Heritage. Charm. Adventure.
# 2015-2016 Annual Report

## Table of Contents

### OUR TOWN

- A Message from the Board of Finance  
- A Message from the First Selectwoman  
- A Message from the Chairman of the Board of Education and Superintendent

### TOWN ELECTED BOARDS

- Board of Selectmen  
- Board of Finance  
- Board of Education

### DEPARTMENTS & SERVICES

- Administrative Services  
- Animal Control Officer  
- Assessor’s Office  
- Building Department  
- Computer Department  
- Culture, Parks and Recreation  
- Engineering/Capital Projects  
- Finance Department  
- Simsbury Public Library  
- Planning and Land Use Department  
- Police Department  
- Probate Court  
- Public Works Department  
- Registrars of Voters  
- Social Services Department  
- Tax Department  
- Town Clerk

### BOARDS & COMMISSIONS

- Aging and Disability Commission  
- Beautification Committee  
- Board of Assessment Appeals  
- Building Code Board of Appeals  
- Clean Energy Task Force  
- Conservation Commission  
- Design Review Board

### TOWN FINANCES

- General Fund Expenditures and Debt  
- Economic Development Commission  
- Board of Ethics  
- Fair Rent Commission  
- Fire District  
- Historic District Commission  
- Housing Authority  
- Juvenile Review Board  
- Library Board of Trustees  
- Open Space Map  
- Open Space Committee  
- Planning Commission  
- Police Commission  
- Public Building Committee  
- Recycling Committee  
- Tourism Committee  
- Volunteer Ambulance Association  
- Water Pollution Control Authority  
- Zoning Board of Appeals  
- Zoning Commission

### BOARD & COMMISSION MEMBERS

- Elected and Appointed Officials Listing

### OUR TOWN TODAY

- Phone Numbers  
- Town Management  
- Town Meeting Dates  
- Town Map

---


Cover photo: Anna Stillman, Back cover photo: Leo Collins Jr.

Design: Mary Grimes, Mary Grimes Graphic Design

Printing: The Pyne-Davidson Company, Hartford

www.simsbury-ct.gov
A Message from the Board of Finance

We are pleased to present the 154th annual report of the Town of Simsbury. The goal of this report is to provide the town’s citizens, taxpayers and other stakeholders with important financial information and a description of the significant events occurring in our town during the reporting period, fiscal year July 1, 2015 to June 30, 2016.

Simsbury’s Boards of Finance, Selectmen and Education worked closely together to prepare budgets and capital improvement projects designed to provide an excellent level of service to residents and to fit within our conservative financial guidelines.

We are pleased to report that for the third time in recent history, we were able to pass a town budget that provides for a slight decrease in taxes for Simsbury taxpayers. At the same time, we maintained the town’s undesignated fund balance (reserves) at 12 percent and fully funded the town’s pension and other post-employment plan (OPEB) benefits. We continued to achieve savings on expenses through new cooperative efforts between the Boards of Selectmen and Education.

The town’s fiscal prudence continues to be recognized by Moody’s Investors Service Inc., which has awarded us with the Aaa rating, the highest bond rating that a municipality can achieve.

During the past year, we approved capital projects designed to protect and restore some of our most important assets including:

• Continuation of the development of multi-use trails throughout Simsbury, including the Tariffville Connection and improvements to the River Loop trail.
• Rehabilitation of Town roadways pursuant to the Town’s Pavement Management Program.
• Phase II of renovations and improvements to Henry James Memorial School.
• Phase II of school climate control improvements.

Excellent educational, recreational, and cultural offerings, strong governance, and historic and bucolic surroundings combine to bring Simsbury continued public recognition as one of the best places to live in Connecticut and beyond.

It is an honor and privilege to serve as elected members of the Simsbury Board of Finance. We are fortunate to work with the many dedicated members of our community who give of their time and talent to serve on town boards and commissions, and with town and Board of Education staff who work hard every day to serve the residents and businesses of this community.

Sincerely,

Board of Finance
The top priority for the town is to provide Simsbury taxpayers with the highest quality services at the lowest possible cost to keep Simsbury a great place to live, learn, retire and do business. One of our primary goals as your town government is to make sure that you, as a resident, have an accurate accounting of how your tax dollars are spent and a summary of town functions, goals and accomplishments.

Simsbury is an exceptional town, and it is through the dedication and cooperation of Simsbury’s elected officials, town staff, volunteers and the community that our town is such a special place. Here are some of the things that we achieved together in fiscal year 2015-2016:

Simsbury was named one of the top ten “Best Places to Live in America” in 2015 by Money Magazine. The magazine selected towns with “great jobs, strong economies, affordable homes, excellent schools, and that special something that makes it a great place to live.” Simsbury also received accolades from: NerdWallet as the #1 Town in Connecticut for Young Families; Connecticut by the Numbers as a 2016 Best Community for Music Education; and Niche.com as one of the top 10 Best Places in Connecticut to Raise a Family.

Due in large part to a bipartisan commitment to fiscal discipline, the Town of Simsbury delivered a budget for a second year in a row that did not raise taxes.

Each year the town works hard to find innovative ways to reduce costs while maintaining and improving services. This past year the town worked to leverage taxpayer money with grants, receiving a $150,000 STEAP grant to support the construction of a beautiful Veterans Memorial and applying for a $460,760 Main Street Investment Fund grant for streetscape improvements in the downtown area. To expand our bike path that earned the town a Silver Bicycle Friendly rating, the town applied for a Connecticut Recreation Trails Program Grant in the amount of $305,000 to extend the bike path to Curtiss Park, and applied for a Local Transportation Capital Improvement Grant for a Bloomfield-Tariffville multi-use trail connector. In addition to seeking grant funding, the town helped found a regional insurance captive, CT Prime, to stabilize rates and save costs.

Simsbury’s commitment to environmental stewardship was recognized with a 2015 Conservation Organization award for preservation of the George Hall Farm with the Simsbury Land Trust through a combination of creativity and collaboration. The Board of Selectmen approved a master plan for the One Old Bridge property to preserve river access and create a new park setting near the Flower Bridge. The Ethel Walker Woods Stewardship Plan received the Connecticut Chapter of the American Society of Landscape Architects 2016 Merit Award. The Board of Selectmen accepted a grant to install an electric vehicle charging station at Town Hall, and the town also installed energy upgrades at Town Hall to save energy and costs. The Board of Selectmen passed an ordinance to protect open space, outlining process and criteria for the disposition of open space land.

Technology was a highlight in fiscal year 2015-2016 with the unveiling of a town-wide Geographic Information System (GIS). Other initiatives include: police vehicle technology upgrades, data storage upgrades, participation in a regional Voice Over Internet Protocol (VOIP) program and the participation in the CRCOG Hotnet Network system to enable redundancy and shared regional systems to reduce costs. The Library unveiled a new 3D Printing Lab to the public. For transparency, the town began posting legal notices on the town website.

Simsbury’s commitment to public safety was evidenced in several impressive accomplishments. In April of 2016, the Town of Simsbury’s emergency personnel conducted a large scale training exercise at 200 Hopmeadow Street (formerly The Hartford building) involving police, fire, ambulance and hazmat personnel, numerous volunteers from our community and beyond, and town and Board of Education staff. Simsbury Police Captain Nick Boulter graduated from the FBI National Academy. The Department of Public Works received a Pro-Bono Road Safety Audit to improve bicycle and pedestrian safety. The town supported the Tariffville Water Commission of the Tariffville Fire District in providing clean water to the village with a water tank replacement project.

This is just a small accounting of the accomplishments during the past year. A more complete picture is revealed in the following pages of this annual report. As always, I wish to thank our outstanding town employees and the many, many volunteers who comprise the backbone of our community.

On behalf of the Board of Selectmen, thank you for choosing Simsbury as your home.

Sincerely,

Lisa L. Heavner, First Selectwoman
Dear Community Member:

As a public school system, we are accountable to the people of the Town of Simsbury, an obligation that we did not take lightly in 2015-2016. This past year and every year, we seek to bring you “sustained and spectacular results,” as Jim Collins referenced in his book Good to Great.

We achieve our goals for teaching and learning through continuous improvement planning, a cycle that never ends. Each stage of our planning cycle has the potential to drive great changes but just as often can result in confirmation that we are on the right path and should stay the course. Thus each fall we look at the areas we identified for improvement during the previous cycle, assess how much we have progressed in those areas, and then take that data and synthesize it into our District Annual Report, which we post online. Please take a moment to examine this document, including each of the Strategic Board Goals that give us focus and direction related to the areas of student achievement, professionalism, resources, communication, and school culture. These goals directly impact decisions we make relative to financial and human resources and drive the adjustments and refinements we make to our teaching practices at all grade levels. Our teachers develop their individual goals in alignment with school and district goals. This contributes to building a cohesive team, and with parent/guardians and the Simsbury community supporting us, we continue to be a high-achieving school district.

How well does Simsbury’s public school system compare?

• In Newsweek’s 2015 United States High School rankings, SHS was #273 out of the top 500 schools.
• The Simsbury school district was ranked #37 in the U.S. by Niche.com, and #1 in the Hartford Metro Area, with all 5 elementary schools ranked 1-5 in the Hartford Metro Area.

Thank you for your past and future support of our schools. We look forward to measuring our progress toward our new goals, as well as experiencing more of our students’ amazing achievements in 2016-17. If at any time you have a question or concern about how well we are living up to your expectations for the Simsbury Public Schools, we encourage you to contact us. If you have never visited our website, please browse www.simsbury.k12.ct.us. There is so much happening in our public schools, and we are proud to share our successes with you.

Sincerely,

Tara Donohue Willerup, Chairman, Board of Education
Matthew T. Curtis, Superintendent

“Good to great comes by a cumulative process—step by step, action by action, decision by decision, turn upon turn of the flywheel—that adds up to sustained and spectacular results…. It is a quiet, deliberate process of figuring out what needs to be done to create the best future results and then taking those steps one way or the other.”

—Jim Collins, from his book Good to Great
Town Elected Boards

BOARD OF SELECTMEN

The Simsbury Board of Selectmen is the legislative body of the Town of Simsbury. The board consists of six members, including the First Selectman or Selectwoman, and members are elected to two-year terms. The Board of Selectmen derives its authority through the town charter and Connecticut General Statutes.

BOARD OF FINANCE

Boards of finance in Connecticut perform a significant role as elected citizen oversight boards whose charge is to balance the municipal expenditure requests with the available revenue. The task of Simsbury’s six member Board of Finance, as outlined in the Connecticut General Statutes and the town charter, is two-fold: act as the budget making authority, and be responsible for financial and taxation matters.

The Simsbury Board of Finance works on an annual basis with the Board of Selectmen and Board of Education to put both operating and capital budgets before the voters. During that process, the board is responsible for holding public hearings for the presentation of operating and capital budgets by the First Selectman and the Chairman of the Board of Education. These meetings provide an open forum for public comment before further action is taken after the town referendum.

The Board of Finance is also responsible for gathering all relevant financial data pertinent to local, state and national economic health, in order to establish budget guidelines and establish the mill rate on an annual basis. Finally, the board works with the finance director to oversee the town’s accounting systems, provide for the annual budget audit, and assist the First Selectman’s office in preparing the annual town report. The work of the board provides essential checks and balances that ensure the long-term financial stability of the town.

Simsbury’s economy is showing signs of improvement from the “great recession” which witnessed higher than normal levels of unemployment, a depressed housing market, reduced investment income and little growth of the town’s Grand List, all of which have challenged the board since 2008. The board has adopted a conservative, low tax increase posture for several years. The current budget, adopted in June 2016, did not raise taxes for the third year in a row while providing funds to maintain quality education and exceptional town services. Simsbury maintains a “rainy day” reserve fund balance to 12 percent, which in recent years has allowed the town to “weather” indomitable storms without major disruption. Moody’s Investors Service Inc. continues to rate the town’s debt at its highest bond rating: Aaa. Additionally, Simsbury has won awards for excellence in financial reporting from the Government Finance Officers Association (GFOA) for 18 consecutive years.

The board remains focused on improving the management of the town’s pension obligations and public safety. Initiatives include financing some capital projects at low favorable interest rates, saving the town on interest expense. Simsbury continues to support the purchase of open space and development rights.
BOARD OF EDUCATION

The Board of Education is the governing and policy making body of the Simsbury School District. The board derives its power from the Constitution and General Statutes of the State of Connecticut as well as from the State Board of Education and the Charter of the Town of Simsbury.

The Board of Education is responsible for establishing policy and educational goals and objectives that guide the school system toward the continuous improvement of the educational program for Simsbury’s children. The board is also responsible for the ongoing evaluation of the school program against its goals and objectives and for the evaluation of the Superintendent. The Board of Education, by Conn. Gen. Statute 10-222, must prepare an itemized estimate of the expenses for operating the schools in the upcoming year. Once the town has approved the appropriation of funds at referendum, the board of education has the discretion and responsibility for the expenditure of those funds.

The board consists of eight elected members who meet twice a month at the Board of Education offices. Agendas and minutes of the meetings are posted on the Board of Education page of the school district website.

The board has a strategic plan that provides direction and focus to the improvement work of the district. The strategic plan includes improvement indicators that establish ambitious goals that push our staff and students to grow and improve beyond our current high levels of performance.

Accomplishments 2015 -2016

- SHS had 34 winners at the Future Business Leaders of America (FBLA) State Conference.
- Two SHS students earned trophies at the Yale Osterweis Debate Tournament.
- There were 10 medal winners at the CT Council of Language Teachers State Poetry Recitation for all languages taught at SHS.

Latimer Lane Elementary School Principal Mike Luzietti, wearing a “Cat in the Hat” tie in honor of Dr. Seuss’s birthday, stands with first graders Kayla Nowlin and Ben Lewis and Noel Beder, a retired teacher known to the school community as “The Cat in the Hat.”

Forty-three Future Business Leaders of America (FBLA) students from SHS competed at the FBLA state conference in April 2016. The group won an award for the largest increase in membership, a surge of nearly 50 percent over the previous year.
• 31 students scored Advanced on the Principles of Biomedical Science National Exam.
• 40 Central School students participated in Connecticut’s Invention Convention; two sixth graders represented Central at the state level, and one student was a finalist for the National Invention Convention in Washington, D.C.; at Tariffville, 24 students participated, with three qualifying for state level competition and one earning a spot in the national competition.
• 58 Central and 70 Latimer Lane students in grades 4-6 participated in Math Olympiads; 38 Tariffville students participated, with 20 scoring above the 50th percentile nationally and a fifth grader earning the top score with 23 out of 25 correct.
• One Squadron Line student achieved first and second place in four different categories in a Robotics competition.
• Both SHS’s and HJMS’s Chess Clubs came in second place at the state tournament.
• Eight Tootin’ Hills students and nine Latimer Lane students were honored for their writing as part of the Connecticut Writing Project celebration held at UCONN.
• Over 64 HJMS students performed and worked backstage in the musical Lion King, Jr., which was selected for recognition as the New England Theater Conference (NETC) Moss Hart Memorial awardee in the Children and Youth Division 2015-2016.
• SHS had two Avon Arts Association Scholarship winners and eight Connecticut Scholastic Art Show winners.
• Five HJMS students won Best of Show, Gold and Silver Key Awards and were chosen to exhibit their artwork at the Scholastic Art Awards at the University of Hartford.
• Four SHS students were named to the All State Orchestra, Chorus, Band and Jazz Band; three SHS students were named to the OAKE National Honor Choir.
• HJMS’s orchestra competed in the World Strides Heritage Festival in NYC, with two students awarded silver plaques; HJMS was the only middle school competing in the adjudication, among high schools representing 1,400 students from across the U.S.
• Latimer Lane’s entire sixth grade chorus performed in the Fantastic Festival program at Six Flags, earning a platinum rating. Squadron Line’s sixth grade special chorus won a gold designation as well as the prestigious Espirit de Corps Award, given to one group which best represents its school and community, displaying exemplary cooperation, support, and spirit; Tariffville’s band, special chorus, and orchestra each earned a gold rating.
ADMINISTRATIVE SERVICES

The Administrative Services Department is primarily responsible for the development and administration of the town’s human resources program and for providing assistance to the First Selectwoman in managing the general government operations of the town. The department plays a key role in the development of the Board of Selectmen’s annual budget, is responsible for implementation of town policies and initiatives and supports the town’s economic development activities. In addition, the department leads the town’s contract negotiations with its six unions and oversees the town’s risk management function.

