

certified to be substantially correct

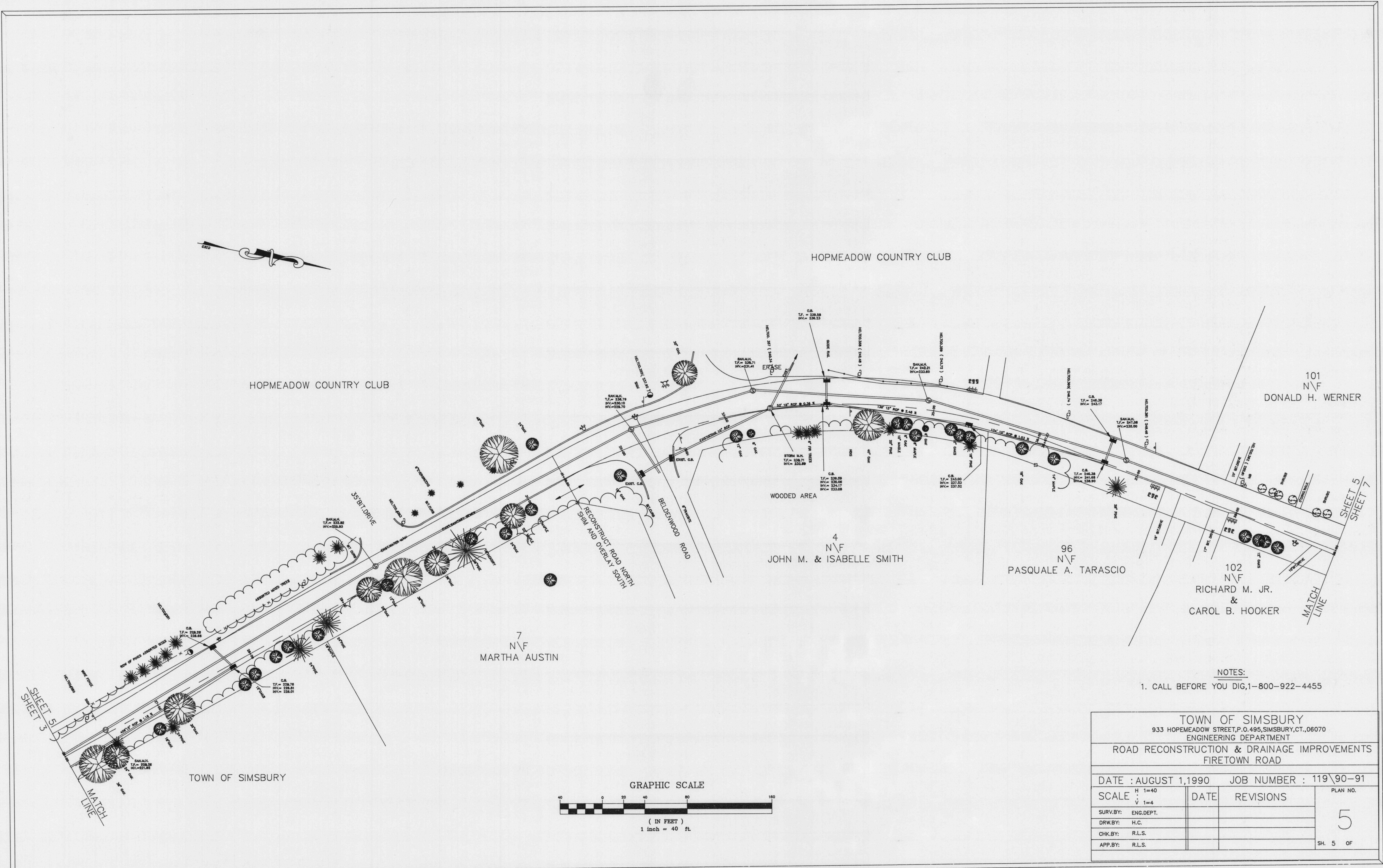
Richard L. Sawitzke
Town Engineer
Ct. R.E. License #09847

TOWN OF SIMSBURY				
760 HOPMEADOW STREET, P.O. 495, SIMSBURY, CT., 06070				
ENGINEERING		DEPARTMENT		
FIRETOWN ROAD				
PLAN & PROFILE				
DATE: 8-14-84		JOB NUMBER: CIP 2/83-84		
SCALE: H. AS SHOWN	DATE	REVISIONS	PLAN NO.	
SUR BY PGP SCC MSC			1	
DRW BY SCC				
CHK BY				
APP BY			SH. OF	

NO CONST.



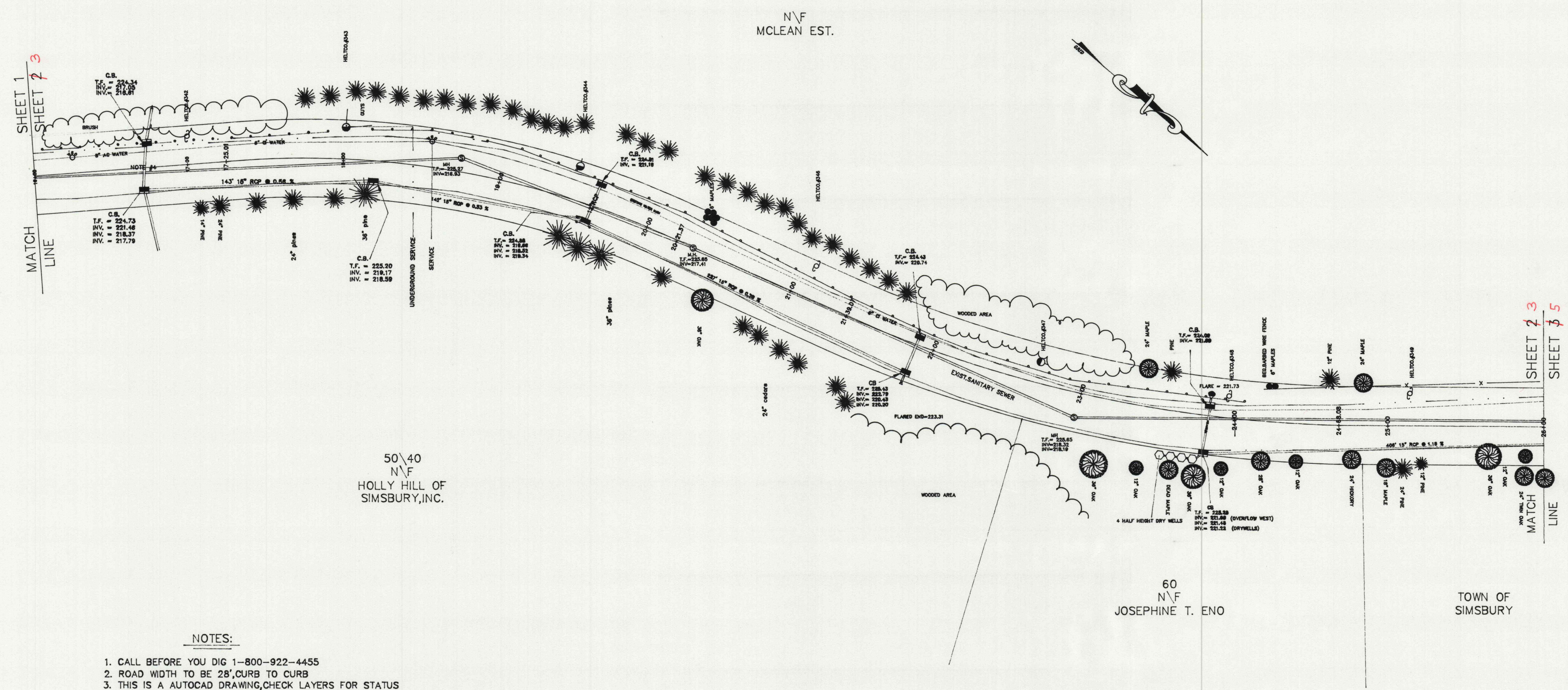
TOWN OF SIMSBURY 933 HOPEMEADOW STREET, P.O. 0495, SIMSBURY, CT., 06070 ENGINEERING DEPARTMENT			
ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS FIRETOWN ROAD			
DATE : AUGUST 1, 1990 JOB NUMBER : 119\90-91			
SCALE H: 1"=40' V: 1"=4'	DATE	REVISIONS AS-BUILT, DEC., 1990	PLAN NO. <div style="font-size: 2em; text-align: center;">7</div>
SURV.BY: ENG.DEPT.			
DRW.BY: H.C.			
CHK.BY: R.L.S.			
APP.BY: R.L.S.			
			SH. 7 OF 11



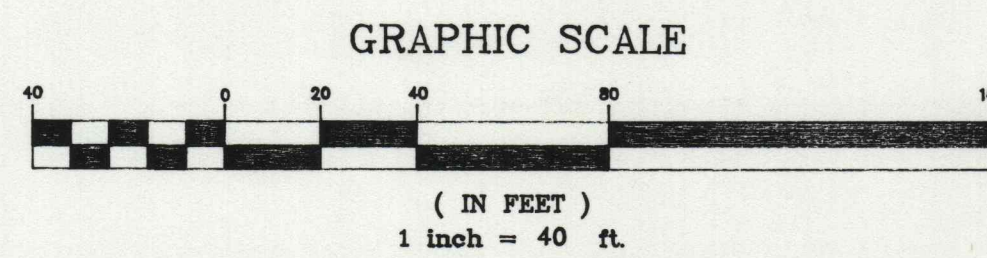
NOTES:

