

**HOUSING AUTHORITY OF THE TOWN OF SIMSBURY  
BOARD OF COMMISSIONERS – REGULAR MEETING MINUTES  
December 9, 2022  
SUBJECT TO APPROVAL**

The regular meeting of the Housing Authority of the Town of Simsbury, Connecticut was held on December 9, 2022. The meeting was called to order by Chairperson Cheryl Cook at 11:45 a.m. In attendance were, Commissioners, Sandra Fleet, Joyce McKusick, Housing Administrator, Lori Lubetkin, Executive Director Christine Winters, and Board of Selectman Liaison, Amber Abbuhl. Commissioner Clifford was excused. Commissioner Dickens was absent.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC AUDIENCE**

No one from the public attended this meeting.

**MINUTES OF THE PREVIOUS MEETING**

The minutes of the November 11, 2022 Regular Meeting were reviewed by the Board. Commissioner McKusick made a motion to accept the minutes seconded by Vice-Chair Sandra Fleet. All voted in favor, motion carried.

**BOARD OF SELECTMAN LIAISON REPORT**

Liaison Abbuhl spoke about a public hearing on November 28, 2022 regarding the bike ordinance. Currently, bikes are not allowed on sidewalks. There also is a referendum on January 7<sup>th</sup> to vote on the Latimer Lane School.

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director gave an update on the vacancies, resident activities, COVID, and preparing for the new fiscal year. I have reached out to the Auditors to find out when they will be able to begin the audit for last year. I have not heard back as of yet. There is a Christmas celebration coming up on December 16, 2022, and all are invited.

**OCCUPANCY REPORT**

The Housing Administrator provided an update on the vacancies. As of November 30<sup>th</sup>, there were three vacant units at the Dr. Owen L. Murphy Apartments.

As of November 30<sup>th</sup>, there were four vacant units at the Virginia Connolly Residence with one new resident moving in December.

**ESTABLISHING A 501(c)3**

There is no update at this time.

**COMMUNICATIONS**

The Executive Director said she received one communication. It was a letter of thanks from a resident at the Virginia Connolly Residence, for the loving and friendly care that they receive here.

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**NEW BUSINESS**

We will be working on a new "Wish List" for the next round of ARPA Funding. I will be updating the current information as to what has been spent on our current list so far.

**Other Business**

Chairperson Cook had someone do a "Title Search" on our property. There was a question regarding an expiring Deed Restriction. I had contacted the State, to find out the "Use Restriction" is in regards for "Home" or CDBG Grant monies for Rehab, that was received by the Housing Authority and for accepting the money in December 2007. Not the property "At Large".

**ADJOURNMENT**

There being no further business to discuss, a motion was made by Vice Chairperson Fleet, seconded by Commissioner McKusick to adjourn the meeting. All voted in favor, motion carried. The meeting was adjourned at 12:12 p.m.

Respectfully Submitted by,

Christine Winters  
Executive Director/Secretary