The Director and Deputy Director of Administrative Services staff the Board of Selectmen’s Personnel Sub-Committee, the Retirement Plan Sub-Committee, the Economic Development Commission, the Insurance Committee, the Technology Task Force, the Public Safety Sub-Committee, the Charter Revision Commission and the town’s Safety Committee. The Director additionally serves as the town’s Americans with Disabilities Act (ADA) coordinator and the Deputy Director provides communications support. The department also includes an Employee Benefits & Human Resources Coordinator responsible for day-to-day human resources matters as well as health and wellness benefits administration.

ANIMAL CONTROL OFFICER

Animal Control is a service provided by the Police Department. It is comprised of responding to domestic and non-domestic animal related needs, ensuring animal related compliance with public health and safety concerns, quality of life issues and education. Our dedicated Animal Control Officer (ACO) remains readily accessible to Simsbury residents and is frequently called upon to assist area towns with animal related issues, which promotes strong relationships with our surrounding towns. He regularly holds presentations and teaches classes in Simsbury and other communities.

Year after year, the department has completed the annual dog license survey. This activity is very time consuming and requires the ACO to physically visit over 1,600 homes and check for licensing and rabies vaccination compliance. This survey was completed again in order to reduce the risk of public health issues and allows for the town to keep 60 percent of the dog license fees. Simsbury is one of the few towns that complete the survey. The department also provides an annual rabies vaccination clinic which allows pet owners to have their pets vaccinated at a reduced fee.

A micro-chip clinic was also held.

The ACO continues to maintain the Heroes and Hounds program, which sends holiday care packages to our active overseas military and their canine partners, contributes to American Vet Dogs and assists veterans with the medical needs of their service dogs. The ACO remains prepared to respond to emergencies that may involve resident animals. The ACO is also licensed and certified by the Department of Environmental Protection for nuisance wildlife control.

2016 - 2017 Goals

• Continue annual participation in Dog License Survey and hosting of rabies vaccination and micro-chip clinic.

• Provide broad based educational presentations and informational seminars concerning wildlife safety and domestic animals.

• Host training for patrol officers and area animal control officers.

• Enhance professional growth and service through education and the sharing of knowledge.

ASSESSOR’S OFFICE

The Assessor’s Office is responsible for discovering, listing, and valuing property and administering exemption and tax relief programs as required by applicable state and federal law or local ordinance.

Among the tax relief programs Simsbury offers are tax relief for elderly or disabled homeowners and the local option exemption for veterans or the surviving spouse of a veteran. Both of these are subject to maximum income limits. The former has been in existence in some form since 1990 although the ordinance for the current program was adopted in 2007, with benefits that were significantly increased in 2012. The latter was adopted in 2003, and the ordinance was amended in 2004 to raise the income limits to the maximum allowed by the enabling statutes and the exemption to 10 percent of the assessment of the property to which it is applied. Details are available on the town web site.

The Simsbury Grand List of October 1, 2015 was completed on January 29, 2016. The net taxable grand list as reported to the State of Connecticut by May 1, 2016 was $2,292,414,936.

As of June 30, 2016, there were no tax appeals outstanding. The stipulation for judgment on Simsbury Hopmeadow Street, LLC’s tax appeal on 632 Hopmeadow Street was accepted on June 8, 2015. Therefore, the top ten taxpayers list published here differs from that in Table 6 of the Comprehensive Annual Financial Report, which corresponds to the net grand list as reported to the Office of Policy and Management by the June 1, 2015 deadline.

Amanda Ritsick was hired as the assistant assessor, and began work on September 1, 2015.

Requests for proposal for work on the October 1, 2017 revaluation were received on June 1, 2016. The highest responsive bid was $249,000 and the lowest bid for the same option was $141,100. Municipal Valuation Services, LLC submitted the low bid. The cost of the entire project, including the revaluation contract, had been estimated at $270,000, of which $235,000 was appropriated from a FYE 2015 transfer and from fund balance. The appropriations were approved in November 2015 and December 2015.

BUILDING DEPARTMENT

The Connecticut Building Code is actually a number of model codes including the electric, fire safety, mechanical, plumbing, energy and existing building codes, as well as a number of reference standards including those for accessibility. The bottom line is that the department enforces a tremendous amount of technical requirements in a way that it hopes is understandable and attainable to the people who need to follow them. Staff does this through plan reviews, thousands of site inspections, responding to inquiries, providing information and, when needed, issuing orders to get compliance with all of the code requirements. The department coordinates its efforts with other departments including zoning, wetlands, the fire marshal, historic district, health, water pollution control, tax collector and assessor, so that a permit to construct can be issued by the building official.

Staff also interacts with and supports the enforcement of the State Traffic Commission, the Department of Transportation, the Department of Consumer Protection licensing, OSHA, and state and federal environmental protection regulations. The department supports the fire marshal in responding to fires, is the liaison with public utilities for service approvals and connections, and has the authority to condemn a building or structure. The process can be daunting but the department’s goal has been to make the permit process as simple and

The Top 10 Taxpayers on the October 1, 2014 Simsbury Grand List as of June 30, 2016:

<table>
<thead>
<tr>
<th>Name</th>
<th>Nature of Business</th>
<th>Net Taxable Valuation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hartford Life and Accident Ins. Company</td>
<td>Ins. Co. &amp; Real Estate Holdings</td>
<td>$43,018,428</td>
</tr>
<tr>
<td>Connecticut Light &amp; Power</td>
<td>Public Utility</td>
<td>$29,646,180</td>
</tr>
<tr>
<td>E and A/I and I and G Commons LP</td>
<td>Community Shopping Center</td>
<td>$23,450,000</td>
</tr>
<tr>
<td>Executive Risk Indemnity Inc.</td>
<td>Real Estate Holdings</td>
<td>$17,247,680</td>
</tr>
<tr>
<td>Hoffman Enterprises Limited Partnership</td>
<td>Real Estate Holdings</td>
<td>$10,613,400</td>
</tr>
<tr>
<td>Simsbury Hopmeadow Street LLC</td>
<td>Real Estate Holdings</td>
<td>$9,899,030</td>
</tr>
<tr>
<td>Simsbury Commons North E&amp;A LLC</td>
<td>Supermarket Property</td>
<td>$8,864,800</td>
</tr>
<tr>
<td>Mill Commons LLC</td>
<td>Apartments</td>
<td>$8,482,450</td>
</tr>
<tr>
<td>Woodgreen Simsbury LLC</td>
<td>Real Estate Holdings</td>
<td>$8,464,400</td>
</tr>
<tr>
<td>River Bend Development</td>
<td>Real Estate Holdings</td>
<td>$6,478,380</td>
</tr>
</tbody>
</table>
seamless as possible for each applicant while protecting the public interest and assuring the safety of the town’s built environment.

2015-2016 Accomplishments

Staff often hears from residents “It’s good that things are picking up”. There appears to be a misconception that activity was slow to begin with. The graphs above illustrate how active construction has been in Simsbury over the past years. When compared to time periods in the past that were considered boom years, this year the department actually exceeded the number of inspections and permits issued and could be considered Simsbury’s busiest year ever. The department updated code requirements this past year and is on track to update again in 2018 to bring them in line with all current International Model Codes. This has not made code administration and enforcement easier or more streamlined but it has made and will continue to make Connecticut one of the safest places to live. This year was another very busy year for plan review, permitting and inspections. Staff issued over 2,230 permits with a total value exceeding $78 million, and performed nearly 2,700 inspections. Simsbury continued to participate in a mutual aid agreement with Granby, East Granby, Suffield, Canton and Hartland.

As a member of the Connecticut Codes and Standards Committee, the Building Official, Henry Miga, has heard appeals to the State Building, Plumbing, Mechanical, Electrical, Accessibility and Fire Codes, participated in the production and hearings for the 2012 and 2015 model codes for inclusion in the state codes, and commented on the proposed State Fire Prevention Code. He also participated and voted on code proposals for the International Code Council model codes.

Administrative Assistant Colleen Fenn has been working diligently to meet the administrative workload related to the high number of both inspections and number of permits issued. She helps coordinate approvals from fire, health, zoning, engineering, water pollution control and several other entities to help manage the sometimes complex permit process. The department’s very capable part-time file clerk, Debi Ackels, has allowed staff to meet the increased activity and has supplemented and covered both the Building and Planning areas. Colleen and Debi continue to make substantial contributions to fine tune and streamline office procedures, permit processing, record retention and organizing old files. The department has concentrated on maintaining a high level of customer service; however due to the increased volume and the vacancy in the part-time Assistant Building Official position, there have been occasions where staff has not always been able to meet customers’ specific timeframes for inspections.

2016-2017 Goals

The building department hopes to be able to maintain a high level of customer service with limited inconvenience in scheduling and no reduction in primary services. Many new state and federal requirements and updated codes will be in effect this year with learning curves for contractors, design professionals and this department. Some of those new codes will require additional inspections and documentation requirements. Staff will begin limited record digitizing and storage and continue improvement to the permit software. The ability to accomplish these goals will be directly related to staffing levels and budget constraints. Miga hopes to continue his involvement in code development at the state and national level. Better, more usable and accessible codes, not just more regulation, must be diligently pursued.

COMPUTER DEPARTMENT

The Computer Department supports information technologies within all municipal departments, including the offices of the Simsbury Police Department, Simsbury Public Library, Board of Education Central Office, Regional Probate Office and Water Treatment Facilities. With continued growth in government usage of cloud and on-premise technologies and its demand for providing and utilizing various information streams, the department continues to focus on researching innovative ways to develop existing and researching new technologies to provide informational benefits to departments and the citizens of Simsbury. The department participates in monthly meetings with Simsbury’s
Technology Task Force on technology activities, issues and recommendations.

This year was another great year of collaborating with town departments to provide better service and programs for our residents and other parties that make Simsbury a great place to work and live.

**2015-2016 Accomplishments**

• Participated in a regional sharing initiative of hosted Voice over Internet Protocol (VoIP) services to enhance telephony needs of the Culture, Parks and Recreation facility and the Board of Education Offices and lower operating costs via State of Connecticut sponsored CEN/ Nutmeg network.

• Migration to an open-source software platform for Simsbury’s website that provides enhanced design, greater flexibility and administration of web site content.

• Successful completion of collaborative project with law enforcement and the school district with the implementation of a Student Resource Officer (SRO) program that provides officers with a VDI (virtual) environment to provide public safety programs and information within a secure mobile footprint.

• Successful implementation of a hyper-convergence environment that allows for centralized software and hardware management that supports all of network resources, storage, virtualization, data deduplication and compression as well as providing a higher level of business continuity.

• Completed fiber-optic build-outs to Simsbury Public Library and Water Pollution Control campuses.

**2016-2017 Goals**

• Complete final expansion of town’s fiber build-out to other municipal locations (Culture, Parks and Recreation, Simsbury Fire District Main Station).

• Security Vulnerability Assessments by the Center for Internet Security (CIS) and Multi-State Information Sharing & Analysis Center (MS-ISAC).

• Completion of Technology Assessment project by Blum Shapiro.

• Cyber security review and associated activities that will involve assistance from the Simsbury Technology Task Force in the development of infrastructure standards and associated policies.

• Continued research of cloud-based technology for municipal uses.
**CULTURE, PARKS AND RECREATION**

The Culture, Parks and Recreation Department is responsible for the administration of the town’s parks, recreational facilities and recreational programs. The department attempts to provide a wide range of programs and recreational opportunities which contribute to the environment, needs, and interests of the community.

It is recognized that the programs and services provided by this department contribute to the quality of life in this community, and are an integral part of Simsbury’s health, welfare, attractiveness, and economic vitality.

The Simsbury Culture, Parks and Recreation Commission provides direction and oversight to the department, as well as recommending policy to the Board of Selectmen.

Department staff also provides support to the Performing Arts Center Board, Simsbury Bicycle/Pedestrian Advisory Committee, and Simsbury Beautification Committee. The Simsbury Farms Recreation Complex continues to be the focal point for active recreation in the community. Opened to the public in 1972, the 235-acre facility is undergoing a series of improvements in order to maintain an optimal level of service to the public.

**2015-2016 Accomplishments**

- Renovations at the Simsbury Farms Golf Course were completed on the hole #2 green. Improvements were also made to surrounding cart paths and a new senior tee was built on hole #6. The course was again voted “Best Golf Course in the Farmington Valley” by the Farmington Valley Visitors Association, hosted the CSSG Super Senior Shark Championship, and was re-certified as an Auduban Cooperative Sanctuary.

- The tennis courts at Simsbury Farms were re-constructed, and the courts at Tariffville Park were renovated.

- Working cooperatively with the youth sports organizations, a number of park and facility improvements were successfully completed.

- Maintained over 2,500 acres of parks and open space, 40 athletic fields and facilities including the Performing Arts Center and Farmington Valley Greenway.

**2016-17 Goals**

- Complete cleaning of the ponds on holes #3 and #15. Begin work on the renovation of the #5 green and other improvements as recommended by the site report completed by the USGA and ASGCA.

- Initiate improvements to the Farmington Valley Greenway and other bike/walking trails in the community.

- Complete the construction of an indoor viewing/warming shelter at the Simsbury Farms Ice Rink. Complete renovations to the Simsbury Farms Pools prior to the 2017 season.

- Continue to make Simsbury Farms the “Heart of a Great Community”.

**ENGINEERING/CAPITAL PROJECTS**

The Engineering Department provides design and management services for community projects and administrative and design support for capital projects. During the past year, the department worked closely with the Board of Selectmen, Public Building Committee, Open Space Committee, Simsbury Public Schools, Simsbury Housing Authority and other town departments in order to advance several capital projects.

**Project Professional Services**

The department coordinated field survey, engineering, environmental testing, contract management and contract administration services for 28 capital projects and grants valued at $31.1 million. A significant portion of these projects require the management and coordination of professional consultants. The department works closely with the Public Building Committee and town counsel to develop appropriate project scopes, negotiate fees, and develop contracts for these professional services and other contractual services required for these capital projects.

The planning and development of improvements at several town-owned open space parcels were initiated during the fiscal year. These improvements include trailhead and wetland site improvements for the Ethel Walker Woods parcel. Also, working closely with the Open Space Committee, the department initiated the development of concept plans for improvements to the One Old Bridge Road property. These plans include improving access to the Farmington River and other passive recreational uses of the property. Both of these projects are scheduled for final design and construction during the next fiscal year.

In March of 2015, the Board of Selectmen voted to focus on the Performing Arts Center site as the primary location and Eno Memorial Hall as a secondary location for possible use for the Senior Community Center. The Department was tasked with developing a program, conceptual plans and costs to locate the Senior Community Center at the Performing Arts Center site, working closely with the Public Building Committee and the Performing Arts Center Board. Several concepts for the Senior Community Center were developed and a final conceptual plan was recommended by the Public Building Committee. The recommended plan will be presented to the Board of Selectmen for consideration during the next fiscal year.

The design and construction of a sanitary sewer extension was completed for a portion of Andrew Drive. Coordination and administrative assistance was also provided to the Board of Education for the Henry James Memorial School and Squadron Line School Main Office Renovation Projects. Administrative support was also provided for the Central School Partial Roof Replacement Project and the Squadron Line Boiler Replacement Project. The construction of these projects will be completed in the summer of 2016.

**Capital Project Services**

Below is a list of active capital projects and status of the project during the fiscal year.

