

From: Susan Mazurski May 19, 2009 2:52:18 PM
Subject: Housing Authority Minutes 04/09/2009 APPROVED
To: SimsburyCT_HousingMin
Cc:

MINUTES OF THE HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
Monthly Meeting – April 9, 2009

The monthly meeting of the Housing Authority of the Town of Simsbury was held at 1600 Hopmeadow Street, Simsbury, Connecticut on Thursday, April 9, 2009. The meeting was called to order by the Chairman at 7:02 PM. Commissioners Coffey, Cote and Howland were present. Commissioner Eddins was absent. Also present was Joseph Loewy, Executive Director, Secretary.

BILLS AND COMMUNICATIONS

All bills submitted for payment were approved.

MINUTES OF PREVIOUS MEETING

Commissioner Cote made a motion that the minutes of the March Meeting be accepted as amended. Commissioner Howland seconded the motion and the Minutes were approved.

MONTHLY MANAGEMENT REPORT

The Monthly Management Report was distributed to the Commissioners for their review.

There is a Waiting List of twenty-four (24) singles for efficiency units, and zero (0) couples for a one bedroom unit at the Dr. Owen L. Murphy Apartments.

There is a Waiting List of zero (0) for apartments at the Virginia Connolly Residence.

Commissioners asked the Executive Director to update them regarding the loss of any residents.

Inquiries and application requests continue to be received, with one (1) showing and nine (9) application requests for Murphy, and three (3) showings and five (5) application requests for Connolly.

Social Calendars for the current month were distributed. The Resident Services Coordinator is doing a great job with scheduling a variety of activities for the residents.

Monthly Resident Meeting Minutes were distributed and discussed and suggestions made for modifications of the Report.

ADVERTISING

The Executive Director discussed his strategy for the ad campaign with more focus on the Virginia Connolly Residence.

MURPHY APARTMENTS

The Executive Director updated the Commission regarding the TV news filmed in the Community Room about our resident Shannon O'Donnell and her support of the MS Walk.

He also reported that Vials of Life are completed for 51 of 70 residents. He reported that we set 5/1 as our goal for 100% completion of input of the data.

VIRGINIA CONNOLLY RESIDENCE

Vial of Life data is now current for all residents.

The Assisted Living Program includes 25 residents. This is a decrease of 2 due to rehab stays. We have signed a contract with Hebrew Healthcare for physical, occupational and speech therapy services. Mental Health services will also be provided.

An additional grab bar is planned for installation in the VCR bathrooms adjacent to the shower entrance where there is currently a towel rack.

OLD BUSINESS

The Commission reviewed the Action Items and Goals and Objectives from the previous meeting, removed all completed items and added new items.

Commissioner Howland discussed the Long Range Plan and the options available for consideration. Further discussions will be held in the summer.

Small Cities Grant Update:

All windows, interior painting and trim are complete at VCR. Punch list is scheduled for April 10th with the architect.

Repair of catch basins throughout the project is complete.

OLD BUSINESS (continued)

New entry canopy materials are on site.

Replacement of roof gutters at VCR is complete.

A change order to carpet the front lobby at VCR will be submitted to the contractor.

The Executive Director continues to participate on the Aging and Disabilities Commission.

NEW BUSINESS

The Executive Director updated the Commissioners on the Housing Administrator position which was filled on April 2nd.

Commissioners discussed recommendations for exposing the Housing Authority to other organizations in town. The Executive Director will be participating in a Town Volunteer Expo.

An annual Housekeeping survey will be performed.

The RSC will attend a seminar April 15th on a wide array of topics sponsored by the UCONN Health Center, Center on Aging.

There being no further business, the meeting adjourned at 9:47 PM.

Respectfully Submitted,

Joseph L. Loewy
Executive Director, Secretary