

Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN

Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury

Regular Meeting – October 12, 2022 – 6:00 p.m. - AMENDED

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Email townmanager@simsbury-ct.gov by noon on Wednesday, October 12, 2022 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email

PRESENTATIONS

- a) Proclamation for National Friends of Libraries Week
- b) Capitol Region Council of Governments (CRCOG) Overview

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Public Safety
- d) Board of Education

SELECTMEN ACTION

- a) Tax Refund Requests
- b) Donation from St. Matthew Lutheran Church in Avon
- c) Greater Hartford Transit District Dial-A-Ride Operating Assistance Grant Agreement
- d) Street Excavation Fee Schedule
- e) FY 21/22 Year-End Financial Results
- f) Proposed Year-End General Fund and Capital Transfers
- g) COVID-19 Relief 501(C)(3) Non-Profit Grant Program
- h) Cannabis Sales in Simsbury

REVIEW OF MINUTES

- a) Regular Meeting of September 28, 2022

COMMUNICATION

- a) Memo from M. Capriola re: Public Gathering Permits, dated September 29, 2022

EXECUTIVE SESSION

- a) Pursuant to CGS §1-200(6)(B), pending claims and litigation, DESRI TVS Real Estate Holdings, LLC. v. Simsbury, HHB-CV-20-6060337-S
- b) Pursuant to CGS §1-200(6)(A), Town Manager's Annual Performance Review

ADJOURN



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proclamation for National Friends of Libraries Week
2. **Date of Board Meeting:** October 12, 2022

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Lisa Karim, Library Director

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Move, effective October 12, 2022, to endorse a Proclamation in honor of National Friends of Libraries Week.

5. **Summary of Submission:**
The week of October 16, 2022 is National Friends of Libraries Week. The Friends of the Simsbury Public Library enhance the Library's services, programs and offerings through author visits, providing support for the Children's Department fish tank and the Library Café', as well as providing generous funding each year through the Friends Library Support Budget. The Friends' primary source of fundraising is the Annual Giant Book Sale held in the fall. This event and its preparation is only possible with the commitment of hundreds of volunteers. This proclamation recognizes and thanks the Friends of the Simsbury Public Library, their volunteers and members who make many of the Library's extra programs, services and materials available to the community.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
a) Proclamation in Honor of National Friends of Libraries Week

**PROCLAMATION
NATIONAL FRIENDS OF LIBRARIES WEEK
OCTOBER 16 - 22, 2022**

Whereas, Friends of the Simsbury Public Library raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved that the Board of Selectmen of the Town of Simsbury proclaim October 16 - 22, 2022 as Friends of Libraries week in Simsbury and urges everyone to join the Friends of the Simsbury Public Library and thank them for all they do to make our library and community so much better.

Dated the 12th day of October 2022

Wendy Mackstutis
First Selectman

Amber Abbuhl
Deputy First Selectman

Sean Askham
Selectman

Chris Peterson
Selectman

Heather Goetz
Selectman

Eric S. Wellman
Selectman



Town of Simsbury

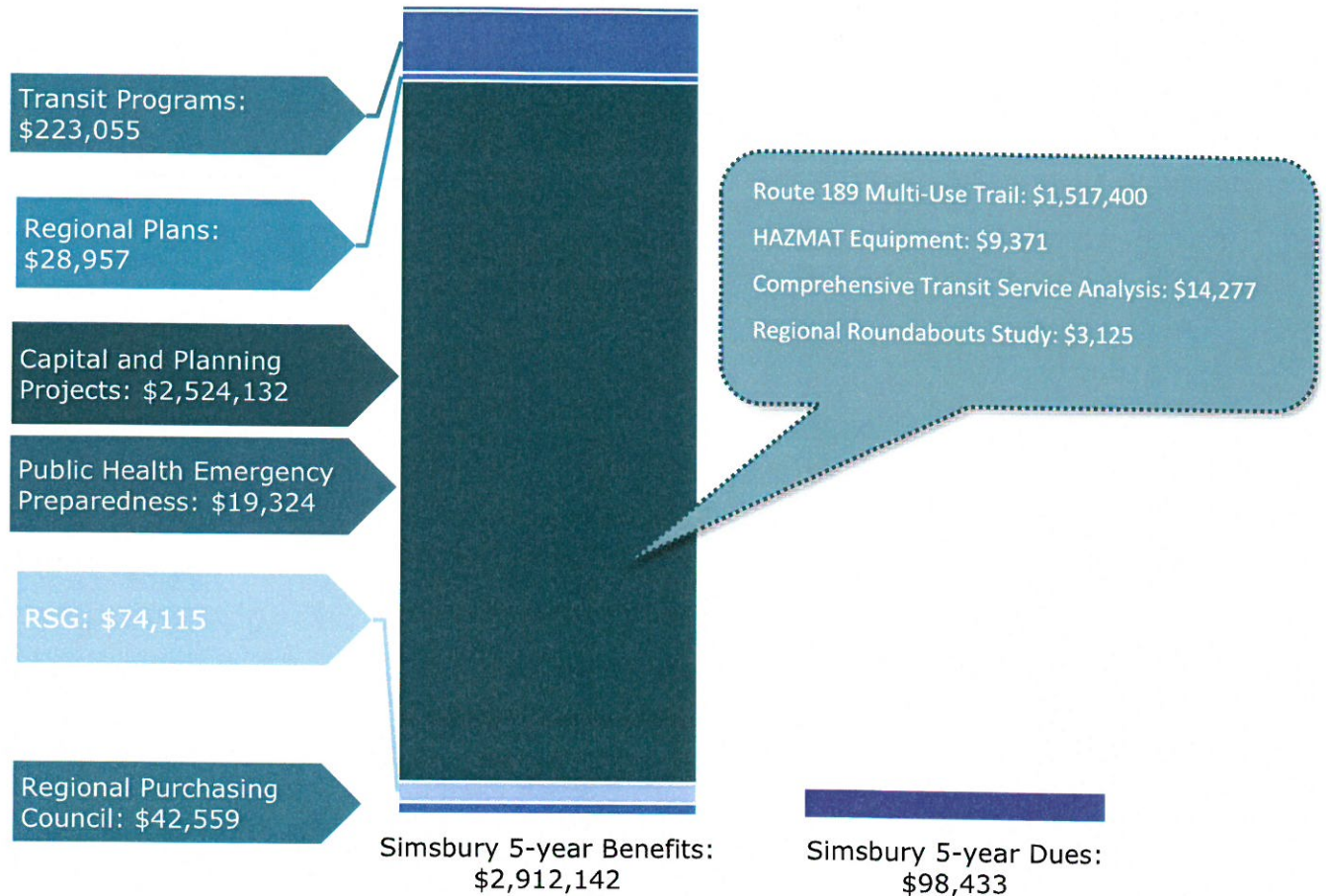
933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Capital Region Council of Governments (CRCOG) Overview
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
This presentation is informational.
5. **Summary of Submission:**
On February 28th Matt Hart began serving as the Capital Region Council of Governments (CRCOG) Executive Director. Mr. Hart has been visiting member towns by attending meetings of their legislative bodies. This evening, Mr. Hart will update the Board of Selectmen on CRCOG's services and key initiatives.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Simsbury Membership Benefits
 - b) FY 21-22 CRCOG Highlights

Five-Year Membership Benefits FY 2018-2022



As the region's designated Metropolitan Planning Organization, CRCOG also played an important role in facilitating \$2,400,000 of federal funding for projects in Simsbury.

Descriptions

RSG: CRCOG receives an annual grant from the state to undertake regional initiatives. This represents your portion of that benefit.

