

From: Susan Mazurski August 19, 2011 9:50:22 AM
Subject: Housing Authority Minutes 07/14/2011 Approved
To: SimsburyCT_HousingMin
Cc:

MINUTES OF THE MEETING OF THE
HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
JULY 14, 2011

The regular meeting of the Housing Authority of the Town of Simsbury, Connecticut was held at the Virginia Connolly Residence at 1600 Hopmeadow St. on July 14, 2011. The meeting was called to order by the Chairman, Ron Zappile, at 7:12 p.m. Also in attendance were Commissioners Oliver Dickens, Woody Eddins, Cheryl Cook and Kay Coffey; Joe Loewy, Executive Director and Lisa Heavner, Board of Selectmen Liaison.

The Pledge of Allegiance was recited.

There was no one in attendance during the Public Audience.

BILLS AND COMMUNICATIONS

Joe submitted checks to the Commissioners for their signature. He reported that replacement washers and dryers for the Virginia Connolly resident's laundry room were made. The new appliances were well-received by the residents even though there was a slight increase in the cost of use.

Joe informed the Board of the death of one of the Virginia Connolly residents, Marge Latus. Her family held a reception in her honor at the residence. Donations were made to VCR in her name and it is planned to purchase a suitable memorial.

Joe reported that the plans for the Raised Garden project proposed for VCR by Eagle Scout Keiko Kaplan are almost complete and he has raised almost all of the funds needed for the project. He expects to begin work on the project soon. It is planned that the project will receive publicity in the local newspapers. Oliver suggested that perhaps Keiko could attend our August 11 meeting and present his project to the Board.

Joe reported that the Renter's Rebate program for Owen Murphy and Virginia Connolly is in progress for those residents who qualify.

Minutes for the May meeting were reviewed and approved with no corrections. Cheryl made a motion to accept the minutes. Woody seconded the motion. All approved. Motion passed.

Lisa Heavner reported on certain Town issues concerning finances, renovations at Simsbury Farms, funds from FEMA for Winter snow removal, and

road repairs on Route 10. She discussed the student/senior activities during the past year and stated that plans were being made for future events for the Fall and the coming school year.

MONTHLY MANAGEMENT REPORT

The Monthly Management Report was presented and Joe explained the financial information contained therein. The Assisted Living program at VCR was discussed and it was reported that 27 people presently were taking advantage of this service.

There was a discussion concerning the Waiting Lists for the properties. Joe reported that he and Christine met with the Marketing Directors at Meadowbrook and McLean Homes. They also met with the Director of Social Services for the Town of Simsbury.

MARKETING

Joe stated that he and Christine planned to visit neighboring Housing Authorities in the next few months. Ron suggested that periodic status updates be made of Waiting List Applicants. It was suggested that local clergy be approached concerning potential names. Woody and Joe volunteered to do this. Ron stated that by our next meeting we should expect feedback from discussions with other Executive Directors.

Minutes of resident meetings and Calendars of Events for both properties were reviewed and discussed. Ron suggested that rather than paper copies of these items, they be emailed to the Board prior to the meetings.

ACTION ITEMS

A draft of the Emergency Manual will be presented to the Police and Fire Departments for review.

The Capital Needs Analysis is expected to be ready by the August meeting. The compilation of Board resolutions is near completion and it is expected that it will be presented to the Board by the end of July.

The Housekeeping Survey is complete and Joe stated that the results would be emailed to the Board soon.

Several other Action Items were discussed and plans to address these in the near future were made.

NEW BUSINESS

Ron reported on activities of the Commission on Aging and Disabilities describing a program dealing with a study of the feasibility of handicap access on town properties.

Joe commented on the upcoming CONN-NAHRO convention to be held in August at the Mohegan Sun Casino. He, along with Christine, Bob Counihan and Lynn Koroser-Crane of CHFA and Ron are included in the program and will be presenting a workshop on "Strategic Planning". Woody expects to also attend the convention.

There being no further business to discuss, a motion to adjourn was made by Oliver. It was seconded by Cheryl. Motion carried. Ron adjourned the meeting at 9:25 p.m.