<table>
<thead>
<tr>
<th>Project</th>
<th>Activity</th>
<th>Project Values $Millions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Drive Sanitary Sewer Extension</td>
<td>Design/Construction</td>
<td>$0.095</td>
</tr>
<tr>
<td>Bloomfield/Tariffville Multi-Use Trail Connection</td>
<td>Grant Application</td>
<td>$0.004</td>
</tr>
<tr>
<td>Bridge Improvements</td>
<td>Study</td>
<td>$0.150</td>
</tr>
<tr>
<td>Bushy Hill Road Sanitary Sewer Extension</td>
<td>Design</td>
<td>$0.140</td>
</tr>
<tr>
<td>Central School Roof Partial Replacement</td>
<td>Design</td>
<td>$0.770</td>
</tr>
<tr>
<td>Ethel Walker Master Plan Improvements</td>
<td>Design</td>
<td>$0.145</td>
</tr>
<tr>
<td>Henry James Memorial School Phase 2 Renovations</td>
<td>Design</td>
<td>$1.055</td>
</tr>
<tr>
<td>Henry James Memorial School Phase 3 Renovations</td>
<td>Study</td>
<td>$22.000</td>
</tr>
<tr>
<td>Hopmeadow Street Sanitary Sewer Extension</td>
<td>Design</td>
<td>$0.135</td>
</tr>
<tr>
<td>Maple Court Sanitary Sewer Extension</td>
<td>Design</td>
<td>$0.104</td>
</tr>
<tr>
<td>Memorial Park Spray Pool</td>
<td>Design</td>
<td>$0.004</td>
</tr>
<tr>
<td>One Old Bridge Property</td>
<td>Design</td>
<td>$0.300</td>
</tr>
<tr>
<td>Riverside Road / Docks Hill Road Bridge</td>
<td>Design</td>
<td>$0.350</td>
</tr>
<tr>
<td>Route 10 to Curtiss Park Multi-Use Trail</td>
<td>Grant Application</td>
<td>$0.385</td>
</tr>
<tr>
<td>Senior Community Center</td>
<td>Study / Design</td>
<td>$0.720</td>
</tr>
<tr>
<td>Simsbury Center Streetscape Improvements - Phase 2</td>
<td>Design/Construction</td>
<td>$0.268</td>
</tr>
<tr>
<td>Simsbury Center Streetscape Improvements - Phase 3</td>
<td>Design/Construction</td>
<td>$0.390</td>
</tr>
<tr>
<td>Simsbury Farms Ice Rink Refrigeration</td>
<td>Study</td>
<td>$0.021</td>
</tr>
<tr>
<td>Simsbury Farms Ice Rink Shelter</td>
<td>Design/Construction</td>
<td>$0.409</td>
</tr>
<tr>
<td>Simsbury Farms Pool Improvements</td>
<td>Design/Construction</td>
<td>$0.562</td>
</tr>
<tr>
<td>Simsbury Farms Tennis Improvements</td>
<td>Design/Construction</td>
<td>$0.380</td>
</tr>
<tr>
<td>Simsbury High School Turf Replacement</td>
<td>Design / Construction</td>
<td>$0.635</td>
</tr>
<tr>
<td>Simsbury Veterans Memorial</td>
<td>Construction</td>
<td>$0.350</td>
</tr>
<tr>
<td>Squadron Line Boiler Replacement</td>
<td>Design / Construction</td>
<td>$0.565</td>
</tr>
<tr>
<td>Squadron Line Office Renovation</td>
<td>Construction</td>
<td>$0.612</td>
</tr>
<tr>
<td>Tariffville Water Commission Tank Replacement</td>
<td>Coordination</td>
<td>NA</td>
</tr>
<tr>
<td>Town Dam Inspections</td>
<td>Study</td>
<td>$0.145</td>
</tr>
<tr>
<td>Town Hall Site and Safety Improvements</td>
<td>Design</td>
<td>$0.385</td>
</tr>
</tbody>
</table>

**Total:** $31.079 Million

www.simsbury-ct.gov
improvements to Riverside Road and the Drake Hill Road Bridge. Unanticipated permitting requirements for the project have impacted the project schedule and the completion of the design phase of the project. Construction of this project is anticipated during the next fiscal year.

Engineering staff coordinated the planning, bidding and design phases of the Simsbury Veterans Memorial Project with the Simsbury Veterans Memorial, Inc. volunteers. The project is scheduled to be constructed in the next fiscal year.

The Tariffville Water Commission Storage Tank Replacement Project required coordination with the State of Connecticut, town counsel, and planning staff to facilitate modifications to conservation easements on town property where the existing and proposed storage tank would be located. Staff worked closely with the Commission and others to complete these easement modifications.

Several improvement projects were initiated at the Simsbury Farms Recreational Facility during the year. These projects included reconstruction of four tennis courts, construction of the ice rink warming shelter, evaluation and improvements to the rink refrigeration system and improvements to the pool facility. Construction of these projects will continue into the next fiscal year.

Development Services

The department provided support services for development activities including technical review, periodic observation of work, performance bond administration and archiving of approved site plans. Twenty six projects requiring some level of involvement from the department were active during the year.

These development projects will add significant value to the town’s grand list and offer attractive business and residential facilities. Engineering reviews of land use applications were completed for a number of projects including Garden Homes, Green Tea Restaurant, and Highcroft Estates. Construction of several developments including Talcott Estates, Murphy’s Turn, Cumberland Farms Mixed Use Development, Carson Way – Phase 2 in the Powder Forest, Eastpointe at Dorset Crossing, Special Needs Housing at Dorset Crossing and Ethel Walker Centennial Center continued during the year. New developments including Cambridge Crossing are expected to be under construction next year. Also, land use applications for the redevelopment of 200 Hopmeadow Street (formally The Hartford site) are expected to be submitted during the next fiscal year.

Special Services

Special Services encompass support activities for various town departments. Major activities included the following:

Geographical Information Services (GIS) availability to the public was initiated in January of 2015 through the town website. The department continues to add data to the system and make this information available to other town departments, the public and to be consistent with the assessor’s property information. This system will continue to make engineering, planning and public works information more accessible to both internal and external customers.

Grant Applications were administered for several projects including a Small Town Economic Assistance Grant for the Simsbury Veterans Memorial, Senior Center Design grant funding, and a Small Town Economic Assistance Grant for Simsbury Center Improvement Project. Several grant applications were developed, including applications for a Recreational Trails Grant, a Local Transportation Capital Improvement Grant for a multi-use trail, and the Main Street Investment Grant for Streetscape Improvements on Hopmeadow Street.

Environmental Testing and Studies and Data Management were provided to several town departments. Ground and surface water tests were coordinated at several sites to assure regulatory compliance as required by the Department of Energy and Environmental Protection’s Clean Water regulations. Databases and map files were maintained for subdivision and site developments, surety bonding, excavation permits, and state aid road maps and mileage records. State mileage records are an important component for various grant programs.

Looking Ahead

A number of capital projects funded under the fiscal year 2016-2017 budget will again provide a challenge for the department in providing necessary services and coordination. In addition, development activity will continue to increase substantially and construction activity will be significant for these projects. This anticipated activity will be a challenge to the department.

A new staff position is anticipated to be funded in fiscal 2016-2017. This position will assist in the management of projects, technical review of development applications and other initiatives in the department. It is anticipated this position will be filled in the second quarter of fiscal year 2016-2017.

On a regional basis, department staff actively participate on the Board of Directors of the Farmington Valley Health District, the Call Before You Dig system and the Capitol Region Council of Governments’ Transportation Committee.

The department will continue to coordinate with the Public Building Committee to continue the process for study and site selection for the Senior Community Center.

The department will be carefully balancing the services provided to manage a challenging program of design and development projects in the upcoming year.

FINANCE DEPARTMENT

The Department of Finance consists of the following offices: finance/treasurer, assessor, and tax collector.

The Finance department handles all the day-to-day fiscal operations of the town including accounts payable, payroll, assessment and collections, and is responsible for establishing policies and procedures to safeguard the town’s assets. Finance prepares the Comprehensive Annual Financial Report and has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the last 18 years. The finance director coordinates with the Board of Selectmen and the Board of Finance to issue debt in accordance with town policy.
2015-2016 Accomplishments

- Created a Teen Space which includes Macs and PCs through a generous bequest from Jewel Gutman and a gift from the Investor Angels of the Friends of the Simsbury Public Library.
- Teen circulation increased 14 percent, the number of teen programs offered increased 66 percent and teen attendance grew 10 percent.
- Received one of only two nationally awarded grants from Autism Welcome Here to fund the development and facilitation of programming for children and families affected by autism.
- Received a grant from CT Humanities for a program series, The History of Conservation in Simsbury, which culminated on CT Visit Day with a lecture, luncheon and tour at the Simsbury 1820 House, birthplace of Gifford Pinchot.
- Library staff engaged 5,140 people at outreach events.
- Adult programs expanded into the community:
  - GenY Book Club meets monthly at different restaurants & pubs;
  - Paint Night at Maple Tree Café;
  - Technology Assistance visits to Opkan Commons.
- Installed an automated print release/copy system as a cost savings and eco-friendly measure.
- Created a dedicated Minecraft Server for collaborative building and established a Minecraft Club.
- Added equipment to Innovators’ Workshop, including sewing machines, a digital embroidery machine and Cricut.
- Established the Simsbury Seed Library.
- Increased the number of hands-on educational opportunities, in many cases using the expertise of community volunteer facilitators.

2016-2017 Goals

- Continue to pursue the use of volunteers, consistent with collective bargaining agreement obligations, in expanded capacities in order to reduce costs.
- Continue to build teens services, especially for older teens, through outreach and collaboration with schools, community organizations and businesses. Increase overall teen library use by 2 percent.
- Review and evaluate business resource center programs and services. Begin re-envisioning and rebranding BRC 2.0.

Key Statistics 2013-2016

<table>
<thead>
<tr>
<th></th>
<th>Simsbury</th>
<th>State Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average number of visits per hour</td>
<td>78.2</td>
<td>96.7</td>
</tr>
<tr>
<td>Average number of questions answered per hour</td>
<td>18.1</td>
<td>20.8</td>
</tr>
<tr>
<td>Average number of public Internet workstations used per hour open</td>
<td>36.1</td>
<td>38.9</td>
</tr>
<tr>
<td>Annual program attendance</td>
<td>27,934</td>
<td>26,425</td>
</tr>
<tr>
<td>Total annual service hours</td>
<td>3,256</td>
<td>3,256</td>
</tr>
</tbody>
</table>

Simsbury Public Library Performance Measures FY 2015-2016

<table>
<thead>
<tr>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items circulated per capita</td>
<td>16</td>
<td>7.4</td>
<td></td>
</tr>
<tr>
<td>Program attendance per capita</td>
<td>2.14</td>
<td>.59</td>
<td></td>
</tr>
<tr>
<td>Library visits per capita</td>
<td>15.4</td>
<td>5.7</td>
<td></td>
</tr>
</tbody>
</table>

Planning and Land Use Department

During the 2015-2016 fiscal year, the Department of Planning and Community Development continued to provide staff support to six boards and commissions (Conservation Commission/Inland Wetlands and Watercourses Agency, Design Review Board, Historic District Commission, Planning Commission, Zoning Board of Appeals, and Zoning Commission). In its support role, department staff evaluated development proposals and advised the town’s land use boards and commissions on matters associated with the regulatory process. Staff also provided guidance on a wide variety of matters, including: short and long term land use policy and applicable regulations and ordinances.
In this past fiscal year, a few major projects came through the department. The Silverman Group out of New Jersey submitted plans associated with the redevelopment of The Hartford property. A master plan for the redevelopment of the northern portion of the property was submitted. The Centennial Center at Ethel Walker School received their certificates of occupancy and zoning compliance for their multifaceted facility designed to seamlessly integrate athletics, academics and the social dimensions of life at the school. Highcroft, one of the town’s larger residential developments (January 2015 approval), began construction on their apartments. It is anticipated that construction on phase two (townhouses) will begin in late 2017 or early 2018. Construction began on the residential component of the Garden Homes project (May 2015 approval) on Hopmeadow Street. The project was originally approved as a mixed-use development, with 181 residential units; the commercial component will be brought before the Zoning Commission at a later date.

Staff has spent a significant amount of time keeping up with zoning violations. The department has seen a consistent increase in blight complaints from residents, due in part to the record number of foreclosures in process at this time. Sign permit violations are a steady source of concern from the public, which are researched and remedied by the code enforcement officer on staff.

In addition to providing support to the town’s land use commission, staff provides advice and direction to landowners, homeowners, builders, and developers on matters concerning planning and community development as projects are contemplated. Department staff also provides counsel to all other town departments. The review and processing of all land use applications by the staff provides the coordination necessary for the efficient administration of all land use applications. This assistance will continue in the future, as the department strives to further improve coordination and communication between the land use commissions and all other Town departments in order to optimize the land use application process.

**POLICE DEPARTMENT**

The Simsbury Police Department is a nationally accredited, through the Commission on Accreditation for Law Enforcement Agencies (CALEA), and State of Connecticut Accredited agency providing law enforcement and public safety services to Simsbury residents 24 hours a day, seven days a week, including operation of the E-911 Public Safety Answering Point. The department employs 38 sworn officers, ten full-time and two part-time civilian employees. The department provides a full range of services with 36 first responders and two Emergency Medical Technicians. During fiscal year 2015-2016 there were 33,912 calls for service with an average response time of approximately three minutes for medical calls. The department is staffed by highly qualified and extensively trained personnel. Department personnel received 5,632 hours of training during fiscal year 2015-2016.

During fiscal year 2015-2016, the department maintained its National Accreditation status through the Commission on Accreditation for Law Enforcement Agencies (CALEA). Maintaining National Accreditation status allows the department to remain within an elite group of police agencies in the state, that offer the most current and professional law enforcement to the communities that they serve. The department continuously works towards remaining accredited at both the State and National levels, and went through another CALEA assessment process in March of 2017.

The officers and civilian members of the department are proud of their work and the relationships that they have established with the community, and look forward to continuing and expanding these positive associations by providing not only routine police services on a daily basis, but also with programs like the Citizens Police Academy and Alumni programs, Junior Police Academy, Senior Picnic, Cadet Program, Ride-a-long Program, Job Shadow Day, Special Olympics, Tip-a-Cop, Turkey Trot, Salvation Army Holiday Store Stuff-a-Cruiser, Family Night @ Simsbury Farms, Trunk or Treat, Job Shadow Day, Top Dog Contest, Storytime @ the Library, Shop with a Cop and Wreaths Across America.

One of our most important child safety programs continues to be the child car seat inspection which is well utilized by Simsbury residents and the residents of surrounding communities. The department and its members
have served the community for well over 50 years and the goal of ensuring the safety of Simsbury’s residents and visitors is the department’s first priority. It is our mission to always strive to increase the residents’ quality and level of service, and to be worthy of our community’s continued pride. The department’s concentration is to ensure that the residents of Simsbury have a police department that is steadfastly focused on community safety and can always be relied upon to provide exceptional service.

2015-2016 Accomplishments

• The two dedicated School Resource Officers (SROs) continuously work to promote public safety values within the schools. Both SROs are members of the Youth Advisory Board, Board of Education School Safety Committee, and Mentor, Bullying Prevention, and Internet Safety programs. The Dangers of Substance Abuse and Positive Police Interaction are a sampling of educational seminars that the SROs present in the schools. They are both involved in daily school activities (attending classes and lunch periods), which allows them to be very accessible to students. The SROs continue to remain creative in their efforts to be involved with the student population and are always seeking training classes to assist them in their ability to provide relevant services. Two very important presentations on the topic of drugs, addiction and parental awareness were held at the high school: Tall Cop and Chris Herron.

• SRO Cormier along with assistance from SRO Kushman and other officers have significantly expanded the Police Cadet Program. Several cadets participated in the NERLEEA Cadet Academy at the University of Hartford. At the conclusion of the Academy the Simsbury Cadets received the first place award for academic achievement.

• Lieutenant Fred Sikodaskalakis acts as the department’s liaison for the town and school Community for Care Committee, and provides valuable input from the law enforcement perspective. This committee was formed to discuss and communicate issues regarding mental health and substance abuse in our community. This committee’s main mission is to better coordinate responses and improve communications between various support entities. Lieutenant Sifodaskalakis and SRO Cormier sat on a panel which took questions from parents and community members regarding substance issues, and they hope to hold the panel discussion again. The presentation was broadcast on Simsbury Community Television.

• The department is very proud that in fiscal year 2015-2016 it received two Traffic Safety Law Enforcement Challenge Awards: for the fourth year in a row “Best Overall Occupant Protection Safety Program” and for the second year in a row “Honorable Mention for Overall Traffic Safety Enforcement,” based on the size of the municipality. The Law Enforcement Challenge is difficult to win and these awards represent a great deal of work and commitment on the part of the department.

• The Project Lifesaver program continues to grow as citizens discover the service. This program allows people who tend to wander to voluntarily wear a tracking bracelet. It has been proven to be a reliable and valuable tool.

• The department’s website continues to be updated on a regular basis with press releases, crime alerts and prevention and safety information (arrests, car breaks, back to school, bicycle, pedestrian, Halloween, holiday season safety, etc.). The department’s Facebook and Twitter accounts have both proven to be valuable communication tools.

• The department remains an active participant in the Bike Advisory Committee and regularly posts updates regarding bicycling in our community on the department website and Facebook. The department currently has nine certified bike officers who are active on both daytime and evening shifts. Officers annually participate in the bike/walk to school events in May.

• The department maintains the college internship program and participates in recruitment events and fairs throughout the region.

