

From: SimsburyCT Postings March 18, 2010 2:30:50 PM
Subject: Library Board of Trustees Minutes 03/15/2010
To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
Monday, March 15, 2010

PRESENT: Charmaine Glew, Bert Kaplan, Anne Erickson, Diane Madigan and Marianne O'Neil. Susan Bullock, Director and Eileen Sickinger, Recording Secretary. Monica Starrett, President of Friends.

The meeting was called to order at 7:05 P.M. by Mrs. Glew, Chair. B. Kaplan moved the minutes of the February 22, 2010 meeting be accepted. Second: A. Erickson. The minutes were accepted.

Mr. Kaplan informed the Board that Rich Sawitzke will attend the April meeting with an update of the road to Boy Scout Hall.

ADDITIONAL AGENDA ITEMS: Mrs. Bullock requested adding 'Gift' as item # 10.

COMMUNICATIONS: Mrs. Glew shared a communication from Mr. Bill Chisholm regarding the possibility of obtaining a motorized vehicle for the Library. The cost of such a vehicle will be researched and the possibility of having some of the Town civic organizations helping out financially will be looked into. Mrs. Glew will get back to Mr. Chisholm.

She also shared the Board's section for the Town's Annual Report.

REPORTS: Friends: The painting of the workroom floor by a local Boy Scout has begun.

Discussion of the SCTV project for their use of a part of the Library continues.

Personnel: No report.

Decorating: More window blinds have been ordered.

Building: There were no roof leaks during the recent heavy rains and the "pools" in the parking lot have been corrected.

The key pads have been installed in areas needing more security.

The Assistant Fire Marshall did his inspection and the few safety items that were found are being corrected.

Mrs. Bullock is in the process of preparing an evacuation plan for the building, in conjunction with the Fire Marshall.

Landscaping: Outdoor spring clean-up will begin shortly.

Parking: Plans for the roadway to Boy Scout Hall are being formulated.

CHAIR'S REPORT: Mrs. Glew reported that plans for replacing the outdoor

sign continues. She will work with Mr. Sawitzke, who in turn will contact the sign makers. There will be more information next month.

Pierce Builders have been chosen as the contractors for refurbishing the staff room. The estimate for the work is \$11,000. Friends will be asked to cover this amount and any other extra unanticipated costs. Mrs. Bullock will proceed with ordering chairs and tables.

Mrs. Glew suggested the formation of a task force to work on a long range plan. A meeting was scheduled for Tuesday, April 27th at 10:00 A.M. to start and another meeting is planned for 6:30 P.M. on Monday, May 24th. Those Board members available at those times will attend.

DIRECTOR'S REPORT: Mrs. Bullock's written report was reviewed. She also discussed some changes being considered throughout the building that would make things more assessable and displays more appealing. There will be consolidation of some book collections as well as changes that will affect the tourism display.

There are twelve new MP3s available for circulation.

Other highlights were the progress of the implementation of the RFID system.

The Older Americans Grant has been completed and the outcome of whether the application was successful will be known in May.

On April 30th the Library will participate in the National Stand Against Racism Day that is being sponsored by the YWCA.

Digitizing some of the unique material is being looked into and when more is known about the process grant funding will be sought.

The Library's section for the Town's Annual Report was in the Director's packet.

BUDGET: This year's budget is on target. The proposed 2010-2011 budget is a 2.7% decrease from fiscal year 2010.

GIFT: Local artist John Hsu offered to donate his picture "Sturbridge Covered Bridge." Mrs. Bullock showed it to the Board and Mr. Kaplan moved the Library Board accept Mr. Hsu's gift. Second : M. O'Neil. So moved. Mr. Hsu also donated two of his books, in Chinese, to the Library's collection.

At 8:25 P.M. Mr. Kaplan moved for adjournment. Second: Mrs. Erickson. So moved.

Anne Erickson, Secretary