Regional Plans: CRCOG undertakes a number of regional planning projects. These include: Natural Hazards Mitigation Plan; Regional Complete Streets Plan; and MetroHartford Future (CEDs).

Transit Programs: CRCOG assists the Department of Transportation with municipal coordination and project selection for the FTA 5310 program and the Municipal Grant Program.

Public Health Emergency Preparedness: CRCOG manages CDC funds on behalf of local public health departments and districts. A Health Care Coalition has been created for the purpose of public health emergency preparedness.

FY2021-2022

Highlights



Saving Members Time and Money!

- Purchasing Council saved members \$1.92 million
- EzIQ generated \$11.1 million in purchase orders
- Competitively bid for Diversity, Equity, and Inclusion Training Services
- Continued support of Crumbling Foundations Testing Program
- Procured textile recycling for CRPC members
- Initiated waste management study
- Executed first agreement for Brownfields Revolving Loan Fund

Supporting Public Safety, Homeland Security, and Public Health

- Played significant role in COVID-19 response:
 - Activated Regional Coordination Center
 - Instituted a large-scale Regional Distribution Center for PPE
 - Deployed numerous regional teams and volunteers
- Administered State Homeland Security Grant Program funds for 19th straight year!
- Brought in \$1.2M in grant funds by managing 14 local public health department/district subcontracts

Leveraging State and Federal Funding

- Directed over \$44 million of transportation spending, including \$27 million of federally funded projects and \$17 million of State LOTCIP funded projects
- Additional commitments to fund nearly \$26 million in LOTCIP projects
- Eight (8) Communities Awarded LOTCIP Projects

Conducting Planning Studies

- Completed:
 - Route 5 Corridor Study (East Windsor)
 - Transit Priority Corridors Study
 - East-West Rail Economic Impact Study
- Initiated:
 - East Coast Greenway Gap Closure Study
 - Regional Bikeshare Feasibility Update
 - Route 20 Corridor Study (Windsor Locks)
 - Farmington Area Connectivity Study
 - Transit-Oriented Development (TOD) Analysis
 - Update of Metropolitan Transportation Plan and Natural Hazards Mitigation Plan



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Colleen O'Connor, Tax Collector

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective October 12, 2022 to approve the presented tax refunds in the amount of \$7,347.93, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds.

5. **Summary of Submission:**
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**
The aggregate amount of all tax refunds as presented is \$7,347.93. The attachment dated October 12, 2022 has a detailed listing of all requested tax refunds.
7. **Description of Documents Included with Submission:**
 - a) Requested Tax Refunds, dated October 12, 2022

REQUESTED TAX REFUNDS
OCTOBER 12, 2022

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2020				
Vault Asset Universal Lsng Trst	20-03-69035	\$320.27		\$320.27
Total 2020				
		\$320.27	\$0.00	\$320.27
List 2021				
Henry, Carol M	21-01-03485	\$128.20		\$128.20
ACAR Leasing Ltd	21-03-50051	\$608.26		\$608.26
Bana, Venkata R	21-03-50940	\$207.84		\$207.84
Bowers, Harriet J	21-03-51874	\$47.24		\$47.24
CAB East LLC	21-03-52432	\$74.95		\$74.95
CCAP Auto LeaseLtd	21-03-52949	\$273.87		\$273.87
Chapman Maro H Jr	21-03-53055	\$32.90		\$32.90
Daimler Trust	21-03-54168	\$708.05		\$708.05
Daimler Trust	21-03-54173	\$505.10		\$505.10
Daimler Trust	21-03-54186	\$101.36		\$101.36
Financial Ser Veh Trust	21-03-55896	\$223.01		\$223.01
Harris, Candace L	21-03-57707	\$68.75		\$68.75
Huscher Wendy D	21-03-58714	\$50.55		\$50.55
Huscher Wendy D	21-03-58715	\$3.14		\$3.14
Ippolito, Mary A	21-03-58863	\$73.12		\$73.12
Librera Frederick III	21-03-60953	\$109.59		\$109.59
Marchio James A	21-03-61700	\$124.70		\$124.70
Marsh James J	21-03-61792	\$49.75		\$49.75
Marsh James J	21-03-61793	\$38.10		\$38.10
McIntyre Roger B	21-03-62264	\$6.29		\$6.29
New Horizons Inc	21-03-63426	\$1,040.43		\$1,040.43
New Horizons Inc	21-03-63427	\$640.51		\$640.51
Patton, Bryan D	21-03-64390	\$70.56		\$70.56
Payson, Clifford A	21-03-64426	\$1,261.90		\$1,261.90
Protz Jessica R	21-03-65122	\$82.82		\$82.82
Richardson James C	21-03-65615	\$58.73		\$58.73
Richardson James C	21-03-65616	\$64.77		\$64.77
Ring, Stephen W	21-03-65679	\$5.77		\$5.77
Stent Gregory P	21-03-67878	\$158.08		\$158.08
Thode, Todd H	21-03-68507	\$98.56		\$98.56
Thode, Todd H	21-03-68508	\$60.14		\$60.14
Miller Eugene (7 vehicles)	various	\$50.62		\$50.62
Total 2021				
		\$7,027.66	\$0.00	\$7,027.66
TOTAL 2020				
		\$320.27	\$0.00	\$320.27
TOTAL 2021				
		\$7,027.66	\$0.00	\$7,027.66
TOTAL ALL YEARS				
		\$7,347.93	\$0.00	\$7,347.93



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Donation from St. Matthew Lutheran Church in Avon
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community and Social Services *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports acceptance of the St. Matthew Lutheran Church donation, the following motion is in order:

Move, effective October 12, 2022, to accept a donation from St. Matthew Lutheran Church in the amount of \$2,000 for the purpose of supporting Simsbury Community and Social Services Department's Keep Simsbury Warm program.
5. **Summary of Submission:**
St. Matthew Lutheran Church in Avon has provided a financial donation in the amount of \$2,000 to the Community and Social Services Department. The donation will be used to provide funding for the department's Keep Simsbury Warm program.

Chapter 100 of our Code of Ordinances, "Gift Policy," Section 100-2 "Monetary Donations" states that no donation of more than \$1,500 may be accepted without Board of Selectmen approval. If the donation is accepted I will direct staff to send a thank you letter to St. Matthew Lutheran Church.
6. **Financial Impact:**
The \$2,000 donation from St. Matthew Lutheran Church would be used to assist residents with their heating and electric bills. The funds would be deposited into a Social Services special revenue fund used for this purpose.
7. **Description of Documents Included with Submission:**
None



Town of Simsbury

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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Greater Hartford Transit District Dial-A-Ride Operating Assistance Grant Agreement
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community and Social Services *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports accepting the grant funds from the Greater Hartford Transit District to support our Dial-A-Ride Program, the following motion is in order:

Move, effective October 12, 2022, to accept the FY 22/23 grant funds from the Greater Hartford Transit District to support our Dial-A-Ride program and to authorize Town Manager, Maria E. Capriola to execute all documents related to the grant award.
5. **Summary of Submission:**
The Town of Simsbury annually contracts with the Greater Hartford Transit District for assistance with funding operating expenses related to the town's Dial-A-Ride Program. The Greater Hartford Transit District applies directly to the state for the funding and is a "pass-through" to the Town of Simsbury. The Town Attorney has reviewed the attached grant agreement.
6. **Financial Impact:**
The grant award is in the amount of \$6,660. This funding was anticipated and is budgeted as a revenue for FY 22/23 within the Senior Transportation budget (10045230-44523).
7. **Description of Documents Included with Submission:**
 - a) FY 22/23 Dial-A-Ride Operating Assistance Grant Agreement



*Greater
Hartford
Transit District*

September 27, 2022

Ms. Maria Capriola
Town Manager
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

RE: Fiscal Year 2023 Dial-A-Ride Operating Assistance Grant Contract

Dear Ms. Capriola,

Enclosed please find two originals of the FY2023 Operating Assistance Grant Contract.

