

**POLICE COMMISSION REGULAR MEETING  
NOVEMBER 9, 2020**

**1. CALL TO ORDER**

The meeting of the Police Commission was called to order by Chairman Cosgrove at 7:04 P.M. in the Chief of Police's Conference Room and via Zoom Meeting. In attendance were Commissioner Michael Long, Commissioner Jenna Caulfield, Commissioner Travis Schweizer, Chief Nicholas Boulter, Deputy Chief Chris Davis and Lt. Thomas Sheehan.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Chairman Cosgrove read the summary of letters received since the last meeting of the Commission on October 14, 2020.

**4. APPROVAL OF MINUTES**

After a motion was made by Commissioner Caulfield and seconded by Commissioner Schweizer, it was unanimous:

**VOTED:** To approve the minutes of the October 14, 2020 Regular Meeting.

**5. PUBLIC AUDIENCE**

None

**6. OLD BUSINESS**

**a. Memorandum of Understanding Update**

Commissioner Long received an updated Memorandum of Understanding. The Commissioners will review and sign if in agreeance.

**7. REPORTS**

**a. Chairman's Report**

None

**b. Chief's Report**

**i. General:**

- Brett Marchand and employee in the IT Department will be assisting with the implementation of the new radio system
- The final report for the CALEA compliance review is available online
- MV Thefts are up from 13 to 31 compared to last year

**Personnel:**

- Deputy Chief Davis started on October 26<sup>th</sup>, formal swearing in ceremony will be held on November 12<sup>th</sup>
- Dispatcher vacancy announcement has closed; interviews will be scheduled soon
- Still in the selection process for sworn officers; two applicants are in the background process
- Lieutenant process will begin within the next two weeks

ii. **Consolidated Monthly Report – September 2020**  
No Comments

iii. **Preliminary Monthly Activity Report – October 2020**  
No comments

**8. NEW BUSINESS**

a. **2021 Meeting Schedule**

Commissioners will review the draft schedule and advise of any changes.

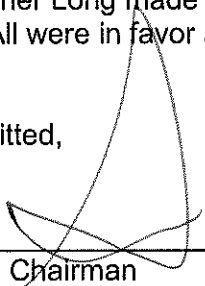
b. **Preliminary FY 22 Budget**

The Chief provided the Commission with budget summaries for FY 2022. It was noted that the training overtime and chemical and lab supplies budget significantly increased. Training overtime is anticipated to increase due to de-escalation and scenario based training. Chemical and lab supplies budget increased due to the need to refill stock on evidence supplies.

**9. ADJOURNMENT**

Commissioner Long made motion to adjourn at 7:40 P.M., seconded by Commissioner Caulfield. All were in favor and the motion passed.

Respectfully submitted,

  
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Edward Cosgrove, Chairman

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