

Simsbury Public Library - Board of Trustees
TOWN OF SIMSBURY REGULAR MEETING MINUTES
Monday, May 21, 2018 at 7:00 P.M.
Simsbury Public Library - Program Room 2
725 Hopmeadow Street, Simsbury, Connecticut

PRESENT: Chairwoman Marianne O'Neil, Vice Chair Anne Erickson, Friends of the Library Liaison Vinod Gadhia, Linda Johnson, Kathleen Miller, Lauren Miller, Mark Orenstein, Polly Gardow Rice, Gail Ryan, Chris Tranberg and Library Director Lisa Karim. Also in attendance was Board of Selectmen Liaison Chris Kelly.

1. Call to Order - Establish Quorum

Chairwoman O'Neil called the meeting to order at 7:00 P.M.

2. Pledge of Allegiance

All present stood for the Pledge of Allegiance.

3. Approval of Minutes - April 16, 2018

The April 16, 2018 Minutes include the following change:

- Under *Chair's Report*, the portion of text that reads, "She spoke about the Maker Faire scheduled for May 5 from 10 A.M. to 12 P.M..." should read, "She spoke about the Maker Faire scheduled for May 5 from 10 A.M. to 4 P.M..."

MOTION: Ms. Kathleen Miller, Ms. Erickson second, to approve the April 16, 2018 Minutes as amended; unanimously approved.

4. Public Audience

None

5. Communications

Ms. Karim passed around newspaper articles featuring Simsbury Library events. Ms. Karim noted that the Library was awarded the Excellence in Public Library Service Award by the CT Library Association.

6. Friends' Report

Mr. Gadhia noted the May Luncheon and Annual Meeting with author Colum McCann's speech was excellent and well attended. He added the Friends enjoyed helping with the Maker Faire.

7. Chair's Report

Ms. O'Neil remarked she was very happy with the Maker Faire. She added that the Author Luncheon was well done and the speaker was excellent. She noted the bus trip was great. And lastly, she noted Tolly Zonenberg had a pizza dinner to acknowledge the volunteers and the makers for the Maker Faire.

8. Director's Report

Director Karim noted she distributed her Director's Report, Statistics Report and Monthly Financial Statement last Thursday. Under facilities, she brought up the need to replace the entrance doors across from the Program Room. If there is money left in the FY18 Budget, she is hoping to use it towards the replacement. There was brief discussion about the self-check numbers being down, which is due to the automatic renewals. Ms. Karim noted circulation is up one percent since automatic renewals are now offered. Ms. Karim noted that one of the goals of the Maker Faire is to engage the community and three of the makers have signed on to teach classes at the Library. Another goal was that it be intergenerational. She gave an example of that, noting a middle schooler who created a catapult in the Business Resource Center.

9. Budget

Ms. Karim noted they are under budget partly because many positions were open over the course of the year.

10. BorrowIT Reimbursement

Ms. Karim noted they have been tracking the BorrowIT reimbursement funds from the State. While it wasn't eliminated, it was drastically reduced by about three thousand dollars. It can be covered this year but it is something to track for next year.

11. STEM Camps Summer 2018

Ms. Karim noted Stephanie Prato wants to bring STEM camps to Simsbury and there would be a charge for them. The cost will be thirty dollars for a full day and fifteen dollars for a half day, including a snack, a t-shirt and this charge would offset the cost of the presenters' fees. She noted need-based assistance will be available. She added it is within the policy but she wanted to make the Board aware of it. Town Council has approved the application. There was agreement that this is a great program to support.

12. Library Building Committee

Ms. Karim gave an update on the Building Committee which met last Tuesday. The timeframe is on track. She noted they are still working out some technology needs versus wants. Ms. O'Neill passed around the architectural plans for the project. She also noted there may be incremental heating/air conditioning costs which will be verified with the engineers. The project will start in October and will be completed by next March. Ms. Karim noted the meeting minutes are available on the Town website under Board of Selectmen.

13. Executive Session (if needed)

None

MOTION: Ms. Ryan made a motion to adjourn the meeting at 7:26 P.M. Ms. Johnson seconded the motion. All were in favor and the motion passed unanimously.

Respectfully submitted,

Karen Haberlin
Commission Clerk