

From: SimsburyCT Postings June 28, 2011 12:18:34 PM
Subject: Library Board of Trustees Minutes 05/16/2011
To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting - Monday May 16, 2011

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD

Present: Bert Kaplan, Anne Erickson, Diane Madigan, Marianne O'Neil, Joy Himmelfarb, Gail Ryan and Charmaine Glew. Susan Bullock, Director and Eileen Sickinger, Recording Secretary.
George Boissard, Friends Liaison

The meeting was called to order at 7:10 P.M. by Mrs. Glew, Chair.

B. Kaplan moved that the April 11, 2011 minutes be accepted with the following changes:

Under Public Audience correct typographical errors: much, plant, communities, and gardeners.

Also, sentence should read: "This idea is used in other communities and he...".

The Friends monthly meeting was on April 29th.

Under Clarification of March minutes, Mr. Blumenthal was concerned about the use of taxpayer money.

Mrs. O'Neil seconded the motion to accept the minutes as corrected. So moved.

Public Audience: David Blume

Additional Agenda Items: None

Communications: The Valley Press featured an article on the recognition by the CT Library Association of six Farmington Valley children's librarians collaboration on a "Harry Potter Regional Wizard Tournament". Shelley Spoering represented Simsbury's Children's Room.

It was recently announced that Lina Wagner, a long-time member of Friends and strong supporter of the Library, was the recipient of the 2011 Arline M. Bidwell Senior Service Award presented by the Simsbury Aging & Disability Commission at a Board of Selectmen's meeting.

The first ever CT Book Festival is scheduled for May 21 & 22 at the UCONN Campus in W. Hartford.

A memo from the CT State Library regarding the funding to libraries in the Governor's budget was shared.

Reports: Friends: Mr. Boissard thanked the staff for the recent breakfast for volunteers. On May 19th Friends will have their annual meeting at

HopMeadow Country Club. Mrs. Bullock and Mrs. Glew have met with the treasurer of Friends to review their upcoming budget with regards to the end of the building expansion funds and Friends' support of Library activities and programs for the coming year.

Personnel: Sean Kimball, Town Personnel Manager, has attended recent staff meetings to address questions and concerns of the staff. The staff is currently working at full complement and it is hoped that there will be coverage when any full-time staff members might be absent for an extended period.

Notices will be sent out, pending passage of the town budget on May 17th, regarding staff changes due to budget cuts.

Decorating: The privacy door in the 'Maine room has been repaired and moving the key pad is being looked into.

Building: The Library was recently closed due to a sewage blockage. The problem has been fixed and there have been no reports of staff illness due to this.

Landscaping: The new outdoor sign is up and has met expectations. Mrs. Galliher will handle the plants around it. On Thursday, May 19th the Town Tree Committee will plant its Arbor Day tree on the front lawn of the Library.

There have been reports of ground bees and when the rain stops the problem will be addressed.

Chair's Report: Mrs. Glew expressed her thanks to Mrs. Bullock and the staff for the recent breakfast they sponsored for volunteers and the Board. She is going to provide directions to anyone having difficulty accessing the Library's web programs.

Director's Report: Mrs. Bullock reviewed statistics for the past year and the increase in usage.

A new volunteer application form has been prepared.

She discussed the CT Library Association's Conference she and some Board members attended.

She also reviewed a mobile website for cataloging library services that is being worked on with other libraries in the consortium. It will make access to the library's website clearer and eventually they will be looking into recorded books as competitors to downloadable books.

She also shared her memo to State Rep. Linda Schofield regarding possible cuts to the Governor's budget and how his Plan B would negatively impact Simsbury Library users.

Charter Revision: It appears that the only change at this time to the Charter related to the Library would be correcting the name of the Board to the Library Board of Trustees. It was the consensus of the Board that the term of the trustees remain at six (6) years. Any member who can was asked to attend the Revision Committee's meetings which start on May 24th.

Budget: Different scenarios regarding hours and cost savings were reviewed in light of the pending budget vote on May 17th. Mr. Kaplan moved that the Library hours be reduced to 58 hours a week effective July 1, 2011. This reduction is pending passage of the Town Budget for 2011-2012. The schedule will be as follows: Monday - Thursday 10:00 A.M. - 8:00 P.M.

Friday - Saturday 10:00

A.M. - 5:00 P.M.

Sunday

1:00 P.M. -

5:00 P.M.

During discussion it was emphasized that these changes are necessitated by budget reductions in the Town's 2011-2012 budget. It represents a ten hour reduction in Library hours and a 15% reduction in funding to the Library in the past few years.

The motion was seconded by Diane Madigan. There were six (6) in favor and one (1) opposed. The motion passed.

Parking: The plan outlined by Hiram Peck, Town Planner at the April meeting has not been received. Mrs. Bullock and Mr. Sawitzke have met with representatives of First Church to discuss the proposed bridge/walkway to Boy Scout Hall and the church group is not opposed to a walkway but they are not in favor of a driveway. Mrs. Glew will arrange a meeting with the church group, Friends, the Library Board and Mr. Sawitzke to review the proposal.

Holiday Closings: Following discussion Mrs. Glew moved the following closings for the Memorial Day, July 4th and Labor Day holidays:

Memorial Day weekend: Closed Sunday & Monday, May 29 and May 30, 2011

July 4th weekend: Closed Saturday, Sunday & Monday, July 2, 3, & 4, 2011

Labor Day weekend: Closed Saturday, Sunday & Monday, September 3, 4, & 5, 2011.

Second: A. Erickson. The motion passed.

Long Range Plan: Mrs. Glew will be sending corrected copies to the Board for their review. Mrs. Bullock distributed a copy of the first, second and third tiers of services and what they encompassed.

At 9:15 P.M. Mr. Kaplan moved for adjournment. Second: A. Erickson. So moved.

Anne Erickson/es
Secretary

