

**POLICE COMMISSION
SUBJECT TO APPROVAL
REGULAR MEETING
APRIL 9, 2018**

1. CALL TO ORDER

The Regular Meeting of the Police Commission was called to order at 7:04 P.M. in the Police Department Training Room of the Simsbury Town Offices. Present were Chairman James Fleming, Commissioner Michael Long, Commissioner Edward Cosgrove, Commissioner Brendan Walsh, Commissioner Peter Tedone, Interim Chief Nicholas Boulter and Acting Lt. Thomas Sheehan.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Cosgrove read the Summary of Letters received since the last Regular Meeting of the Commission on March 12, 2018.

4. APPROVAL OF MINUTES

Commissioner Tedone made a motion, seconded by Commissioner Long and passed unanimously to approve the minutes of the March 12, 2018 Regular Meeting with the addition of a resolution which stated in summary: That the Simsbury Police Commission formally and gratefully conveys it's thanks and gratitude to Retired Chief Peter Ingvertsen for his extraordinary and exemplary service to the Town of Simsbury, and particularly the Simsbury Police Department.

5. PUBLIC AUDIENCE

None

6. OLD BUSINESS

Interim Chief Boulter provided an update on the following:

The process to fill the upcoming Administrative Secretary vacancy is progressing. The Town is in the process of providing an offer to the finalist and we are on target to allow a 2 week training period with the current secretary prior to her departure.

A second round of interviews for entry level police officer will take place this week. This will prepare the department for upcoming potential vacancies. The next academy start date is July 6, 2018.

The Department is moving forward with a promotional process to establish a sergeant list. Currently five officers (of 15 eligible) have provided written notice to be in the process. Dr. Jetmore, process administrator, will be here to address the candidates on April 24, 2018 at 3PM. The written test is scheduled for May 10, 2018.

7. REPORTS

a. Chairman's Report

None

b. Chief's Report

Interim Chief Boulter reported the following:

The FY19 budget process has moved forward to referendum after passing through the Board of Finance and Board of Selectmen. After a review of the proposed budget the recommended cuts resulted in a 25K reduction in the Department's proposed OT account.

On March 20, 2018 Acting Lt. Sheehan, SRO Cormier and PFC Devin held an active threat presentation at the McLean Home. Approximately 20 individuals attended. There were representatives from McLean Home, Governor's House, Belden Forest, Virginia Connolly, Children's Clubhouse, Westminster School and Hopmeadow Nursery School. SRO Cormier presented CRASE (Civilian Response to Active Shooter Events) followed by a question and answer session regarding site specific locations and how to make changes to improve safety conditions.

Coffee with a Cop at Ana's Kitchen was held on March 22, 2018 and was a success.

Retired Chief Ingvertsen's March 27th retirement party went very well and was heavily attended.

Tobacco Compliance Checks were completed at various businesses in town on April 4, 2018.

April is Distracted Driving Awareness Month. The Department will increase enforcement efforts and conduct two distracted driving awareness/enforcement events on April 24th & 30th, which will be partially funded by Social Services.

On April 24th a Scam, Scheme and Fraud Presentation will be held at Hop Meadow Country Club from 9:30 – 11:30.

The 18th annual Citizens Police Academy graduation dinner will be held on April 26th at 7:00 PM at the Simsbury Inn.

c. Consolidated Monthly Report for February 2018

No significant issues were noted.

8. NEW BUSINESS

Commissioner Long made motion to recommend to the Board of Selectmen, conditioned on his successfully passing a background investigation, the appointment effective April 15, 2018 of Interim Chief Nicholas J. Boulter as Simsbury Chief of Police at a salary, inclusive of Educational Stipend, of \$134,900. The motion was seconded by Commissioner Tedone and was unanimously approved by all Police Commissioners.

Commissioner Long made motion to appoint Police Commission Chairman as the Simsbury Legal Traffic Authority during the interim period of time until the permanent Chief of Police is appointed by the Board of Selectmen. The motion was seconded by Commissioner Cosgrove and was unanimously approved by all Police Commissioners.

9. ADJOURNMENT

Commissioner Long made motion to adjourn at 7:40 P.M. Commissioner Walsh seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

James Fleming, Chairman

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