

**HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES
April 27, 2023
SUBJECT TO APPROVAL**

The Special meeting of the Housing Authority of the Town of Simsbury, Connecticut was held on April 27, 2023. The meeting was called to order by Chairperson Cheryl Cook at 8:15 a.m. In attendance were, Commissioners, Sandra Fleet, Joyce McKusick, Deb Clifford, Housing Administrator, Lori Lubetkin, Executive Director Christine Winters and Board of Selectman Liaison, Amber Abbuhl.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC AUDIENCE

No one from the public attended this meeting.

Executive Session

A motion was made by Commissioner McKusick and second by Vice Chairperson, Sandra Fleet, to amend the agenda to go into Executive Session after New Business to discuss Personnel Issues. All in favor, motion carried.

MINUTES OF THE PREVIOUS MEETING

The minutes of the March Regular Meeting were reviewed by the Board. Commissioner McKusick made a motion to accept the minutes seconded by Vice-Chair Sandra Fleet. All voted in favor, motion carried.

BOARD OF SELECTMAN LIAISON REPORT

Liaison Abbuhl reported on the budget, which will go to referendum on May 16th. There is a increase in the budget of 4.69%. Also, our ARPA funding request is included with hopes of receiving more monies to perform additional Capitol Improvements on our “Wish List”.

EXECUTIVE DIRECTOR’S REPORT

The Executive Director gave an update on the vacancies, COVID, and preparing for the new fiscal year. Ed LaMontagne has come in to assist with the new Fiscal Year’s Budget, which is being presented today for review and approval.

There are several activities coming up at VCR; we just held a “Baseball Opening Day” luncheon, we will be honoring our “Mothers” with flowers on Mother’s Day, our Memorial Day Picnic will be held on Friday, May 26th, We have a new exercise program with Mary Root as our former instructor is no longer able to perform those duties.

We are providing a dumpster for one week for the DOLMA residents to utilize to get rid of items no longer needed, and we are having a Spring Picnic at DOLMA on June 16th.

Three residents at DOLMA were notified that we are not renewing their lease for various violations.

I was visited by our new State rep, Melissa Osborne who wanted to meet with me and learn about SHA. Her main interest was learning about the State Statue 8-30g.

The Assisted Living is providing services to 43% of occupancy, with two new residents to begin services once approved.

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OCCUPANCY REPORT

The Housing Administrator provided an update on the vacancies. As of March 31st, there were four vacant units at the Dr. Owen L. Murphy Apartments.

As of March 31st, there were eight vacant units at the Virginia Connolly Residence with two new residents moving in April, however, one resident passed away in April.

ESTABLISHING A 501(c)3

There is no update at this time.

COMMUNICATIONS

There were no communications at this time.

NEW BUSINESS

The proposed Slate of Officers was presented. A motion by Commissioner Clifford moved to nominate and accept the Slate of Officers seconded by Commissioner McKusick. All in favor, motion carried.

Commissioner Dicken's term is up and a new person has been selected by the Democrat Party for replacement. This person should be approved at the next Board of Selectman meeting and then sworn in with hopes to attend the June meeting. The Commissioner's directory will be updated at that time.

The Fiscal Year 23 – 24 Budget was presented and reviewed. Overall, the total increase was 3.75%. After reviewing the Budget, a motion was made by Commissioner McKusick to accept the Budget as presented and seconded by Commissioner Clifford. All in favor, motion carried.

EXECUTIVE SESSION TO DISCUSS Personnel Issues

A motion was made by Chairperson Cook at 9:24 am to enter into Executive Session seconded by Commissioner Clifford.

A motion was made by Commissioner Clifford at 9:37 am to exit Executive Session seconded by Vice-Chair Fleet.

Other Business

There was no other business.

ADJOURNMENT

There being no further business to discuss, a motion was made by commissioner Clifford and seconded by Vice-Chair Sandra Fleet to adjourn the meeting. All voted in favor, motion carried. The meeting was adjourned at 9:38 a.m.

Respectfully Submitted by,

Christine Winters
Executive Director/Secretary