- 1. CALL BEFORE YOU DIG, 1-800-922-4455

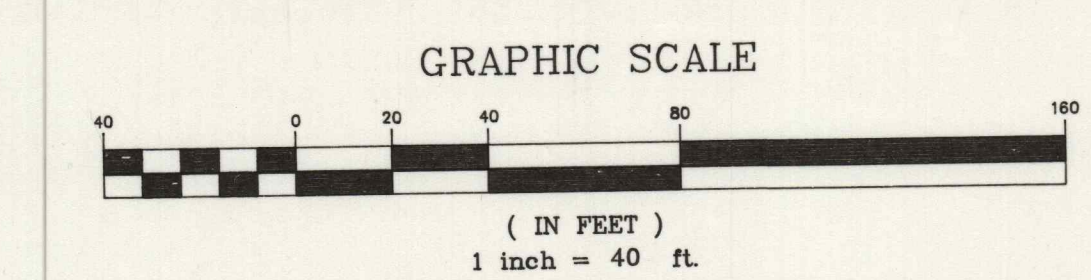
TOWN OF SIMSBURY 933 HOPEMEADOW STREET, P.O. 495, SIMSBURY, CT., 06070 ENGINEERING DEPARTMENT			
ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS FIRETOWN ROAD			
DATE : AUGUST 1, 1990		JOB NUMBER : 119\90-91	
SCALE : H 1"=40' V 1"=4'	DATE	REVISIONS	PLAN NO. 5
SURV.BY: ENG.DEPT.			SH. 5 OF
DRW.BY: H.C.			
CHK.BY: R.L.S.			
APP.BY: R.L.S.			



- NOTES:
1. CALL BEFORE YOU DIG 1-800-922-4455
 2. ROAD WIDTH TO BE 28', CURB TO CURB
 3. THIS IS A AUTOCAD DRAWING, CHECK LAYERS FOR STATUS



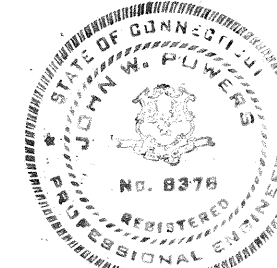
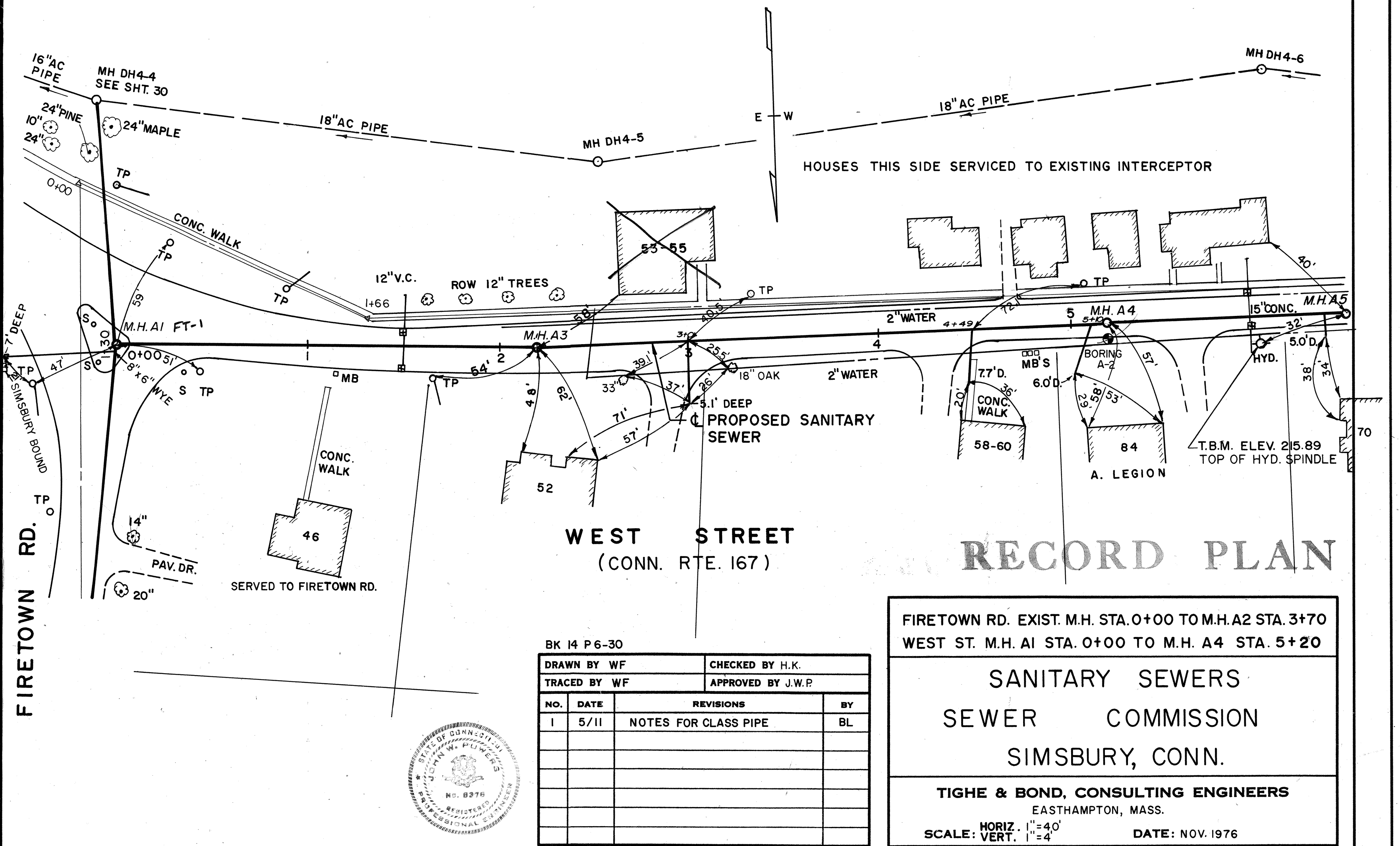
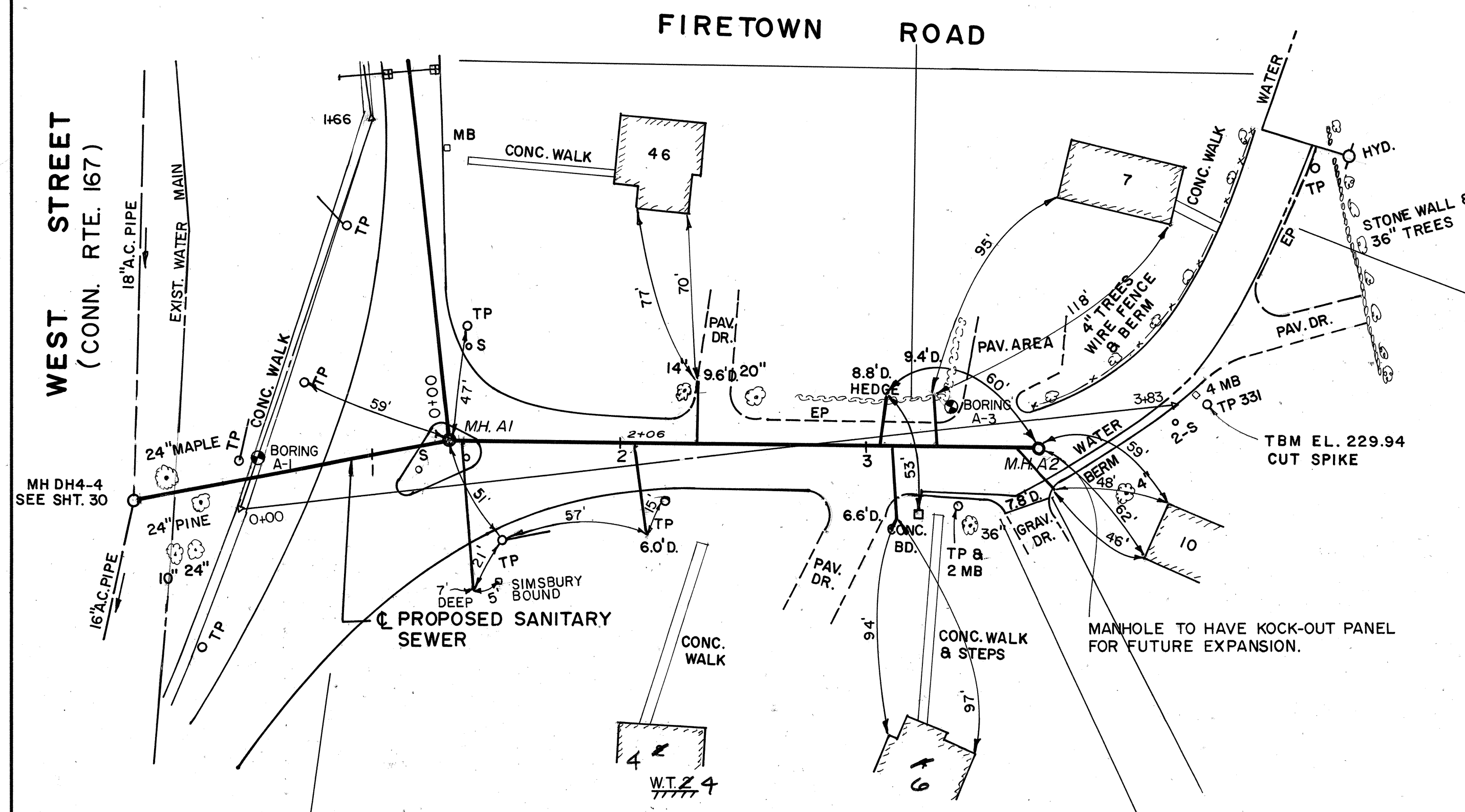
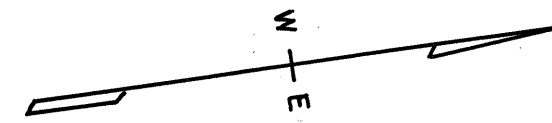
TOWN OF SIMSBURY 933 HOPEMEADOW STREET, P.O. 495, SIMSBURY, CT, 06070 ENGINEERING DEPARTMENT			
ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS FIRETOWN ROAD			
DATE : AUGUST 1, 1990		JOB NUMBER : 119\90-91	
SCALE H 1=40 V 1=4	DATE	REVISIONS	PLAN NO.
SURV.BY: ENG.DEPT.		AS-BUILT, DEC. 1990	3
DRW.BY: H.C.			
CHK.BY: R.L.S.			
APP.BY: R.L.S.			
			SH. 3 OF



