

**POLICE COMMISSION REGULAR MEETING  
SUBJECT TO APPROVAL  
JUNE 13, 2022**

**1. CALL TO ORDER**

The meeting of the Police Commission was called to order by Chairperson Jenna Caulfield at 5:07 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Commissioner Terry Fogarty, Commissioner Tenesha Grant, Commissioner Michael Long, Chief Nicholas Boulter, Deputy Chief Chris Davis and Ofc. Robbins. Absent was Commissioner Travis Schweizer.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

No new correspondence

**4. APPROVAL OF MINUTES**

- a. After a motion was made by Commissioner Fogarty and seconded by Chairperson Caulfield it was unanimous:

**VOTED:** To approve the minutes of the May 9, 2022 Regular Meeting.

**5. OLD BUSINESS**

None

**6. REPORTS**

**a. Chairperson's Report**

- i. The Accreditation Specialist- there was some concern about who they would report to. It was approved that it would be the Chief's designee. Staff study- the budget was approved and we are now waiting to see if we can start before July 1<sup>st</sup>. The Police Cadet's end of the year send-off event was held on June 7<sup>th</sup>. Chairperson Caulfield and Commissioner Long were both in attendance. They did a fantastic job and a set of parents commented how grateful they were for the program as they feel it helped their child choose a path that otherwise may not have occurred. A member of the community had reached out asking about the potential for a 3rd SRO. An inquiry as to whether or not this can be supported should be looked into.

**b. Chief's Report**

**i. General**

- Personnel- since the beginning of May we have been accepting applications via the PoliceApp to fill 2 police officer vacancies. For the Animal Control Officer position, we have conducted preliminary interviews, a written exam and held secondary interviews. Mark Rudewicz participated in the secondary interviews. On May 16<sup>th</sup> a Traffic Enforcement Officer was implemented with the primary function of traffic safety, which includes compliance through enforcement and education, as well as a focus on roadway signage, markings, design, line of sight issues, etc. There are two officers that are out on medical leave at

this time. They are doing fairly well and we are hoping to have them back in the next month and a half.

- There has been a total of 3 motor vehicle thefts this calendar year compared to 6 the same time last year.
- Catalytic converter thefts continue to be a problem across the state. We have had 33 reported catalytic converter thefts from vehicles this calendar year with more than half coming from Hoffman Auto on Route 44. We have increased our presence during the overnight hours in that area to help potentially deter this in that location.
- The bears have been very active this year with 6 reports of bears entering home/garages in May alone. The bears are gaining access through open windows or garage doors. There has also been a report of a bear entering a chicken coop and killing chickens. DEEP has been notified and they are working closely with the Police Department.
- The Memorial Day parades were a success. For both parades there were officers for traffic. At the Tarrifville Parade, the honor guard was at the cemetery for the ceremony. For the Simsbury Parade, the administration and honor guard marched and the honor guard participated in the ceremony at the Veteran's Memorial that followed.
- June will likely be recognized by the BOS this evening as accessible parking awareness month, formerly handicap parking awareness month. Through social media and compliance checks, we hope to prevent unlawful use of spaces designated for accessible parking.
- The Junior Police Academy will be this summer from August 1 through August 5, primarily at the police department. It will be the 19th JPA. (We missed 2020 and 2021 due to the pandemic). Applications are still available on the town website at [www.simsbury-ct.gov/police](http://www.simsbury-ct.gov/police). Attendees are youth between 5th and 8th grade. The academy will help them demonstrate leadership qualities, develop learning, decision, deduction, and analytical skills. Develop communication skills, problem-solving, creative, and critical thinking skills. They will understand basic police investigative methods and demonstrate respect for self and others regardless of differences.
- The Senior Picnic is scheduled for Wednesday, September 7, 2022 at Simsbury Farms. It is a collaborative effort by the Police Department, Social Services and Culture, Parks, and Recreation.
- In the absence of an animal control officer, the department has maintained services. One service is the annual survey of homes for dog licensing and rabies vaccination. This survey requires door knocking at over 1,000 residences to inquire if there is a dog at the premise and if so licensed and vaccinated. Efforts this year were led by Community Services Officer Jamie Ball, supervised by the administrative Sgt. JP Lessard with oversight from Professional Standards Lt. Matt Christian.

**ii. Consolidated Monthly Report – April 2022**

- It was noted that the fingerprint numbers were down this month. Chief Boulter referenced that this could be due to the BOE numbers decreasing with end of the school year.

**iii. Preliminary Monthly Activity Report – May 2022**

**7. NEW BUSINESS**

**a. Response to Aggression or Resistance**

- i. General Order 4-1 Response to Aggression or Resistance was approved by the Police Commission and issued on November 9, 2021. Besides the first paragraph of the order, the policy is identical to the State of Connecticut's use of force policy. The Police Officers Standards and Training Council (POSTC) issued General Notice 22-04 on May 18, 2022. Clarification changes were made to the POSTC use of force policy on when an incident needs to be submitted to the State. Draft General Order 4-1 was provided, which includes the changes to the POSTC policy.
- ii. After a motion was made by Chairperson Caufield and seconded by Commissioner Fogarty it was unanimous:

**VOTED:** To approve General Order 4-1 Response to Aggression or Resistance

**1. PRESENTATION**

Ofc. Robbins gave a presentation about missing persons. When someone is reported missing there are steps that are taken to figure out the best form of action. One of the first steps is to go to the home and search the house thoroughly- making sure to look in any place that person may be able to fit. Next you check out any external factors. This would be speaking to family and friends, and going to places that the individual may have gone or frequented. Once these resources are exhausted, the next step is to find out if there were any recent events or issues that could have caused this absence. At this point there will be certain factors that would trigger the next steps. Searching of key or local areas- some times with assistance from K-9 units or drones if needed. We can make use of state messaging systems to send out information about the individual's description and who to call if seen or located. The use of systems like COLLECT (state of CT) or NCIC (national) to let other law enforcement agencies know that this person is missing. In the COLLECT system a "file 6" can be put in place that flags their ID in the system and alerts other agencies should they interact with the missing individual. Pinging the individual's phones to see where the phone is or the last place it was. Other systems like the Amber Alert (when there is a safety concern for the person missing) and Silver Alert (person of any age who is missing) will broadcast the missing person's information to the public for assistance. There are programs, like Project Life Saver, that individuals who have dementia, for example, are given bands that send off a frequency that the police departments are able to track, allowing these individuals to be located should they become disoriented and unable to find their way home. Along the same lines as a missing person, there are welfare checks. These are when someone hasn't heard from an individual and are concerned about them. Officers can go to check on this individual to make sure they are ok. If someone is concerned an individual could be suicidal, for example, a code 24 can be put in COLECT, similarly to the file 6, but the alert would reflect the status of the individual.

**2. ADJOURNMENT**

Commissioner Long made a motion to adjourn at 6:05 P.M., seconded by Commissioner Fogarty. All were in favor and the motion passed.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Jenna', is written over a horizontal line.

Jenna Caulfield, Chairperson

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