

**HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
BOARD OF COMMISSIONERS – REGULAR MEETING MINUTES
June 9, 2023
SUBJECT TO APPROVAL**

The Regular meeting of the Housing Authority of the Town of Simsbury, Connecticut was held on June 9, 2023. The meeting was called to order by Chairperson Cheryl Cook at 7:59 a.m. In attendance were, Commissioners, Sandra Fleet, Joyce McKusick, Housing Administrator, Lori Lubetkin, Executive Director Christine Winters and Board of Selectman Liaison, Amber Abbuhl. Commissioner Clifford was excused.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC AUDIENCE

No one from the public attended this meeting.

MINUTES OF THE PREVIOUS MEETING

The minutes of the May Board Meeting were reviewed by the Board. Commissioner McKusick made a motion to accept the minutes seconded by Vice-Chair Sandra Fleet. All voted in favor, motion carried.

BOARD OF SELECTMAN LIAISON REPORT

Liaison Abbuhl reported on the budget, which passed on May 16th. Town Manager Update; The Town has hired a consultant to perform a nationwide search for the position. The new SHA Commissioner is schedule to be approved at the BOS meeting on the 17th and then be sworn in. Vice-Chair Fleet asked about what is going in at the old “Wagner” lot, it appears Starbucks may be moving there and installing a “Drive-Through” as well as Chipolte. She also inquired about Dorset Crossing which may include retail and housing. (Not affordable)

EXECUTIVE DIRECTOR’S REPORT

The Executive Director gave an update on the vacancies, COVID, and preparing for the new fiscal year. Our new Auditing firm has begun last year’s audit. They are trying to get in touch with the previous Auditor’s for information needed.

Our Memorial Day Picnic was be held on Friday, May 26th, with pictures on the website. We have a new exercise program with Mary Root as our former instructor is no longer able to perform those duties. We are having a “Garden Club” meeting on June 16th to discuss how the garden is growing and what if anything else is needed.

We are having a Spring Picnic at DOLMA on June 16th.

Apartment Inspections will begin at DOLMA on June 6th.

The Assisted Living is providing services to 43% of occupancy, with three new residents to begin services once approved.

OCCUPANCY REPORT

The Housing Administrator provided an update on the vacancies. As of May 31st, there were two vacant units at the Dr. Owen L. Murphy Apartments. Both apartment are still being rehabbed.

As of May 31st, there were six vacant units at the Virginia Connolly Residence with one new resident moving in June.

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ESTABLISHING A 501(c)3

There is no update at this time.

COMMUNICATIONS

We received a thank you note for the flowers sent to a resident's funeral.

NEW BUSINESS

The Fire Marshall will be coming this month for inspections at both properties.

Associated Security is coming for their Annual Testing June 7th

Hartford Sprinkler in coming for their Annual Testing June 8th

Tower Generator is coming for their Annual Inspection on June 16th

Renter's Rebate will be held at VCR on June 14th and at DOLMA on June 21st

Our new Commissioner came with Amber to meet staff and take a tour of the properties

New Rent notifications have gone out to all resident's

We have a new Asset Manager at CHFA for DOLMA

The Budget for FYE 2023 – 2024 has been submitted and waiting approval

Other Business

We have been approved for another round of funding through ARPA, which was approved at the referendum on May 16th.

Chairperson Cook mentioned the celebration for Juneteenth on Saturday with four towns, Avon, Canton, Farmington and Simsbury joining together this Saturday, June 17th.

ADJOURNMENT

There being no further business to discuss, a motion was made by Commissioner McKusick, and seconded by Vice-Chair, Sandra Fleet to adjourn the meeting. All voted in favor, motion carried. The meeting was adjourned at 8:54 a.m.

Respectfully Submitted by,

Christine Winters
Executive Director/Secretary