TOWN OF SIMSBURY			
933 HOPEMEADOW STREET, P.O. 495, SIMSBURY, CT., 06070			
ENGINEERING DEPARTMENT			
ROAD RECONSTRUCTION AND DRAINAGE IMPROVEMENTS			
FIRETOWN ROAD			
DATE : JULY 1, 1990		JOB NUMBER : CIP 119 90-91	
SCALE H 1=40 V 1=4	DATE	REVISIONS	PLAN NO.
SURV.BY: ENG.DEPT.		AS-BUILT DEC.1990	1
DRW.BY: H.C.			
CHK.BY: R.L.S.			
APP.BY: R.L.S.			
			SH. 1 OF 11

<p align="center"> TOWN OF SIMSBURY 933 HOPEMEADOW STREET, P.O. 495, SIMSBURY, CT., 06070 ENGINEERING DEPARTMENT </p>			
<p align="center"> ROAD RECONSTRUCTION & DRAINAGE IMPROVEMENTS FIRETOWN ROAD </p>			
DATE : JULY 1, 1990		JOB NUMBER : CIP 119 / 90-91	
SCALE : $\frac{1}{4"} = 1' = 4"$	DATE	REVISIONS	PLAN NO.
SURV.BY: ENG.DEPT.		AS-BUILT DEC., 1990	1A
DRW.BY: H.C.			
CHK.BY: R.L.S.			
APP.BY: R.L.S.			
			SH. 1A OF 11

GENERAL NOTE:
WHERE HOUSE CONNECTIONS ARE TO BE MADE
DIRECTLY INTO MANHOLES, THE MANHOLES
SHALL BE TAPPED WITH OPENINGS, MADE BY THE
MANUFACTURER, TO ACCOMMODATE THE CONNECTIONS.



BK 14 P 6-30		CHECKED BY H.K.	
DRAWN BY WF		APPROVED BY J.W.P.	
TRACED BY WF			
NO.	DATE	REVISIONS	BY
1	5/11	NOTES FOR CLASS PIPE	BL

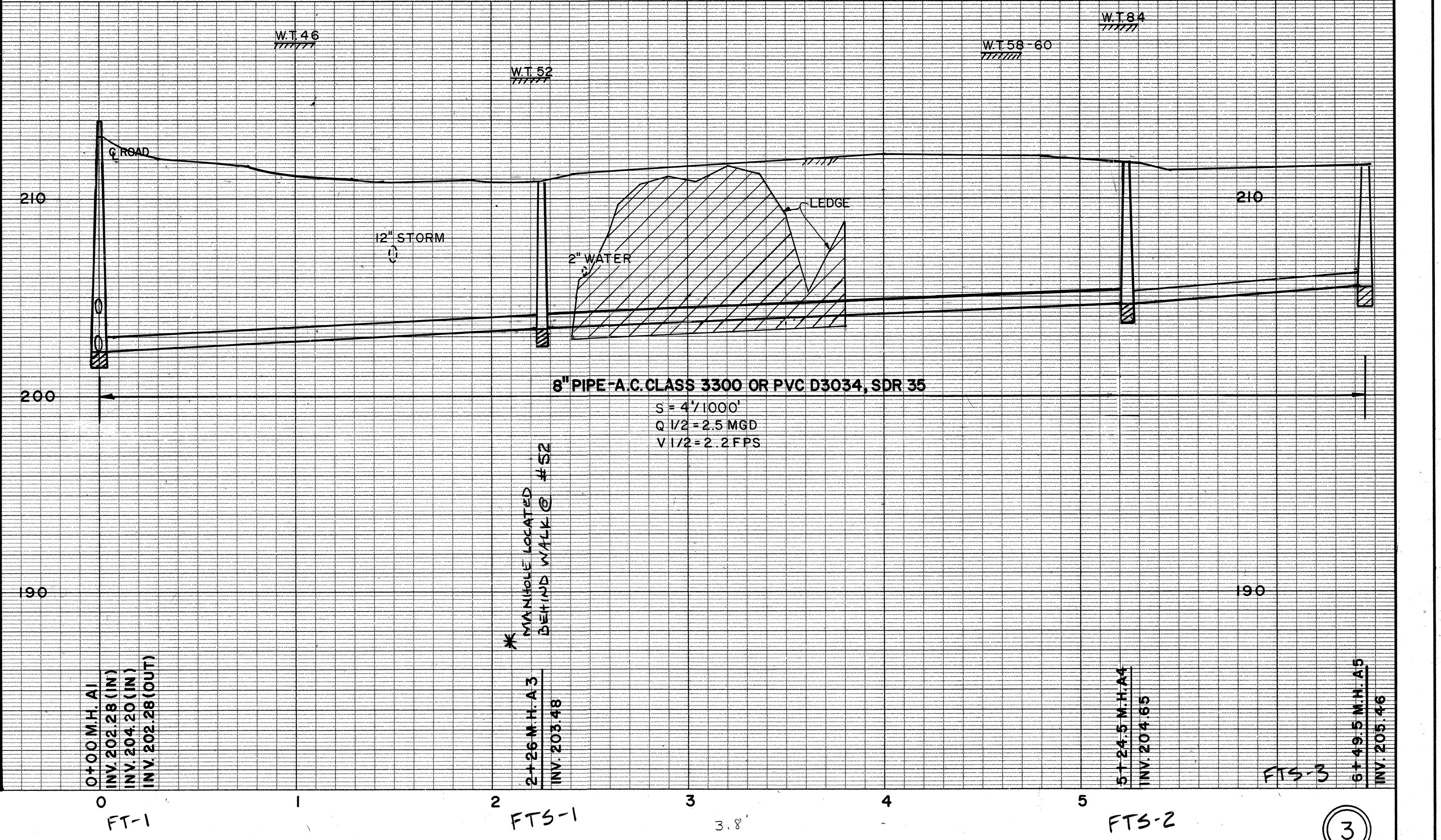
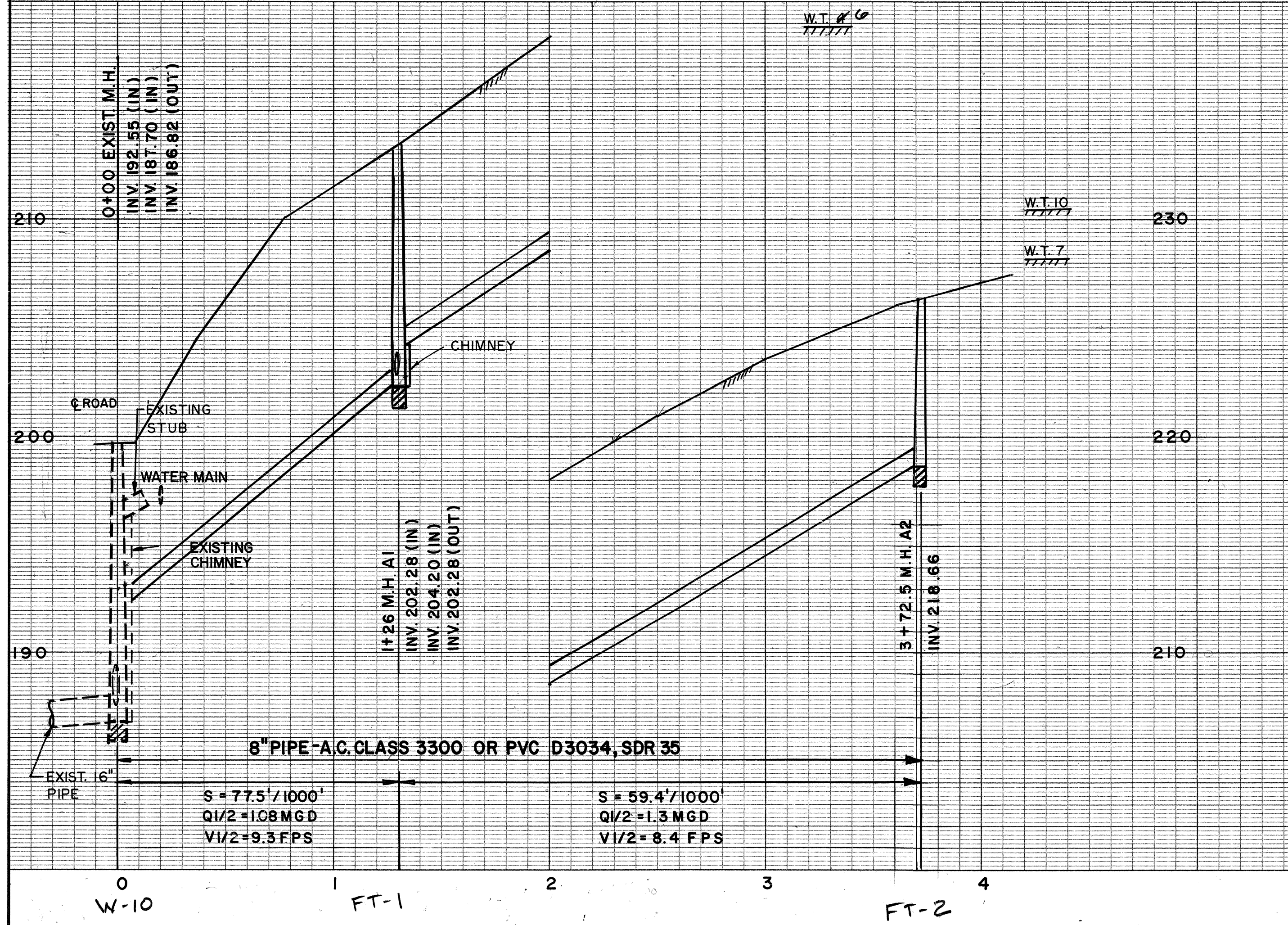
FIRETOWN RD. EXIST. M.H. STA. 0+00 TO M.H. A2 STA. 3+70
WEST ST. M.H. A1 STA. 0+00 TO M.H. A4 STA. 5+20

