

From: Rick Bazzano March 16, 2010 10:52:05 AM
Subject: Public Building Committee Minutes 03/08/2010
To: SimsburyCT_BuildMin
Cc:

PUBLIC BUILDING COMMITTEE
March 8, 2010

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Chairman Ostop called the meeting to order at 7:00 p.m. in the Board of Education Conference Room in Simsbury Town Hall.

Present: Cortes, Derr, Dragulski, Kelly, Ostop, Patrina, Rowland

Absent: Laureno, Salvatore

Guests: Sawitzke, LaClair, Chow

1. Minutes – February 8, 2010

Mr. Kelly moved, Mr. Cortes seconded, to approve the minutes of Feb. 8, 2010 as presented and the motion carried unanimously.

2. Public Audience – There was no one present.

3. Tootin' Hills School Roof

Mr. LaClair anticipates having the final paperwork for next month's PBC meeting.

Ms. Patrina moved, Ms. Rowland seconded, to approve for payment Application No: 6, for the period to 01/30/2010 from Silktown Roofing Inc. for the amount of \$32,122.08 and the motion carried unanimously.

4. Tariffville School

Mr. Chow reported that some of the O&M manuals and warranties have been submitted to his office. There was Q & A. The assessment by both the chairman and Mr. Chow was that the project will not be completed by April as planned.

Mr. Chow reported on the current work being done and the fact that Secondino has not responded to his letters or to issues brought up in meetings.

Mr. Sawitzke wrote a letter to Secondino dated Feb. 3, 2010, signed by Chairman Ostop, re the roof screening items and that the work should be completed in the next two months (March&April). Also included was that any PCOs, existing and anticipated, are to be submitted within 21 days,

according to the contract.

A second letter to Secondino, dated Feb.19, 2010, addressed the reduction in retainage stating that the PBC will consider bond reduction upon receipt of document G707A.

There was discussion re aspects of the project and it's management. Bills have been received through November 2009.

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Mr. Cortes moved, Mr. Derr seconded, to approve for payment PCO #32R, dated 1/7/2010 from A. Secondino And Son Inc. for the amount of \$5,755.36 for new glass for UVW windows and the motion carried unanimously. Mr. Chow explained the breakdown figures comprising the PCO and stated that a portion was his error and thus he will deduct a \$500.00 amount from his final billing invoice.

Mr. Derr moved, Mr. Kelly seconded, to delay payment of PCO No. 00050, dated 11/5/2009, from A. Secondino And Son Inc. for the amount of \$2,206.05 for wall infill @ room A105 and A106, until the breakdown requested has been received.

The motion carried unanimously.

Mr. Cortes moved, Mr. Derr seconded, to approve for payment PCO No. 00055, dated 1/8/2010, from A. Secondino And Son Inc. for the amount of \$2,507.55 for additional fire alarm annunciators. The motion carried unanimously.

Mr. Derr moved, Ms. Patrino seconded, to accept for credit PCO No. 00058, dated 1/8/2010, from A. Secondino And Son Inc. for the amount of \$649.97 credit for fence rework and the motion carried unanimously.

Mr. Kelly moved, Mr. Cortes seconded, to accept for credit PCO No. 00060, dated 1/8/2010, from A. Secondino And Son Inc. for the amount of \$739.34 credit to delete wall & door @ A112. The motion carried unanimously.

Ms. Patrino moved, Ms. Rowland seconded, to accept for credit PCO No. 00061, dated 1/15/2010, from A. Secondino And Son Inc. for the amount of \$1,160.00 credit for removal of area "A" ceiling and the motion carried unanimously.

Mr. Derr moved, Mr. Kelly seconded, to accept for credit PCO No. 00062, dated 1/11/2010, from A. Secondino And Son Inc, for the amount of \$3,440.00 credit to delete the signage package and the motion carried unanimously.

Ms. Patrina moved, Mr. Derr seconded to accept for credit PCO No. 00063, dated 1/11/2010, from A. Secondino And Son Inc. for the amount of credit of \$21,090.00 for the unused utility allowance and the motion carried unanimously.

Ms Patrina moved, Ms. Rowland seconded, to approve for payment PCO No. 00064, dated 1/15/2010, from A. Secondino And Son Inc. for the amount of \$2,702.13 for SKA24, SKA25 and SKA26 and the motion carried unanimously.

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Mr. Chow explained that PCO 24R for structural rev. at beams (SK-33/5/A201) had been submitted using incorrect hourly rates. Mr. LaClair stated that he has provided Secondino with the correct figures to be used. Mr. Chow addressed PCO pending items. Chairman Ostop stated that the PBC has to have change orders in order to move on them. Mr. LaClair reported that a conference call has been requested by Secondino for tomorrow morning to address some items.

Mr. LaClair reported that there have been no significant budget changes this month. He will prepare a project budget update.

Mr. Russo's Project Status Report #23 for the period to Feb. 28, 2010 reported that the total of approved and pending change orders is \$254,940.49. The GC transmitted a complete partial lien waiver package reflecting September's invoice on Feb. 17, 2010. He has not submitted an application for payment since November 30, 2009. ASI has submitted a first package of O/M and Warranties. Mr. Russo provided a list of the close out items.

Ms. Rowland moved, Mr. Cortes seconded, to approve for payment Invoice 2008-1-26, dated 2/28/2010, from J.R. Russo, LLC for the amount of \$900 for 9 hours – post construction administration services for the month ending Feb. 28, 2010 and the motion carried unanimously.

5. Simsbury Farms Needs Assessment Study

Mr. Sawitzke reported that there has been no further activity. The BOS has received the proposed figures for the project.

6. Simsbury Farms Maintenance Building

Mr. Sawitzke distributed his Monthly Cost Control Report No. 5. He anticipates that the project will be completed by May 2010.

7. Energy Efficiency and Conservation Block Grant

Mr. Sawitzke provided copies of his letter to the BOS of the notification

of a grant award, effective March 1, 2010, in the amount of \$93,507 for construction of lighting efficiency retrofits and related improvements at the Simsbury Town Offices. He recommended that the BOS to formally delegate oversight of the project to the PBC.

8. Old Business – There was none.

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9. New Business

Mr. Sawitzke reported that, in addition to seeking funding for the main building at the club house, the BOS also has in their budget a needs assessment study for the senior center/community center at Eno.

10. Adjourn

The meeting was adjourned at 8:15 on a motion by Mr. Derr, a second by Mr. Cortes and a unanimously favorable vote.

Alice Rowland
Secretary