INVITATION TO BID
TOWN OF SIMSBURY
(EQUAL OPPORTUNITY EMPLOYER)

BID NO. 21- 01
Town Hall Parking and Safety Improvements – Phase 1
Simsbury, Connecticut

Sealed bids endorsed "Proposed Town Hall Parking and Safety Improvements – Phase 1, Simsbury, Connecticut" will be received at the office of the Finance Department, 933 Hopmeadow St., Simsbury, Connecticut until Tuesday, May 25, 2021, at 2:00 p.m. (EST) at which time they will be opened in public by the Director of Finance. Bids received after the time set for the opening may be rejected.

This project includes the replacement and improvements to the existing parking lot and sidewalks at Simsbury Town Hall with associated grading, curbing, drainage structures and basins, landscaping, lighting, and appurtenances.

A Pre-Bid Site Visit will be held at the site at 933 Hopmeadow Street, Simsbury, CT 06070 on May 11, 2021 at 9:00 a.m. local time in front of Town Hall.

Documents can be obtained from ARC Document Solutions | CT, 17 Talcott Notch Road, Farmington, CT 06032, office 860.677.8817. fax 860.677.6504. Bid documents can be viewed from an online plan room prior to placing an order from the following website: http://www.e-arc.com/location/farmington/ at Planrooms/Order from PlanWell. Documents will be available beginning on May 4, 2021 and can be viewed in the Public Planroom. Bidders must call ARC Document Solutions | CT to order a hard copy of the documents prior to pick up or to request delivery.

The right is reserved to reject any or all bids or to waive defects in same if it be deemed in the best interest of the Town of Simsbury.

The Town of Simsbury is an Affirmative Action - Equal Opportunity Employer.

Amy Meriwether
Director of Finance/Treasurer
Town of Simsbury
# TABLE OF CONTENTS

## SECTION 1 - GENERAL INFORMATION

Title Page (Front Cover)
Invitation to Bid
Table of Contents

## SECTION 2 - BIDDING REQUIREMENTS

Instruction to Bidders
Bid Proposal
1. Bid Proposal Form
2. Bid Bond
3. Legal Status
4. Non Collision Affidavit
5. Bidder Qualifications
6. Code of Ethics
7. Hold Harmless and Indemnification Agreement

## SECTION 3 - WAGE AND PAYROLL REQUIREMENTS

Not Applicable

## SECTION 4 - CONTRACT FORMS

1. Agreement
2. Performance Bond
3. Labor and Materials Bond

## SECTION 5 - GENERAL CONDITIONS / SUPPLEMENTAL GENERAL CONDITIONS

## SECTION 6 - SPECIAL PROVISIONS

Introduction to Special Provisions
Schedule of Values
Alternate Bid Items
Unit Price Bid Items
Special Provisions Index

## APPENDIX A

Permits / Approvals