• The department provides officers with training in a variety of critical areas. Two such areas are communications and mental health. The Crisis Intervention Training program and Responding to Situations Involving People with Mental Illness are two core training programs. These
programs, in addition to established annual mental health training, are critical to the delivery of service. PFC Devin is a certified instructor for mental health and provides training to members of the department and other area law enforcement agencies.

- As residents have become more aware of the department’s medication disposal service, the program continues to grow. In 2016, the Department collected over 1,440 pounds of medication through the program.
- With the continuation of the dedicated traffic officer the town is able to readily respond to citizen’s concerns regarding motor vehicle speeding. The traffic officer continues to work to decrease motor vehicle speeding in town and is able to provide additional focus on areas with greater numbers of traffic related motor vehicle accidents.

2016 – 2017 Goals

- To enhance certain traffic safety initiatives.
- To increase growth and development of staff.
- To continue, preserve and create excellent community relations.

PROBATE COURT

The Simsbury Regional Probate District encompasses the towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2015.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The probate court strives to ease the process as much as possible knowing that during stressful times it is difficult to cope with the unknown.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

Jurisdiction of the Court

Connecticut probate courts have jurisdiction over probating of wills, administration and settlement of decedent’s estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court’s workload.

The probate court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities, the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock and the finalization of adoptions. These matters make up about one third of the court’s caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court’s workload due mainly to the absence of psychiatric facilities in the region.

New Developments

The Connecticut Probate Assembly revised the Probate Practice Book resulting in some procedural changes and new forms. The new Probate Court Rules of Procedure went into effect July 1, 2013. A complete copy of the Probate Court Rules of Procedure can be found at the judicial website: http://jud.ct.gov/probate.CourtRules/default.htm and a list of the new Probate Court forms can be found at www.ctprobate.gov.

2015-2016 Workload of Court

During the past year, 159 applications were accepted for probate of decedent’s estates. In addition, 151 small estate affidavits and tax purposes only estates were filed. The court also processed 29 applications for conservatorships, and several applications for guardianships of the estate and person of minors, guardianships of the intellectually disabled, termination of parental rights, approval of adoptions, name changes and inter vivos trust matters.

Court Contact Information

The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Mondays from 8:00 a.m. to 4:30 p.m., Tuesday through Thursday from 8:00 a.m. to 4:30 p.m. and Fridays from 8:00 a.m. to 1:00 p.m. Online information about the courts is available on our website, located at www.jud.ct.gov , click on “Probate”. Many of the forms used by the probate courts are now available through the website.

PUBLIC WORKS DEPARTMENT

The Public Works Department is comprised of five divisions: Administrative, Highway, Building and Grounds Maintenance, Landfill and Recycling, and Water Pollution Control. The Department has a combined staff of 41 and has a $6.5 million combined operating budget. The
The department continued to work on energy efficiency and green energy projects during the course of the year. Staff worked closely with the Clean Energy Task Force and is proud of the continuing efforts to promote clean energy and energy saving measures.

This year the department coordinated the purchase and re-lamping of the town’s 652 street lights. In purchasing the street lights from Eversource, Public Works will be able to re-lamp the lights with energy efficient LED lighting that will provide an annual electricity savings of $96,000. In addition to the reduction in energy and the reduced operational cost, the department believes the town will be able to provide improved customer service for street light repairs as it will now have direct control over the contractors performing this work.

Since the inception of the Clean Energy Task Force in 2008, the Town of Simsbury has been earning credits toward a solar array through the CT Green Bank. This project began as part of the 20 percent by 2010 campaign and has continued through the Solarize Simsbury program and CPACE programs. Public Works has been working with the Board of Education and the Clean Energy Task Force on installing a 15kWh solar array at the high school using grant funding from the CT Green Bank. We have awarded a contract for this work and anticipate it will be operational by the spring of 2017. This system will produce 17,800 kWh per year, with a value of over $2,500 per year and will serve as a valuable educational tool for the students.

The department has been pursuing a state grant program that will allow for a “community solar” facility that, if selected, would be constructed at the town’s closed landfill on Wolcott Road. This demonstration project would allow for the development of a large solar array that would serve low income families and town residents that may not be able to have solar arrays on their homes. The department feels that this is a competitive proposal for the program as it utilizes a closed landfill and would not take land that could be used for farming or recreation. Staff is anxiously waiting to hear if Simsbury will be selected for this exciting project.

The town was awarded a $10,000 grant from the State of Connecticut Department of Energy and Environmental Protection for an electric vehicle charging station which was installed at Town Hall. This charging station has seen significant use and is available free of charge.

The town also received a Bright Ideas Grant for $10,000 as a result of the work done by the Clean Energy Task Force and this grant funding was used to improve insulation and improve the energy efficiency of the town’s six residential rental properties. A second $10,000 grant from this program is anticipated in the near future.

Public Works continues to work with the Bicycle/Pedestrian Committee to promote and expand the transportation and recreation opportunities for cycling and walking in the community. The department is currently working on a town wide bicycle/pedestrian master plan that will be used to shape the development of the community and improve the biking and walkability of Simsbury.

Public Works has been working with Simsbury Main Street Partnership to conduct a parking study of the downtown area of Simsbury. The purpose of the study is to determine if there is a parking shortage (real or perceived) and to provide a strategy to improve the parking as it relates to our businesses.

As a reflection of the work of the entire department, this year Thomas J. Roy, P.E, Director of Public Works, was awarded the prestigious Richard C. Lee Innovators Award for Municipal Excellence. Nominees are judged on how programs are planned and organized, how well programs achieved their goals, how well they used their resources (budgets, grants, staff), and how other towns can learn from your programs. In nominating Tom, Simsbury officials noted that the job of Public Works director has expanded beyond the core functions of construction, maintenance, and facility management to include communications, public safety, economic development, community building, regional cost sharing and coordination, and exploring changing technology for core functions and energy efficiency.

**Highway**

The Highway Department maintains 165 miles of town accepted roadways throughout Simsbury. The maintenance of roads includes cleaning and maintaining 3,850 catch basins, the storm drainage system, roadside mowing, sign and guide-rail maintenance, and care for trees within the town’s roadway right of way. The department also performs fleet maintenance for all vehicles and heavy equipment utilized by the Public Works Department, as well as the Engineering, Building, and Police Departments. Some fleet maintenance has also been performed for the board of education in an attempt to help control costs for that department.

The department has been working to continue its involvement with the community and it was able to produce two 30 minute videos with the help of SCTV. The first video provides a complete overview of the pavement management program and the second provides a summary of snow plowing operations. These videos have helped to communicate to residents the thought and effort that goes into the work done by the department.

In keeping with the efforts to be involved with the community, the department has continued with its popular touch-a-truck event and it has held two readings sessions with the children’s room from the Simsbury Library. The department has also continued its popular “snow plow ride along” program that allows interested residents to get a first-hand look at the town’s snow plow operations. These initiatives have been a great opportunity for families to meet the drivers that work to keep their roads safe.

The department has continued to improve the quality of its services and communication. The department has continued to improve the quality of its services and communication.

<table>
<thead>
<tr>
<th>Parameter</th>
<th>Influent</th>
<th>Permit Limit</th>
<th>Effluent 7/1/15 to 6/30/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADF, mgd</td>
<td>3.8</td>
<td>1.74</td>
<td></td>
</tr>
<tr>
<td>CBOD, mg/L</td>
<td>25</td>
<td>3.02</td>
<td></td>
</tr>
<tr>
<td>TSS, mg/L</td>
<td>30</td>
<td>4.25</td>
<td></td>
</tr>
<tr>
<td>TN, lb/day</td>
<td>105</td>
<td>37.15</td>
<td></td>
</tr>
<tr>
<td>TP, lb/day</td>
<td>47</td>
<td>10.91</td>
<td></td>
</tr>
</tbody>
</table>

ADF: Average Daily Flow
CBOD: Carbonaceous Biochemical Oxygen Demand
TSS: Total Suspended Solids
TN: Total Nitrogen
TP: Total Phosphorus

TP, lb/day 77 47 10.91
TN, lb/day 523 105 37.15
CBOD, mg/L 179 25 3.02
ADF, mgd — 3.8 1.74

TPS: Total Suspended Solids
TN: Total Nitrogen
TP: Total Phosphorus
of town roadways and this past year it was able to pave 14.1 miles of roadway. It has used a variety of techniques for paving and has established the department as a leader within the state in the field of pavement management.

This year 2,339 catch basins were cleaned, and 247 storm sewers were repaired or replaced. Most of this work was in conjunction with the paving program to assure that the structures below the newly paved road will not fail, requiring excavation of the newly paved roadway.

The highway department continued its tree work along town roadways. This work is critical in keeping town trees in good health and to protect the public using town roads. This year the department is facing the additional challenges from the emerald ash borer, an invasive species that is killing the ash trees throughout the state. The department anticipates seeing a significant increase in the number of trees that need to be removed in the next five years as a result of this infestation. Staff continues to work closely with Eversource on their tree trimming and removal programs.

Building and Grounds Maintenance

Building and Grounds Maintenance is responsible for the inside and outside maintenance and safety for the public and employees in and around the four large town buildings (town hall, the library, Eno Memorial Hall, and Scout Hall), six residential rental properties, a service facility, a commuter bus shelter, and the Old Tariffville Cemetery.

The department is proud to report that the town’s low income rental housing units are again at full capacity this year. The department continues to update these units that allow the town to provide opportunities for affordable housing.

The department has made a number of energy efficiency upgrades to town hall, Eno Memorial Hall and the library, including replacing all of the lighting with high efficiency or LED lighting to conserve energy and reduce operational costs. Building and grounds maintenance has replaced the carpeting in many of the hallways at town hall, and it was able to install an assistive listening device in the main meeting room to provide assistance to hearing impaired residents attending town meetings.

At the library, staff provided assistance with renovations to the new teen space and the new Maker Space. As part of the work at this facility, the department will be taking over the maintenance of the new veterans memorial that is located adjacent to the library grounds.

The department has been working closely with the engineering department on the proposed upgrades to the Eno Memorial Hall. Staff continues to make improvements to the facility to keep it in good repair as it awaits the larger renovations.

Water Pollution Control

Simsbury Water Pollution Control (SWPC) is a customer funded utility owned and operated by the Town of Simsbury. The towns of Avon and Granby are also co-owners of the treatment facility. SWPC is responsible for the operation and maintenance of over 80 miles of collection system, five pumping stations and the treatment facility. The department is staffed by a superintendent, an assistant superintendent, four operators, two maintainers, one truck driver, an administrative secretary, and an engineering inspector. During the summer, seasonal staff is used primarily for easement maintenance.

The treatment facility is designed to provide biological nitrogen removal. During the reporting interval the discharge limits were achieved, with no exceptions. Generally dry conditions during the reporting period resulted in lower average daily flows and slightly elevated pollutant concentrations.

During the reporting period, wastewater treatment for a population equivalent of 14,839 was provided. In addition to clean water, the other end result of treatment is sludge. An average of 48 dry tons of dewatered sludge per month was transported to the Metropolitan District Commission’s Hartford facility for incineration.

The renewal of the Simsbury WPC National Pollutant Discharge Elimination System (NPDES) permit is due in 2018. The new permit may require a lower Total Maximum Daily Load for phosphorus from the current 2.5 mg/l and a requirement to remove metals from the waste stream. Staff is continuing to search for the most economical means to meet these potential limits with minimal impact to the rate payers.

Sewer easement maintenance continues to be a priority. Most of the overgrown easements have been cleared. The easements need to be kept open to allow access for inspection and maintenance.

2015-2016 Accomplishments

- Received $21,254 for sale of nitrogen credits.
- Installed a second new mechanical bar screen and screenings conditioner.
- Completed stabilization of the Farmington River stream bank in the Hazel Meadow area.
- Continued collection system cleaning and inspection program to identify problem areas.
- Completed several sewer allocation analyses for proposed development in the sewer service area.
- Completed flow assessment of south interceptor for planned improvements.
- Completed sewer feasibility analysis for West Mountain Road service area.
- A number of tours were provided to Simsbury school groups throughout the year.

2016-2017 Goals

- Design and reconstruct Massaco Street sewer to bring the system up to current town standards.
- Upgrade oxidation ditch dissolved oxygen control system to obtain better control and reduce electrical consumption.
- Complete sewer feasibility analysis for Holcomb Street service area.
- Continue sewer easement maintenance and clearing.
- Enhance and expand safety training efforts.

Tours of the Water Pollution Control Facility can be scheduled. Public information presentations are also available to groups.

Landfill and Recycling Center

The Simsbury Landfill at 66 Wolcott Road is permitted by the Department of Energy and Environmental Protection (DEEP) for operation as a bulky waste and recycling materials transfer station. The town conducts annual monitoring of ground water and storm water at this site and the site is also used as a composting area. An area for residents to pick up leaf compost and woodchips is available at the facility at no cost to residents. A fall leaf collection is provided to town residents at no charge.

The town hosted three household hazardous waste collection days in conjunction with the towns of Avon, Canton, Granby, and Farmington. A combined total of 1,635 residents participated with 553 residents from Simsbury. Simsbury residents continue to show a willingness to dispose of their household wastes responsibly.

The paint recycling program through PaintCare continues at the bulky waste facility. This program allows residents to dispose of paints and stain at no cost. All of the paint collected is recycled and re-used.

The department continues to oversee the contracted operation of the landfill. It will work to improve the overall look and feel of the facility to be a more welcoming environment. The department is hopeful that it can continue to offer the recycling of more items as a benefit to the residents as well as the environment.

REGISTRARS OF VOTERS/ELECTION ADMINISTRATORS

The operations of the office of the Registrars of Voters are governed by the Secretary of the State’s office and statute. The registrars are jointly responsible for the administration of state election laws.

They direct all local, state and federal elections and primaries, and monitor the town’s budget referendum, including the hiring and training of poll staff, equipment testing and operation, absentee voter counting, reporting of results, and records retention. Registrars supervise voter registration, maintain the list of qualified electors, and conduct the annual canvass of registered voters.

The Republican Registrar of Voters is Michelle Pohlin-Pieuch, and the Democratic Registrar of Voters is Karen E. Cortés.

More than 1,300 residents were enrolled as new voters from July 1, 2015 to June 30, 2016. During the fiscal year, the registrars administered the November 2015 municipal election, the April 2016 Democratic and Republican Presidential Preference Primaries and the June 2016 budget referendum.

The registrars continue to work with the Government and
Elections Administration committee of the Connecticut General Assembly to reduce statute-driven mandates and increase election reporting efficiency. In 2014, the Connecticut General Assembly passed legislation allowing the use of electronic poll books. Simsbury had previously served as a pilot site for electronic poll books, and the registrars were actively involved in lobbying for the passage of the bill. The University of Connecticut Voter Center of the Department of Computer Science is evaluating poll book systems and will make certification recommendations to the Office of the Secretary of the State.

During fiscal year 2016-2017, Simsbury voters will cast ballots in the 2016 Presidential election and the 2017 budget referendum.

**SOCIAL SERVICES DEPARTMENT**

The Social Services Department provides assistance to families, youth and senior residents in a professional and confidential manner. This has been another difficult year for Simsbury families, as the department continues to see an increase in requests for assistance, especially food. Thankfully, the department has been able to meet this need thanks to the continued generosity of the residents of Simsbury.

The department offers a variety of services to Simsbury residents, including: financial and medical assistance, cheese day, bread day, the Food Closet, mobile FoodShare, energy assistance, emergency shelter, counseling, eviction assistance, medical transportation, renter’s rebate, family therapy, youth services, notary services, trigger locks, and cell phones.

The department provides vital services to our senior population through the senior outreach program; it provides transportation to seniors and persons with disabilities five days per week through our Dial-A-Ride Program, and it operates a very active and diverse senior center for residents over the age of 50.

In situations such as power outages, social services has developed a Neighbor-To-Neighbor Program, which involves 15 call captains that check on over 6,000 Simsbury residents. Additionally, the department initiated the opening of cooling and warming centers when weather conditions are extreme.

The Youth Service Bureau continues to sponsor substance abuse awareness programs, character development and mentoring programs, family day, intergenerational programs with the senior center, and distracted driving campaigns.

The department’s work continues to be generously supported by donations of time, money, food, gifts, and other products from various civic organizations, businesses, churches, schools, families, and individuals. Special thanks to First Church for the many dedicated volunteers who distribute food from the bi-weekly mobile FoodShare van. A special thank you to Fitzgerald’s Foods, Panera Bread, Brookside Bagels, Metro Bis, Starbucks and Kentucky Fried Chicken for their weekly donations, and to Stop & Shop for their generous financial and food donations throughout the year.

