

From: SimsburyCT Postings April 24, 2009 12:00:15 PM
Subject: Library Board of Directors Minutes 03/15/2009
To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF DIRECTORS MEETING
Monday, March 15, 2009

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Charmaine Glew, Anne Erickson, Joy Himmelfarb, Babs Gardner, Carol Bingham, and Bert Kaplan. Jennifer Keohane, Business Resource Librarian, Susan Bullock, Director and Eileen Sickinger, Recording Secretary. George Boissard, Friends Liaison.

The meeting was called to order at 7:15 P.M. by C. Glew, Chair. A. Erickson moved the minutes of the February 9, 2009 meeting be approved. Second: J. Himmelfarb. So moved.

PUBLIC AUDIENCE: David Blume

ADDITIONAL AGENDA ITEMS: Mrs. Glew added Item 11: Libratects.

COMMUNICATIONS: Mrs. Bullock reported that the new logo was entered in the Connecticut Library Publicity Award Contest by J. Keohane. It won and the award will be presented on April 30th.

Ms. Phyllis Fishberg wishes to donate a clock to the Library that will be placed in the Program Room. C. Bingham moved that the Board accept, with thanks, a clock of the Board's choice, from Ms. Fishberg. Second: B. Kaplan. So moved.

Mrs. Bullock shared a letter from Jan Madrak, former Head of Children's Services, in which she offers to loan to the Children's Room a picture depicting two Chess Club players, a child and an adult (Mr. Elliot Dodge), playing chess. C. Bingham moved that the picture be accepted on loan from Jan Madrak, with thanks, subject to the signing of a hold harmless agreement. Second: B. Kaplan. So moved.

REPORTS: Friends: G. Boissard reported that the Friends Board approved the wish list at their February meeting. \$75,000 has been set aside if the RFID system is put in place. The Friends are looking into a coffee service and vendors are being reviewed.

Personnel: Mrs. Bullock's annual evaluation has been completed. A meeting will be arranged to review it with her.

All unions have settled their contracts with the Town and their retroactive checks have been distributed.

Mrs. Ryan attended the Board of Selectmen's Personnel Sub-committee meeting when it was decided to reinstate the policy to tie-in part-time librarian salaries to the first step of full-time staff.

The technology position that will be funded by the Hartford Foundation Grant is being advertised.

Holly Strong will be moving out-of-state and the search is on for another volunteer replacement. She has worked extensively with the teen programming.

Decorating: Mrs. Glew will be getting estimates for occasional and café furniture. Blind's for Mr. Miller's office and other windows are needed and some painting in the building also needs to be addressed.

There has been a request for carpeting in the Children's Program Room. The area is now tiled and the floor is cold and sounds echo throughout the room. Because of the various activities that go on in that area other alternatives will be considered by the decorating committee.

A sketch of the Karen Rossi wall sculpture for the Children's Room, to be funded by the Rene' Dry Fund, was reviewed.

Christine Sullivan left the painting she wishes to donate to the Library following her exhibit. The decision on acceptance will go to the decorating committee.

Building: Mrs. Bingham attended the recent Public Building Committee and expressed to its members the Board's concerns over the doors - especially those by the Children's Room. The contractor, manufacturer, and architect have all been contacted and ownership of who is responsible for replacing the doors was never resolved. The Board will continue to pursue the issue at the Building Committee's next meeting.

The Building Committee will be in contact with Montfort about the drainage problem and it should be corrected shortly.

Ms. Keohane reviewed the process of getting a new outdoor sign. The current sign could be redone with the new logo, or, a new sign with a brick border and an overhang, could be installed. Any sign has to fit in the current pad and both designs would have lighting. The price range would be \$5,000 - \$11,000.

Funds are available in the FF&E budget. After reviewing sketches of both signs, Mrs. Glew moved that the Board spend up to \$12,000 for the Riley sign - subject to a favorable recommendation by the Design Review Board. Second: C. Bingham. There were five (5) in favor and one (1) opposed. The motion passed.

Landscaping: There has been some winter-kill and both the Town and Warner's

have been contacted. The Town Tree Committee would like to plant a tree on the property on Arbor Day. They will be invited to a Board meeting to hear what they have in mind.

There was no Chair's Report.

POLICIES: The revised policy on Use of Meeting Rooms was discussed. The list of the types of usage fees that Ms. Keohane had prepared as a guideline for staff will be attached to the policy. There was discussion on the use of these rooms by religious based groups and political groups. B. Kaplan moved that religious groups be charged to use the meeting rooms. Second: B. Gardner. Following discussion the vote was three (3) in favor and three (3) opposed. The motion did not pass. Mr. Kaplan then moved that political groups such as campaign committees be charged to use the meeting rooms. Second: B. Gardner. The motion passed unanimously.

After reviewing the types of organizations that are Simsbury based and being cognizant of the fact that they aid the citizens and work for the well-being of the community, Mrs. Glew moved that Simsbury based organizations that have a tax exempt number may schedule meetings in the meeting rooms at no charge. Second: C. Bingham. There were four (4) in favor, one (1) opposed, and one (1) abstention. The motion passed.

An appeals task force will be set up at the next meeting to be available to settle any questions.

LIBRARECTS: On June 17, 2009 Librarects will hold an open house at the Simsbury Library, for other library communities, to discuss the expansion - what went right, what went wrong, what could have been done differently.

At 9:30 P.M. A. Erickson moved for adjournment. Second: B. Kaplan. So moved.

Anne Erickson, Secretary