Please have both original documents signed by an authorized signatory, witnessed, and affix the seal of your agency or municipality. The two documents should be returned to the District by October 14th, 2022 or earlier. Upon receipt by GHTD, I will sign the contract and a fully executed document will be returned to your office for your records.

Best Regards,

Vicki L. Shotland
Executive Director

Enclosures

OPERATING ASSISTANCE GRANT CONTRACT

THIS CONTRACT, retroactive to July 1, 2022 by and between the Greater Hartford Transit District (the "District") and the Town of Simsbury ("Grantee"), WITNESSETH:

In consideration of the mutual covenants, promises and representations herein, the parties hereto agree as follows:

Section 1. Purpose of Contract - The purpose of this Contract is to provide for the undertaking of a mass transit operating assistance project (the "Project") with District financial assistance to the Grantee in the form of an operating grant (the "Grant"), using funds applied for by the District for such purpose under budget addendum 2023-ADA-01 Agreement No. 6.08-01(21) between the District and the Connecticut Department of Transportation ("CTDOT") (the "Agreement"), and to state the terms and conditions upon which such assistance will be provided and the manner in which the Project will be undertaken.

Section 2. The Project - The Project involves the continued or improved operation of a mass transit system, providing transportation to elderly and disabled citizens, operated by the Town of Simsbury for the time period of July 1, 2022 through June 30, 2023.

The Grantee agrees to provide for the continued or improved operation of the system, substantially as described in quarterly reports for the previous fiscal year ended June 30, 2022, filed with and approved by the District (the "Application of the Grantee"), incorporated in this Contract by reference, and in accordance with the terms and conditions of this Contract.

Section 3. The Grant - In order to assist the Grantee in financing the project's eligible operating expenses that are required to be reported under 49 U.S.C. §5335 (herein called "Eligible Project Operation Expenses"), such Eligible Project Operating Expenses being estimated to be in the amount of \$13,320.00, the District will make a Grant in an amount not to exceed 50% (fifty percent) of the Eligible Project Operating Expenses, as determined by the District and the CTDOT upon completion of the Project, or in the amount of \$6,660.00, whichever is the lesser.

Payments shall be made to the Grantee quarterly provided the Grantee has provided up-to-date quarterly reports and is in compliance with other terms and conditions of this Contract. The District shall have no obligation to make any payments under this Contract unless the District has received and has available sufficient State funds pursuant to the District's Application and the Agreement with the CTDOT for the Project.

The Grantee shall permit the authorized representatives of the District and/or the CTDOT to inspect and audit all data and records of the Grantee relating to its performance under this Contract.

For purposes of this Grant Contract, "Eligible Project Operating Expenses" must comply with reporting requirements set forth in 49 U.S.C. §5335 and with any guidelines or regulations issued by the District or CTDOT.

The Grantee agrees that it will provide from sources other than State or Federal funds or revenues from the operation of public mass transportation systems, an amount sufficient to assure payment of at least 50% (fifty percent) of all Eligible Project Operating Expenses, which is estimated to be the Local share in the amount of \$6,660.00. The Grantee further agrees that if the amount of the local share provided under this Grant Contract is less than the State share at any time, it will refund to the District an amount necessary to equalize the Total State Share and the Total Local Share.

Section 4. Use of Project Funds - The Grantee agrees that the State financial assistance provided under this Grant Contract shall be applied to the Eligible Project Operating Expenses incurred in the provision of mass transportation service within the urbanized area served by the Grantee with respect to a Project time period of July 1, 2022 through June 30, 2023. If, during such period, any State financial assistance provided pursuant to this Grant Contract is not so applied, the Grantee shall immediately notify the District.

Section 5. Records - The Grantee shall keep satisfactory records in the manner prescribed by the District with regard to the use of State financial assistance provided pursuant to this Grant Contract and shall submit upon request such information as the District or

CTDOT may require in order to assure compliance with this Section. All financial statements shall be in conformity with generally accepted accounting principles consistently applied.

Section 6. Civil Rights. The Grantee agrees and warrants that in the performance of the contract the Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Grantee further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved; (2) the Grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission (on Human Rights and Opportunities of the State of Connecticut); (3) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Grantee agrees to comply with each provision of this section and Conn. Gen. Stat. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. §§ 46a-56, 46a-68e, and 46a-68f; (5) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 7. Nondiscrimination (Sexual Orientation). (a) Pursuant to § 4a-60 of the Connecticut General Statutes, (1) the Grantee agrees and warrants that in the performance of the contract such Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Grantee agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to § 46a-56 of the general statutes; (4) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 8. Executive Orders -This Agreement is subject to the provisions of Executive Order No 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms, Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this agreement as if they had been fully set forth in it. For complete text of said documents, please go to: http://www.das.state.ct.us/Purchase/Info/Executive_Orders.pdf

Section 9. Termination - The District, effective 30 (thirty) days after date of written notice, may suspend, postpone, abandon, or terminate this Contract for any or no reason and such action shall in no event be deemed a breach of contract. The District, effective after five (5) days of written notice, may suspend, postpone, abandon, or terminate this Contract, and such action shall in no event be deemed a breach of contract when taken for cause including, but not limited to (a) the Grantee's failure to render the services under the Project to the satisfaction of the District or the CTDOT, (b) the termination for any reason of the operating assistance contract between the District and the CTDOT for the funding of this Project; or (c) the Grantee's failure to otherwise comply with the terms of this Contract.

Section 10. Special Conditions - The Grantee agrees and assures that the rates charged the elderly and persons with disabilities during non-peak hours for transportation utilizing or involving the facilities and equipment financed pursuant to this Grant Contract will not exceed one-half of the rates generally applicable to other persons at peak hours, whether the operation of such facilities and equipment is by the Grantee or is by another entity under lease or otherwise.

The Grantee agrees and assures that it will give the rate required herein to any person presenting a Medicare card duly issued to that person pursuant to Title II or Title XVIII of the Social Security Act.

The Grantee shall be solely responsible for all costs pertaining to the ownership, operation, use, maintenance and repair of all vehicles used in the provision of service under this Contract, so that the District will not be liable for any such costs.

Section 11. Indemnification - The Grantee, in accepting this Grant Contract, agrees that it shall indemnify and hold harmless the District, and the officers, employees, and agents of the District, from all claims, suits, actions damages and costs of every name and description resulting from or arising out of the District's Application for Grant funds, the awarding of such Grant funds to the Grantee, and the implementation of this Grant Contract. The Grantee agrees that it shall not use the defense of governmental immunity in the adjustment of any claims by the District pertaining to this contract.

Section 12. Operating Policies - The operation of all vehicles providing transportation services to the elderly and persons with disabilities under this Contract shall be in accordance with operation policies set forth or to be set forth by the State of Connecticut and the Capitol Region Council of Governments, the region's Metropolitan Planning Organization, incorporated herein by reference.

Section 13. Uniform System of Accounts and Records - The District shall not make any payment under this Contract unless the Grantee or any organization to receive benefits directly from that grant are each subject to the uniform system of accounts and records prescribed under 49 U.S.C. §5335.