Since the majority of the department’s assistance programs are funded by donations, it would like to thank the many Simsbury residents who have made financial donations throughout the year. It is through their generosity that social services has the ability to assist Simsbury neighbors who continue to struggle.

**Senior Center**

The mission of the Simsbury Senior Center is to provide a community focal point where older adults come together for programs that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the center and their community.

The center offers opportunities for health and wellness with the use of a fitness center and exercise classes for varied fitness levels during day and evening hours. Health screenings and clinics are offered for blood pressure, hearing, vision, foot care, flu and pneumonia vaccines.

A variety of educational and informational programs are offered, including a writing group, computer/technology classes, an investment group, and guest lecturers. Opportunities to participate in artistic and creative programs are available with such activities as painting, choral singing, ceramics and jewelry making. A variety of ongoing recreational and social activities are offered as well as special events to celebrate holidays and occasions. The senior center offers noon time dining once a week along with suppers twice a month. These popular meals provide guests with nutritious seasonal menus and an opportunity to socialize with peers.

The senior center continues to partner with the Simsbury Public Schools, St. Mary’s School, and Westminster School to offer opportunities that link students with older adults. The center enhanced its programming this year through a collaboration with the Simsbury Public Library’s adult...
services, teen services and children’s services to offer a diverse mix of programs. The center provides opportunities for day, overnight and extended travel with a wide variety of trips to theaters, museums, shopping centers, sporting events, restaurants and popular travel destinations. The senior center provides assistance and support with income tax, health insurance and mature driver safety.

Dial-A-Ride Program

For the past 36 years, the Simsbury Social Services Department has provided transportation to Simsbury’s seniors and persons with disabilities. Buses run daily, Monday through Friday, and provide door-to-door transportation around Simsbury for such things as shopping, hair appointments, visiting the senior center, library visits and attending local events. Further, the program provides transportation to medical appointments in Simsbury, Avon and Granby, as well as shopping trips to Simsbury Commons and stores along route 44. Additionally, the program provides rides for persons with disabilities to their places of employment. During fiscal year 2015-2016, 9,275 passengers requested 8,590 trips, and traveled 46,195 miles.

During fiscal year 2015-2016 the social services received a ConnDOT grant to provide additional Dial-A-Ride service. With these grant funds, enhanced Dial-A-Ride provided 403 out-of-town medical trips and 26 senior center trips. A total of 1,125 passengers utilized the enhanced service, and traveled 18,280 miles. Social services has developed a local transportation resource list for residents to use in the event that the Dial-A-Ride service is unavailable. Anyone unable to afford the cost of medical transportation may apply to the department for assistance.

Due to the increased cost of transportation, the department began using a Dial-A-Ride pass system. The annual pass, for a donation of $25 for an individual and $35 for a couple, provides unlimited use of the Dial-A-Ride system, as well as two out-of-town medical trips per month.

The department also offers Vets-Helping-Vets, a volunteer program, which matches Simsbury veterans and provides transportation to the Veterans’ Affairs complex in Newington. Special thanks to the many veterans who have volunteered for this program.

Dial-A-Ride reservations can be made by calling (860) 693-6876 between 8:00 a.m. and 12:00 p.m. at least 24 hours in advance.

Senior Outreach Program

The Senior Outreach Program provides many services to Simsbury seniors and persons with disabilities. Information, guidance and referral are given to our residents and their families regarding local, state and federal resources that they may benefit from. Home visits are made and information is given on services including homecare, alternate housing, medical and financial assistance. Assistance is provided with state and federal applications including SNAP, financial, medical and energy assistance. The Medicare savings programs are also very helpful to seniors as they may assist in helping to pay for medical premiums and prescriptions costs. Emergency 911 medical incident reports are referred by the Simsbury Police, which are used for follow up phone calls and visits to find those who may be at risk or in need of services. Social services continues to update its emergency call list of seniors and persons with disabilities, which is activated each time there are severe weather conditions. Residents are encouraged to register for the CT and Simsbury alert systems.

In addition, the department’s friendly visitor component matches community volunteers with the homebound to make weekly visits to offer socialization, comfort and friendship. Volunteers made 564 visits this past year. The department will continue to strive to better serve town residents with continued assistance from the many wonderful and committed volunteers who help to make the program so successful.

TAX DEPARTMENT

Taxes, a compulsory governmental charge for the purpose of defraying the cost of services provided for common benefit, are the major source of revenue for town government.

As such, the Tax Collector is responsible for the financial well-being of the Town which is the backbone of the municipality in regards to the fiscal debt and bonding capacity. The tax collector collects both current and delinquent taxes for real estate and motor vehicle, sewer use and sewer/water assessments. The department is also responsible for the collections and balancing of all fire district taxes.

These duties, when performed in an efficient manner, should reflect the financial well-being of the town which is the backbone of any municipality in regard to the fiscal debt and bonding capacity.

Concern and understanding continue to be the department’s driving force. We also strive for quality of personal contact with the taxpayer. If at any time there is a problem or concern, please feel free to contact us at (860) 658-3238.

2015-2016 Accomplishments

• The tax collection rate was again over 99 percent.

TOWN CLERK

The Town Clerk’s Office receives and maintains extensive records concerning real estate transactions; births, deaths, and marriages; elections, primaries and referenda; meeting minutes for town boards and commissions; military discharges; hunting and fishing sport licenses; dog licenses; liquor licenses; notaries public; justices of the peace; trade name certificates; and other historical documents that date back to the seventeenth century. State statutes, the Town Charter, and local ordinances govern the implementation of duties for this office.

2015-2016 Accomplishments

On November 3, 2015, 35 percent of Simsbury voters turned out for the Municipal Election for First Selectman, Board of Selectmen, Board of Finance, Board of Education, Board of Assessment Appeals, Planning Commission, Zoning Commission, Zoning Board of Appeals and Library Board of Trustees. On April 26, 2016, 52.2 percent of Simsbury voters turned out for the Presidential Preference Primary. At the June 7, 2016 referendum, 5.6 percent of electors turned out; fiscal year 2016-2017 operating budgets totaling $100,224,753 were approved along with four capital projects: $1,160,000 for development of multi-use trails as part of the Tariffville connection, $2,500,000 for repaving, repair and rehabilitation of town roadways, $1,950,000 for renovations and improvements to Henry James Memorial School (Phase II), and $950,000 for school climate control improvements (Phase II).

With the help of a Connecticut State Library grant, the pages in 75 land record books were re-microfilmed onto polyester-based film, providing a longer-lasting, better-quality shelf life and superior security for the town. During this process, each land record page was also scanned, and will be loaded into the existing electronic land record index. Attaching images to the land record index has proven to be a valuable timesaver. It allows for Town Clerk staff to help residents and others in a more timely fashion, and title
searches can be done quicker and more efficiently from the office or online.

In January of 2016, the town clerk’s office applied to be a part of the CT State Elections Enforcement Commission’s Municipal Filing Pilot Program which entails all candidates, candidate committees and political committees that normally file with the town clerk’s office to now register and file disclosure statements with the Commission for the 2017 election cycle. The Town of Simsbury was one of twenty municipalities invited to apply for the pilot program.

In January of 2016 the office started using the new Department of Public Health statewide birth registry system which is available to town clerks and registrars of vital statistics in CT. The new system allows for our office to print certified birth certificates for any birth occurring in CT with a date of January 2016 and forward. It also allows for us to print our permanent hard copies of birth certificates for births occurring in Simsbury or births in which the resident town is Simsbury directly from the system, rather than waiting to receive the attested copies from the birth towns. With this, we also no longer have to pay for the attested copies, saving our office and the Town of Simsbury money.

In collaboration with Chief Peter Ingvertsen, Animal Control Officer Mark Rudewicz, and the Simsbury Police Department, we conducted our 15th Top Dog Contest during May 2016. The program is designed to promote responsible dog ownership and, in turn, to advance public safety within the community. The four happy winners received doggie treats, and their owners received a 2016 dog license at no charge.

2016-2017 Goals
• To have pages from the Simsbury Town Clerk’s Land Records scanned, and then have the images attached to the Town Clerk’s electronic land record index using monies from the office’s special revenue fund.
• To apply for the annual Historic Documents Preservation Program Grant through the CT State Library to be used for additional scanning of pages from the land records, and attaching of these images to the electronic land record index.

Town Clerk Statistics for Fiscal Year 2015-2016

<table>
<thead>
<tr>
<th>Service</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog Licenses</td>
<td>2,273</td>
</tr>
<tr>
<td>Land Record Documents</td>
<td>3,979</td>
</tr>
<tr>
<td>(15 Volumes, about 17,000 Pages)</td>
<td></td>
</tr>
<tr>
<td>Liquor Licenses Filed</td>
<td>35</td>
</tr>
<tr>
<td>Maps Filed</td>
<td>29</td>
</tr>
<tr>
<td>Military Discharges Filed</td>
<td>23</td>
</tr>
<tr>
<td>Sport Licenses and Tags</td>
<td>381</td>
</tr>
<tr>
<td>Trade Names Filed</td>
<td>58</td>
</tr>
<tr>
<td>Burial Permits Issued</td>
<td>96</td>
</tr>
<tr>
<td>Cremation Certificates Issued</td>
<td>48</td>
</tr>
<tr>
<td>Map Copies Sold</td>
<td>377</td>
</tr>
<tr>
<td>Land Record Copies Sold</td>
<td>19,563</td>
</tr>
<tr>
<td>Notary Certificates Filed</td>
<td>46</td>
</tr>
</tbody>
</table>

Vital Statistics

<table>
<thead>
<tr>
<th>Event</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Births (occurring in town &amp; Simsbury as resident town-filed in vault)</td>
<td>202</td>
</tr>
<tr>
<td>Deaths (occurring in town &amp; Simsbury as resident town-filed in vault)</td>
<td>168</td>
</tr>
<tr>
<td>Marriages (occurring in town &amp; Simsbury as resident town-filed in vault)</td>
<td>241</td>
</tr>
<tr>
<td>Certified Copies of Vitals Issued</td>
<td>1,347</td>
</tr>
<tr>
<td>Marriage Licenses Issued</td>
<td>210</td>
</tr>
</tbody>
</table>

Total Revenues* $878,743.87

*The Town of Simsbury forwarded 25% of these revenues to various state agencies in accordance with the General Statutes of Connecticut.

Town Clerk

Winners of 2016 15th Top Dog Contest include from left to right: Jake - Biggest, Lenny - Cutest, Jujubee - Smallest and Bandito - Most Handsome.
AGING AND DISABILITY COMMISSION

The Aging and Disability Commission is an advisory group whose purpose is to study the needs of and evaluate services and events designed to enhance the quality of life for Simsbury’s older adults and individuals who are disabled. Its focus is to be advocates for the elderly and disabled by promoting sources that provide appropriate information, assistance and support services.

2015-2016 Accomplishments:

• At the request of the commission the Board of Selectman designated the month of June as Handicapped Parking Awareness Month.
• The commission worked with the ARC of the Farmington Valley to support a campaign to change the handicapped parking sign.
• The commission worked in concert with the Simsbury Police Department to install a No Turn on Right sign at the corner of West Street and Hopmeadow Street. This sign will make it easier for seniors from 1 West Street to cross Hopmeadow safely.
• The commission held a Spring Forum in June to hear comments from the public regarding the level of services the town offers as well as what additional services are desired.
• The commission continued to provide support to the Ojakian Commons special needs housing located at Dorsett Crossing.
• The commission, through the efforts of the Chairman of the Public Relations Sub-Committee, continued running regular press releases on its programs and activities.
• The commission continued to consult with the Registrar of Voters to discuss ways of making the polling stations in town more accessible.
• Members of the commission continued to provide consultation to the town with regard to the development of a new senior center.
• A new commission brochure was developed. The brochure was distributed to various town venues to provide information to the community regarding the Aging and Disability Commission.
• The commission’s Picnic in the Park event, which is a community event for persons with disabilities their friends and families, was held in August at St. Catherine of Siena Church in West Simsbury. Approximately 70 individuals attended.
• The commission sponsored Souper Tuesday luncheons seven times a year at the Senior Center. The luncheon consists of a special soup, sandwich and dessert and is rounded out by local entertainment. Approximately six hundred seniors attended the Souper Tuesday luncheons.
• A draft proposal for a town affordable housing plan was developed and presented to the Simsbury Planning Commission. The proposal was voted down.
• The commission provided consultation and support to the coordinator of the Simsbury Senior Center.
• The commission, in an effort to keep abreast of current happenings in the field of seniors and persons with disabilities, had as its guest several community speakers who are acknowledged as experts in their field.
• The Aging and Disability Commission would like to thank the following community organizations for their financial support of Souper Tuesday and Picnic in the Park.
  - Simsbury Lion’s Club
  - Simsbury Granby Rotary Club
  - First Church of Christ
  - Simsbury Woman’s Club

2016-2017 Goals:

• Work in concert with the Town of Simsbury to develop and implement a plan for a new senior center.
• Advocate for affordable housing for seniors and persons with disabilities.
• Continue to ensure that all town buildings and properties are accessible to persons with disabilities and seniors.
• Investigate development of an information guide for seniors and their caregivers.
• Work on a proposal toward having Simsbury designated as an Age Friendly Town.
• Work in concert with the town’s emergency management team to investigate and implement programs which will ensure the safety and security of seniors and persons with disabilities.
• Work in concert with the Registrar of Voters to ensure polling places are accessible to persons with disabilities and seniors.
• Serve as a resource to Simsbury businesses on issues that impact seniors and individuals with disabilities as it relates to purchasing goods and services.
• Work with state and local officials to advocate for legislation related to seniors and individuals with disabilities.

BEAUTIFICATION COMMITTEE

More than 50 volunteers, many of whom have been members of the committee for the last 15-20 years, continued to plant and maintain gardens and planters in public spaces throughout town. These sites, chosen over the years by the Committee as well as individuals in particular neighborhoods, included Town Hall, Simsbury Public Library, Schultz Park, the Simsbury Farms Recreation Center and golf course, Eno Memorial Hall, and numerous traffic islands and triangles. Each member was responsible for planting and maintaining at least one of these locations throughout the year. These activities were funded by the town.

In April, as soon as weather permitted, gardeners who cared for planters at public buildings and intersection planted them with pansies. Then, with the arrival of May, these were
eventually replaced with colorful annuals. Volunteers who maintain gardens planted a variety of annuals, perennials and shrubs at the same time. Throughout the spring, summer, and early fall they watered, fertilized, and groomed their gardens. In the autumn, those who adopted plants replaced spent annuals with chrysanthemums and later with winter greenery.

The Beautification Committee Chair, Elizabeth Burt, continued in her commitment to using “best gardening practices.” She encouraged committee members to increase their use of perennials and shrubs, select native plants whenever possible, and use the “right plant in the right place,” with attention to light and moisture requirements for each plant. Organic fertilizers and compost were provided and the use of pesticides was discouraged. Throughout the year, the chair sent members frequent educational tips on plant selection, planting and pruning, conserving water, and managing gardening pests and diseases. Members were encouraged to attend a number of local talks on pollinators, invasive insects, water conservation, and the proper use of organic compost and fertilizers.

The recruitment of volunteers remained an urgent issue and the committee struggled to find replacements for members who had retired. Though calls for volunteers made on the committee’s website and in articles published in the local press resulted in the addition of a few new members by the end of June, vacancies still remained after the end of the fiscal year.

Members of the committee in fiscal year 2015-2016 were: Sue Bednarcky, Kelly Boothby, Betty and Peter Burkholder, Elizabeth Burt (chair), Joanne Chasen, Jane Coburn, Laurie Colvin, Len Desson, Beverly Drees, Mary Lou Gallagher, Jane Hannah, Betty Hewitt, Betty and Dick Holden, Joan Howard, Mabel and Ron Howard, Michelle Jenks, Cindy Johnson, Jaclyn and Josh Jones, Carol and Rick Jones, Marianne Joyce, Becky Kiezcka, Eric Kurowski, Judy Larkin, Annette Lilly, Sue Lagren, Bonnie and Bob Lombardi, Ann Marrano, Joyce Martins, BetteLou McGill, Joan Miler, Lauren Miller, Nancy and Rich Murphy, John Nagy, Cris Noble, Marianne Orzechowski, Nick Parisi, Andy Radow, Lynn Roth, Leslie Ronan, Terry Salls, Cathy Sauer, Cynthia Smith, Marjorie Wickersham, Chele Wilkins, and Marilyn and Ben Winiarski. Students from the ABC House also volunteered during the spring and fall to clean up and plant the gardens at the Simsbury Public Library.