SANITARY SEWERS
SEWER COMMISSION
SIMSBURY, CONN.

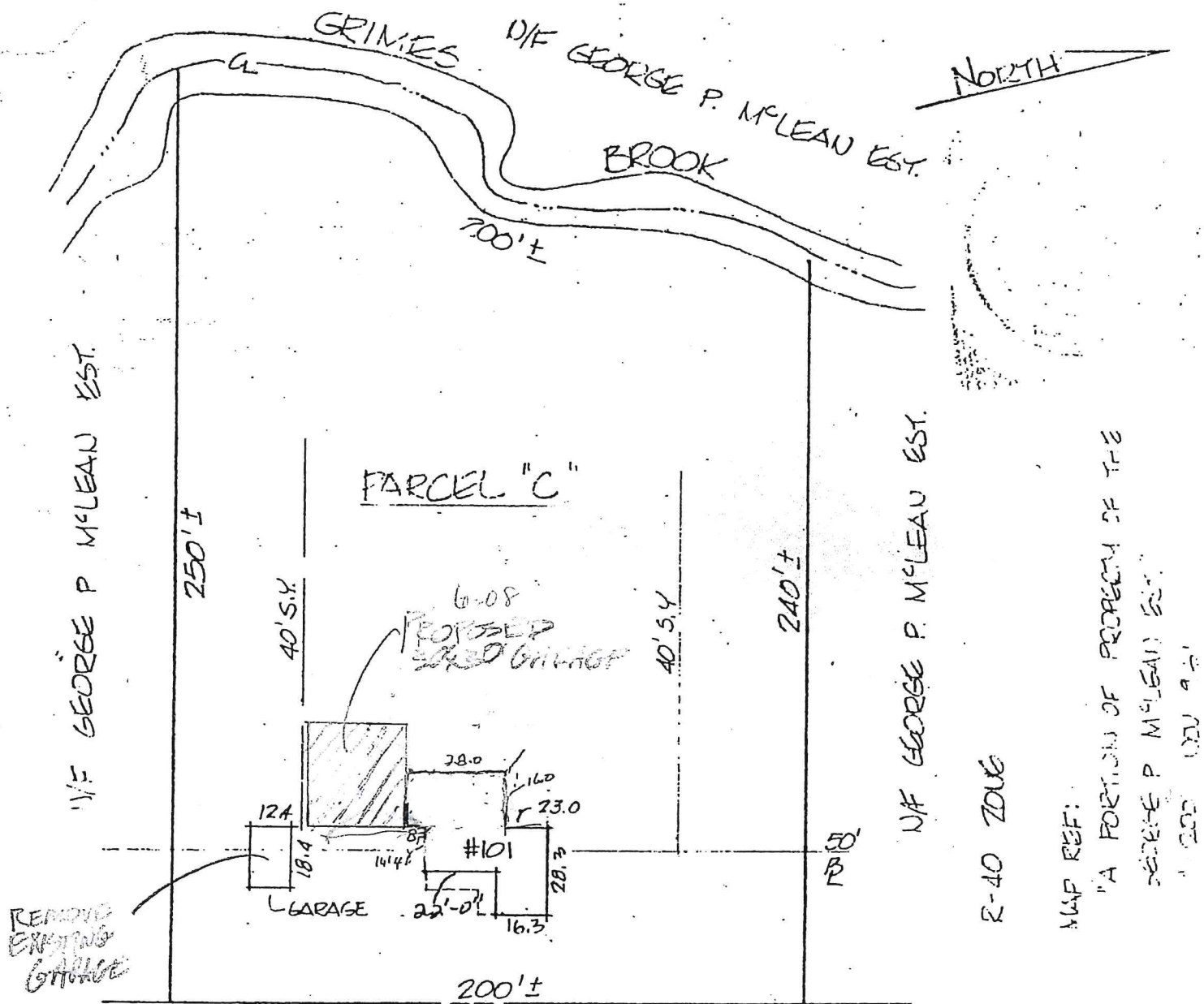
TIGHE & BOND, CONSULTING ENGINEERS
EASTHAMPTON, MASS.

SCALE: HORIZ. 1"=40'
VERT. 1"=4'

DATE: NOV. 1976



Survey Copy



101 FIRETOWN ROAD

MORTGAGE SURVEY
PROPERTY OF

DONALD H. WERNER
ERETA R. WERNER

101 FIRETOWN ROAD
SIMSBURY CT.

I HEREBY CERTIFY THIS MAP TO BE
SUBSTANTIALLY CORRECT IN ACCORDANCE OF
A CLASS D SURVEY, THAT THE
BUILDINGS ARE LOCATED AS SHOWN,
AND NO ZONING REGULATIONS HAVE
BEEN VIOLATED, OTHER THAN THOSE
SHOWN OR PICTURED HEREON.

John J. Lawrence Jr. L.S.

JOHN J. LAWRENCE JR. P.E./L.S.

John J. Lawrence & Assocs., Inc.

Civil - Sanitary - Inspection - Testing

RD #6, P. O. Box 256 Ph 677-4141

FARMINGTON, CONN. 06032

BP 10929

119 Firetown Rd

LOT 5
N/F HARRY E. & J. AUSTIN
CHARLOTTE N. AUSTIN

LOT 7
N/F STANLEY &
LAWRENCE

LOT 1
23,800 SQ FT ±
ZONE R-15

LOT 10
N/F ROY A. &
LOYCE PIERCE

EXIST SWALE

LOT 2
N/F FRANCIS L. &
MARY JANE GUERRY

IRON PIPE
MON.

BM. TOP PIPE
ELEV. = 101.69

PROP. DRIVE

PROP. DRIVE

PROP. SAN. LATERAL

WATER SERVICE
MIRROR

DRIVE

STREET
LINE

FIRETOWN ROAD

SAN. M.H.
T.F. = 102.76
E. = 95.79

- NOTES
- 1) VERTICAL DATUM ASSUMED.
 - 2) LOT TO BE SERVED BY SANITARY SEWERS.
 - 3) LOT TO BE SERVED BY PUBLIC WATER.

APPROVED BY SIMSBURY HEALTH DEPT.
WITH RESERVATION TO
PROPOSED LOCATION OF SEWER, WELL OR
WATER SUPPLY, AND STORAGE DISPOSAL
SYSTEMS FOR A DURATION DESIGNATED IN
COMPLIANCE WITH STATE PUBLIC HEALTH CODE.
SAND APPROVAL IS LIMITED TO IMPROVEMENT
ALTERNATION THAT MAY OCCUR IN THE FIELD.

SIGNED *DE Cooper*
DIRECTOR OF HEALTH OR HIS AGENT

DATE *July 11, 1979*

RECEIVED

JUL 11 1979

SIMSBURY
HEALTH DEPARTMENT

PLOT PLAN
LAND OWNED BY
FRANK MAGLATY
FIRETOWN ROAD

SIMSBURY, CONN.