Section 14. Reports of Financial and Operation Data - The Grantee agrees to file reports on forms furnished by the District of financial and operating data pursuant to 49 U.S.C. §5335, cited in Sections 3 and 13 of this Contract, on a quarterly basis during the fiscal year of this Grant. The ending dates of said fiscal quarters shall be September 30, December 31, March 31, and June 30. The Grantee further agrees to deliver the appropriate forms and information to the District within fifteen (15) business days of the close of each fiscal quarter as defined above. Failure to provide those reports by the time indicated may require the District to suspend financial assistance under this Contract until such times as said forms and information are furnished to the District.

All such exhibits and provisions and any changes or modifications thereto are incorporated hereby by reference, and the Grantee shall comply with the obligations thereunder for grant recipients and contractors and shall do nothing which would cause the District to be in violation of the requirements imposed on it by CTDOT as the recipient of State funds, and such compliance shall be a continuing obligation of the Grantee and a condition to receipt of funds pursuant to this Grant Contract.

Nothing contained in this Grant Contract is intended to or shall limit the obligations of the parties hereto under any applicable State or Federal law.

Section 15. Integrity - The Grantee hereby certifies that it, its principals, sub-recipients, or sub-contractors are not on the United States of America's Comptroller General's list or similar list maintained by the State of Connecticut of ineligible contractors and that none of the above persons or entities by defined events or behavior, potentially threaten the integrity of this State supported Contract.

GREATER HARTFORD TRANSIT DISTRICT

The District has executed this Grant Contract this ____ day of _____, 202_.

[SEAL]

Signed and Sealed in the presence of:

Witness

Vicki L. Shotland, Executive Director

Witness

TOWN OF SIMSBURY

The Grantee has executed this Grant Contract this ____ day of _____, 202_.

[SEAL]

Signed and Sealed in the presence of:

Witness

Maria Capriola, Town Manager

Witness



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Street Excavation Fee Schedule
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Tom Roy, Director of Public Works / Town Engineer;
Adam Kessler, Deputy Town Engineer; Daniel Gannon, Project Engineer

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports adopting a fee schedule for Street Excavation permits and licenses, the following motion is in order:

Move, effective January 1, 2023, to adopt the proposed street excavation fee schedule as presented.

5. **Summary of Submission:**

The purpose of the Town's right-of-way and excavation program is to ensure that work performed within the right-of-way is properly reviewed, permitted, and constructed to Town standards and regulations¹, thereby protecting the town's roadway assets. Permits are submitted to the Engineering Department for review and approval by staff. All contractors performing work must provide insurance and bond information. No fees are currently assessed to offset the staff time for permit review and inspection of the work.

Area towns such as Avon, Canton, Farmington, Wethersfield, and Windsor all assess a permit fee with Wethersfield and Windsor also requiring a Contractor license, which ensures all permitted work is performed by a bonded and insured contractor capable of achieving town standards. Permit fees in these communities, range from \$25 - \$100. License fees are typically \$75 for new licenses and \$50 for renewals as required by Wethersfield and Windsor.

If the Board is in support of the new fee structure, staff will provide communication with all permits issued from this point to the end of December that the new fee schedule will begin January 1, 2023. Additionally, letters will be issued to local contractors with notification of the changes. Delaying the collection of fees until 2023 will allow ample time for notification to contractors and residents.

Staff anticipates that complete permits (with receipt of payment) will continue to follow the typical processing time of two to three business days (under normal circumstances).

¹ Chapter 137, Article II, Sidewalks and Streets, Highway Excavation, of the Code of Ordinances is attached.

Staff recommends the following fee schedule:

Permit Fees for Work Performed in Right-of-Way	
Excavations	\$ 50
Sidewalk Replacement	\$ 50
Driveway / Curb-cut	\$ 50
<i>Note: One fee per project. For example, a new driveway that includes sidewalk will incur a \$50 permit fee.</i>	

License Fees	
New License Issue	\$ 75
Renewal of License	\$ 50
<i>Note: One fee covers any and/or all licenses. Renewals occur on an annual basis.</i>	

6. Financial Impact:

Based on a review of permits issued from the last five years, 2017-2021, annual permit revenue is anticipated to average \$9,500 and annual license revenue is anticipated to average \$1,300.

Total revenue anticipated is \$10,800. Developing a fee schedule for these permits was discussed during FY 22/23 budget development.

7. Description of Documents Included with Submission:

- a) License Application
- b) Permit Application
- c) Previous 5-Year Analysis
- d) Excerpt from FY 22/23 Town Manager's Budget Presentation
- e) Chapter 137, Article II of the Code of Ordinances, Streets & Sidewalks, Highway Excavations



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

TOWN OF SIMSBURY
ENGINEERING
933 HOPMEADOW STREET
SIMSBURY, CONNECTICUT 06070

REQUEST FOR LICENSE

CONTRACTOR INFORMATION

Name: _____

Business Address: _____

Home Address: _____

Phone Numbers: List name, address, and phone numbers of 2 key personnel to contact if there is a problem with a work area:

1. _____

2. _____

TYPE OF LICENSE

A Street Excavator

A General Contractor

INSURANCE EXPIRATION DATE

General Liability: _____

Workers Compensation: _____

Auto Liability: _____

Indemnification: _____

Bond Issue Date: _____

LICENSE FEES: \$75 New \$50 Renewal
PAID: Cash Check # _____

Simsbury License #: _____

State License # (if any): _____

List 2 previous projects completed in the last 2 years involving the type of work that you are asking to be licensed for:

1. _____

2. _____

List 2 references familiar with the type of work that you are asking to be licensed for:

1. _____

2. _____

Date License Issued: _____

LICENSE ISSUED BY: _____

Date License Expires: _____



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

TOWN OF SIMSBURY
ENGINEERING
933 HOPMEADOW STREET
SIMSBURY, CONNECTICUT 06070

BOND – EXCAVATION

TO: _____ TOWN OF SIMSBURY _____

WITHIN THE TOWN OF SIMSBURY, CONNECTICUT

KNOW ALL MEN BY THESE PRESENTS, THAT _____

As principal and _____

Are held firmly bound unto the Town of Simsbury, in the sum of _____ Dollars (\$ _____) lawful money of the United State of America, to be paid to the said TOWN OF SIMSBURY, its successors or assigns, for which payment, well and truly to be made, we find ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents:

SIGNED AND SEALED, and dated at SIMSBURY, this _____ day of _____, _____.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the above bounden principal has by the Town of Simsbury (by the Town Manager or Town Manager’s designee) been duly licensed to:

- A street excavator
- A general contractor

NOW, THEREFORE, IF THE SAID _____

Shall well and truly keep and perform, during said term, all the terms and conditions of the ordinances of the Town of Simsbury, regulating excavations in the Town’s right-of-way, and shall indemnify and save harmless the Town of Simsbury and said Town Manager or Town Manager’s designee and his agents from all suites and actions of every name and description brought against said Town, or any officers of said Town, for or on account of any injuries or damages received or sustained by any person in consequence of or resulting from any work performed by said principal _____ their servants or agents, or of, or from any negligence in guarding said work, or of or for any act of omission of said principal

_____ servants or agents; shall faithfully perform said work in all respects and shall guarantee his work for a period of 5 years after completion, against any failure caused by defective materials, or defective workmanship and will make good such defects, if so ordered, to the satisfaction of the Town Manager or the Town Manager’s designee, and shall comply in all respects with the rules and regulations established relative to such work, and with the terms of the permits that may be issued to him.