In fiscal year 2016-2017, the major thrust of the committee will be to continue its efforts to beautify Simsbury by maintaining its gardens in an environmentally sound way. It will attempt to raise public awareness and, in the process, recruit new members through press reports, advertisements, specific activities, and updates on its website. New members can join the committee at any time. Information about the committee and a slide show of its various gardens can be found at: www.simsbury-ct.gov/beautification.

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals is an elected board of three individuals which hears appeals of property tax assessments. The board meets twice a year, hearing homeowner, other real estate, and personal property and automobile appeals in March (or April), and in September for automobiles only. The board works closely with the town assessor’s office.

The members of the board were Scott Sirianni, Sharon Lawson and Stephen Nocera. Mr. Nocera served as chairman. In November 2015, Lori Ferrand and James Tourtilotte were elected to four-year terms, succeeding Mr. Sirianni and Ms. Lawson. Mr. Nocera continued to chair the board.

In September 2015, the board heard 29 automobile appeals on the October 1, 2014 list.

In March 2016, the board heard 12 homeowner appeals, three appeals from commercial property holders, one apartment property appeal, 12 automobile appeals, four personal property appeals, and three appeals on the October 1, 2014 supplemental motor vehicle list.

At its March 28, 2016 regular meeting, the Board of Selectmen adopted an ordinance to allow it to select alternate members for the board of assessment appeals, and to appoint up to two additional members to the board for any assessment year.

BUILDING CODE BOARD OF APPEALS

The Simsbury Building Code Board of Appeals, in accordance with Connecticut General Statutes, meets at the written request of an appellant or other aggrieved party to review that appellant’s challenge to the interpretation of the Connecticut State Building Code by the Simsbury Building Official.

Procedurally, a written appeal must be filed by the appellant stipulating the specific sections of the Connecticut State Building Code being challenged citing reasons and must be delivered to the Simsbury Building Official for action. Once notified by the building official, the chairman of the board must convene a meeting within five working days to act on the specific appeal.

A simple majority vote by board members at the conclusion of the meeting will affirm, modify, or reverse the decision of the building official and a formal Notice of Decision is filed with the town with copies to the appellant and the building official.

Appeals are subject to the FOIA requirements of public notification in town hall stipulating dates, time and location for the meeting.

There are five regular members and two alternates appointed by the Board of Selectmen. Four members must have the qualification of a minimum five years’ experience in either building design, building construction, or supervision of building construction, and a fifth member to serve from the general public. Membership appointments are for a period of five years and staggered for membership continuity. A quorum consists of not less than three members.

The board meets at a minimum annually to elect a chairman and deputy chairman from its membership and review any changes to the applicable codes; otherwise the panel meets on an as-needed basis.
CLEAN ENERGY TASK FORCE

The Clean Energy Task Force (CETF), created by the Board of Selectmen in 2008, is charged with overseeing the town’s commitment to new, sustainable, green initiatives and clean, alternate energy sources. The CETF is currently comprised of five members: Susan Van Klee, James A. Roy, Bob Beinstein, Mark Scully and Melissa Osborne. Tom Roy, Simsbury Director of Public Works, has continued to be liaison with the town along with a representative of the Board of Selectmen, Michael Paine.

In 2010, the CETF created and implemented the first in a series of clean energy initiatives funded through a generous donation from Aquarion Water Company designed to underwrite future sustainable initiatives. Additionally, two $2,000 grants have been received from the state. These funds have enabled the CETF to support various sustainable initiatives with Simsbury schools and to provide for various activities to provide information for the local business and community sustainability.

2015-2016 Accomplishments

Educational Initiatives

The CETF has funded programs at the elementary, middle and high schools in the past. This past year, CETF has concentrated on getting a solar installation on the high school utilizing over $40,000 in grant funding that was earned under the state’s clean energy initiative program. Overall agreement has been reached with the school district and efforts to complete the installation are on track for the next reporting year. Besides providing an offset to energy usage for the school, it also will provide data measurements for available solar and energy generation that can be utilized by the school for educational purposes.

Small Business Energy Advantage Program

An initial program called the Green Business Challenge program had been in the planning stages, but in conjunction with the state, this has now been revised to utilize the existing Small Business Energy Advantage Program. The state has certified energy audit/renovation companies as part of this effort and the CETF selected two companies to start the program this year. This is being coordinated in conjunction with the Simsbury Chamber of Commerce to help promote the program to its membership as well as all small businesses in Simsbury. The actual kick-off of the program is planned as part of next year’s efforts.

Bright Ideas Grant

The CETF has earned a Bright Ideas Grant of $10,000 to be utilized for energy conservation programs in Simsbury. Several options will be explored to put together a proposal to the state to utilize these funds during this period.

LED Street Lights

The CETF is working Tom Roy in putting together a plan to buy the existing Eversource owned streetlights and then to formulate a final submittal to the state. The proposal will be completed as part of next year’s efforts.

Electric Vehicle Charging Station

Simsbury received a $10,000 grant for the installation of an electric vehicle charging station. A location at the front of the town hall parking lot was chosen and its installation was completed this year.

Clean Energy Communities Program Award

The state recognized Simsbury with a Clean Energy Communities Program award this year, recognizing its energy related initiatives.

100 Percent Clean Energy Plan

The CETF initiated a long term effort to develop a 100 percent clean energy plan for Simsbury. The main effort this year has been to do an assessment of the town’s energy usage as well as an assessment of the town’s solar energy potential based on existing commercial/residential buildings. An intern was hired utilizing CETF funds to help do the analyses of the solar potential utilizing a computer software tool. Effort has also been made to coordinate this effort with other towns, organizations that are promoting the same type of initiatives, the state and Eversource. This effort will be continuing into next year and beyond.

Solar Array at the Community Farm

Discussion had been held previously with the Community Farm of Simsbury about the possibility of a solar installation that could be utilized for educational purposes. A local installer was approached to consider an installation. This resulted in an offer of a gift of a 240 kWh solar array that should be in place during the next year.

2016-2017 Goals

As noted in the above, several efforts are continuing into the next year. In addition to these, there are some known additional efforts that will be done.
CONSERVATION COMMISSION/INLAND WETLANDS AND WATERCOURSES AGENCY

The Conservation Commission is composed of nine appointed members, including seven regular members and two alternates. Formed under the auspices of, and controlled primarily by, CGS Sec. 7-131a through CGS Sec. 7-131e, it is responsible for preserving the natural resources of the Town of Simsbury and for keeping a town-wide inventory of open spaces. The commission has worked closely with the town’s Open Space Committee and has supported the efforts of both the Town of Simsbury and the Simsbury Land Trust to obtain and preserve parcels of open space with ecological value and connectivity.

The commission also acts as the Inland Wetlands and Watercourses Agency (IWWA) for the Town of Simsbury and, under CGS Sec. 22a-36 thru 22a-42, administers state and local regulations regarding the use and protection of designated wetlands and watercourses. Members are expected to complete a three-part training course offered by the Department of Energy and Environmental Protection and are encouraged to attend the Connecticut Bar Association’s Land Use Legal Seminar, held every two years.

During fiscal year 2015-2016, the commission received 46 applications. Two were withdrawn by the applicants, five were processed administratively by the duly authorized agent of the Town of Simsbury’s Conservation Commission/Inland Wetlands and Watercourses Agency, and the remaining applications were approved by the commission.

The Conservation Commission/Inland Wetlands and Watercourses Agency regularly meets on the first and third Tuesday of the month at 7:30 p.m. in the Main Meeting Room of the Simsbury Town Hall. Agendas and meeting calendars can be found on the town website and in the Town Clerk’s Office.

The Conservation Commission/Inland Wetlands and Watercourses Agency is staffed by the Department of Planning and Community Development.

DESIGN REVIEW BOARD

The Simsbury Design Review Board is composed of seven regular and three alternate members appointed and qualified to serve by reason of training and/or experience in architecture, site planning, landscape architecture, historic preservation, professional engineering, graphic design or other discipline determined appropriate by the Board of Selectmen. Members are appointed on a two-year basis.

The Design Review Board serves as an advisory body to the Planning and Zoning Commissions on site planning, building design, and signage. The board is responsible for reviewing land use applications in order to make detailed recommendations consistent with its publication, “Guidelines for Community Design.” During fiscal year 2015-2016, the board reviewed and commented on 31 Zoning Commission applications.

The board advises property owners, developers, and other commissions on methods of preserving Simsbury’s visual resources, improving community development, protecting significant architectural heritage, and conserving value in the built and natural environment. When appropriate, the board assists in formulating and implementing sound planning and design policies.

In summary, the Design Review Board functions as part of Simsbury’s informed decision-making to revitalize its centers, celebrate its heritage, maintain the natural environment, provide for recreation, build on established landscape patterns, and, most importantly preserve community identity.

The Board regularly meets on the first and third Monday of the month at 5:30 p.m. in the Main Meeting Room of the Simsbury Town Hall. Agendas and meeting calendars can be found on the town website and in the Town Clerk’s Office.

The Design Review Board is staffed by the Department of Planning and Community Development.

ECONOMIC DEVELOPMENT COMMISSION

During fiscal year 2015-2016, the Economic Development Commission (EDC) continued its mission to grow the grand list and promote the Town of Simsbury. The commission supported the Simsbury Main Street Partnership, the Farmington Valley Visitors Association and the Simsbury
Tourism Committee. The successful launch of the EDC website and continuous addition of pertinent information provides current businesses and potential developers access to relevant information about doing business in Simsbury. The EDC goals in 2017 include continued ways to incorporate the Economic Development Task Force recommendations to promote business development. On November 8, 2016, the Town voters changed the Town Charter, and one of the changes impacted the Simsbury EDC, which will now become an appointed body directly under the new Board of Selectmen, effective December 4, 2017. The current Board of Selectmen has requested that the EDC make recommendations to the new Board of Selectmen about how the new EDC could be set up. The EDC is therefore conducting a “best practices” study, with a formal report to be presented to the Board of Selectmen by November 2017. Under the study, the EDC will be evaluating and recommending to the Board of Selectmen the size of membership, length of terms, qualifications for membership, frequency of meetings and goals compared to existing economic development commission’s throughout the country. The EDC and the current Board of Selectmen are committed to responsible economic growth for the Town of Simsbury.

BOARD OF ETHICS

The Simsbury Board of Ethics administers the town’s Code of Ethics (Chapter 13). The code sets forth standards of ethical conduct guiding officials, employees, and consultants of the Town of Simsbury in the conduct of their public responsibilities and develops and maintains a tradition of responsible and effective public service.

FAIR RENT COMMISSION

The Fair Rent Commission was established pursuant to Connecticut’s General Statutes and Chapter 15 of the Town Code of Ordinances. The commission has the power to study and investigate, conduct hearings and receive written complaints relative to rental charges on housing accommodations, except those accommodations rented on a seasonal basis, within the Town of Simsbury. The Fair Rent Commission seeks to control or eliminate excessive rental charges on such accommodations and to carry out the provisions of Chapter 15 of the Town Code and applicable state law.

As the commission looks to the future, with improving economic conditions, both locally and nationally, there is an increased sensitivity to the historical pattern of increased pressures on rents. The commission’s goal is to retain and encourage the development of a reasonable diversity in rental housing in Simsbury. Commission members include: Madeleine Gilkey, Cornelia Mason, John Paddock, Helen Peterson, David Richman, Judy Schaefer and Mary Turner.

SIMSBURY FIRE DISTRICT

Established in 1944, the Simsbury Fire District, an independent fire protection authority, has provided fire protection to the taxpayers and residents of the Town of Simsbury. Since that beginning, the tradition of excellence of service has continued to grow while providing emergency services to all.

Today’s demands on the volunteer group of dedicated firefighting individuals is much more than firefighting alone. These men and women are trained in search and rescue, vehicle rescue, confined space rescue, hazardous materials, water and ice rescue, high angle rescue as well as all aspects of firefighting. These individuals are your friends, co-workers and neighbors, willing to leave their work, interrupt a meal or a night’s sleep at a moment’s notice to respond to any emergency.

In the past year the members of the Simsbury Volunteer Fire Company responded to 678 call outs. In addition they attended weekly training drills and other exercises to keep their skills superior and the residents in Simsbury safe.

The Simsbury Fire District is led by a volunteer board of five members and three commissioners. The district also has a small group of paid employees that staff the dispatch center, the fire marshal’s office, and the facility and maintenance department, while the Simsbury Volunteer Fire Company continues to be an all-volunteer group that provides all of Simsbury’s firefighting. The value these volunteer groups bring to Simsbury is remarkable and the cost savings considerable. All personnel, paid and volunteer, exhibit outstanding professionalism day in and day out and are to be highly commended for their service to this town.

The following are some highlights of this past year’s accomplishments and some goals for next year.

- The fire district has had a long history of operating within budget and without any borrowing of funds. It did so this past year at a mill rate at 1.23 mills on real estate and personal property and 1.0 mills on autos.
- Delivery was taken on the new Scott Air packs enabling the upgrade to the most modern breathing apparatus for firefighters, keeping their safety an extreme priority. This project was made possible in part from a federal Fire Act Grant of $451,620, allowing the district to upgrade all of its breathing equipment with minimal impact to the taxpayers.
- Began upgrade of district and dispatch software.
- The radio, portable radio and pager systems were upgraded resulting in improved communications ability in all parts of the town.
- As an after action effort from the winter storm of 2011, WSIMLP, a low power FM radio station was completed and has been broadcasting daily music and public service announcements. This station at 103.5 FM is an important part of the emergency management system. Completely self-sustaining and broadcasted from local radio towers, it serves as an emergency broadcast center in the event of any type of emergency to allow area residents to tune in and receive real time local emergency information.
- In a special February meeting, changes were accepted by the voters to the district bylaws. Many of the changes were simple language upgrades but additionally the

Simsbury Fire Company members participated in a town wide emergency drill, testing their readiness skills.

Volunteers train every Monday on all aspects of firefighting and rescue.
Election guidelines were changed to allow for a change from one year terms of office to two year terms along with staggering the election years so that only two of the four offices would be voted on in any given year.

- A large scale town-wide and mutual aid emergency drill was conducted in April at the former Hartford Insurance facility. This included the activation of the town-wide emergency operations plan, and combined the efforts of fire, police, ambulance, town agencies and mutual aid towns. The drill was very successful and helped in the emergency preparedness for all Simsbury residents.

- Two new commissioners were appointed, John Smith and Tim Zielman, replacing Don Hayes and Dave Fagone who retired after many years of dedicated service.

- The Simsbury Volunteer Fire Company Ladies Auxiliary continues to be active in supporting the district and town.

- Support and enthusiasm continues for the district’s part in Simsbury Celebrates Torchlight Fire Truck parade.

- Continued support for school visits to every elementary school and the annual open house during fire prevention week.

- A committee has been established to begin the specifications to replace one of the pumpers and rescue trucks in keeping with the apparatus upgrade 20 year plan.

HISTORIC DISTRICT COMMISSION

The East Weatogue Historic District Commission is composed of eight appointed members, including five regular members and three alternates. The commission is responsible for perpetuating, preserving, and retaining the historic features of Simsbury, while promoting the educational, cultural, economic, and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places located within the district.

During fiscal year 2015-2016, the commission heard five applications for Certificates of Appropriateness, including: reroofing several homes, a proposed parking lot, and some trailhead enhancements. All but the parking lot were approved.

The Simsbury Historic District Commission continues their efforts to be a resource to the residents of the town in assisting with answering any questions regarding historic building renovations.

The Simsbury Historic District Commission regularly meets on the first Thursday of the month at 7:30 p.m. in the Main Meeting Room of the Simsbury Town Hall. Agendas and meeting calendars can be found on the town website and in the Town Clerk’s Office.

The Historic District Commission is staffed by the Department of Planning and Community Development.

HOUSING AUTHORITY

The Simsbury Housing Authority, located on 13 acres at 1600 Hopmeadow Street, Simsbury is a non-profit organization responsible for operating the Dr. Owen L. Murphy Apartments and the Virginia Connolly Residence. The Authority is dedicated to providing affordable, safe, decent, sanitary and drug-free housing for our residents. The facilities provide subsidized housing for the elderly and persons over 18 with disabilities meeting certain income limitations. The housing authority consists of five commissioners appointed by the Board of Selectmen (as required by the State of Connecticut General Statutes) that oversee operations and provide strategic direction to the housing authority’s staff. The authority employs five full-time, permanent staff and five part-time workers.

