

From: Susan Mazurski April 16, 2012 8:50:40 AM  
Subject: Housing Authority Minutes 03/08/2012 Approved  
To: SimsburyCT\_HousingMin  
Cc:

MINUTES OF THE MEETING OF THE  
HOUSING AUTHORITY OF THE TOWN OF SIMSBURY  
MARCH 8, 2012

The regular monthly meeting of the Housing Authority of the Town of Simsbury, Connecticut was held at the Virginia Connolly Residence at 1600 Hopmeadow Street on March 8, 2012. The meeting was called to order at 7:07 p.m. by the Chairman, Ron Zappile. Also in attendance were Commissioners Woody Eddins, Cheryl Cook and Kay Coffey; Executive Director, Joe Loewy, Housing Administrator, Christine Winters and Lisa Heavner, Board of Selectmen Liaison. Commissioner Oliver Dickins was absent. The Pledge of Allegiance was recited. There was no one in attendance during the public audience.

BILLS AND COMMUNICATIONS

The Director submitted checks to the Commissioners for signatures. The Director reported on his dealings with FEMA concerning reimbursement for work that was necessitated by the October snow storm. He stated that we would likely break-even or incur a small loss on the repairs and that overall, he was satisfied with the negotiations. DECD Commissioner Smith notified all Housing Authorities that the Governor's 5% Budget rescission would affect the Elderly Rental Assistance Program. We were notified several days later that the impact on our Elderly Rental Assistance would be \$0. Students at Henry James Middle School will provide a Community Service day on April 26 (rain date 4/27). The Simsbury Senior Summit was cancelled on February 29 due to the snow storm. It has been rescheduled for May 15 at 1:15 p.m. at Eno Hall. The Director and the Administrator will be presenters. We have accepted an invitation to participate in the Elder Care program at the Farmington Valley Jewish Congregation on May 6. The Commissioners will hold officer elections at the April meeting, per the By-Laws. Minutes of the February meeting were reviewed and Commissioner Eddins proposed they be accepted. Commissioner Cook seconded. Minutes approved unanimously. Selectman Heavner reported on matters of interest conducted by the Board of Selectmen. She informed us of budget matters, plans to study improved

senior dental care and stated that plans for the new Senior Center were still being studied.

#### REPORT OF RENTAL INCOME

The Administrator reported on the status of vacancies and the Waiting Lists for both properties - one at the Dr. Owen Murphy Apartments and two at the Virginia Connolly Residence. She stated that persons on the Waiting List have been contacted and it is expected that the vacancies will be filled shortly.

She reported that advertising in the local newspapers is on-going.

The Director reported that Hebrew Home reduced the RN nursing hours at Virginia Connolly, but between the full-time nurse and the part-time nurse, we have coverage on all five days.

There are presently 27 residents receiving assisted living services, one on Hospice Care, and one on Home Care.

Calendars for both properties and the Minutes of Tenant Meetings were reviewed.

The Administrator brought the Board up to date on the renovations that were being made as a result of the water damage at the Virginia Connolly Residence.

#### OLD BUSINESS

Action Items were discussed and several were deemed "complete".

Strategic Planning Items were presented with a proposal for prioritizing. Items covered were Policies and Procedures; updating of leases and resident handbooks; updating grievance procedures for residents; and a transition plan for the new Executive Director. Target dates for these items were assigned.

#### NEW BUSINESS

Plans for a visit to the Hamden Housing Authority in March by the Director, Administrator and Commissioner Cook were presented and a report of this visit will be made at the next meeting.

A motion to move to Executive Session to discuss personnel and Strategic Planning matters was made by the Chairman. The Director was invited to attend.

A motion to return to the regular meeting was made by the Chairman.

There being no further business to discuss, a motion to adjourn the meeting was made by the Chairman and seconded by Commissioner Coffey. Motion passed. The meeting was adjourned at 9:15 p.m.