Signed and Sealed in the presence of

_____	_____
_____	_____
_____	_____

Permit No. _____

**APPLICATION FOR STREET EXCAVATION PERMIT
TOWN OF SIMSBURY ENGINEERING DEPARTMENT
TOWN HALL 933 HOPMEADOW STREET, SIMSBURY, CT 06070
860-658-3260 FAX: 860-658-3205**



The following payment and license information shall be filled out by the Town of Simsbury:

Fee Amount Check Date Check No.
\$50.00

Is the Contractor Licensed with the Town of Simsbury: Yes No

Name of Contractor: _____ **Phone No:** _____

Address of Contractor: _____

Emergency No: _____ **Email:** _____

Property Owner Name: _____ **Phone No:** _____

Address of proposed work: _____

Describe nature of permit requested: _____

Starting date: _____ **End date:** _____ **Call Before You Dig No:** _____

PLEASE NOTE: The applicant is responsible for all restoration including temporary or permanent patching, curb replacement, pavement markings, grass restoration, traffic control, etc. Permanent restorations are to be completed under a separate permit typically within 6-9 months of the temporary restoration.

Check Applicable:

- No Pavement, Curb or Sidewalk Cut Pavement Cut Curb Cut Sidewalk Cut
 Existing Driveway Apron Proposed Driveway Widen Proposed New Driveway

Utility Type:

- Public Water Natural Gas Drainage Public Sewer Line Assignment Other

Restoration Requirements:

- Temporary Restoration (includes emergency repair) Driveway Restoration
 Permanent Restoration

Applicant to provide a sketch of the proposed work, or furnish two copies if separate drawing.

Applicant is responsible for contacting the Police Dept. and C.B.Y.D (811 or www.cbyd.com)

SIGNED PERMIT SHALL BE KEPT ON JOBSITE AT ALL TIMES

PERMIT IS SUBJECT TO CONDITIONS ON REVERSE SIDE OF APPLICATION

Check or Surety Bond Required: Driveway-\$2,000.00 or Bank Check for \$500.00

Excavation-\$5,000.00 Certificate of Insurance

Excavation (Large Project) _____

I agree to furnish to the Town of Simsbury with the amount of Bond required and to reimburse the Town of Simsbury for any expenses incurred by the Town for plow damages, maintenance or repair work in connection with the permit and that I am familiar with and abide by the rules and regulations for permits as outlined in the Town of Simsbury's Highway ROW Permit Program and Excavation Permit conditions checked on reverse side of this application and attached details.

Signed: _____ **CONTRACTOR** **Print Name:** _____ **Date:** _____

Signed: _____

**TOWN ENGINEER
Or AUTHORIZED SIGNATURE**

Issue Date: _____

Expires: Oct. 15, 2023 (Permanent Restoration)

Nov. 15, 2023 (Driveway Restoration)

Dec. 1, 2023 (Temporary Restoration)

ATTACHMENTS TO APPROVED PERMIT:

- Pavement Repair Detail Driveway Apron Detail Typical Road Cross-Section
 Excavation Permit Conditions Drainage Connection Detail Other: _____

Excavation Permit Conditions (checked as required for this permit)

- All work in Town accepted roadways or Streets are to be completed under a Street Excavation Permit issued by the Town of Simsbury.
 - The Contractor shall complete the work between the hours of 7:00 am to 3:30 pm Monday through Friday except holidays unless otherwise authorized by the Town Engineer and the Police Department.
 - The Contractor shall keep the roadways open to traffic for the full length of the project and shall provide a sufficient number of travel lanes and pedestrian areas to provide for normal traffic flow. The travel lanes and pedestrian sidewalks shall continue to provide drainage for stormwater runoff and kept reasonably smooth and in a usable condition at all times in order to provide minimum interference to traffic. The contractor should maintain a minimum 10 foot wide traveled way during construction to accommodate alternating one-way traffic on all roadways. Flagman shall be provided by the contractor as required.
 - The Work and any road closures shall be coordinated with the Police Chief and adjacent property owners at least 5 days prior to any closures. The contractor should contact the Simsbury Police Department (860-658-3100) to order private duty police services as required. The Town of Simsbury Legal Traffic Authority (Police Chief) reserves the right to require the Contractor to order private duty police officers if required for the safety of the public during completion of the work.
 - Maintain a minimum of 5 feet from existing storm drains and drainage structures, and sanitary sewer facilities with proposed utility piping and appurtenances.
 - Excavation, backfill and compaction of all trenches shall meet the requirements of the Town of Simsbury Highway Construction and Design Standards. All trenches or open excavations are to be backfilled at the end of the work day and paved with temporary bituminous concrete or, subject to the approval of the Town Engineer, temporarily plated.
 - Advance warning signage and movable barricades should be installed in advance of the construction activity in accordance with the Manual of Uniform Traffic Control Devices.
 - The Contractor shall not store any material on site which would present a safety hazard to motorists or pedestrians (i.e. fixed objects or obstructed sight lines).
 - All catch basins and drainage systems shall be maintained in working order free of sediments during construction activities. Appropriate sedimentation controls should be maintained during construction.
 - Access to driveways to adjacent to private properties is to be maintained at all times. The Contractor is to coordinate the work with all impacted property owners as required.
 - Any roadway, curb, driveways, sidewalks, handicapped ramps, sign, guide rail, turf areas, mailboxes, irrigation systems, iron pins, monuments or other appurtenances that are disturbed during construction are to be restored to their original condition. A pre-construction photographic survey shall be completed by the Contractor in order to document the present condition of the roadway and all other areas that may be impacted by the project.
 - The placement of base course materials and bituminous concrete shall meet the specifications of the State of Connecticut Department of Transportation including consideration of weather limitations for the placement of bituminous concrete.
 - The permanent pavement restoration detail requires that the existing road to be milled of 1 foot on each side of the trench to a depth of 1 ½" on Town accepted roadways except where the trench repair will extend to the edge of the roadway pavement. In cases where the milling limit is within 3 feet of the edge of the roadway, limits of milling shall extend to the edge of road. See attached trench detail for additional information.
 - Any damage to the existing Town owned roadway or adjacent properties is to be repaired to the satisfaction of the property owner. Adjacent property owners are to be notified of work along their property frontage at least 24 hours prior to construction activities.
 - Any traffic markings shall be replaced in kind.
 - A minimum cover of 30" to be maintained over new facilities.
 - The contractor will be responsible for re-establishing any storm drains and/or underdrains that are encountered during excavation. There are underdrains with locations that are unknown that serve the roadway and various private properties on _____.
 - _____ was repaved during the _____ paving season by the Town of Simsbury. The permanent trench restoration shall be blended with the existing bituminous concrete surface adjacent to the trench to a depth of 1 ½ inches through the use of infrared road restoration methods to create a monolithic pavement mat with no visible joints or seams.
 - The Contractor has various options for the installation of the proposed _____ lateral across the roadway. These options include directional boring, pulling, or jacking of the lateral under the existing roadway only.
 - Excavated bituminous concrete materials or millings may be accepted by the Department of Public Works for all or a portion of the project. Coordinated directly with the Highway Superintendent at 860-658-3222.
 - Emergency repairs completed during the winter season shall be restored with approved cold patch materials and be maintained until hot patch is available.
 -
-
-



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

A dam D. Kessler, P.E.. - Deputy Town Engineer

Attachment C: Right-of-Way and Excavation Permit Analysis

Calendar Years: 2017 – 2021

Right-of-Way & Excavation Permit History

	2017	2018	2019	2020	2021
Driveway Permit	77	86	87	98	99
Utility Cut Permit	86	75	115	85	136
Total Permits	163	161	202	183	235
Unique Contractors	21	16	23	25	36

Suggested Fee Schedule:

Permit	
Excavations	\$ 50
Sidewalk Replacement	\$ 50
Driveway / Curb-cut	\$ 50
<i>Note: One fee per project. For example, a new driveway that includes sidewalk will incur a \$50 permit fee.</i>	

License	
New License Issue	\$ 75
Renewal of License	\$ 50
<i>Note: One fee covers any and/or all licenses. Renewals occur on an annual basis.</i>	

Projected Revenue (5-Year Average):

	No. Issued	Revenue
Permit Fee	189	\$ 9,450
License Fee*	24	\$ 1,290

*Assumes 85% Renewals

Budget Summary

- Suggested future areas of focus
 - Continue to monitor state budget/intergovernmental revenue
 - Evaluate our routine CNR needs, versus the traditional annual contribution of \$416,250
 - Gradually build up the Town's contribution to the Parks and Recreation Special Revenue Fund
 - Evaluate the feasibility of implementing Engineering permit fees, with revenues funding inspection services of utility work impacting our infrastructure

Excerpt of Code of Ordinances
Chapter 137, Article II, Streets and Sidewalks, Highway Excavations

§ 137-5 Permit required.