The authority receives no funding from the Town of Simsbury; however there is a mutually cooperative working relationship between the town and the housing authority. Revenues are derived from rents, subsidy from the State of Connecticut Department of Housing and grants and donations from individuals, commercial, private and civic organizations.

Dr. Owen L. Murphy Apartments

The Dr. Owen L. Murphy Apartments provides housing for elderly persons, aged 62 and over, and persons with disabilities over the age of 18 receiving Social Security Disability Income. There are seventy garden-style wood frame construction units (49 efficiency units and 21 one-bedroom units) designed for independent living. The first phase consisting of 40 units was constructed in 1970 and the second phase consisting of 30 units was constructed in 1974. There is also a community building for social functions and two gazebos on the property were residents gather to socialize in nice weather. Many of the residents of the Dr. Owen L. Murphy Apartments participate in activities and programs conducted at the Virginia Connolly Residence as well as the Town of Simsbury Senior Center.

Virginia Connolly Residence

The Virginia Connolly Residence provides congregate housing for persons aged 62 and over. Constructed in 1990, it is a two-story brick building consisting of 40 efficiency units designed for independent living with services. Services include one main meal each day which is prepared on-site and wait staff served in a central dining room, laundry facilities, emergency call system, weekly housekeeping service and 24-hour security. The authority also offers a variety of social/recreational programs designed to enhance the lives the residents.

An assisted living program is available for residents who require assistance beyond the basic congregate program. The services are provided through the State Department of Social Services Home Care Program for the Elderly and are designed to help elderly residents age in place.

2015-2016 Accomplishments

- On July 30, 2015 the Governor and Commissioner of the Department of Housing announced that the Town of Simsbury and Simsbury Housing Authority would...
receive a Community Development Block Grant. The grant amount of $775,580 will provide for a new roof for the Virginia Connolly Residence as well as road and sidewalk improvements throughout the complex.

- Glendale Senior Dining, located in Manchester, NH, was contracted to provide management responsibilities for the dining room at the Virginia Connolly Residence.

- Volunteers from the Gardeners of Simsbury Club purchased and planted various flowers and bushes on the island in front of the Virginia Connolly Residence.

- The Gifts of Love/Community Farm of Simsbury provided the opportunity residents, who met income guidelines, to receive free food. The food was distributed monthly to eight residents.

- Residents from both the Dr. Owen L. Murphy Apartments and the Virginia Connolly Residence participated in two social events: attending a play at Westminster School and a tour and lunch at the Norman Rockwell Museum in Stockbridge, MA.

- On October 21st the authority conducted a 25th anniversary celebration of the Virginia Connolly Residence. Guests included State Representative John Hampton, who presented the Authority with a proclamation from the state, Simsbury Board of Selectmen, Authority Board of Commissioners and the son and granddaughter of Virginia Connolly.

- An energy conservation program was initiated at the Dr. Owen L. Murphy Apartments. CRI, a sub-contractor of Evosource, checked apartment windows and doors for air leaks, checked ceiling insulation and changed over shower heads and light bulbs to energy efficient models.

- The Simsbury Women’s Club donated $1,500 to the Virginia Connolly Residence to purchase two weather resistant benches for the entry way of the building.

- A grant was received from Connecticut Housing and Finance Authority for the purchase of items to start a weekly Morning Nutrition Program at the Virginia Connolly Residence. The program provides coffee, juice and fruit as well as the morning paper and provides an opportunity for residents to socialize.

- As part of the authority’s ongoing community outreach, students from Henry James Middle School and Westminster School assisted staff with spring and fall clean-up as well as visiting with residents at the Virginia Connolly Residence.

- A volunteer lunch was held in April to recognize the many volunteers who give of their time to provide programs and services to the residents of the Simsbury Housing Authority.

**2016-2017 Goals**

- Continue to develop a long term strategy for maintaining and expanding both properties in order to be competitive in the housing market.

- Continue to be active with the authority’s trade organization, CONN NAHRO, to keep abreast of current and future business trends.

- Continue to upgrade the authority’s overall marketing strategy including advertising, brochures, news articles, local public television, website, and Facebook page.

- Actively participate in supporting current legislative matters related to public housing, assisted living concerns and most importantly, funding for rental assistance, congregate subsidy and resident services.

**JUVENILE REVIEW BOARD**

The Juvenile Review Board was established in 1982 by the Simsbury Police Department to provide an alternative and early means of identifying and assisting Simsbury youths, age 16 and under, who come in contact with the police for being involved with minor violations of criminal statutes. The function of the board is to divert Simsbury youths from the Juvenile Justice system. A referral to the juvenile review board provides an opportunity for professionals, who work with children, to ensure that the child understands that he/she will be held accountable by the community for minor violations of the law.

Historically, the board has had a high rate of success. The vast majority of children who are referred to the juvenile review board are not again involved with the police.

In fiscal year 2015-2016 the board met with 12 Simsbury youths and their families. A total of 190 community service hours were assigned and performed.

Board members include: Mickey Lecours-Beck, Police Chief Peter Ingvertsen, Timothy May, Meredith Brockbank, Steve Patrina, Anthony Valentino, Rabbi Howard Herman, Marilyn Rotondo, John Thibeault and Gerard Toner.

**LIBRARY BOARD OF TRUSTEES**

Connecticut State Statutes and the Simsbury Town Charter establish the nine-member, popularly elected, Simsbury Library Board of Trustees. The management of the Simsbury Public Library is vested in the board of trustees. Trustees serve six-year terms. The board appoints a qualified library director in accordance with town personnel procedures to serve as the executive and administrative officer of the library on behalf of the board of trustees under its review and direction. The board is responsible for establishing a philosophy of library service, setting policies to implement this philosophy, accepting gifts and donations on behalf of the library and expending all money appropriated for the Simsbury Public Library.

**2015-2016 Accomplishments:**

- Began work on the 2017-2021 Strategic Plan for the Simsbury Public Library. Established a committee to develop the plan. Approved the approach which would not focus on the library as a standalone entity, but how the library can help the residents of Simsbury meet their goals. Completed the survey of residents’ aspirations for Simsbury and analyzed the resulting input to identify goals the library should strive to achieve.

- Approved funding for the payment of the Teen Wall from the Jewel Gutman bequest.

- Approved the use of the Friends Workroom by the Simsbury Junior Women’s Club to store and assemble their luminary kits.

- Approved approaches local businesses to sponsor a charging station in the library.

- Amended the library program policy to allow fees to be charged to cover program materials, whenever the participant will walk away from the program with an item of value. The program itself remains free of charge.

- Approved an application for a grant that will train the library staff and fund initiatives to expand services to patrons with autism. Approved expanding services for autistic children and their families at the library.

- Amended the library card policy to require two forms of identification to receive a new library card.

- Amended circulation policy to require a library card to check out books or other library materials.

- Advocated with state legislators to support funding for libraries and initiatives that benefit regionalization and provide large cost savings to public libraries.

- Recognized and acknowledged with deep appreciation the support provided by Friends of the Simsbury Public Library, both with funding and with volunteer hours.

- Attended the state-wide leadership conference for Library Board of Trustees.

**2016-2017 Goals:**

- Complete the development of the 2017-2021 Strategic Plan for the Library.

- Begin implementation of the 2017-2021 Strategic Plan.

- Continue expansion of the Innovators’ Workshop, especially in the children’s department.
Town of Simsbury

OPEN SPACE COMMITTEE
Simsbury’s Open Space Committee is chaired by the First Selectwoman, and was established by Town Charter Section 716 to assist and advise the Board of Selectmen in identifying land suitable for acquisition or preservation. The committee is composed of the First Selectwoman; the chairman of the Planning, Zoning, and Conservation Commissions; and one other member as may be appointed by the Board of Selectmen. As a result of recent Town Charter changes, additional members of the committee will be added including three members of the public. The committee acts on requests made to it by the Board of Selectmen.

During fiscal year 2015-2016, the town did not acquire any additional open space. The focus during this fiscal year was to plan for improvements to recently acquired parcels that may be required, including Ethel Walker Woods and the One Old Bridge Road (Betty Hudson) properties.

The town is responsible for 3,403 acres of open space and park/recreation land. In addition, the town has certain enforcement responsibilities for approximately 100 acres of acquired conservation easement and development rights land.

Total open space, park/recreation and conservation/development rights properties, owned by the town, state and private entities (Simsbury Land Trust, McLean Game Refuge, Metropolitan District Commission and owners associations) are 7,226 acres, which is 32.94 percent of the town’s total land area.

PLANNING COMMISSION
The Simsbury Planning Commission is an elected body composed of six regular members and three alternates. In accordance with the Connecticut General Statutes, the commission prepares, adopts, and amends the Plan of Conservation and Development at least every ten years. In addition to acting upon applications for the subdivision and re-subdivision of land, it also makes findings and recommendations to the Board of Selectmen under CGS 8-24, regarding municipal improvements, including the construction of facilities, acquisition and disposition of real property. Under CGS 8-3, the commission makes recommendations to the Zoning Commission on proposed zone changes and text amendments to the Simsbury Zoning Regulations.

During fiscal year 2015-2016, the commission received and reviewed four referrals from the Board of Selectmen under CGS 8-24; one was withdrawn and the remaining three received positive endorsements. The commission received and reviewed five referrals from the Zoning Commission on requested zone changes and text amendments, three of which received negative referrals and the remaining two received positive referrals. The commission made a positive referral to the Zoning Board of Appeals on one use variance request. The commission also received and reviewed three applications for subdivisions/re-subdivisions, one of which was withdrawn and the remaining two were approved.

The Planning Commission regularly meets on the second and fourth Tuesday of the month at 7:00 p.m. in the Main Meeting Room of the Simsbury Town Hall. Agendas and meeting calendars can be found on the town website and in the Town Clerk’s Office.

The Planning Commission is staffed by the Department of Planning and Community Development.

POLICE COMMISSION
By Connecticut State Statute and Simsbury Town Charter provisions, the Simsbury Police Commission has the requirement of general management and supervision of the Simsbury Police Department (through the auspices of the Chief of Police). In pursuit of that requirement, the commission reviews citizen matters involving the Police Department, and the submission of an annual budget to the Board of Selectmen. It participates in the collective bargaining process, and is the final authority for all personnel and disciplinary matters within the Police Department.

PUBLIC BUILDING COMMITTEE
Simsbury’s Public Building Committee, which is made up of nine appointed members, generally meets at least once a month throughout the year to oversee the design and construction of all major school projects. The Board of Selectmen also assigned major addition and/or renovation projects of town-owned buildings to the public building committee for oversight. Staff support is provided by the Town Engineer and the public school’s Business Manager.

2015-2016 Accomplishments
• The committee chairman participated in the selection committee for a new architectural team to provide planning and design services for the Senior Community Center project going forward. The committee worked during the year with the selected architect to develop several possible conceptual site designs for the Performing Arts Center site in consultation with the Performing Art Center Board and other stakeholders. The Committee also investigated other possible sites for the Senior Community Center that were identified by the Board of Selectmen including 690 Hopmeadow Street (formerly Webster Bank site) and 836 Hopmeadow Street (former Andy’s Market site).

• The committee continued the oversite of the construction phase of the Henry James Memorial School Main Office Renovation Project — Phase 1 during the summer of 2015. Construction of the project was substantially completed for the opening of school in the fall.

• The committee continued the oversite of the construction phase of the Squadron Line School Main Office Renovation Project during the summer of 2015. Construction of the project was substantially completed for the opening of school in the fall. Student lockers were delayed by production issues and were installed during the fall of 2015.

• The selection of an architect and the preparation of contract documents for the Central School Partial Roof Replacement Project were initiated during the year in preparation of completing the construction of this project during the summer of 2016.

• The committee was charged with the oversite of improvements to several facilities at the Simsbury Farms Recreational Complex. The facilities included improvements to the pool facility, the ice rink refrigeration system, and the construction of a new ice rink shelter. The development of appropriate studies and contract documents for these projects was initiated during the fiscal year. Construction of these facilities was initiated in the spring and summer of 2016.

2016-2017 Goals
• Continue the oversite of the Senior Community Center project to determine the appropriate location and cost for the project.

• Complete the construction of projects initiated in fiscal year 2015-2016, including projects at the Simsbury Farms Recreational Complex, Henry James Memorial School, Squadron Line School and Central School.

• Initiate the oversite, architectural selection process, study and design for the Henry James Memorial School Renovations — Phases 2 and 3. Construction of the Phase 2 portion of the project is planned for summer of 2017.

RECYCLING COMMITTEE
The mission of the Simsbury Recycling Committee is to educate and disseminate information to the public regarding the town’s recycling goals and to facilitate the reuse and recycling of material resources and the reduction of waste within the community. The recycling standard set by the State of Connecticut has been lifted to 60 percent of potentially recyclable materials, a high level requiring greater town, community and contractor efforts. The recycling committee, through practical demonstration and educational venues, continues its efforts to bring the higher standards in sight for Simsbury.

2015-2016 Accomplishments:
• In March, members of the committee, in an interview with Simsbury Community Television, presented an informational program about recycling and efforts by the town to promote resident participation in meeting new state standards.

<table>
<thead>
<tr>
<th>Year</th>
<th>Open Space (acres)</th>
<th>Conservation/Development Rights (acres)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>2,658</td>
<td>62</td>
</tr>
<tr>
<td>2007 - 2015 (bought)</td>
<td>193.8</td>
<td>0</td>
</tr>
<tr>
<td>2007 - 2015 (dedicated)</td>
<td>16.4</td>
<td>38.6</td>
</tr>
<tr>
<td>2015 - 2016</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2,868.2</td>
<td>100.6</td>
</tr>
</tbody>
</table>
2016-2017 Goals:

- The committee’s goals include continuing to make recommendations to the town for raising its rate of recycling, operating its ongoing programs as referred to above, and, as time allows, updating the committee’s pages on the Simsbury town website.

2015-2016 Accomplishments

- After several years with no central place for residents and tourists to find information, the committee moved its phone, brochures, post cards, coloring books and posters to a new Visitors Center in the Simsbury Chamber of Commerce office in the historic Simsbury Free Library building on Hopmeadow Street. It opened in August of 2015 and the Chamber and the committee hosted an official ribbon cutting for the press and town officials on October 4, 2015. The center allowed the creation of a storage area to house tourism materials which streamlined inventory allowing everything to be located under one roof. The center and a part-time administrative assistant are supported by a $5,000 grant from the town.

- Began working to find an Eagle Scout to create additional visitors center signage as well as an outdoor brochure rack that would help visitors find the center while conforming to the historical building requirements.

- Worked with the Simsbury Public Library to create the first Director’s Challenge to Explore Simsbury to encourage residents to get to know our numerous town attractions.

- Continued distribution of Tourism Committee brochures at locations around town including the 11 downtown Simsbury Cell Phone Tour boxes.

- Created a complete town restaurant guide for the Visit Simsbury page on the town website. This clever fold-out pocket guide, called “Simsbury Eats,” can be viewed online or printed.

- Began work on creating a list for the Visit Simsbury website of town locations where Simsbury souvenirs can be purchased. Surveyed town resident to learn what souvenirs they would like to see and worked with local entrepreneurs and artists to create new items.

- Continued to use the Simsbury Tourism Facebook page to post hundreds of local events and information about Simsbury attractions while continuing to grow the number of “likes.”

- Continued to refine, update and improve the Visit Simsbury section of the town website.

- Produced shows on SCTV’s Simsbury View and the Talk of Simsbury to promote local attractions, activities, and special events including the Talcott Mountain Music Festival, the Simsbury Grange Fair, Simsbury Meadows Performing Arts Center events, Simsbury Celebrates, Bike Month and other bike trail news.

- Members attended state tourism workshops and the annual state tourism conference and hosted the coordinator of the state tourism website at a town hall meeting in May to help town groups make better use of the state site.

- Continued the practice of holding monthly meetings around town to learn from the hosts how tourism contributes to their business and how they, in turn, contribute to the town’s economic development.

2016-2017 Goals

- Focus on helping local non-profits get more publicity for their events, including the development of a public relations kit and assistance in using the state tourism website.
Work on creating a sponsored town-wide Simsbury tourism brochure drawing inspiration from the town of Kent “passport” model.