SCALE: 1"=30' JULY, 1979

H-79-71



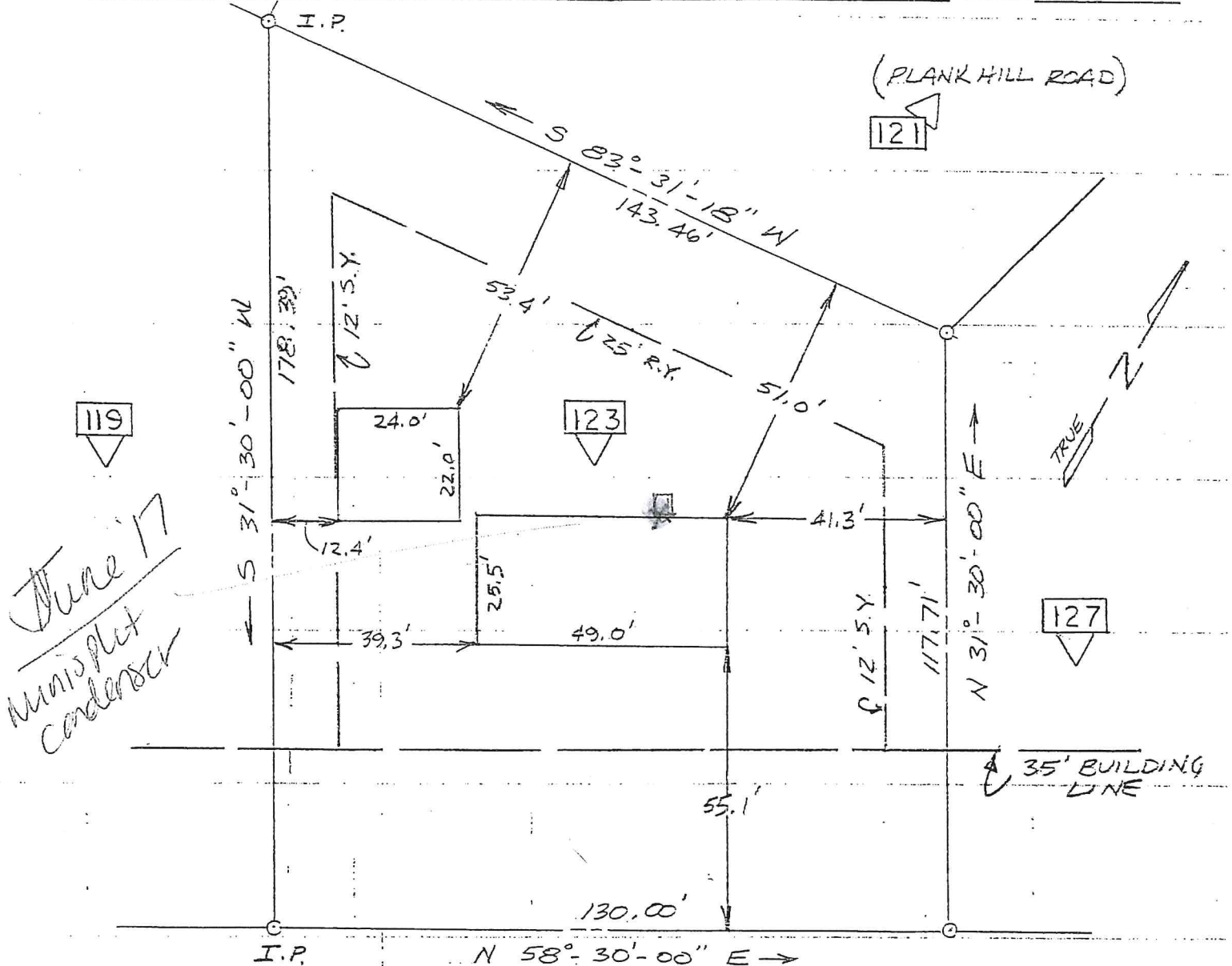
CERTIFIED SUBSTANTIALLY CORRECT
AND NO ZONING REGULATIONS
ARE VIOLATED.

F.N. Whittemore, Jr.
F.N. WHITEMORE JR. - SURVEYOR

SANDERSON & WASHBURN

SIMSBURY, CT

BY MLK DATE 09-20-01 SUBJECT AS-BUILT SURVEY SCALE 1" = 30'
 FDN. CHKD. BY APA 123 FIRETOWN ROAD MAP REF. _____
 DATE 09-18-01 SIMSBURY, CONNECTICUT ZONE R-15



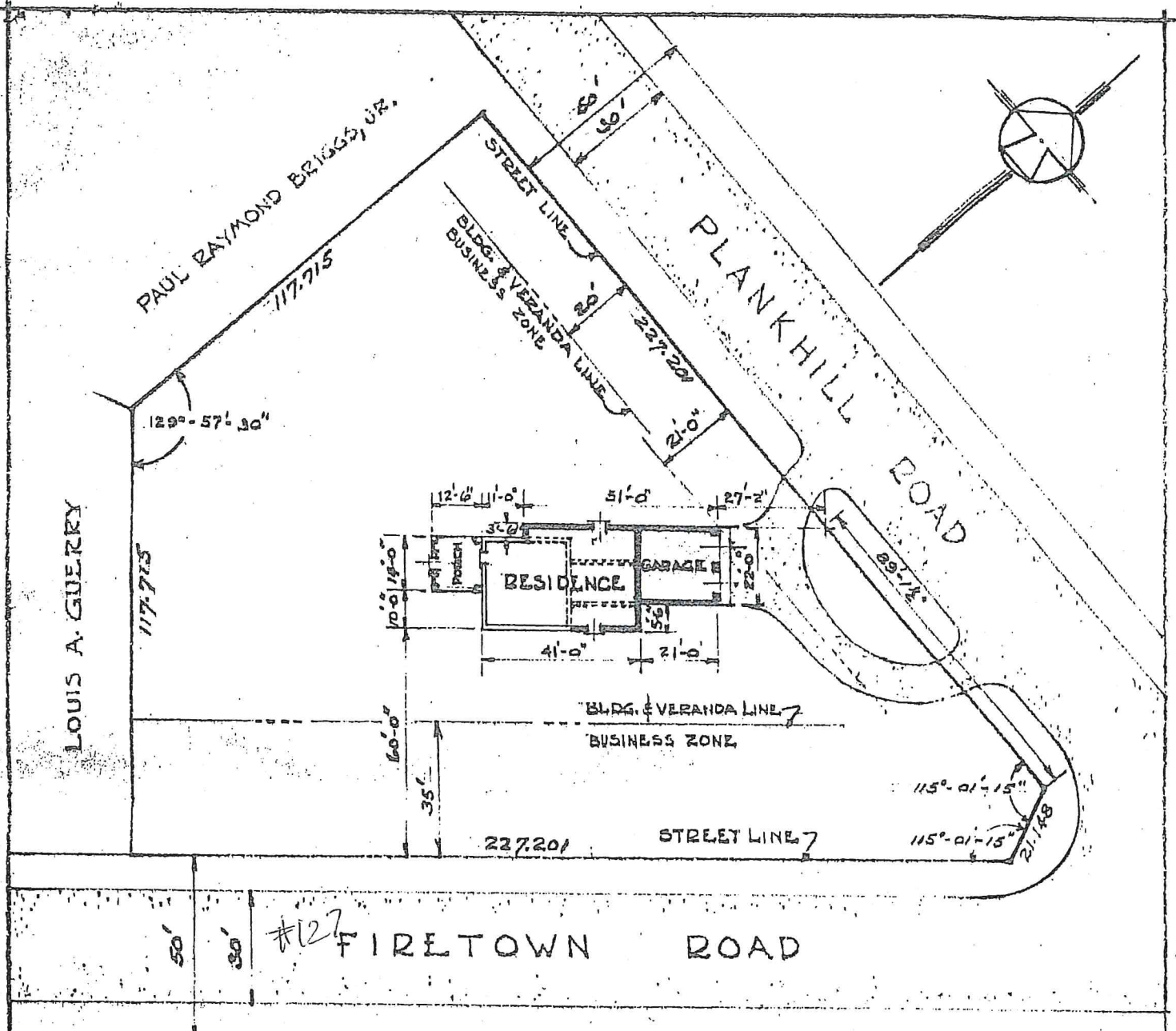
FIRETOWN ROAD

THIS SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-300b-1 THROUGH 20-300b-20 OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES "MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. THE TYPE OF SURVEY IS PROPERTY SURVEY, THE BOUNDARY DETERMINATION CATEGORY IS RESURVEY AND THE HORIZONTAL ACCURACY CONFORMS TO CLASS A-2.

"TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON"

Clifford A. Washburn, Jr.
 Clifford A. Washburn, Jr. P.E./L.S., License no. 5735





CERTIFIED SUBSTANTIALLY CORRECT
NO ZONING REGULATIONS VIOLATED

Sidney Moses
SURVEYOR



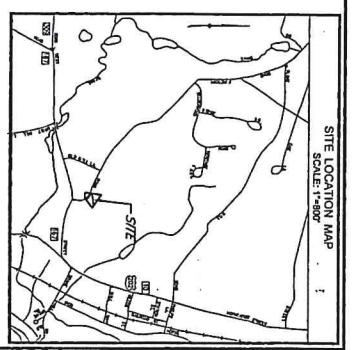
#127
Firetown Rd

PROPOSED ADDITION TO EXISTING RESIDENCE

OFFICE OF
ARTHUR E. HOFFMANN
LANDSCAPE ARCHITECT
REGISTERED LAND SURVEYOR

DATE	6-5-53	MR. & MRS. LOUIS A. GUERRY	236-53
SCALE	1"=40'	FIRETOWN ROAD	ONE
EXAMINED BY	BDA	SIMSBURY, CONN.	

