

HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
BOARD OF COMMISSIONERS – REGULAR MEETING MINUTES
March 10, 2023
SUBJECT TO APPROVAL

The regular meeting of the Housing Authority of the Town of Simsbury, Connecticut was held on March 10, 2023. The meeting was called to order by Chairperson Cheryl Cook at 8:04 a.m. In attendance were, Commissioners, Sandra Fleet, Joyce McKusick, Oliver Dickens, Deb Clifford, Housing Administrator, Lori Lubetkin, Executive Director Christine Winters. Board of Selectman Liaison, Amber Abbuhl was absent.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC AUDIENCE

No one from the public attended this meeting.

MINUTES OF THE PREVIOUS MEETING

The minutes of the January Regular Meeting were reviewed by the Board. Commissioner McKusick made a motion to accept the minutes seconded by Vice-Chair Sandra Fleet. All voted in favor, motion carried.

BOARD OF SELECTMAN LIAISON REPORT

No Report.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director gave an update on the vacancies, COVID, and preparing for the new fiscal year. We are allowing visitors again. Ed LaMontagne has come in once a week while I was out on medical leave. I have reached out to the Auditors to find out when they will be able to begin the audit for last year. I have just heard back that they have sold their business, and the new owners do not perform audits. Therefore, I am in the process of finding another firm to perform out audit asap! I will follow-up as soon as I have the information needed.

OCCUPANCY REPORT

The Housing Administrator provided an update on the vacancies. As of February 28th, there were four vacant units at the Dr. Owen L. Murphy Apartments.

As of February 28th, there were six vacant units at the Virginia Connolly Residence with two new residents moving in March, however, two resident passed away in February.

ESTABLISHING A 501(c)3

There is no update at this time.

COMMUNICATIONS

There were no communications at this time.

NEW BUSINESS

There was no new business to discuss.

Other Business

There was no other business.

**HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
BOARD OF COMMISSIONERS – REGULAR MEETING MINUTES
March 10, 2023
SUBJECT TO APPROVAL**

A motion was made by Chairperson Cook at 8:45 am to enter into Executive Session seconded by Commissioner Clifford.

A motion was made by Chairperson Cook at 9:00 am to exit Executive Session seconded by Vice-Chair Fleet.

ADJOURNMENT

There being no further business to discuss, a motion was made by commissioner Dickens, seconded by Vice-Chair Sandra Fleet to adjourn the meeting. All voted in favor, motion carried. The meeting was adjourned at 9:00 a.m.

Respectfully Submitted by,

Christine Winters
Executive Director/Secretary