

1 **PUBLIC BUILDING COMMITTEE**

2 **TOWN OF SIMSBURY**

3 Regular Meeting Minutes

4 March 6, 2023

5 *Subject to Approval*

6
7 There being a quorum present, Chairman Ostop called the Regular Meeting of the Public
8 Building Committee to order at 7:00 p.m., conducted via Zoom.

9
10 Present

11 ☒ Chairman Richard Ostop

15 ☒ Mr. Richard Derr

12 ☐ Mr. David Soskin

16 ☒ Mr. John Salvatore

13 ☒ Mr. Michael Egan

17 ☐ Mr. Ryan Burns

14 ☒ Mr. Lucian Dragulski

18 ☒ Mr. William Clegg

19 Guests

20 **Simsbury Engineering Department:** Thomas J. Roy, PE, Director of Public Works/Town
21 Engineer

22 **Simsbury Public Schools:** Jason Casey, Director of Infrastructure and Technology, Neil
23 Sullivan, Assistant Superintendent for Administration, and Andy O'Brien, Director of
24 Operations

25 **Tecton:** Jeffrey Wyszynski and Justin Hopkins

26 **Arcadis:** Jack Butkus, Senior Program Manager, and Zach Machold, Onsite Project Manager

27 **O&G:** Dave Cravanzola, Pre-Construction Manager, and Jay Lucarelli, Project Manager

28 **Jacunski Homes:** Al Jacunski

29
30 **1. PUBLIC AUDIENCE**

31 There were no public audience comments.

32 **2. MINUTES OF THE FEBRUARY 6, 2023, REGULAR MEETING**

33 *Mr. Clegg made a motion to approve the Meeting Minutes as submitted. Mr. Dragulski*
34 *seconded the motion, and it passed unanimously.*

35 **3. TARIFFVILLE AND CENTRAL SCHOOL REPORTS**

36 **a. Jacunski Report**

37 Mr. Jacunski provided an update for both school roof projects, sharing both drawings for
38 Tariffville and Central School Roof projects have been completed. They are presently waiting for
39 the Tariffville asbestos abatement to be finished and reminded the committee that no hazmat was

found with respect to Central. By the end of March, Mr. Jacunski anticipates they will be done with plans and specifications and that they are very encouraged by the budget that has been provided with the potential to complete the project under budget.

b. Jacunski Humes Invoice #23061

Mr. Derr made a motion to approve payment of Jacunski Humes Invoice #23061, dated 3/1/2023, for roofing at Central School in the amount of \$1,980.00. Mr. Egan seconded the motion, and it passed unanimously

c. Jacunski Humes Invoice #23060

Mr. Derr made a motion to approve payment of Jacunski Humes Invoice #23060, dated 3/1/2023, for roofing at Tariffville School in the amount of \$3,420.00. Mr. Egan seconded the motion, and it passed unanimously.

Mr. Jacunski exited the meeting at this time.

4. LATIMER LANE RENOVATION

a. Arcadis Report

Mr. Machold provided that throughout the month of February construction continued, most notably completing the foundation work in area B. The site contractor is working on drainage and beginning to prepare work on the installation of foundations in area A. Later this month, the steel subcontractor will be mobilizing and erecting steel in area B. Arcadis has submitted a request for supplemental state grant funding and it is currently under review by OSCG&R. Overall, there have been no significant budget changes, and they have expended approximately 9.9 percent of the overall budget.

b. Tecton Report

Mr. Hopkins provided an update that they have had 20 construction RFIs and 39 submittals in the month of February. Weekly coordination meetings continue, including 10 in the month of February, and have issued one supplemental instruction and two proposals requests – the largest being utility rerouting. Furniture plans have been updated and distributed to Simsbury Public Schools. Currently, information is being received from a vendor to baseline FF&E budgets.

c. O&G Report

Mr. Lucarelli shared that the first-half pour of the slab-on-grade will be Thursday (March 9) and the second-half pour will occur approximately one week later after a date suitable to weather conditions is identified. The south courtyard work has commenced. Foundation work in area A (south side) is planned to begin in a couple of weeks.

d. Arcadis Invoice #34350550

Mr. Salvatore made a motion to approve the payment of Arcadis Invoice #34350550, dated 2/28/2023, in the amount of \$12,318.00. Mr. Clegg seconded the motion, and it passed unanimously.

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81 **e. Tecton Invoice #46002**

82 *Mr. Salvatore made a motion to approve payment of Tecton Invoice #46002, dated 2/28/2023,*
83 *in the amount of \$20,973.00. Mr. Clegg seconded the motion, and it passed unanimously.*
84

85 **f. Tri-State Materials Invoice #TSMT11362**

86 *Mr. Salvatore made a motion to approve payment of Tri-State Materials Invoice #TSMT11362,*
87 *dated 1/28/2023, in the amount of \$2,133.75. Mr. Clegg seconded the motion, and it passed*
88 *unanimously.*
89

90 **g. Tri-State Materials Invoice #TSMT11380**

91 *Mr. Derr made a motion to approve payment of Tri-State Materials Invoice #TSMT11380,*
92 *dated 2/03/2023, in the amount of \$2,113.00. Mr. Salvatore seconded the motion, and it passed*
93 *unanimously.*
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95 **h. Tri-State Materials Invoice #TSMT11403,**

96 *Mr. Clegg made a motion to approve payment of Tri-State Materials Invoice #TSMT11403,*
97 *dated 2/08/2023, in the amount of \$2,313.75. Mr. Salvatore seconded the motion, and it passed*
98 *unanimously.*
99

100 **i. O&G Pay Application #3**

101 A brief, clarifying discussion on the certified payment amount occurred, and a question on the
102 AIA billing amount matching the current amount due was posed. It was determined the amounts
103 were correct and the chair moved forward with a motion to pass.

104 *Mr. Salvatore made a motion to approve O&G pay application #3, dated 2/22/2023, in the*
105 *amount of \$1,001,403.32. Mr. Clegg seconded the motion, and it passed unanimously.*
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107 **5. ADDITIONAL DISCUSSION**

108 Mr. Salvatore requested of the chairman to receive a copy of the change orders for the committee
109 to review before the next meeting of the Public Building Committee. Mr. Butkus shared with the
110 committee that there were no changed proposals to approve this evening, and Mr. Casey will
111 resend previous orders for the committee to review.

112 Mr. Machold requested of Mr. Roy to discuss PCO-16 and to receive approval. Mr. Roy shared
113 that PCO-16 for utility relocations and rock removal was approved in concept and if the
114 committee wants to approve the change order, it can do so tonight. Mr. Dragulski questioned the
115 excavation being so close to the foundation, to which Mr. Lucarelli replied that there are no
116 concerns at this time.

117 Chair Ostop proposed the Committee approve Change Order PCO-16.

118 *Mr. Salvatore made a motion to approve Change Order PCO-16, dated 2/9/23, in the amount*
119 *of \$76,131.00. Mr. Clegg seconded the motion, and it passed unanimously.*

120 **6. APPROVAL OF MEETING DATE**

121 Chairman Ostop requested a date for the next meeting of the Public Building Committee. After
122 discussion, the next meeting was scheduled for Monday, April 3, at 7:00 p.m., via Zoom.

123 **7. ADJOURNMENT**

124 *Mr. Derr made a motion to adjourn the meeting at 7:20 p.m. Mr. Salvatore seconded the*
125 *motion, and it passed unanimously.*

126 Respectfully submitted,

127 Tom Yelich