

**POLICE COMMISSION REGULAR MEETING
NOVEMBER 13, 2023**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chairperson Jenna Caulfield at 5:01 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Chairperson Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Commissioner Michael Long, Commissioner Travis Schweizer, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Grant read the summary of letters received since the last meeting of the commission on October 11, 2023.

4. APPROVAL OF MINUTES

a. After a motion was made by Commissioner Lemke and seconded by Commissioner Schweizer it was unanimous:

VOTED: To approve the minutes of the October 11, 2023 Regular Meeting.

5. REPORTS

a. Chairperson's Report

- i. The Chair and the Chief attended the most recent Board of Selectman meeting where they discussed the end of year savings. The Chief presented the board with the Flock Camera proposal. There was full backing by BOS and the Flock Cameras have been added to the end of year savings proposal for the Board of Finance to review. The new town manager is being sworn in at the next Board of Selectman meeting on December 4th following the police commission meeting. Their meeting is being held at Eno Hall. The FY 2025 budget is due on December 16th.

b. Chief's Report

i. General

- Staffing- The department is still working on filling the three police officer vacancies. There are currently three officers out on extended leave and one more will go out on extended leave starting mid-December. Due to staffing shortages the traffic officer assignment was not filled in order to adequately staff the patrol shifts. The most recent hire, Jarod Emirzian, is about a month into the academy and is doing very well.
- Events- Stuff a cruiser is coming up. Deputy Chief attended the Veterans Day ceremony and the VFW Post 1926 presented the police department with a plaque in recognition of our service to the Town of Simsbury. This gesture speaks volumes to our veterans that on a day dedicated to honoring them, they took the opportunity to honor the police department.

ii. Consolidated Monthly Report – September 2023

iii. Preliminary Monthly Activity Report – October 2023

6. NEW BUSINESS

a. Proposal of Police Commission Meeting Schedule for calendar year 2024

The 2024 Police Commission meeting schedule was discussed. After a motion was made by Chair Caulfield and seconded by Commissioner Grant it was unanimous:

VOTED: To approve the amended 2024 Police Commission meeting schedule.

b. Fiscal Year 2025 Budget Discussion- Chief Boulter presented the fiscal year 2025 operating budget for the police department and there was discussion that followed.

2. OLD BUSINESS

a. Facility Study- Chair Caulfield gave an update and there was a discussion that followed.

3. ADJOURNMENT

Commissioner Long made a motion to adjourn at 5:51 P.M., seconded by Commissioner Lemke. All were in favor and the motion passed.