

From: SimsburyCT Postings May 29, 2012 8:54:43 AM
Subject: Library Board of Trustees Minutes 04/16/2012 APPROVED
To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING – APRIL 16, 2012

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Charmaine Glew, Gail Ryan, Marianne O'Neil, Diane Madigan, Anne Erickson, Diana Fiske, Joy Himmelfarb, Lydia Chiapetti, and David Blume. Susan Bullock, Director and Eileen Sickinger, Recording Secretary.

Mrs. O'Neil called the meeting to order at 7:00 P.M. Mrs. Glew moved the minutes of the March 19, 2012 meeting be approved with the addition of one sentence added to the second paragraph under Communications: "It was reiterated that Library Policy does not allow distribution of materials or solicitation by for-profit groups on Library property." Mrs. Ryan seconded the motion and the minutes were accepted as corrected.

PUBLIC AUDIENCE: George Boissard, Friends Liaison; Jennifer Keohane, Business Outreach Librarian and Cheryl Donahue, Head of Children's Services.

Both Ms. Keohane and Ms. Donahue attended the meeting to report on their attendance at the Public Library Association's National Conference. They individually thanked the Board for giving them the opportunity to attend the conference and distributed individual reports. They highlighted those programs they attended and discussed the dilemmas and challenges facing libraries across the country. Technology changes and a library's approach to these changes continue to be at the front of the work of libraries. Getting out into a community and learning what patrons need and want and making it available with all the new technology is the challenge. It was also noted that the popular SAT program afforded high school students was bought by Naviance and this company will not market to libraries.

ADDITIONAL AGENDA ITEMS: Mrs. Ryan moved that the Board go into Executive Session at the conclusion of the regular meeting. Second: Ms. Himmelfarb. So moved.

COMMUNICATIONS: A request was made for details of the order of presenters at the Night of a 1,000 Stars and Mrs. Bullock will be in touch with those participating in the program.

Various newspaper articles related to the Library were shared.

Mrs. Bullock had a communication from a staff member requesting clarification on someone using his/her spouse's library card. The staff member will be informed on the current confidentiality policy and how to handle the situation.

Mrs. Glew will be giving a presentation at a Friends of Connecticut

Libraries Boot Camp, to be held at the University of Hartford, on communication between Friends and a Library Board.

COMMITTEE REPORTS: Friends: Mr. Boissard thanked Mrs. O'Neil for her recent column in Friends Doorway. He attended a meeting of Friends Finance Committee at which time they discussed their expenditures over the next three years. The Night of 1,000 Stars will be held Thursday, April 19 and Listening for Music will be on Tuesday afternoons.

Personnel: Mrs. Bullock requested vacation time from July 1 – 22, 2012. There will be adequate coverage during this time period and her request was approved by the Board.

Decorating: Mrs. Glew will pass on to Friends bills from Kenyon and Cutler for \$475 prep working for lighting and \$665 for completion of the work.

Building: Tom Roy, Town Tree Warden, informed Mrs. Bullock that the town does not fertilize trees. The town will trim the American Gum tree that was damaged during the recent storms.

There was nothing to report on the additional parking or outdoor lighting.

Parking: Paving work has not been done but the handicap spaces will be changed.

There was no Chair's Report.

DIRECTOR'S REPORT: Mrs. Bullock outlined different options for the new hours that will commence July 1, pending passage of the proposed budget. Following discussion Mrs. Glew moved that contingent upon the passing of the Town Budget for fiscal year 2012-2013, starting July 1, 2012, the Library hours will be: Monday-Thursday: 9:30 A.M.-8:30 P.M.; Friday-Saturday: 9:30 A.M.-5:30 P.M. and Sundays: 1:00 P.M.-5:00 P.M. Second: Mrs. Chiapetti. So moved.

Mrs. Bullock also noted that Westminster School will be observing their 125th Anniversary this year. She is working on a collaborative program with them in honor of the occasion.

A cultural exchange program, proposed by St. Rep. Kevin Witkos, was discussed. The Library will be working with representatives from the Ukraine on the function and activities of an American library.

It was noted that the Clean Energy group was signing up people on Library property and following discussion on solicitation and pamphleteering, Mrs. Ryan moved that the Library's Policy regarding Solicitation and Pamphleteering be amended to include two changes:

"No commercial transactions are allowed on Library Property" and

"This includes requests for membership, monetary donations, signatures on petitions and similar activities." Second: Mrs. Erickson. The motion passed unanimously.

Mrs. Bullock reviewed upcoming events in which the Library will have some participation. One being with the Mark Twain House in October 2012 when three authors will be visiting Simsbury High School. Another program will involve a PBS program in which Gifford Pinchot will be recognized. This is the 100th Anniversary of the federal government's Forestry Service.

BUDGET: The Budget is on track.

At 8:45 P.M. Mrs. Madigan moved the Board go into executive session to discuss personnel issues. Second: Mr. Blume.
So moved. At 9:45 the Board came out of executive session and the meeting was adjourned.

Diane Madigan, Secretary/es