December 2019

Town of Simsbury RFQ Questions & Answers

- Please clarify the liquidity restrictions to the 457, BOE, and 401(a) plans. 6 payments over 5 years or MVA.
- What is the current crediting rate/GMIR? 457 Plan: 4.00%, 401(a)/BOE: 1.45%
- Please provide the number of on-site days to include for transition/conversion and on-going? 6 days up front and 4 days on-going
- What is the current on-site education model? Education days are provided to meet the demand requested.
- What is most important to the Town of Simsbury as they consider a new provider? Competitive pricing, improved employee services and improved customer service on both the employee/employer side
- Is the Town’s intention to retain one vendor for the plan administration or to increase the number of vendors? If so, to how many? Single Vendor
- Is this a union plan or is there a union component? If so, can you describe the current setup of the plans with regard to the different employee classes? No
- Are there current restrictions on the movement of funds from the existing vendor (specifically, the general account)? If so, please describe. Replacing current General Account with a new one upon conversion to the new vendor.
- Under what IRS section is the BOE plan (401, 457, 3121, FICA Alt, etc)? 401a Plan
- What is the preferred length of contract for this RFQ? There is not a preferred length of the contract.
- Please also confirm whether or not all three plans are employer or employee directed assets if a new provider is selected. All 3 are employee directed
- Can you clarify which assets are subject to liquidity restraints in the 457 Plan? There is a “put” of 6 installments over 5 years on the general account assets and a Contingent Deferred Sales Charge (CDSC) that is applicable on all plan assets, as of 12/31/2019 the charge is $46,392.02.
- What is the total number of eligible employees for the Town's plans? Current RK does not maintain this data.
- Are employer contributions allowed in any of the plans? Yes, 401(a)/BOE only
- When do you expect to award and implement the new plan? March 30th is the tentative selection of the new provider; implementation will be based on discussions with that vendor.
- What are the evaluation criteria used to determine the winner(s)? There is no formal evaluation criteria for the selection but it may include (but is not limited to) pricing, employee services, plan sponsor services, and investments.
- Can you provide a copy of the current plan documents? Separate Document attached