

BOARD OF SELECTMEN

Personnel Sub-Committee – Regular Meeting

Monday, September 10, 2012

6:00 P.M. – Simsbury Town Offices – Main Meeting Room

1. Call to Order
2. Pledge of Allegiance
3. Public Audience
4. Approval of minutes of meeting on July 9, 2012
5. Recommendation to authorize the First Selectman's Office to modify the terms of the Town's
457 Retirement Savings plan to allow individuals to borrow against their accrued assets.
6. Recommendation to revise the job description and salary grade for the position of Senior
Center Assistant.
7. Recommendation to revise the job description and salary grade for the positions of Library
Technical Assistant and Library Business Resource Center
Coordinator; and establish a job
description and pay grade for the position of Library Technician.
8. Adjourn