No person, firm or corporation, including public utility companies, shall excavate within or under any portion of any town highway without first obtaining a permit therefor from the chief executive officer of the Town of Simsbury or his designee. The chief executive officer may, from time to time, designate another official of the town to act as his designee for the purposes provided in this Article. Permits shall be obtained and all construction and restoration shall be in accordance with the requirements of the Highway Right-of-Way Permit Program, as the same may be amended from time to time, a copy of which is available from the Simsbury Public Works Department.

§ 137-6 Bond and insurance required.

The chief executive officer or his designee shall require a bond, either in cash or with surety, in form and amount satisfactory to and approved by him, to guarantee to the Town of Simsbury the performance by the permittee of his obligation to complete the permitted activities and to restore or reconstruct the disturbed portion of the highway or the drainage system. A certificate of insurance shall be submitted for contractors' liability for the coverage types and amounts required by the Simsbury Public Works Department.

§ 137-7 Grant of permit.

The chief executive officer or his designee shall grant such permit upon the posting of a bond and a certificate of insurance as hereinbefore provided.

§ 137-8 Penalties for offenses.

Any person who violates any provision of this Article shall be fined not more than \$90.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** FY 21/22 Year-End Financial Results
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Amy N. Meriwether, Finance Director/Treasurer
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
None
5. **Summary of Submission:**

General Fund Overview

As of June 30, 2022, revenues total \$108,078,077 or 101.89% of the budget. Items of note include the following:

- Finance revenue is at 127.55% of budget. This is mainly attributable to unanticipated investment income.
- Town Clerk revenue is at 145.29% of budget. This is mainly attributable to conveyance taxes and recording fees. Simsbury continues to see robust economic activity from the buying and selling of houses.
- Town Manager revenue is at 122.61% of budget. The Town budgeted \$35,655 in grant funding from the State of CT for payment in lieu of taxes (PILOT). However, the Town ultimately received \$98,849 as part of the state's adopted budget.
- Land Use Commission revenue is exceeding budgetary estimates by \$17,202. Total revenues total \$37,202. This is mainly from one receipt in July that totaled \$10,034.
- Insurance refund revenue is exceeding budgetary estimates by \$30,736 due to a large members equity distribution that came higher than anticipated.
- Police revenues exceed budgetary estimates by \$26,712 due to increased pistol permits and an unanticipated Justice Assistance Grant (JAG).
- Highway revenues exceed budgetary estimates by \$124,268. This is attributable to an unbudgeted FEMA grant that was received from a prior year storm.
- Board of Education revenues exceeded budgetary estimates by \$496,335. This is attributable to an increase in the ECS funding provided by the State as well as repayment of a loan from the Food Services fund.

As of June 30, 2022, expenditures total \$105,417,469 or 99.32% of budget. Items of note include the following:

- Staff turnover, unsettled union contracts, decreased seasonal help and associated benefits in various departments resulted in savings of \$883,229
- Legal services exceeded budgetary estimates by \$78,440 due to increased labor relation issues resulting from labor negotiations and arbitration.

Capital Funds Overview

A summary of all capital projects and reserve fund are included with this submission.

Parks and Recreation (Simsbury Farms) Fund

Parks and Recreation fund revenues exceeded expenditures by \$432,054 as of June 30, 2022. Fund balance increased from \$207,183 to \$432,054.

Current year revenues were \$427,589 higher in the current year compared to the prior year. This is mainly due to a significant decrease in revenues from Special Programs and Day Camps in the prior year that were either cancelled or reduced because of COVID-19. Golf revenues decreased by \$37,777.

Current year expenditures in line with budgetary estimates. The Parks and Recreation Fund saw similar trends as the General Fund with staff savings totaling \$124,095

Health Insurance Fund

The Health Insurance Fund expenditures exceeded revenues by \$546,156 as of June 30, 2022. Fund balance decreased from \$4,408,901 to \$3,862,745. Reserves as of June 30, 2022 totaled \$4,854,845, or 33% of claims. The Town's health insurance consultants recommend reserves of at least 25% of expected claims (12 weeks or more).

Sewer Use Fund

The Sewer Use Fund expenditures exceeded revenues by \$21,036 as of June 30, 2022. Fund balance decreased from \$7,325,720 to \$7,304,684.

Supplemental Appropriations

Supplemental appropriations as of June 30, 2022 include the following:

- Meadowood Grants \$2,566,500
- Meadowood Barn Demolition \$41,000
- Building Department Temporary Staffing \$40,000
- Owens Brook Emergency Repairs \$60,000
- Performing Arts Center Parking & Accessibility Improvements \$174,000
- Paving Utilizing Aquarion Funding \$462,543
- Public Works Equipment Purchase \$80,750
- Simsbury Community Media Studio \$45,000
- Golf Equipment Purchase \$29,500
- Farmington Valley Health District \$100,056
- Simsbury Housing Authority \$100,000
- 501(c)(3) Non-Profit Grant Program \$150,000

6. Financial Impact:

None

7. Description of Documents Included with Submission:

- a) General Fund Statement of Revenues
- b) General Fund Statement of Expenditures
- c) Simsbury Farms Statement of Revenues, Expenditures and Changes in Fund Balance
- d) Health Insurance Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- e) Residential Property Statement of Revenues, Expenditures and Changes in Fund Balance
- f) Sewer Use Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- g) Sewer Assessment Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- h) Special Revenue Funds Statement of Revenues, Expenditures and Changes in Fund Balance
- i) Trust Funds Statement of Revenues, Expenditures and Changes in Fund Balance
- j) Pension Funds Statement of Revenues, Expenditures and Changes in Fund Balance
- k) Capital Projects Summary
- l) Capital Non-Recurring Fund Summary

