

PUBLIC BUILDING COMMITTEE
TOWN OF SIMSBURY

Minutes of the Regular Meeting
November 6, 2023
Subject to Approval

There being a quorum present, Acting Chair Egan called the Regular Meeting of the Public Building Committee to order at 7:00 p.m., conducted via Zoom. The meeting was streamed live on Simsbury Community Television.

Present

<input checked="" type="checkbox"/> Mr. David Soskin	<input type="checkbox"/> Mr. John Salvatore
<input checked="" type="checkbox"/> Mr. Michael Egan	<input checked="" type="checkbox"/> Mr. Ryan Burns
<input checked="" type="checkbox"/> Mr. Lucian Dragulski	<input checked="" type="checkbox"/> Mr. William Clegg
<input type="checkbox"/> Mr. Richard Derr	<input checked="" type="checkbox"/> Mr. David Moore

Guests

Simsbury Engineering Department: Thomas J. Roy, PE, Director of Public Works/Town Engineer

Simsbury Public Schools: Michael Luzietti, Principal, Jason Casey, Director of Infrastructure and Technology and Neil Sullivan, Assistant Superintendent for Administration

Tecton: Justin Hopkins, Architect

Arcadis: John Butkus, Senior Program Manager and Zach Machold, Onsite Project Manager

O&G: Jay Lucarelli and David Pariseault, Project Manager and David Cravanzola

Additional: Brian Hamel, CES, Inc.

1. PUBLIC AUDIENCE

There were no public audience comments.

2. MINUTES OF THE OCTOBER 2, 2023, REGULAR MEETING

Mr. Moore made a motion to approve the Meeting Minutes as submitted. Mr. Burns seconded the motion, and it passed unanimously.

3. LATIMER LANE RENOVATION

a. Arcadis Report

Mr. Machold reported construction has continued throughout the month of October. Overall, there have been no major budget changes and currently, 48.1 percent of the overall budget has been expended.

b. Tecton Report

Mr. Hopkins shared they have received 18 new construction RFIs in the month of October, for a total of 202. Additionally, they received 11 submittals for a total of 415.

c. O&G Report

Mr. Pariseault was introduced to the committee as a new project manager. In his update, Mr. Pariseault provided that Phase 1A will be turned over to the school on December 1, 2023, and that the completion date for Phase 1B has moved to December 20, 2023.

For Phase 1A, the MEP above ceiling rough is complete, as well as the acoustical ceiling grid, prime painting, and glazing. Projects that are ongoing include millwork, flooring, bathroom wall and floor tile, lockers, and toilet partitions. For Phase 1B, prime painting and polycarbonate panels have been completed. Projects that are ongoing include the acoustical ceiling, gym equipment, metal panels and MEP finishes. Regarding the sitework, line striping and signage has been completed, and landscaping plantings have begun.

d. Arcadis Additional Service Request

Mr. Butkus detailed Arcadis' proposal for supplemental financial controls services for the Latimer Lane Renovation Project. The request is in relation to the state's grant payment process and the state change order process becoming more support-document intensive, which has resulted in increased involvement of financial controls staff. Although project finances were initially assumed to be handled in-house, the change in process by the state, along with the volume of transactions, requires increased staff support for project finances. As such, Arcadis is proposing a \$12,000 fee increase.

Mr. Moore made a motion to approve Arcadis' proposal for a \$12,000 fee increase to support project finances. Mr. Burns seconded the motion, and it passed unanimously.

e. Proposed Change Orders (PCOs)

Mr. Burns made a motion to approve PCO-099 in the amount of \$10,010.00. Mr. Clegg seconded the motion, and it passed unanimously.

The PCO amount of \$10,010.00 passed by the committee was an updated amount from the \$9,853.00 originally released in the PBC packet. Through review after the PBC packet was assembled and released, it was determined the updated figure represented a more commensurate cover sheet and cost.

Mr. Moore made a motion to approve PCO-100 in the amount of \$2,947.00, Mr. Burns seconded the motion, and it passed unanimously.

Mr. Burns made a motion to approve PCO-113 in the amount \$660.00. Mr. Moore seconded the motion, and it passed unanimously.

Mr. Moore made a motion to approve PCO-114 in the amount of \$5,389.00. Mr. Burns seconded the motion, and it passed unanimously.

Mr. Moore made a motion to approve PCO-121 (Rev 1) in the amount of \$2,986.00. Mr. Burns seconded the motion, and it passed unanimously.

Mr. Burns made a motion to approve the zero-dollar PCO-122. Mr. Clegg seconded the motion, and it passed unanimously.

Mr. Clegg made a motion to approve PCO-125 for a credit in the amount of \$7,008.00. Mr. Moore seconded the motion, and it passed unanimously.

Mr. Burns made a motion to approve PCO-126 in the amount of \$1,348.00 Mr. Moore seconded the motion, and it passed unanimously.

Mr. Moore made a motion to approve the zero-dollar PCO-128. Mr. Burns seconded the motion, and it passed unanimously.

Mr. Moore made a motion to approve the zero-dollar PCO-129. Mr. Clegg seconded the motion, and it passed unanimously.

Mr. Moore made a motion to approve the zero-dollar PCO-131. Mr. Burns seconded the motion, and it passed unanimously.

Mr. Moore made a motion to approve the zero-dollar PCO-134. Mr. Burns seconded the motion, and it passed unanimously.

f. Change Event #226

Mr. Burns made a motion to approve Change Event #226 in the amount not to exceed \$23,600. Mr. Moore seconded the motion, and it passed unanimously.

(Prior to approving the following invoices, Mr. Soskin exited the meeting.)

g. Arcadis Invoice #34397140

Mr. Moore made a motion to approve Arcadis Invoice #34397140, dated 10/30/2023, in the amount of \$12,318.00. Mr. Burns seconded the motion, and it passed unanimously.

h. Tecton Invoice #46695

Mr. Moore made a motion to approve the payment of Tecton Invoice #46695, dated 10/27/2023, in the amount of \$20,973.00. Mr. Burns seconded the motion, and it passed unanimously.

i. Sustainable Engineering Solutions Invoice #4161

Mr. Burns made a motion to approve Sustainable Engineering Solutions Invoice #4161, dated 10/19/2023, in the amount of \$3,300.00. Mr. Moore seconded the motion, and it passed unanimously.

j. Meyer Invoice #220-050018 and #220-050925

Mr. Moore made a motion to approve Meyer Invoice #220-050018, dated 9/30/2023, in the amount of \$90.24, and Meyer Invoice #220-050925, dated 10/31/23, in the amount of \$90.24. Mr. Burns seconded the motion, and it passed unanimously.

k. O&G Pay Application #11

Mr. Burns made a motion to approve the payment of O&G Payment Application #11, dated 10/20/2023, in the amount of \$2,064,667.24. Mr. Moore seconded the motion, and it passed unanimously.

4. Additional Discussion

Acting Chairman Egan shared his appreciation to Principal Luzietti for the November construction video update. Tom Roy, director of public works and town engineer, previewed a project on the horizon, which is to replace the outdated mechanicals at Eno Memorial Hall. Due to the size of the project, Mr. Roy indicated the desire is for the public building committee to manage the project.

ADJOURNMENT

Mr. Moore made a motion to adjourn the meeting at 8:15 p.m. Mr. Burns seconded the motion, and it passed unanimously.

Respectfully submitted,

Tom Yelich