

**HOUSING AUTHORITY OF THE TOWN OF SIMSBURY  
BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES  
APRIL 27, 2018  
SUBJECT TO APPROVAL**

A special meeting of the Housing Authority of the Town of Simsbury, Connecticut was held on April 27, 2018 at the Virginia Connolly Residence, 1600 Hopmeadow St., Simsbury, Connecticut. The meeting was called to order by Chairman Woody Eddins at 1:00 P.M. In attendance were Commissioners Cheryl Cook, Oliver Dickins, Sandra Fleet and Ron Anastasio as well as Executive Director Ed LaMontagne and Housing Administrator Christine Winters.

The Pledge of Allegiance was recited.

**PUBLIC AUDIENCE:**

There was no one present for public audience.

**DISCUSS AND APPROVE FY 2018-19 BUDGET**

Mr. LaMontagne provided an update of the FY 2017-18 budget including projected income and expenses for the remainder of the fiscal year. Mr. LaMontagne then reviewed the proposed FY 2018-19 budget. This budget represents a 5% increase. After discussion, Commissioner Fleet made a motion to approve the FY 2018-19 budget. The motion was seconded by Commissioner Cook and all members voted in favor. The budget will now be sent to the State Department of Housing and CHFA for approval.

**DISCUSS AND POSSIBLY APPROVE NON-RECURRING EXPENDITURES**

Mr. LaMontagne presented Capital Non-Recurring projects for FY 18-19. He stated that some of the projects were identified in the 2014 Capital Needs Assessment Report. In addition, CHFA requires properties to spend down a portion of their reserves before they can apply for critical needs funding from CHFA.

Projects included for VCR were:

Replace Apartment Bathroom Floors	\$7,500
Replace Dining Room Floor	\$8,722
Replace Dining Room and Lounge Lighting	\$2,670
Replace Exterior Kitchen Door	\$2,000
Replace Office Computers/Software	\$2,666
Update Lobby Area	\$3,200

Commissioner Dickins made a motion to approve the VCR Capital Non Recurring projects for FY 18-19. Commissioner Cook seconded the motion. All voted in favor.

Projects included for the Dr. Owen L. Murphy Apartments were:

John Deere Utility Cart	\$12,220
Replace Electrical Panel in Community Room	\$ 8,370
Replace Trash Enclosure Apts. 1-8	\$ 2,500
Install Lever Handles in Apartments	\$13,825
Replace Federal Pacific Electrical Panels in Apts.	\$35,000

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Commissioner Dickins made a motion to approve the DOLMA Capital Non Recurring projects for FY 18-19. Commissioner Fleet seconded the motion. All voted in favor.

**ADJOURNMENT**

There being no further business to discuss, a motion was made by Commissioner Cook to adjourn the meeting, seconded by Commissioner Dickins. Motion carried.

Chairman Eddins adjourned the meeting at 3:15 p.m.

Submitted by,

*EJ LaMontagne*

Edward J. LaMontagne  
Executive Director/Secretary