



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Personnel Sub-Committee Regular Meeting

Thursday, May 20, 2020

Virtual Meeting Broadcast Live via SCTV

MINUTES - DRAFT

Members Present: Eric Wellman, Wendy Mackstutis, Sean Askham

Staff Present: Chief Boulter, Maria Capriola, Tom Fitzgerald, Eric Gomes

The meeting was called to order at 8:00am.

1) Approval of Minutes

The minutes of May 14, 2020 were approved by consensus.

2) Deputy Chief Classification

Ms. Capriola and Chief Boulter provided a status update on the preparation of materials related to the new classification of Deputy Police Chief. A draft job description and salary analysis has been completed; it will be reviewed by the Police Commission for feedback. The Personnel Sub-Committee will then review the materials prior to advancement to the full Board of Selectmen.

3) Re-Opening Plan for Town Staff/Buildings

Chief Boulter reviewed plans for the Police Department. Ms. Capriola reviewed tentative re-opening plans and next steps for staffing, programs, and town buildings.

Adjourn

The meeting adjourned at 8:20am.

Respectfully Submitted,
Maria Capriola
Town Manager