

**POLICE COMMISSION MEETING
OCTOBER 16, 2019**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chairman Cosgrove at 7:00 pm in the Police Department Training Room of the Simsbury Town Offices. Present were Commissioner Michael Long, Commissioner James Fleming, Commissioner Terry Fogarty, Chief Nicholas Boulter and Lt. Thomas Sheehan.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Fogarty read the summary of letters received since the last meeting of the Commission on September 4, 2019.

4. APPROVAL OF MINUTES

After a motion was made by Commissioner Long and seconded by Commissioner Fogarty, it was unanimously:

VOTED: To approve the minutes of the September 4, 2019 Meeting.

5. PUBLIC AUDIENCE

None

6. OLD BUSINESS

None

7. REPORTS

- **Chairman's Report**

None

- **Chief's Report**

- Overtime update comparison of September (FY19) to September (FY20):
 - Non-supervisory overtime is up 137%
 - Supervisory shifts are up 40% (4 shifts)
 - Dispatch is up 66% due to maternity leave
 - Two patrol officers in training and two out on non-work related sick leave
- A proposed budget process for fiscal year 2021 was passed out to members
- Finance Board has asked for notification on any large increases as early as possible
- Personnel update:
 - Brief discussion on past topic of the Lieutenants in (or out of) the Union

- The number of officers needed in Simsbury, compared to similar towns, would be 44 and to meet regional standard, it would be 45
 - There are nine steps to advance in salary in Simsbury vs similar towns like Bloomfield that have only three steps
 - CALEA report has not yet come back
 - Officer Gronski will complete his field training in mid-October and Officer Arnold is doing well in his first phase of field training
- Received a donation of \$300 from a 10 year old in lieu of gifts for his birthday
- In an effort to control heavy truck traffic in Town, the Police Department reached out to the DMV division. They came to town on October 1st with a crew of five, as well as Simsbury's Community Service officer, Jamie Ball. They initiated six level three inspections, ten level two inspections. The results were they took one trailer out of service, two drivers out of service and gave out three citations. They are scheduled to return.
- **Consolidated Monthly Report for August, 2019**
 - Briefly discussed recently stolen vehicles in Town

8. NEW BUSINESS

- Citizen Complaints – Complaint Resolution Procedures
 - Policy was adopted in 2015 and still meets the POSTC uniform policy

After a motion was made by Commissioner Long to amend the Citizen Complaints Procedures that was adopted in November, 2015 amended as of October 16, 2019 and seconded by Commissioner Fleming:

VOTED: To amend Section I, page 2 to include a third notification to the Town Manager, Town of Simsbury, 933 Hopmeadow Street, Simsbury, CT 06070-0495.

To amend #3, Page 3 to remove "internal affairs" from the sentence "At the conclusion of the "internal affairs" investigation and review....."

After Commissioner Long made a motion to amend the above amendment and seconded by Commissioner Fleming, it was unanimously:

VOTED: To include #6, Page 4 to include a third notification to the Town Manager, Town of Simsbury, 933 Hopmeadow Street, Simsbury, CT 06070-0495

To include #3 page 5 to include a second notification to the Town Manager, Town of Simsbury, 933 Hopmeadow Street, Simsbury, CT 06070-0495

9. EXECUTIVE SESSION –

After a motion was made by Commissioner Cosgrove and seconded by Commissioner Long, it was unanimously:

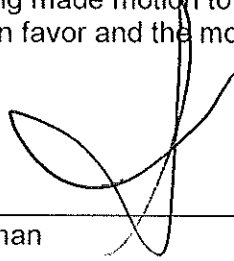
VOTED: To adjourn to executive session at 7:45 pm.

At 7:48 pm, executive session concluded.

10. ADJOURNMENT

Commissioner Long made motion to adjourn at 7:49 pm, seconded by Commissioner Fogarty. All were in favor and the motion passed.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'E. Cosgrove', written over a horizontal line.

Edward Cosgrove, Chairman

/lb