MORTGAGE SURVEY MAP

[illegible]

1. NAME OF THE PARTY OR PERSON

2. ADDRESS

3. CITY

4. STATE

5. ZIP

6. DATE

7. REMARKS

8. SIGNATURE

9. PRINTED NAME

10. DATE

11. REMARKS

12. SIGNATURE

13. PRINTED NAME

14. DATE

15. REMARKS

16. SIGNATURE

17. PRINTED NAME

18. DATE

19. REMARKS

20. SIGNATURE

21. PRINTED NAME

22. DATE

23. REMARKS

24. SIGNATURE

25. PRINTED NAME

26. DATE

27. REMARKS

28. SIGNATURE

29. PRINTED NAME

30. DATE

31. REMARKS

32. SIGNATURE

33. PRINTED NAME

34. DATE

35. REMARKS

36. SIGNATURE

37. PRINTED NAME

38. DATE

39. REMARKS

40. SIGNATURE

41. PRINTED NAME

42. DATE

43. REMARKS

44. SIGNATURE

45. PRINTED NAME

46. DATE

47. REMARKS

48. SIGNATURE

49. PRINTED NAME

50. DATE

51. REMARKS

52. SIGNATURE

53. PRINTED NAME

54. DATE

55. REMARKS

56. SIGNATURE

57. PRINTED NAME

58. DATE

59. REMARKS

60. SIGNATURE

61. PRINTED NAME

62. DATE

63. REMARKS

64. SIGNATURE

65. PRINTED NAME

66. DATE

67. REMARKS

68. SIGNATURE

69. PRINTED NAME

70. DATE

71. REMARKS

72. SIGNATURE

73. PRINTED NAME

74. DATE

75. REMARKS

76. SIGNATURE

77. PRINTED NAME

78. DATE

79. REMARKS

80. SIGNATURE

81. PRINTED NAME

82. DATE

83. REMARKS

84. SIGNATURE

85. PRINTED NAME

86. DATE

87. REMARKS

88. SIGNATURE

89. PRINTED NAME

90. DATE

91. REMARKS

92. SIGNATURE

93. PRINTED NAME

94. DATE

95. REMARKS

96. SIGNATURE

97. PRINTED NAME

98. DATE

99. REMARKS

100. SIGNATURE

101. PRINTED NAME

102. DATE

103. REMARKS

104. SIGNATURE

105. PRINTED NAME

106. DATE

107. REMARKS

108. SIGNATURE

109. PRINTED NAME

110. DATE

111. REMARKS

112. SIGNATURE

113. PRINTED NAME

114. DATE

115. REMARKS

116. SIGNATURE

117. PRINTED NAME

118. DATE

119. REMARKS

120. SIGNATURE

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126. DATE

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206. DATE

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208. SIGNATURE

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216. SIGNATURE

217. PRINTED NAME

218. DATE

219. REMARKS

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232. SIGNATURE

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242. DATE

243. REMARKS

244. SIGNATURE

245. PRINTED NAME

246. DATE

247. REMARKS

248. SIGNATURE

249. PRINTED NAME

250. DATE

251. REMARKS

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253. PRINTED NAME

254. DATE

255. REMARKS

256. SIGNATURE

257. PRINTED NAME

258. DATE

259. REMARKS

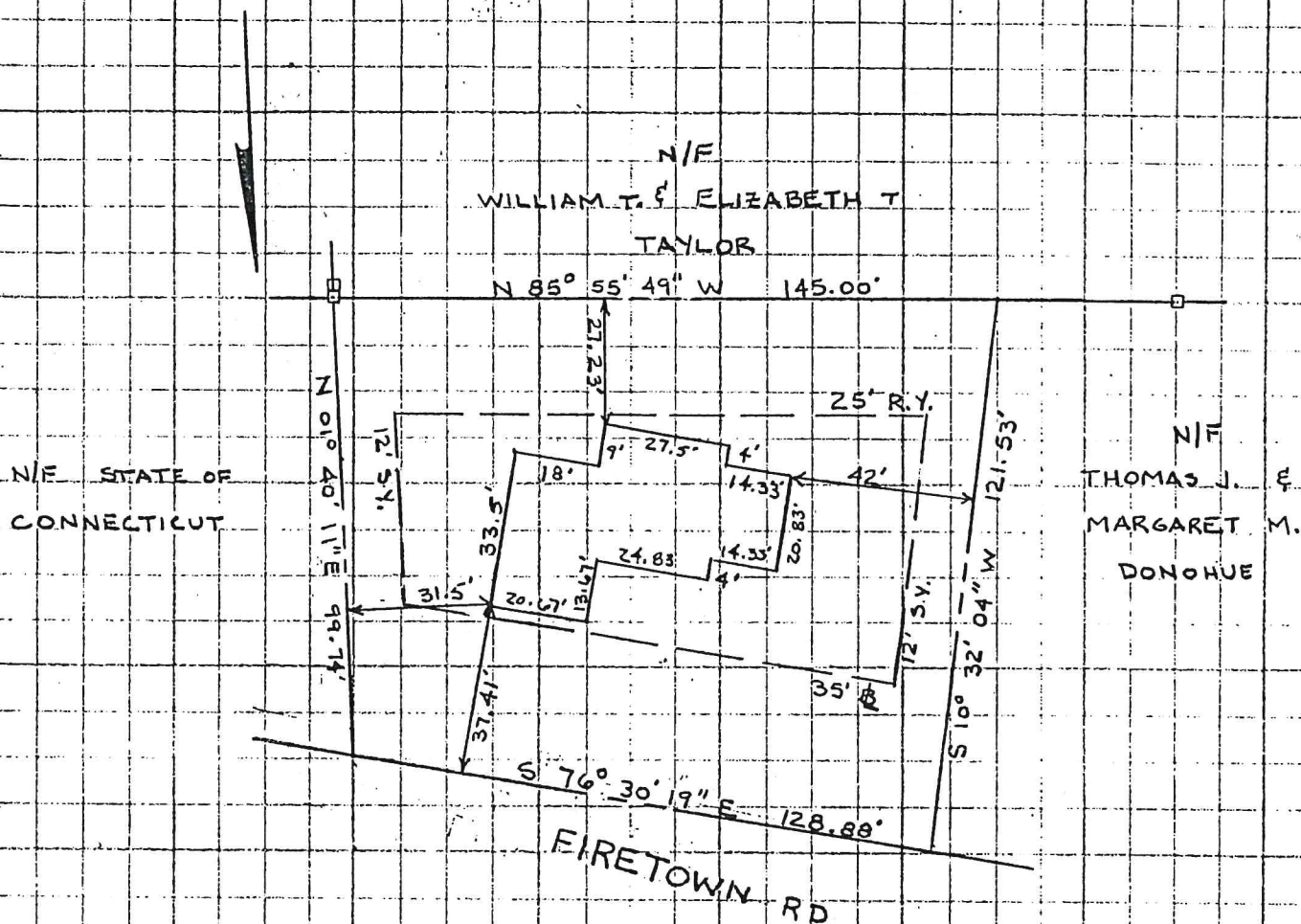
[illegible]

SIMSBURY, CONN.

SUBJECT DONOHUE LOT
13 FIRETOWN ROAD
SIMSBURY, CT

SCALE 1" = 40'

JOB



DEC 13 1997



THIS SURVEY IS CERTIFIED TO
BE SUBSTANTIALLY CORRECT.
NO ZONING REGULATIONS ARE
VIOLATED.

