

From: Rick Bazzano September 18, 2008 2:16:42 PM
Subject: Public Building Committee Minutes 08/11/2008
To: SimsburyCT_BuildMin
Cc:

PUBLIC BUILDING COMMITTEE
August 11, 2008

Chairman Ostop called the meeting to order at 7:05 p.m. in the Board of Education Conference Room in Simsbury Town Hall.

Present: Cortes, Dragulski, Laureno, Ostop, Patrina, Rowland, Salvatore

Absent: Derr, Kelly

Guests: Sawitzke, LaClair, Chow

1. Minutes – July 14, 2008

Mr. Salvatore moved, Mr. Dragulski seconded, to approve the minutes of July 14, 2008 as presented and the motion carried unanimously.

2. Public Audience – There was no one present.

3. Tariffville School

Mr. Russo was unable to attend the meeting but submitted his monthly Report #4 for the Period to July 31, 2008 and Mr. Chow spoke to the Project. He stated that the excavation for the foundation had commenced several weeks ago but due to unsuitable soils has not progressed beyond that one day of excavation and concentration has been on the sidewalk. Mr. Russo's report gives detailed information on contract administration as well as the status of work. He noted that "the focus for the General Contractor in August is the completion of the new bus loop, adjacent sidewalks and installation of the new water/fire line from the street main up to the existing building. The two week look ahead schedules as submitted by ASI indicate that the work will be substantially completed on or about August 22nd".

There was Q &A and discussion. PBC members expressed concern about not having a schedule, therefore they don't know the critical path. Mr. Chow, responding to questioning, said he is keeping a log of everything that has been issued et al stating that nothing has been done by the Town or the architect that would cause any delays to the Project.

Mr. Laureno moved, Ms. Patrina seconded, for Mr. Sawitzke to write a letter to A. Secondino & Sons putting them on notice that the PBC is concerned

and wants a printed construction schedule by August 18, 2008. The motion carried unanimously.

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Mr. Sawitzke stated that he has a unit price for drainage on the bus loop and hopes that there will not be the same problem on the foundation.

Mr. Sawitzke, Mr. Holden, et al, prefer to have the final paving done in the Spring.

Mr. Salvatore moved, Mr. Laureno seconded, to have the paving done in the Spring of 2009, to have it in writing and to establish what the per ton rate is as of now. The motion carried unanimously.

A change order for the grease trap has not yet been submitted by the contractor.

Mr. Chow is to submit a list of change order proposals that have been approved and those that have not and the cost of each.

Ms. Rowland moved, Mr. Salvatore seconded, to approve for payment Invoice #2008-1-07, dated 7/31/2008 from J.R. Russo, LLC for the amount of \$7,000.00 for Contract Administration Services for the Month Ending July 31, 2008 for additions and renovations to Tariffville School. The motion carried unanimously.

Ms. Patrino moved, Ms. Rowland seconded, to approve for payment Invoice Number 8470-A, dated July 31, 2008, from Independent Materials Testing Laboratories, Inc. for the amount of \$1,100.00 for testing requested for Tariffville School. The motion carried unanimously.

Mr. Salvatore moved, Ms. Patrino seconded, to approve for payment Invoice #2006-26-15 from OakPark Architects LLC for the amount of \$5,435.00 and the motion carried unanimously.

Mr. Salvatore moved, Ms. Rowland seconded, to approve for payment Application No. 1 for the period to 07/31/08, from A Secondino & Sons, Inc. for the amount of \$210,834.48 and the motion carried unanimously. The future applications are to report overhead and profit by percentage of completion.

4. Simsbury High School Addition and Renovation
The Janson Industries Application No. 2 is on hold. No action taken.

5. Simsbury Public Library

Mr. Russo had submitted his Project Report #18 for the period to 31 July, 2008

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which addresses all aspects of contract administration and Project comments. The approved change orders to date total \$182,205.00 and the pending proposal requests to date are \$39,935.00.

This past month of July the emphasis on site was the correction of all punch lists. The punch list is not 100% corrective and WJM has not requested a second inspection. WJM has commenced with contract closeout requirements. Mr. Russo reported that "It is my opinion that all Divisions of Work exclusive of Mechanical will be completed by the end of August."

PCO #84 for AHU – 2 relocations for \$20,000.00 remains disputed.

Mr. Sawitzke reported that WJM is about 90% finished with the punch list. There are no big items remaining. WJM has submitted several new items for additional work but Mr. Cutler is on vacation and has not reviewed them. There are four outstanding HVAC items. The lighting problem in the parking lot has been corrected. Mr. Sawitzke submitted his Monthly Cost Control Report No. 18.

Ms. Patrino moved, Mr. Cortes seconded, to approve PCO #83 for EAHU Freeze Pump (recommended by JRR) for the amount of \$8,885.00 and the motion carried unanimously.

Mr. Salvatore moved, Ms. Patrino seconded, to approve PCO #87 to Replace Damaged Diffusers for the amount of \$3,047.00 and the motion carried unanimously.

6. Eno Memorial Hall

Mr. Sawitzke reported having had a very good meeting with Pierce Builders, the contractor chosen at the previous PBC meeting. They are preparing their sprinkler, piping and shop drawings for submission to the Building Official and Fire Marshal. The Building Official has completed his preliminary review and is generally satisfied. Plans are to begin construction in mid-August. Mr. Sawitzke has reviewed with the contractor the various events scheduled at Eno. Mr. Sawitzke does not anticipate any problems with the installation of the air conditioning portion of the Project.

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The next Project meeting is August 21, 2008 at 1 p.m. at Eno. Subcommittee members may wish to attend.

7. Simsbury Farms

Mr. Sawitzke reported that there were four responders to the RFP. They are: (1) Bargmann, Hendrie & Archetype, Inc. of Boston, MA, (2) DRA (formerly Galiher & Baier) of Windsor, CT, (3) Schoenhardt of Simsbury, CT and (4) TLB Architecture of Chester, CT. Mr. Sawitzke distributed copies of the Proposal Summary and spoke to the proposals. TLB Architecture did not submit the required number of copies, was very general and basically included all the required Federal and State forms but did not include anything specific to Simsbury Farms.

Ms. Rowland moved, Mr. Cortes seconded, that the PBC will not accept any proposals that are not compliant and Mr. Sawitzke should send a letter to TLB Architecture stating that they are not compliant as they did not respond to the RFP properly. Half hour interviews will be set up for the next PBC meeting with Bargmann, Hendrie & Archetype, Inc., DRA, and Schoenhardt. The motion carried unanimously.

A PBC subcommittee meeting will be scheduled for Thursday, Sept. 4, 2008 at 4 p.m. at the Apple Barn.

8. Old Business – There was none.

9. New Business

Chairman Ostop stated that the Town has set up a committee for a clean air and energy program which might potentially interface with the Simsbury Farms Project. Mr. Sawitzke stated that he has not received any information re the committee. Mr. Sawitzke is to check with the First Selectman's office as to whom the chairman is of that committee.

10. Adjourn

The meeting was adjourned at 7:55 p.m. on a motion by Ms. Rowland, a second by Mr. Salvatore and a unanimously favorable vote.

Alice Rowland, secretary