

**POLICE COMMISSION REGULAR MEETING
OCTOBER 11, 2023**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chair Jenna Caulfield at 5:04 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Chair Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Commissioner Michael Long, Commissioner Travis Schweizer, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Grant read the summary of letters received since the last meeting of the commission on September 11, 2023.

4. APPROVAL OF MINUTES

- a. After a motion was made by Commissioner Lemke and seconded by Commissioner Schweizer it was unanimous:

VOTED: To approve the minutes of the September 11, 2023 Regular Meeting.

- b. After a motion was made by Commissioner Long and seconded by Commissioner Lemke it was unanimous:

VOTED: To approve the minutes of the October 2, 2023 Special Meeting.

5. REPORTS

a. Chairperson's Report

- i. The Chair attended Sergeant Kushman's promotion ceremony at HJMS today. It was wonderful ceremony and spoke volumes to Sgt. Kushman's affect within the schools with all the chanting, cheering and signs made by the students.

b. Chief's Report

i. General

- **Personnel-** The Department currently has two sworn members on extended leave and one working on modified duty. All 3 sworn members on extended leave are assigned to the patrol division. There are also 3 sworn vacancies that the department is trying to fill. That leaves a patrol staffing shortage between 12 and 18%. The department is meeting minimal patrol staffing requirements and still subsidizing needs with overtime. Bruce Catania is moving along the dispatcher training program. Jarod Emirzian started the police academy last week (10/06/2023). Newly promoted Sergeant Kushman completed his time in the schools and has been working through the sergeant training program. There was a promotion ceremony held for him today at Henry James Memorial School. Coverage of that ceremony and his promotion will be on WFSB this evening at 5:55 P.M. Interviews for the SRO assignment at the middle school and elementary schools were conducted by the police department and the schools and Officer Mike Lantiere has been assigned to that position. He started this week.
- **Recent/Upcoming Events-** The annual Spooktacular Celebration sponsored by the Chamber of Commerce and hosted at the Simsbury Meadows Performing Arts Center will be this Sunday October 15, 2023 from 11 am through 5 pm.

There will be Simsbury police officers actively involved in the event. Attendees can expect entertainment, costumes, food trucks, contest and activities.

- **Grants-** Simsbury Police Department was not awarded the Congressionally Directed Spending request to upgrade the Emergency Medical Dispatch system from a hand-held card system to a digital system and funds to update and enhance the Town Hall and Police Department access system. There has not an update on whether or not we were granted an award for the COPS grant to support funding up to \$42,000 for each new officer over the next 3 fiscal years.

ii. Consolidated Monthly Report – August 2023

iii. Preliminary Monthly Activity Report – September 2023

6. NEW BUSINESS

- a. **Fiscal Year 2025 Budget Discussion-** Chief Boulter presented preliminary changes in fiscal year 2025's operating budget compared to the current year for the police department and there was discussion that followed. The discussion will continue at the next meeting.

7. OLD BUSINESS

- a. None

8. ADJOURNMENT

Commissioner Long made a motion to adjourn at 6:01 P.M., seconded by Commissioner Grant. All were in favor and the motion passed.