

From: Susan Mazurski September 21, 2012 11:48:59 AM
Subject: Public Safety Sub-Committee Minutes 07/19/2012 ADOPTED
To: SimsburyCT_SafetyMin
Cc:

PUBLIC SAFETY SUBCOMMITTEE - ADOPTED MINUTES
REGULAR MEETING - JULY 19, 2012

CALL TO ORDER

Mr. John Hampton, Chairman, called the regular meeting of the Public Safety Subcommittee to order on Thursday, July 19th, at 7:04 a.m., in the Main Meeting Room at the Town Offices. The following members were also present: Chief Ingvertsen, Simsbury Police Department, Kevin Kowalski, Fire Marshall, Mickey Lecours-Beck, Social Services, Lucille G. Bowman, SVAA, Tom Cooke, Director of Administrative Services, Chief James Baldis, Simsbury Volunteer Fire Department, Tom Roy, Public Works, Michael Delehanty, Simsbury Volunteer Ambulance Association, Burke LaClair, Board of Education and Geoffrey A. Giddings, Civil Defense.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

There was no public audience.

APPROVAL OF MINUTES FROM MAY 17, 2012 (REGULAR MEETING)

Ms. Lecours-Beck made a motion to approve the May 17, 2012 Regular Meeting minutes as presented. The motion was seconded by Chief Ingvertsen and was passed unanimously.

REPORTS

Michael Delehanty, Simsbury Volunteer Ambulance Association -Mr. Delehanty had no official report.

Chief James Baldis, Simsbury Volunteer Fire Department - Chief Baldis started by saying things have been fairly quiet, which is a good thing. He mentioned the Talcott Mountain Music Festival events and what they do in order to be prepared, and said things have gone well from his perspective.

Mr. Hampton asked Mr. Cooke if there has been a new hire for the Farmington Valley Health District, to which he answered they have hired a new Executive Director. Mr. Hampton asked Mr. Cooke to invite the new Executive

Director to the next Public Safety Subcommittee meeting.

Chief Ingvertsen, Simsbury Police Department - Chief Ingvertsen announced that Sargent Durkin has reconsidered his retirement and has decided to stay. He also noted their newest hire, Officer Jeremy Cormier, will be at Police Academy on Monday. Chief Ingvertsen spoke about the candidates for dispatchers they are currently considering.

Mickey Lecours-Beck, Social Services - Ms. Lecours-Beck said they have opened cooling centers a few times already this summer and probably will again. She said Family Day, held at Simsbury Farms, had an attendance of approximately 725 people. She thanked the Police and Fire Departments for their help with the event.

Burke LaClair, Board of Education - Mr. LaClair said he had no formal report.

Mr. Hampton announced that Edward LaMontagne was named as the new Executive Director of the Simsbury Housing Authority and thanked him for attending the meeting. It was also announced that Mr. Jeff Cochran is the new CL&P town liaison for Simsbury. Mr. Kowalski said that Mr. Cochran was assigned to us as part of the new state-wide package for Emergency Response in order to better set the communication stage. Mr. Kowalski also said they all look forward to working with him.

Tom Roy, Director of Public Works - Mr. Roy said things are finally coming together on the FEMA application and that they hope to hear within a week or so regarding reimbursements. Mr. Cooke commented on how arduous the process had been and how hard Mr. Roy had to work in order to deliver what was requested of him.

NEW BUSINESS - July 30th, 31st Hurricane Drill

Mr. Kowalski began by explaining how the process of the Hurricane Drill will work, beginning with notification. He said the individuals permitted with access to the Emergency Operations Center (EOC) had been made. Chief Ingvertsen distributed the list of exactly who is allowed access to the EOC. The call list was also discussed. Mr. Kowalski asked everyone to look at their annex to make sure it is complete to the point that it is workable. He asked everyone to keep the October storm in mind when preparing checklists. Mr. Roy spoke about how they can better prepare for the FEMA reimbursement process by having reimbursable items officially listed. Mr. Kowalski said all of the appropriate forms will be used and also asked department heads to come up with crew assignments and shifts. He asked Mr. Cochran to do the same so he is always covered. Shelter resources and supplies were discussed. Mr. Kowalski asked the subcommittee members

for questions regarding their department. Chief Ingvertsen said the EOC is up and ready to go. Mr. Kowalski asked Mr. Delehanty to supply Chief Ingvertsen with a chain of command list in case he happened to be away when an emergency event occurred. Chief Ingvertsen read the list of those with access to the EOC, which was discussed further. Mr. Roy asked about having someone document what was going on within the EOC and Mr. Kowalski said it will be necessary to have someone there to record the information and fill out forms. Ms. Lecours-Beck reminded everyone to wear their lanyard and ID. Mr. Kowalski said he does want to replicate a mass damage area with the loss of 200 homes in order to figure out where those 200 families will go for an extended period of time. He spoke about the possibility of using open space for FEMA trailers and discussed the issue of how they would gain sewer access. Mr. Kowalski said he would like to map out the best Open Space option and have a plan of exactly how it would unfold. Ms. Lecours-Beck said she hopes they can use any idle time in the EOC to review new forms, procedures and ideas. Mr. Cooke said this is an ideal opportunity to review the communications response, including formal briefing sessions. Committee members discussed procedures regarding working with the press and using this drill as an opportunity to address that topic as well. Mr. LaClair asked if there was anything he needed to look at regarding the Energy Annex and Mr. Kowalski said that is for Mr. Cochran to address. Mr. Kowalski said there will be a point (determined by wind speed for this drill) at which there will be no emergency response. The subcommittee members spoke about making the difficult decisions that come about when conditions are too hazardous to send out emergency response crews.

Mr. Hampton introduced Michael LeClair, WPCA, and thanked him for coming to the meeting.

ADJOURNMENT

Mr. Roy made a motion to adjourn the meeting at 7:55AM. The motion was seconded by Ms. Lecours-Beck and passed unanimously.

Respectfully submitted,

Mr. John Hampton, Chairman
Clerk

Leslie U. Faraci,