Clifford Dahms

SANDERSON & WASHBURN

SIMSBURY, CT

BY MLK DATE 08-11-02 SUBJECT AS-BUILT SURVEY

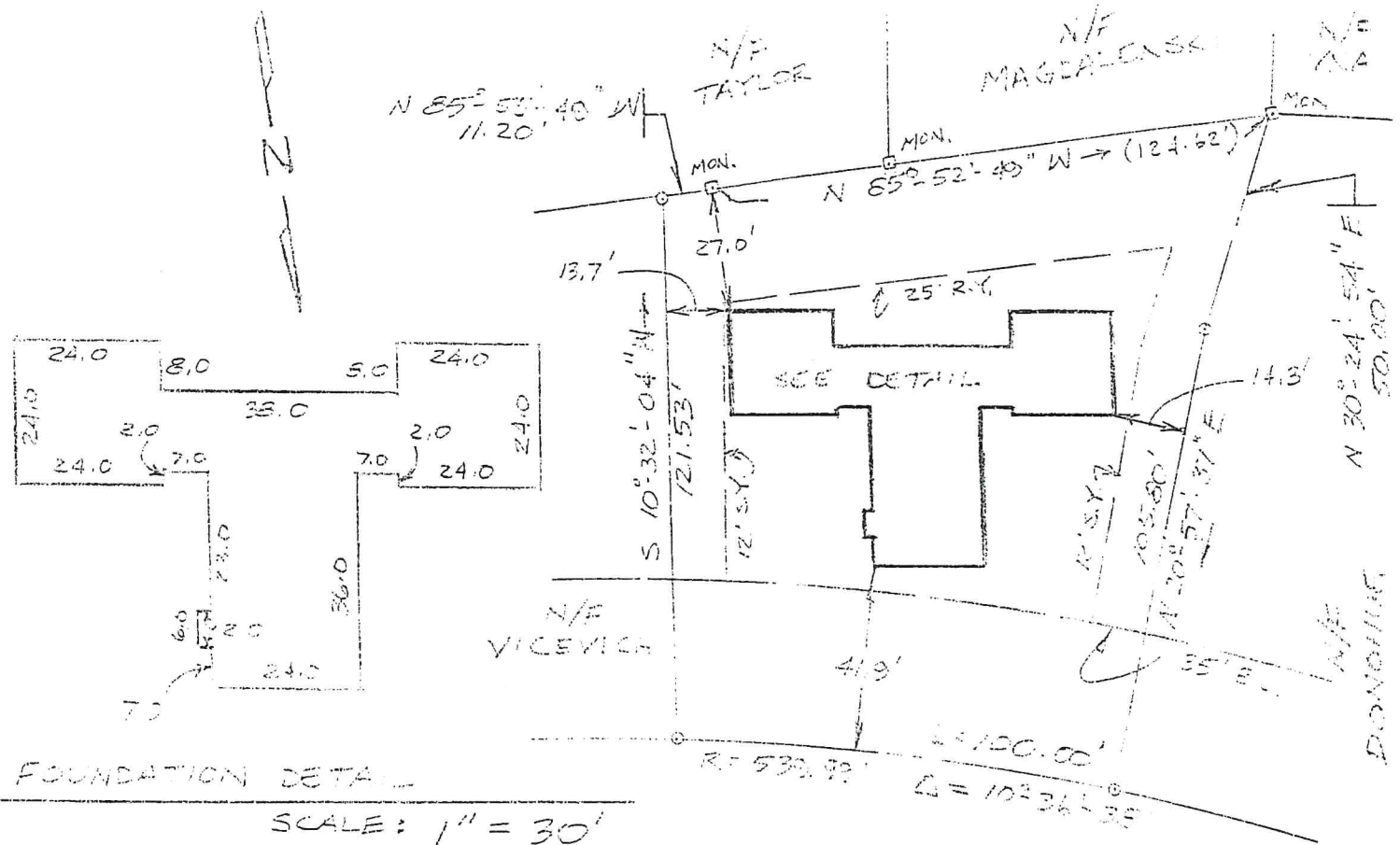
SCALE 1" = 40'

FDN. CHKD. BY ADM 15 FIRETOWN ROAD

MAP REF. 500-E

DATE 08-12-02 SIMSBURY, CONNECTICUT

ZONE R-15



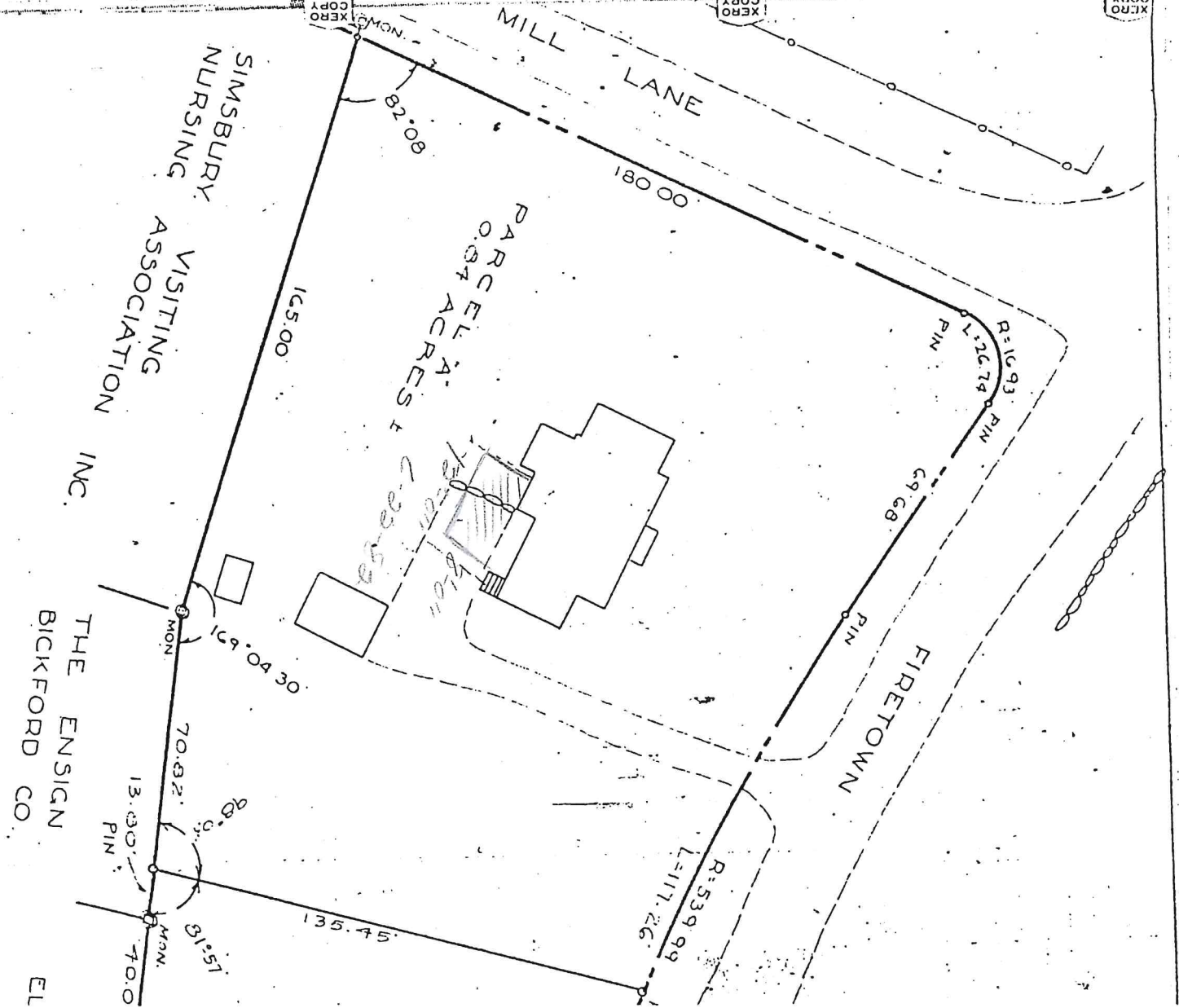
THIS SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-300b-1 THROUGH 20-300b-20 OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES "MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. THE TYPE OF SURVEY IS PROPERTY SURVEY, THE BOUNDARY DETERMINATION CATEGORY IS RESURVEY AND THE HORIZONTAL ACCURACY CONFORMS TO CLASS A-2.

"TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON"

Clifford A. Washburn, Jr.
Clifford A. Washburn, Jr. P.E./L.S., License no. 5735



#17 Firetown Rd.



