



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

**Personnel Subcommittee
Special Meeting
Thursday, February 22, 2024**

MINUTES

Members Present: Wendy Mackstutis, Heather Goetz, Steven Antonio (virtual)

Staff Present: Marc Nelson, Eric Gomes, Franklyn Barrueco

The meeting was called to order at 9:01 AM.

1) Approval of Minutes

Ms. Mackstutis moved to approve the January 11, 2024 minutes. Ms. Goetz seconded the motion. All were in favor and the motion passed.

2) Draft Revisions to Assistant Assessor Job Description

Mr. Nelson and Mr. Gomes informed the group that the only change is the title. Ms. Goetz moved to approve the updated job description for the Assistant Assessor as presented and to forward this recommendation to the full Board of Selectmen for review and consideration. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

3) Classification & Compensation Study Update

Mr. Gomes provided an update on the Classification & Compensation Study. The group discussed the current status of the project with Town staff. Staff will provide another update during the March 14, 2024 Regular Meeting.

4) Fair Rent Commission Application Discussion

Mr. Nelson informed the group that Town staff has identified seven (7) preferred volunteers. After a brief discussion, due to the large number of applicants, and little information in the narratives of multiple applicants, the group decided on having Town staff contact volunteers who didn't provide much information in their narrative, to give them another chance to add more information, and recommend seven (7) preferred volunteers for the next meeting.

5) Update on RFP for Labor/Employment/Pension Counsel

Mr. Gomes informed the group that the RFP closes next week.

6) Executive Session: Pursuant to General Statutes Section 1-200(6)(E): To discuss memo from Attorney Michael Harrington

Ms. Mackstutis motioned to move to executive session at 9:37 AM pursuant to General Statutes Section 1-200(6)(E): To discuss memo from Attorney Michael Harrington and to invite Marc Nelson, Franklyn Barrueco, Eric Gomes, Steven Antonio, and Heather Goetz to join. Ms. Goetz seconded the motion, and all were in favor.

Mr. Antonio left the meeting at 10:04 AM.

Ms. Goetz motioned to adjourn from executive session at 10:20 AM. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

7) Addition to the Agenda: Defined Benefit Discussion

Mr. Nelson informed the group that he would like to discuss the pension plan. Ms. Mackstutis asked for a motion to add this to the agenda. Ms. Goetz motioned to add to the agenda. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

The group discussed the Town pension plan with Town staff.

Adjourn

Ms. Goetz made a motion to adjourn the meeting at 10:30 AM. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

Respectfully Submitted,

Franklyn Barrueco
Management Specialist