Continue to maintain the Simsbury Tourism Facebook and website pages to promote the town and all it has to offer to residents, and work to build civic pride with residents who are our most important ambassadors.

Support the creation of new town-wide events needed to grow and expand tourism, recreation and culture.

Explore the possibility of developing a campsite with amenities in town to take advantage of the growing interest in outdoor camping among millennials, and to help them take advantage of Simsbury’s open space and extensive biking and hiking opportunities.

Continue to work with other town groups like the Bridge of Flowers, Chamber of Commerce, the Historical Society, Simsbury Main Street Partnership, Performing Arts Center, the Simsbury Public Library, the Simsbury Free Library, Simsbury Celebrates, the Simsbury Flying Club, local bike groups, Simsbury Farms, Heublein Tower, the Floral Carpet project, the Land Trust etc. to attract more tourists to Simsbury.

**SIMSBURY VOLUNTEER AMBULANCE ASSOCIATION**

Simsbury Volunteer Ambulance Association (SVAA) has served the emergency medical needs of the community since 1957. In the past year SVAA’s volunteer EMTs, augmented by its paid staff of paramedics, responded to approximately 1,860 emergency medical calls.

Retiring from active duty after 28 years of service with SVAA, Peter Tedone was named Member Emeritus. Peter was generous with his time and talent, serving many years on the board of directors, and as president. The association is fortunate that Peter will continue to serve as a member of the board of directors.

Simsbury has received its re-designation as a HEARTsafe community by the state Department of Public Health. The goal of this program is to improve the chances of survival for anyone suffering a sudden cardiac arrest by maximizing the number of non-medical people trained in CPR and documenting the locations of AED’s (automated external defibrillators) in public places. Since being designated a HEARTsafe community, SVAA has trained 240 individuals in CPR.

SVAA has continued the program of staffing its second ambulance during the busy weekday hours. It has added a third ambulance, which helps assure the continuity of a two ambulance staffing program. The third ambulance also gives the association greater resources to respond to a major event. SVAA participated in the town-wide mass casualty incident drill. This was a large scale, realistic scenario that was a valuable and effective training event for its members and staff.

In November, Terry Fogarty was the recipient of a certificate of appreciation presented by VFW Post 1926. This was in appreciation for Terry’s many years of dedication as a volunteer EMT with SVAA. Terry has also served as president and as a director of SVAA and is a past recipient of the EMT of the Year Award.

As SVAA serves the town’s emergency medical needs, it continues to rely on, and appreciate, the ongoing financial support of local citizens, businesses, and organizations.

Please visit www.simsburyems.com to learn more about the organization and its history.

**WATER POLLUTION CONTROL AUTHORITY**

The Water Pollution Control Authority (WPCA) is a body of seven members, appointed by the Board of Selectmen, responsible for establishing, reviewing and enforcing the policies, procedures and fees in connection with the operation and maintenance of Simsbury’s sanitary sewer system and wastewater treatment facility. The treatment facility also receives wastewater from Avon, Granby and Canton. Each of these towns is a financial partner in the Water Pollution Control Facility. Inter-municipal agreements have been established to administer these relationships.
Regular WPCA meetings are held on the second Thursday of the month at 7:00 p.m. at the Water Pollution Control Facility on Drake Hill Road, unless otherwise posted.

2015-2016 Accomplishments

- The WPCA conducted nine regular meetings and one special meeting, which included six public hearings, during which they:
  - Approved a sewer extension for 318-331 Bushy Hill Road.
  - Approved a sewer extension for 560-577 Hopmeadow Street.
  - Approved a sewer upgrade for 2-7 Maple Court; 1, 5 & 9 Old Mill Lane; 82, 86, 88 & 90 West Street; 17 Firetown Road.
  - Reviewed, approved and accepted the sewer extension project and assessment for 88, 89, 90, 92 & 94 Seminary Road.
  - Maintained the residential and non-residential user fee rates.
  - A sewer service study on West Mountain Road, West Simsbury, was completed and was found to be too costly to pursue at this time.
  - Highcroft Apartments is a development consisting of 3 phases. Phase I has been completed, which consists of 8 buildings (16 units each) as well as a Clubhouse.
  - Construction for Garden Homes began in January of 2016. This development will consist of ten buildings as well as a community center.

2016-2017 Goals

- To complete survey and design work for Massaco Street; approximately 700 feet of sewer will be repaired or replaced.

ZONING BOARD OF APPEALS

The Simsbury Zoning Board of Appeals is an elected body composed of nine members, including six regular members and three alternates. The Zoning Commission regulates land and buildings within the town based on the adopted Town of Simsbury Zoning Regulations. It also: adopts, amends, and repeals regulations; hears and decides upon applications to change regulations; and decides on site plan and special permit applications. The Zoning Regulations provide for the manner in which the regulations are to be enforced.

Among the powers and duties of the commission, and with the powers and authority granted by Connecticut General Statutes Chapter 124, the commission has the additional responsibility of acting as the Simsbury Aquifer Protection Agency. In this regard, the commission and commission staff perform the required overview, inventory, and regulation of land use located on the mapped aquifer areas. These aquifer areas are given due consideration during the review of any application which proposes to use or change a land use in a mapped aquifer area to ensure the activity proposed meets the requirements of the Aquifer Protection Regulations.

During fiscal year 2015–2016, the commission received the following applications: eighteen site plan approvals and amendments; eighteen special permits; seven sign permits; three text amendments, and three zone changes. Of these applications, three were withdrawn, seven failed to pass, and the rest were approved.

The commission regularly meets on the first and third Monday of the month at 7:00 p.m. in the Main Meeting Room of the Simsbury Town Hall. Agendas and meeting calendars can be found on the town website and in the Town Clerk's Office.

The Zoning Commission is staffed by the Department of Planning and Community Development.
The Comprehensive Annual Financial Report for the Town of Simsbury for June 30, 2016 is on file with the Town Clerk’s Office and available for view. The data below is presented in a manner to set forth the financial portion of the town and the results of operations of the various funds of the town. The Board of Finance established a tax rate of 37.12 mills for fiscal year 2016, which was levied on the October 1, 2013 Grand List. The budget for fiscal year 2016 was $92,025,530. Total expenditures for fiscal year 2016 were $90,251,327. The town’s unassigned fund balance (reserves) decreased by $622,519 from $11,870,091 for the period ending June 30, 2015 to $11,247,572 for the period ending June 30, 2016.

General Fund Expenditures and Debt

Debt

As of June 30, 2015, the Town had bonds outstanding which mature serially to the year 2025, as follows:

<table>
<thead>
<tr>
<th></th>
<th>Schools</th>
<th>Public Improvement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$5,888,215</td>
<td>$12,996,785</td>
</tr>
<tr>
<td>Total</td>
<td>$18,885,000</td>
<td></td>
</tr>
</tbody>
</table>

Schedule of Debt Principle and Interest Maturities by Year – June 2016

<table>
<thead>
<tr>
<th>Year Ending June 30</th>
<th>Principal</th>
<th>Interest</th>
<th>Total Principal &amp; Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$5,150,000</td>
<td>$528,800</td>
<td>$5,678,800</td>
</tr>
<tr>
<td>2018</td>
<td>$4,125,000</td>
<td>$395,450</td>
<td>$4,520,450</td>
</tr>
<tr>
<td>2019</td>
<td>$2,150,000</td>
<td>$248,450</td>
<td>$2,398,450</td>
</tr>
<tr>
<td>2020</td>
<td>$2,145,000</td>
<td>$192,275</td>
<td>$2,337,275</td>
</tr>
<tr>
<td>2021</td>
<td>$1,675,000</td>
<td>$143,225</td>
<td>$1,818,225</td>
</tr>
<tr>
<td>2022-2025</td>
<td>$3,640,000</td>
<td>$227,950</td>
<td>$3,867,950</td>
</tr>
<tr>
<td>Total</td>
<td>$18,885,000</td>
<td>$1,736,150</td>
<td>$20,621,150</td>
</tr>
</tbody>
</table>

Per statutory debt limitations, total indebtedness shall not exceed seven times annual receipts from taxation. Total Capacity for borrowing shall not exceed $552,499,061.


Per statutory debt limitations, total indebtedness shall not exceed seven times annual receipts from taxation, which is $592,572,134.
Revenues and Expenditures for Fiscal Year 2016

Revenues
- Property Taxes: $84,535,118
- Intergovernmental: $6,264,794
- All Other: $2,696,332

Total Revenues: $93,496,244

Expenditures
- Education: $66,302,289
- Selectmen: $18,412,765
- Debt Retirement: $5,536,273

Total Expenditures: $90,251,327
**Board & Commission Members**

<table>
<thead>
<tr>
<th>Elected Boards and Commissions, Additional Boards and Commissions (as of April 12, 2017)</th>
</tr>
</thead>
</table>

**Board of Assessment Appeals**
- Lori Fernand
- Stephen J. Nocera
- Jim Tourtillote

**Board of Education**
- Tara Donohue Willerup, Chair
- Todd S. Burrick
- Thomas A. Doran
- Thomas E. Frank
- Robert Michael Goman
- Susan S. Salina
- Lydia A. Tedone
- Jeffrey E. Tindall

**Board of Finance**
- Jeff Blumenthal
- Derek R. Peterson
- Robert D. Pomeroy Jr., Chair
- Kevin Prell
- Linda J. Schafield
- Maira K. Wartheimer

**Board of Selectmen**
- Lisa L. Heaver, First Selectwoman
- Michael M. Kelly, Deputy First Selectman
- Sean P. Ashkan
- Cheryl B. Cook
- Elaine W. Long
- Mike R. Paine

**Library Board of Trustees**
- David J. Blume
- Anne D. Erickson
- Charmaine E. Glew
- Linda P. Johnson
- Lauren Miller
- Marianne B. O’Neil, Chair
- Mark A. Orenstein
- Polly Garrow Rice
- Gail Kuebler Ryan

**Planning Commission**
- Ronald J. Locandro Jr.
- Gary J. Lungarini
- Holly A. Beum
- Robert J. Kolakowski
- Erin Leavitt-Smith
- Alan C. Needham
- William F. Rice, Chair
- Elizabeth Burt
- Mark S. Drake
- Gary J. Lungarini

**Zoning Board of Appeals**
- Joseph L. Campolietta
- Diane S. Madigan
- Peter Christopher Peterson
- Steven T. Antonio
- Tegan Blackburn
- Dennis D. Follon
- Joann M. Hogan
- Thomas F. Horan
- Katie S. Martin, Chair

**Zoning Commission**
- Jacqueline S. Battos
- Michael T. Doyle
- Donna L. Bernstein
- Kevin E. Gray
- Gerald A. Post
- David Rogers Ryan, Chair
- Thomas A. Kyzivat
- Vaughn A. Marecki

**Aging & Disability Commission**
- Victor Bible III
- Lorraine Doonan
- Arlene E. Zappile
- Janet M. Beatty
- Grace Comeau
- Margaret C. Diachenko
- Michael R. Jennings
- Marvin S. Koff
- Edward J. Lomontagne, Chair
- Mary Ellen Long
- Mark A. Orenstein
- Diana A. Yeisley
- Joyce Himelfarb
- April Schmidt
- Susan J. Kinsky

**Board of Ethics**
- Kevin M. Crippens
- David M. Moore
- Thomas J. Rechen
- Andrew T. Brazer Jr.
- Richard Jones
- Lynn Rocco

**Building Code Board of Appeals**
- Richard Cortes
- Samuel Zilpaw
- Steven Antonio
- William J. Egan
- Joann M. Hogan
- Charles A. Warren Jr.

**Clean Energy Task Force**
- Robert Bernstein
- William Butler
- James A. Ray
- Mark W. Scully
- Susan Van Kleeff

**Conservation Commission/Inland Wetlands & Watercourses Agency**
- Donna L. Bernstein
- Charles W. Haldeman
- Darin P. Cunningham, Vice Chair
- Jason L. Levy
- Craig K. MacCormac
- James L. Morrison
- Donald R. Rieger Jr.
- Mangery C.B. Winters, Chair

**Culture, Parks & Recreation Commission**
- David W. Bush, Chair
- Sarah K. Cramer
- Dennis J. Fallon
- Kelly J. Keeney
- William K. Mullen
- Gerald A. Post
- Francis Salls
- Steven J. Spalio
- Gerard H. Wetjen

**Design Review Board**
- Jonathan Laschever
- Ance Dragulski
- Anthony L. Drapelick
- Joseph Paul Lanza
- Jennifer Murnane, Chair
- Ronald R. Perry

**Economic Development Commission**
- David Balboni
- Kristen C. Barnett, Chair
- Mark H. Brady
- Joy Devito
- Maura Ann Fitzgerald-Mocciae
- Thomas E. Frank
- Evelyn M. Golden
- David M. Moore

**Fair Rent Commission**
- Madeleine P. Gilkey
- Cornelia Mason
- Helen K. Peterson
- David A. Richman
- Judy G. Schaefer
- Mary N. Turner

**Historic District Commission**
- Julie P. Carmelich
- Mark Nyquist
- Patricia F. Hyppa
- Jonathan Laschever
- Dianne L. Mead, Chair
- Marguerite Carnell

**Housing Authority**
- Kathleen H. Caffey
- Cheryl B. Cook
- Oliver B. Dickens Jr.
- Woodrow W. Edmins Jr.
- Ronald P. Zappile, Chair

**Insurance Committee**
- Thomas R. Gilmore
- Paul H. Mikkelson Jr.
- Peter Christopher Peterson
- Edward F. Spankowski, Chair
- Eric Wellman

**Open Space Committee**
- Lisa L. Heaver, FS, Chair
- William F. Rice, PC
- Helen K. Peterson, At-Large
- Donald R. Rieger Jr., CC/IWWA

**Police Commission**
- Edward M. Cosgrove
- James T. Fleming
- Michael T. Long, Chair
- Peter L. Tedone
- Brendan M. Walsh

**Public Building Committee**
- Lawrence Boardman
- Richard Cortes
- Richard A. Derr
- Lucian M. Dragulski
- Francis J. Kelly
- Michael E. Laeuren Jr.
- Richard E. Ostope, Chair
- John J. Salvatore

**Recycling Committee**
- R. Kingsbury Chase
- Lori P. Fernand
- Rosemary V. Fusco
- William P. Hantzos
- Carol Miller
- Alexandra C. Rice
- Mary N. Turner
Our Town Today

PHONE NUMBERS

Area Code 860
Emergency Phone Numbers
Fire Department 911
Routine Information 658-1971
Police Department/Ambulance 911
Routine Information 658-3100
Volunteer Ambulance Assoc. 658-7213
Department/Service Phone Number
Assessor 658-3251
Board of Education 651-3361
Building 658-3234
Chamber of Commerce 651-7307
Continuing Education 658-3870
Engineering 658-3260
Farmington Valley Health District 352-2333
Finance 658-3244
Fire Marshal 658-1971
Historical Society 658-2500
Housing Authority 658-1147
Judge of Probate 658-3277
Landfill 658-9481
Library 658-7663
Planning 658-3245
Police 658-3100
Public Works 658-3222
Recreation 658-3836
Simsbury Farms Complex Office 658-3836
Simsbury Farms Golf Club 658-6246
Recorded Information 658-2512
Registrar of Voters
Democrat 658-3267
Republican 658-3269
First Selectman 658-3230
Simsbury Community Television 658-1720
Sewer Treatment 658-1380
Social Services 658-3283
Tax Collector 658-3238
Town Clerk 658-3243
Town Hall 658-3200
Aquarian Water Company 658-6707
Visitors Center 658-4000

TOWN MANAGEMENT

First Selectwoman Lisa L. Heavner
Police Chief Peter Ingvertsen
Director of Finance Sean Kimball
Town Engineer Jerome F. Shea
Director of Admin. Services Thomas Cooke
Dir of Culture, Parks and Rec. Gerry Toner
Dir. of Planning James Rabbitt
Dir. of Public Works Thomas Roy
Dir of Simsbury Public Library Lisa Karim
Dir. of Social Services Mickey Lecours-Beck
Town Clerk Ericka Butler

TOWN MEETING DATES*

Board of Selectmen
The second and fourth Monday of each month.
Board of Education
The second and fourth Tuesday of each month.
Board of Finance
The third Tuesday of each month.
Planning Commission
The second and fourth Tuesday of each month.
Zoning Commission
The first and third Monday of each month.

*Subject to change - verify meeting dates and times by calling the town hall.

TOWN MAP

www.simsbury-ct.gov