PROPERTY OF

DOMINIC F. PORCELLINA & FRANK E. HOKUNSON

6 GREAT POND ROAD

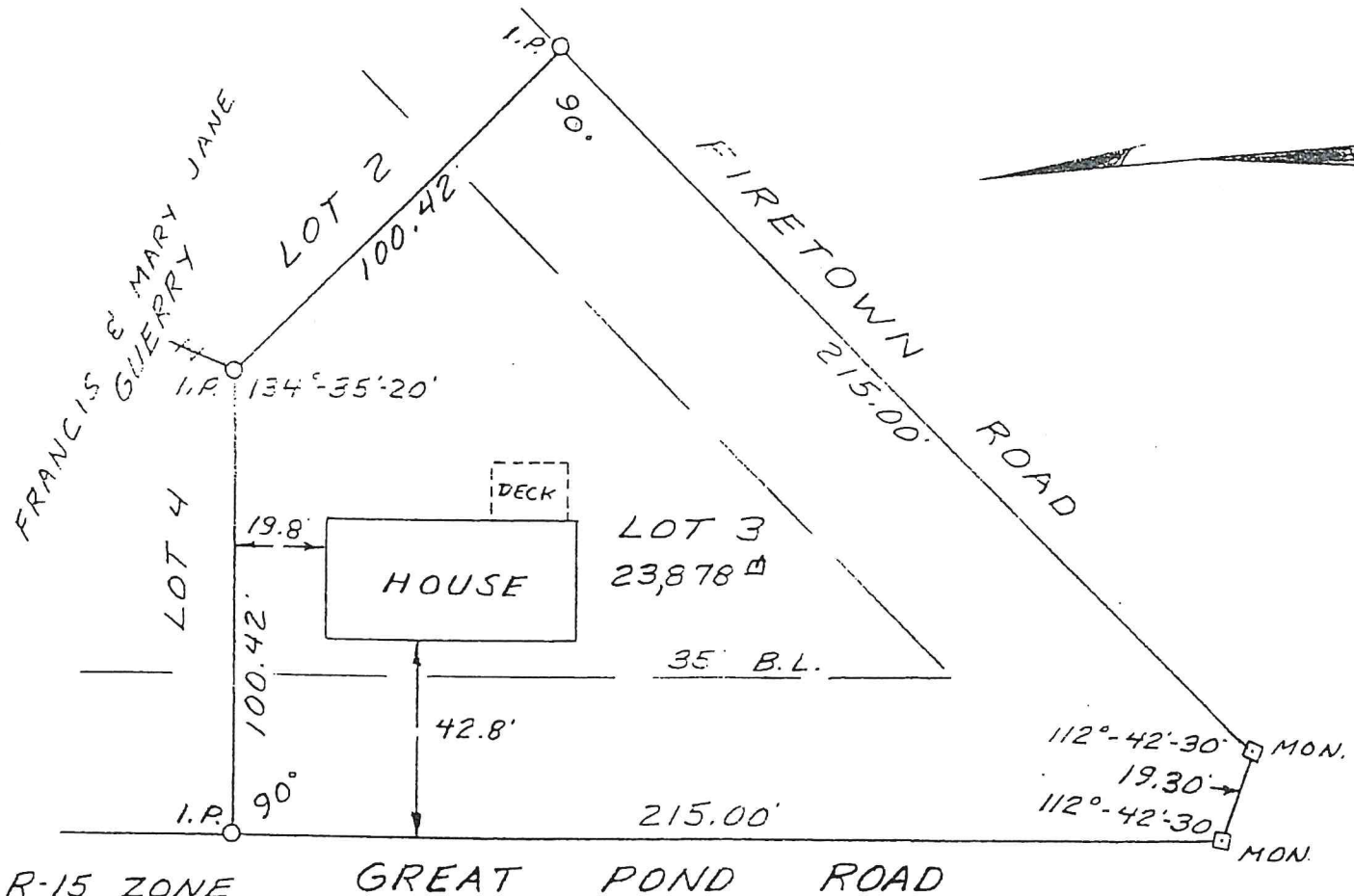
SIMSBURY

CONNECTICUT

SCALE 1" = 40'

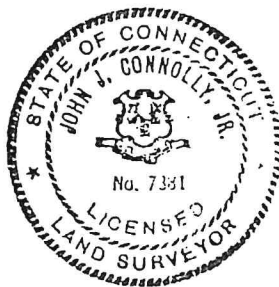
DECEMBER 1989

Being Lot #3 on a map entitled "Lotting Plan Property of Leopold Guerry". Dated July 9, 1941.



Building located as shown 12-15-89.

I hereby certify that this map is substantially correct and that the zoning ordinances of the town of Simsbury, Conn. have not been violated.



Mortgage Survey certified to Old Stone Mortgage Corporation, Conn. Attorneys Title Insurance Company and John & Denise A. DiGrazia.

I hereby certify that the premises shown on the map is not located within a flood hazard area as shown on Devel. H.U.D. Fed. Ins. Admin. Map COMM. #090035 Map #0005C.

John J. Connolly, Jr.
LIC. LAND SURVEYOR

HAROLD R. SANDERSON, C. E. & L. S. BLOOMFIELD, CONN.

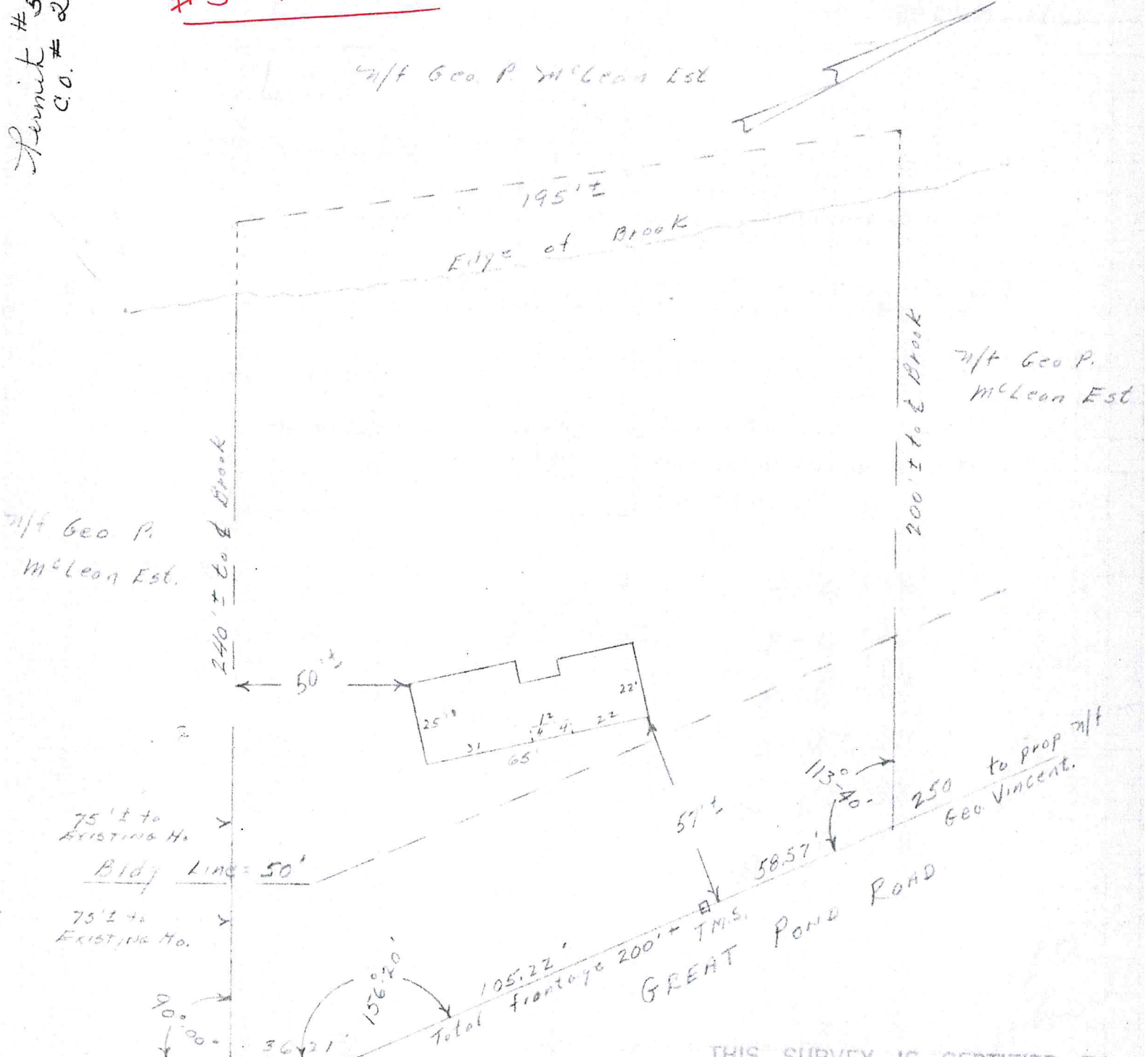
BY DFW DATE 12-1967 SUBJECT SURVEY - Geo P. McLean Est. SCALE 1" = 40'

FOOTINGS CHKD. BY DFW DATE 12-21-67 Firsttown & Great Pond Roads JOB

Simsbury, Conn

#5 Great Pond

Permit #5313
C.O. #2857



No Established E on Firetown Rd.
FIRETOWN ROAD



THIS SURVEY IS CERTIFIED TO
BE SUBSTANTIALLY CORRECT.
NO ZONING REGULATIONS ARE
VIOLATED.

Clifford A. Washburn

#117 Firetown Rd

SURVEY CONTROL POINT
EXISTING CONCRETE MONUMENT
SOFTWOOD TREE
UTILITY POLE
WATER SHUTOFF
HYDRANT
SANITARY SEWER MAN HOLE
CATCH BASIN OR YARD DRAIN
CONNECTICUT LIGHT AND POWER
WATER LINE
SIMSBURY LAND RECORDS
PROPOSED FINISHED GRADE
EXISTING SPOT ELEVATION
CONTOUR ELEVATION
EDGE OF WOODED AREA

NO. 10 GREAT POND ROAD
N/F BARBARA JEAN STULTZ
& JAMES W. STULTZ
S.L.R. VOLUME 490 PAGE 969

LOT 2 (MAP REF. 1)
AREA= 17,861 SQ. FT.
OR 0.410 ACRES

NO. 6 GREAT POND ROAD
N/F JOHN DIGRAZIA
& DENISE A. DIGRAZIA
S.L.R. VOLUME 366 PAGE 612

NO. 119 FIRETOWN ROAD
N/F BENARD C. PURSLEY
& BARBARA A. PURSLEY
S.L.R. VOLUME 514 PAGE 494

REFERENCE MAPS
1.) LOTTING PLAN PROPERTY OF LEOPLO QUERRY SIMSBURY CONN. SCALE 1"=40'
JULY 9, 1941 OFFICE OF THOMAS H. DESMOND LANDARCHITECT & ENGINEER
2.) ZONING LOCATION SURVEY PROPERTIES OWNED BY BARBARA JEAN & JAMES
W. STULTZ 10 GRAY POND ROAD & FIRETOWN ROAD SIMSBURY, CONNECTICUT
ZONE R-15 JULY 31, 1998 DWG. NO. 98-52 SCALE 1"=20' HENRY C. COTTON L.S.

ZONING LOCATION SURVEY
EXISTING
PREPARED FOR
G.S. ASSOCIATES, INC.
FIRETOWN ROAD
SIMSBURY ~ CONNECTICUT
ZONE R-15

DEED TO SUBJECT PROPERTY: H.L.R. VOL. 490 PG. 969

IF THE EXISTING FOUNDATION DOES NOT VIOLATE THE
15' OF THE TOWN OF SIMSBURY