

From: SimsburyCT Postings April 18, 2011 9:31:12 AM
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To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Monday, March 21, 2011

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Charmaine Glew, Bert Kaplan, Anne Erickson, Marianne O'Neil, Gail Ryan, Diane Madigan, and Joy Himmelfarb. Susan Bullock, Director and Eileen Sickinger, Recording Secretary. George Boissard, Friends Liaison.

The meeting was called to order at 7:05 P.M. by Mrs. Glew, Chair. G. Ryan moved the minutes of the February 23, 2011 meeting be accepted with two changes: Under Committee Reports correct spelling of Tom Cooke and it was ice dams that formed on the roof during recent storms. Second: J. Himmelfarb. The minutes were accepted as corrected.

PUBLIC AUDIENCE: Julie Mackay, Friends President.

COMMUNICATIONS: Mr. Kaplan shared a newspaper article from The Los Angeles Times regarding limits on e-books in public libraries. He also noted that Hiram Peck, Rich Sawitzke and Tom Roy will be at the Board's April 11th meeting to discuss the bridge/walkway to Boy Scout Hall. Mr. Peck has also asked to speak with Friends about the bridge/walkway.

Mrs. Glew brought for discussion a memo from Board member Jeff Blumenthal in which he discussed programming policies and procedures regarding residents and non-residents attending Library programs. He mentioned Jan Pales of Granby who recently attended a program in the Business Resource Center and her appreciation for the quality of the program. Among the things Mr. Blumenthal is interested in is a breakout of the residents and non-residents who attend library programs, the number of programs available to the public and whether Simsbury residents receive preferential treatment over non-residents, and whether non-residents can be charged a fee for attending Simsbury's programs. The issues were discussed and the various programs featured in libraries in the Valley. While all have a variety of programs, the focus may differ in types of programming such as music and\ or films, others featuring programs such as those in our Business Resource Center. All are free and open to the public and it is not an option to charge a fee in a public library. Attendance is taken but this does not always include an address to determine in which town the participant lives. After due discussion G. Ryan moved that the Library Board have the existing program of registration practices remain unchanged. Second: B. Kaplan. So

moved.

The procedure of informing the Board of Selectman of the Board's actions was also brought up and Mrs. Bullock explained that her written Director's Report is sent to the First Selectman and the minutes are on-line.

Mrs. Glew had information from the Connecticut Library Association about budget changes in the Governor's proposed budget regarding C-Cars and ConnectiCards and urged members to voice their concern with their State Representatives. Mrs. Bullock was going to ask Mr. Miller to send out these addresses.

REPORTS: Friends: Mr. Boissard reported that Polly Rice is the new President-elect of Friends. Friends have allocated \$8,000 to update staff computers. Rich Sawitzke will be giving a presentation on the new bridge/walkway at a future meeting.

Personnel: Mrs. Bullock reported that staff members who have been out on long-term disability have returned to almost full-time. Another full-time staff member is currently out for an undetermined amount of time.

Decorating: No Report

Building: The leaks have been addressed and the insulation problem resolved. It is hoped this repair will help with the energy bills. The parking lot lamps that have broken bulbs have been identified and the bulbs should be replaced soon.

The replacement of the hooks for the lavatory doors is being addressed.

The privacy door ordered for the staff room has been ordered but not installed. Mrs. Bullock will look into this.

Landscaping: Work has begun on the new outdoor sign and Michele Jenks and Joan Galliher of the Town's Beautification Commission are working on the plantings. It is hoped that the contractor can move the garden soil around the old sign and transfer it to the new sign. There are plants by the side of the building that are not doing well and they will get an estimate on the cost for more appropriate replacements.

Parking: Reported under Building.

CHAIR'S REPORT: Mrs. Bullock's evaluation will be forwarded to the First Selectman. Mrs. O'Neil, Mrs. Himmelfarb and Mrs. Ryan worked on the evaluation. Mrs. Bullock's goals are reviewing the staffing problems with the Board of Selectmen and redoing job descriptions.

Mrs. Glew asked if the Board wanted any changes to the Charter as a Charter Review Committee will be meeting soon.

Budget meetings are coming up and it was noted that the Board of Education

came in with a 1.54% increase in their budget request. Mrs. Glew asked the Board to check the agendas for these meeting to see if the Library would be listed on the agenda. Any members who can were urged to do so.

Public Hearing at 7:30 P.M. at Simsbury High School on April 5th.

Design Review Board on April 12th at 5:30 P.M.

Planning Commission on April 12th at 7:00 P.M.

Zoning Board on April 18th at 7:00 P.M.

Mrs. Glew asked for the development of a task force to review job descriptions to see which ones need to be changed and then work with Tom Cooke and the unions to implement any changes. Mrs. Ryan, Mrs. Madigan and Mrs. Himmelfarb agreed to work on this and Mrs. Bullock will contact them to review what she has already done.

The next meeting on the Long Range Plan will be held April 7th at 5:00 P.M. Mrs. Glew also noted that at a recent meeting in the Program Room it was brought to her attention that insects were visible - the problem will be addressed.

DIRECTOR'S REPORT: Mrs. Bullock distributed her written report. She brought to the Board's attention the annual meeting of the Connecticut Library Association to be held May 2nd in Stamford and asked members who can to attend.

BUDGET: Mrs. Bullock led the discussion on the proposed 2011-2012 budget and reviewed the implications of how cuts will affect the Library. There will be further discussion once the final amount is known. She also asked for a Budget Task Force so the Board can be familiar with the budget process. Mrs. Erickson and Mrs. O'Neil agreed to serve.

At 9:25 P.M. B. Kaplan moved for adjournment. Second: D. Madigan. So moved.

Anne Erickson/es
Secretary