IRON HORSE BOULEVARD LANDSCAPE SERVICE
REQUEST FOR PROPOSAL

The Town of Simsbury requests proposals for lawn maintenance for Iron Horse Boulevard, for the 2020 season (April-Nov.). Proposals shall be delivered to the Finance Department no later than 10:00 a.m., on March 10th, 2020.

Descriptions of the proposed work and bid forms may be obtained from the Town’s web site, listed under Departments, Finance page, Bids and RFP’s www.simsbury-ct.gov/finance.

The Contractor shall provide for equal employment opportunity in hiring.

The Contractor shall have public liability and motor vehicle insurance as described in the scope of work.

The right is reserved to reject any or all bids or to waive defects in it, if it were deemed in the best interest of the Town of Simsbury.

Thomas J. Roy, PE
Director of Public Works
SCOPE OF WORK
IRON HORSE BOULEVARD LAWN MAINTENANCE
APRIL - NOVEMBER 2020

1. Spring Clean-Up
Rake road sand and miscellaneous debris from lawn (generally 6-foot strip on each side of road, including sidewalks and approximately 5 foot strip east of rail trail, and complete grassed center island areas) collect and dispose of debris. Clean up dead flower stalks in planting beds, leaves, any tree branches which are on the ground, and any other debris, and remove from site. The Town Bulky Waste Facility on Wolcott Road may be used at no charge.

LUMP SUM AMOUNT $________

2. Lawn Mowing
Mowing for approximately 198,000 s.f. of area and as generally described below, shall be provided on a weekly basis, except during low growth periods, when the mowing shall be reduced to once every other week. Contractor will coordinate with Simsbury Public Works to determine appropriate frequency during low growth periods including Spring and Fall.

a) East side of Iron Horse Boulevard from Drake Hill Road to Hopmeadow Street, including:
   • approximately 8’ on East side of path, along with wider areas at Drake Hill Road and Hopmeadow Street
   • between road and path (under wood guide rail.) Weed whack under timer guide rail as necessary

b) Lot between Drake Hill Road and Mall Way including:
   • from curb lines of Drake Hill Road, Mall Way and Iron Horse Blvd., into lot area
   • all islands in lot
   • along West edge of lot

c) Center median of Boulevard, including trimming around shrubs

d) Lot between Mall Way and Wilcox Street
   • from curb lines of Mall Way, Wilcox Street, and Iron Horse Blvd. into lot
   • along West edge of lot for approximately 10 foot width
   • all islands in lot
e) West side of Iron Horse Blvd. from Phelps Lane to Hopmeadow Street including:
   - generally 10’ wide area
   - approximate 10’ wide area along wood guide rail
   - wider entrance at Hopmeadow Street (approximately 50’x100’)
   - wider area North of Phelps Lane (approximately 50’x150’)

f) Lot between Wilcox Street and Phelps Lane
   - from curb lines of Wilcox Street, Phelps Lane and Iron Horse Blvd. into lot
   - along West edge of lot for approximately 10 foot width
   - all islands in lot
   - north edge of Phelps Lane

PER MOWING $________________________

3. Fall Clean-Up

   a) For all lawn mowing areas, rake or blow all leaves, twigs and debris and remove from property. Leaves, etc. may be disposed of at Town Bulky Waste Facility on Wolcott Road at no cost.

   b) Cut, clean, remove and dispose of dead plant materials from islands

   c) Rake and remove all leaves and other debris from islands and dispose of all materials. The Town Bulky Waste Facility on Wolcott Road may be used at no cost.

LUMP SUM AMOUNT $________________________

Name of Contractor __________________________________________ Phone No. ____________________

Address ____________________________________________________

   __________________________________________________________

Signature _______________________________________________ Date _______________________

Printed Name ______________________________________________
**Insurance Requirements:**

The Firm must carry the following types of insurance under which the Town is named as an additional insured on a primary and non-contributory basis, as follows:

Such insurance must be by insurance companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts and minimum durations.

A. Workman's Compensation, as required by Connecticut State Statute.
Employer's Liability: at least $100,000 per employee/ $100,000 per incident, and $500,000 per policy.

Public Liability, Bodily Injury Liability and Property Damage Liability as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Injury or death of one person</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>Injury to more than one person in</td>
<td></td>
</tr>
<tr>
<td>a single accident</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Property damage in one accident</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Property damage in all accidents</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

B. Automobile (including owned, hired, non-owned) and Truck (Vehicular) Public Liability, Bodily Injury Liability, and Property Damage Liability as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Injury or death of one person</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Injury to more than one person in a single accident</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Property damage in one accident</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Property damage in all accidents</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

C. Builders Risk including Fire and Extended coverage:
In an amount equal to the value of construction completed plus materials delivered to the site.

Insurance under B, C, and D above must provide for a 30 day notice to the Town of cancellation/or restrictive amendment.

Insurance under B and C above must be for the whole duration of the contract and for at least twenty four (24) months after acceptance of the project by the Town.

Insurance under D above must be carried for the whole duration of the project and until final acceptance by the Town.

A waiver of subrogation is required in favor of the Town of Simsbury on all insurance policies, including workers’ compensation.

Subcontractors must carry A, B and C in at least the same amounts as above for the duration of the project and until acceptance by the Town.
Certificates of insurance must be submitted to the Director of Public Works prior to the signing of the contract and within ten days of notification of award of contract. Should any insurance expire or be terminated during the period in which the same is required by this contract, the Director of Public Works shall be notified and such expired or terminated insurance must be replaced with new insurance and a new certificate furnished to the Director of Public Works.

Failure to provide the required insurance and certificates may, at the option of the Town, be held to be a willful and substantial breach of this contract.

NOTE: Coverage under "B" shall include XCU coverage as necessary, Collapse and Underground shall be provided for ALL Contracts. Explosion will be provided if specified, or prior to any blasting being performed under the Contract.

Indemnification: To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Town of Simsbury from and against all claims, bodily injury and property damage, judgments and expenses, including attorney fees, that arise from and are alleged to arise from the performance of this Agreement. This provision shall survive termination of this Agreement.