**TOWN OF SIMSBURY
GENERAL FUND
Revenue Detail
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021	FY2021		FY2022	FY2022		FISCAL NOTES
	BUDGETED REVENUE	ACTUAL As of 6/30/2021	% Recvd	BUDGETED REVENUE	ACTUAL As of 6/30/2022	% Recvd	
GENERAL GOVERNMENT							
TAX DEPARTMENT	92,952,778	93,462,116	100.55%	96,424,108	97,300,879	100.91%	
BUILDING DEPARTMENT	504,000	1,309,557	259.83%	838,500	823,059	98.16%	
FINANCE DEPARTMENT	623,631	534,174	85.66%	303,631	387,271	127.55%	Unanticipated investment income
TOWN CLERK	588,669	897,397	152.45%	645,445	937,735	145.29%	Increased conveyance and recording fees due to increase in housing market, consistent with prior year
TOWN MANAGER'S OFFICE	281,155	285,650	101.60%	281,155	344,730	122.61%	Additional PILOT payment received from State
INFORMATION TECHNOLOGY	168,983	174,354	103.18%	168,528	168,528	100.00%	
LAND USE COMMISSION	25,000	30,382	121.53%	20,000	37,202	186.01%	Conservative budget, consistent with prior year receipts
INSURANCE REFUNDS	27,500	88,653	322.37%	27,500	58,236	211.77%	Conservative budget
ASSESSOR'S OFFICE	5,800	5,482	94.52%	5,800	5,922	102.10%	
TOTAL GENERAL GOVERNMENT	95,177,516	96,787,764	101.69%	98,714,667	100,063,562	101.37%	
PUBLIC SAFETY							
POLICE DEPARTMENT	194,564	234,877	120.72%	203,265	229,977	113.14%	Increase in pistol permits and unanticipated grant
ANIMAL CONTROL	500	195	39.00%	500	225	45.00%	
TOTAL PUBLIC SAFETY	195,064	235,072	120.51%	203,765	230,202	112.97%	
PUBLIC WORKS							
ENGINEERING	20,050	20,000	99.75%	20,050	20,042	99.96%	
ENO MEMORAL HALL	7,000	-	0.00%	1,750	3,025	172.86%	Budgeted conservative due to COVID
HIGHWAY DEPARTMENT	2,000	43,576	2178.82%	500	124,768	24953.57%	FEMA Grant received from prior storm
LANDFILL	1,200	-	0.00%	1,200	-	0.00%	
TOTAL PUBLIC WORKS	30,250	63,576	210.17%	23,500	147,835	629.08%	
HEALTH & WELFARE							
ELDERLY/HANDICAPPED TRANSPORT	40,720	40,711	99.98%	40,720	40,711	99.98%	
TOTAL HEALTH & WELFARE	40,720	40,711	99.98%	40,720	40,711	99.98%	
CULTURE, PARKS & RECREATION							
PARKS & RECREATION	224,499	227,411	101.30%	231,596	235,161	101.54%	
LIBRARY	16,740	4,085	24.40%	4,186	12,798	305.74%	Budgeted conservative due to COVID
COMMUNITY GARDENS	2,500	4,430	177.20%	3,100	-	0.00%	
MEMORAL POOLS & FIELDS	3,400	598	17.57%	3,500	533	15.21%	
TOTAL CULTURE, PARKS & RECREATION	247,139	236,524	95.70%	242,382	248,492	102.52%	
EDUCATION							
BOARD OF EDUCATION	6,426,589	6,632,033	103.20%	6,463,510	6,959,845	107.68%	Increased ECS Funding
TOTAL EDUCATION	6,426,589	6,632,033	103.20%	6,463,510	6,959,845	107.68%	

**TOWN OF SIMSBURY
GENERAL FUND
Revenue Detail
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021			FY2022			FISCAL NOTES
	BUDGETED	ACTUAL	% Recvd	BUDGETED	ACTUAL	% Recvd	
	REVENUE	As of 6/30/2021		REVENUE	As of 6/30/2022		
INTERGOVERNMENTAL							
TRANSFER IN - BELDEN TRUST	16,100	16,100	100.00%	23,100	23,100	100.00%	
TRANSFER IN - CAPITAL PROJECT FUNDS	303,168	303,168	100.00%	364,329	364,329	100.00%	
TOTAL INTERGOVERNMENTAL	319,268	319,268	100.00%	387,429	387,429	100.00%	
TOTAL GENERAL FUND REVENUE	102,436,546	104,314,948	101.83%	106,075,973	108,078,077	101.89%	

**TOWN OF SIMSBURY
GENERAL FUND
Expenditure Detail
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021	FY2021	% Spent	FY2022	FY2022	% Spent	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021		BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022		
GENERAL GOVERNMENT							
TOWN MANAGER'S OFFICE	486,444	470,360	96.69%	484,970	468,532	96.61%	
PLANNING DEPARTMENT	371,788	285,602	76.82%	367,353	299,088	81.42%	Staff turnover
FINANCE DEPARTMENT	416,887	415,410	99.65%	458,884	428,894	93.46%	Staff turnover
INFORMATION TECHNOLOGY	343,282	325,297	94.76%	353,094	305,808	86.61%	Savings in contractual services; no step increases due to unsettled union contracts
BUILDING DEPARTMENT	287,666	272,360	94.68%	332,553	263,593	79.26%	Staff turnover
ASSESSOR'S OFFICE	298,020	266,671	89.48%	362,514	272,084	75.05%	Staff turnover
TOWN CLERK	240,183	237,896	99.05%	243,748	243,544	99.92%	
TAX DEPARTMENT	186,927	184,073	98.47%	191,919	182,711	95.20%	
LEGAL SERVICES	151,000	172,635	114.33%	151,000	229,440	151.95%	Increased expenditures due to labor relation issues resulting from labor negotiation and arbitration. Proposed budget for FY22 was \$65,000 but was reduced by the Boards to \$40,000 during the budget process. Boards aware of potential overage for the year.
ELECTION ADMINISTRATION	132,100	134,435	101.77%	106,797	97,005	90.83%	Savings in equipment purchases
COMMUNITY SERVICES	134,252	116,960	87.12%	155,289	128,517	82.76%	Diversity, Equity & Inclusion Council did not spend all of their allocation for the data project. Asking for carryforward as part of year end transfers
GENERAL GOVERNMENT	109,236	116,383	106.54%	112,836	105,201	93.23%	Savings in copy & printing services
BOARD OF FINANCE	45,835	45,090	98.37%	47,065	44,769	95.12%	
ECONOMIC DEVELOPMENT COMMISSION	50,650	54,500	107.60%	50,650	50,000	98.72%	
LAND USE COMMISSION	20,200	8,608	42.61%	19,200	9,338	48.64%	Savings in meeting clerk fees
REGIONAL PROBATE COURT	9,502	9,502	100.00%	10,773	10,773	100.00%	
PUBLIC BUILDING COMMISSION	1,625	1,620	99.71%	1,625	3,647	224.42%	
TOURISM	500	-	0.00%	-	-	#DIV/0!	
TOTAL GENERAL GOVERNMENT	3,286,097	3,117,403	94.87%	3,450,270	3,142,945	91.09%	
PUBLIC SAFETY							
POLICE DEPARTMENT	4,923,162	4,602,268	93.48%	5,032,250	4,930,072	97.97%	
DISPATCH	560,427	528,062	94.22%	573,633	566,874	98.82%	
ANIMAL CONTROL	75,376	68,019	90.24%	78,397	43,290	55.22%	Staff turnover
POLICE COMMISSION	-	-	#DIV/0!	750	756	100.80%	
EMERGENCY MANAGEMENT	6,685	5,933	88.75%	6,785	6,729	99.17%	
TOTAL PUBLIC SAFETY	5,565,650	5,204,282	93.51%	5,691,815	5,547,721	97.47%	
PUBLIC WORKS							
HIGHWAY DEPARTMENT	3,055,180	3,065,513	100.34%	3,091,235	3,051,195	98.70%	
BUILDINGS & MAINTENANCE	504,088	493,323	97.86%	533,132	445,668	83.59%	Staff turnover
ENGINEERING	286,290	271,712	94.91%	283,811	250,095	88.12%	Staff turnover and consultant savings
PUBLIC WORKS ADMINISTRATION	290,377	280,500	96.60%	320,858	327,893	102.19%	
TOWN OFFICE BUILDINGS	149,408	152,018	101.75%	152,473	183,924	120.63%	
LIBRARY	144,460	157,065	108.73%	149,120	147,741	99.08%	
ENO MEMORAL HALL	78,975	55,792	70.65%	75,875	149,396	196.90%	
OTHER BUILDINGS	28,990	25,995	89.67%	28,050	31,836	113.50%	

