

From: Brett Marchand November 22, 2010 3:23:36 PM
Subject: Library Board of Trustees Minutes 11/15/2010
To: SimsburyCT_LibraryMin
Cc:

SIMSBURY LIBRARY BOARD OF TRUSTEES MEETING
Monday, November 15, 2010

THESE MINUTES HAVE NOT BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Gail Ryan, Anne Erickson, Diane Madigan, Marianne O'Neil, Bert Kaplan, Jeff Blumenthal, Joy Himmelfarb, Charmaine Glew. Susan Bullock, Director; Eileen Sickinger, Recording Secretary. George Boissard, Friends Liaison.

The meeting was called to order at 7:00 P.M. by Mrs. Glew, Chair. B. Kaplan moved the minutes of the October 18, 2010 meeting be accepted as presented. Second: G. Ryan. So moved.
There was no public audience.
There were no additional agenda items.

COMMUNICATIONS: G. Ryan shared the most recent issue of the Senior Communicator. Mrs. Glew had a memo regarding the Connecticut Library Association's grant programs. She also shared newspaper articles regarding technology in libraries.

REPORTS: Friends: G. Boissard reported that at the October 21st meeting of Friends they approved an expenditure of up to \$60,000 for the proposed driveway to Boy Scout Hall. The money is contingent upon clarification of legal documentation regarding respective access easements and right-of-way for First Church and the Library. Friends must also approve the bids and plans for the road.

Friends also expended \$11,825 for the remodeling of the new conference room.

Their next meeting is scheduled for Thursday, November 18.

On December 2nd, Deborah Swiss will discuss her book, The Tin Ticket.

Personnel: J. Blumenthal reported that a group of Board members met with Town administrators regarding personnel and the upcoming union contract negotiations.

Mrs. Bullock reported that one part-time staff member is back from medical leave and it is hoped that the administrative secretary will be back soon. The Technology Lab Assistant will be leaving November 17th to have her baby and is not expected to return. It is anticipated that in January

another part-time staff member will be out on medical leave for approximately three months.

Mrs. Bullock will be requesting from the Town that the Technology Lab Assistant's position be filled and that a temporary appointment be made for the Circulation Dept. position so that there will be adequate coverage for Saturdays and Sundays.

Mrs. Glew, Mrs. Himmelfarb and Mrs. O'Neil will be meeting to prepare Mrs. Bullock's evaluation.

Decorating: The table for the staff room is in place.

Building: Completion of the work on the book drop will be a two-day job and it will take a little longer before the book drops will be operational for the public.

Dale Cutler's bill for his work on the outdoor sign was passed on to Mrs. Bullock. He will be arranging for the bids for the sign.

There was no Landscaping report.

Parking: J. Blumenthal has spoken with Julie McKay of Friends about concerns over the legality of the easement shared by the Town and First Church. The two parties have worked together for many years in caring for the area and it is clear the proposed driveway will be mutually beneficial.

CHAIR'S REPORT: Mrs. Glew reported that the Simsbury Jr. Women's Club has requested use of library space for a project to benefit a Simsbury child requiring a liver transplant. For a short period of time they will require space to assemble and store luminaries that will be sold to benefit the child's medical costs. Discussion followed on the policy of other groups requesting use of the space.

At this time the Board will entertain requests from not-for-profit groups that support the Library and the availability of space. It was the consensus of the Board that the Junior Women's Club request be granted. Mrs. Glew reviewed the policy on use of the internet by minors and will e-mail an updated copy to the Board.

DIRECTOR'S REPORT: Mrs. Bullock's packet included a copy of Simsbury's 2009/2010 Connecticut Public Library Survey. It was reviewed and Mrs. Bullock answered questions about some of the statistics.

She shared the news release for the upcoming TEDx Conference to be held at the Library on December 7th. Mrs. Keohane, Business Outreach Librarian and Carol Harnett, a Simsbury-based health and disability speaker, are co-chairs of the event. TEDx stands for technology, entertainment and design and this local event will bring together individuals who will hold deep discussions and connection in a small group. A national organization, this conference will be a local, self-organized event.

She also distributed copies of Connecticut State General Statutes as they apply to public libraries for the edification of the Board.

Mrs. Keohane's report on happenings in the Business Resource Center was also in the packet. The BRC is launching a new website which will be ready soon. Mrs. Madigan and Mrs. Himmelfarb will work with Mrs. Bullock to determine the content of a new front web page for the Library.

LONG-RANGE PLAN: The Long-Range Plan is still being updated and completion is in site.

At 8:45 P.M. B. Kaplan moved for adjournment. Second: J. Blumenthal. So moved.

Anne Erickson, Secretary