**TOWN OF SIMSBURY
GENERAL FUND
Expenditure Detail
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021	FY2021	% Spent	FY2022	FY2022	% Spent	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021		BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022		
LANDFILL	69,000	74,865	108.50%	58,000	49,707	85.70%	Savings facilities maintenance account
TOTAL PUBLIC WORKS	4,606,768	4,576,783	99.35%	4,692,554	4,637,455	98.83%	
HEALTH & WELFARE							
SOCIAL SERVICES ADMINISTRATION	299,232	298,804	99.86%	307,854	285,910	92.87%	
SENIOR CENTER SERVICES	150,927	123,993	82.15%	158,681	133,514	84.14%	Staff turnover
TRANSPORTATION SERVICES	162,670	137,288	84.40%	165,240	159,271	96.39%	Supplemental appropriation for the Farmington Valley Health District granted at the end of FY22. Actual payout was in FY23. Asking for carryforward as part of year end transfers
HEALTH DEPARTMENT	192,182	192,182	100.00%	277,821	177,765	63.99%	
AGING & DISABILITY COMMISSION	-	-	#DIV/0!	-	1,522	#DIV/0!	
TOTAL HEALTH & WELFARE	805,011	752,266	93.45%	909,596	757,982	83.33%	
CULTURE, PARKS & RECREATION							
LIBRARY	1,546,172	1,467,190	94.89%	1,586,481	1,493,274	94.12%	Staff turnover
PARKS & OPEN SPACE	853,962	849,252	99.45%	963,199	880,102	91.37%	Staff turnover and savings in Seasonal help
MEMORIAL POOL	66,934	61,350	91.66%	73,209	50,488	68.96%	Savings in Seasonal help and water charges
RECREATION ADMINISTRATION	55,010	52,981	96.31%	62,345	55,216	88.57%	
MEMORIAL FIELD	33,900	21,206	62.56%	34,632	13,944	40.26%	Savings in Seasonal help
BEAUTIFICATION COMMITTEE	4,800	3,377	70.36%	4,800	5,400	112.50%	
TOTAL CULTURE, PARKS & RECREATION	2,560,778	2,455,357	95.88%	2,724,666	2,498,426	91.70%	
EDUCATION							
BOARD OF EDUCATION	72,860,444	72,860,444	100.00%	74,446,580	75,101,539	100.88%	Anticipated loss mainly related to special education services, social emotional support services/evaluations and increased transportation costs associated with the driver shortage
TOTAL EDUCATION	72,860,444	72,860,444	100.00%	74,446,580	75,101,539	100.88%	
INTERGOVERNMENTAL							
EMPLOYEE BENEFITS	5,960,720	5,782,570	97.01%	6,419,152	6,106,493	95.13%	Associated with staff turnover and change in employee benefit choices
LIABILITY INSURANCE	464,620	471,939	101.58%	480,941	486,858	101.23%	
TRANSFER OUT - SIMSBURY FARMS	185,000	180,000	97.30%	151,715	151,715	100.00%	
TRANSFER OUT - MSP SENIOR FUND	10,480	10,480	100.00%	10,480	10,480	100.00%	
TRANSFER OUT - YOUTH SERVICE BUREAU	8,000	8,000	100.00%	8,000	8,000	100.00%	
TRANSFER OUT - ATHLETICS FIELDS	2,250	2,250	100.00%	2,250	2,250	100.00%	
CONTINGENCY RESERVE	172,331	-	0.00%	205,387	-	0.00%	
TRANSFER OUT - CNR 2017	68,300	68,300	100.00%	-	-	#DIV/0!	
TRANSFER OUT - CNR 2018	83,250	83,250	100.00%	83,250	83,250	100.00%	
TRANSFER OUT - CNR 2019	83,250	83,250	100.00%	83,250	83,250	100.00%	
TRANSFER OUT - CNR 2020	83,250	83,250	100.00%	83,250	83,250	100.00%	

**TOWN OF SIMSBURY
GENERAL FUND
Expenditure Detail
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021			FY2022			FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021	% Spent	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022	% Spent	
TRANSFER OUT - CNR 2021	193,700	193,700	100.00%	83,250	83,250	100.00%	
TRANSFER OUT - CNR 2022	-	-	#DIV/0!	65,208	83,250	127.67%	
TRANSFER OUT - CAPITAL RESERVE	2,000,000	2,000,000	100.00%	-	-	#DIV/0!	
TOTAL INTERGOVERNEMENTAL	9,315,151	8,966,989	96.26%	7,676,133	7,182,046	93.56%	
DEBT SERVICE							
PRINCIPAL	4,315,000	4,315,000	100.00%	5,065,000	5,065,000	100.00%	
INTEREST	1,156,465	1,156,465	100.00%	1,484,356	1,484,356	100.00%	
TOTAL DEBT SERVICE	5,471,465	5,471,465	100.00%	6,549,356	6,549,356	100.00%	
TOTAL GENERAL FUND EXPENDITURES	104,471,364	103,404,988	98.98%	106,140,970	105,417,469	99.32%	
FUND BALANCE - 7/1/21					17,329,488		
SURPLUS (DEFICIT)					2,660,608		
ENCUMBRANCES					280,096		
FUND BALANCE - 6/30/22					20,270,192		

**TOWN OF SIMSBURY
SIMSBURY FARMS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021	FY2021	% Recvd	FY2022	FY2022	% Recvd	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021		BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022		
REVENUES							
RECREATION PROGRAM							
SPECIAL PROGRAMS	320,961	144,060	44.88%	275,000	383,967	140%	Able to run additional programs coming out of COVID
DAY CAMPS	183,620	98,709	53.76%	175,000	140,185	80%	
MISCELLANEOUS	5,000	-	0.00%	5,000	732	15%	
SIMSBURY FARMS COMPLEX							
SKATING	220,000	133,794	60.82%	225,000	260,061	116%	Return to pre-pandemic activities
SIMSBURY FARMS POOLS	226,979	168,767	74.35%	230,000	251,250	109%	Return to pre-pandemic activities
VENDING	24,500	11,668	47.62%	24,500	15,585	64%	Revenues consistent with prior year
COURT RENTAL	22,500	24,152	107.34%	23,000	23,741	103%	
APPLE BARN RENTAL	4,500	(450)	-10.00%	2,500	2,385	95%	
MISCELLANEOUS	-	-	#DIV/0!	-	40	#DIV/0!	
GOLF COURSE FEES	914,500	1,148,089	125.54%	953,543	1,110,311	116%	Revenues consistent with prior year
GOLF SURCHARGE	59,000	81,904	138.82%	64,300	76,703	119%	In line with increased golf course fees
RESTAURANT	26,500	28,488	107.50%	26,500	27,825	105%	
MISCELLANEOUS	-	-	#DIV/0!	3,200	2,270	71%	
TRANSFER IN - GENERAL FUND	180,000	180,000	100.00%	151,715	151,715	100%	
TOTAL REVENUES	2,188,060	2,019,181	92.28%	2,159,258	2,446,770	113%	

Description	FY2021	FY2021	% Spent	FY2022	FY2022	% Spent	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021		BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022		
EXPENDITURES							
GOLF COURSE							
GOLF COURSE FEES	1,001,872	1,003,217	100.13%	1,044,036	945,803	91%	
SIMSBURY FARMS COMPLEX	518,759	461,981	89.06%	547,334	491,128	90%	
SPECIAL PROGRAMS	367,816	196,187	53.34%	367,498	368,424	100%	
SIMSBURY FARMS ADMINISTRATION	249,334	217,565	87.26%	230,303	209,361	91%	
TOTAL EXPENDITURES	2,137,781	1,878,951	87.89%	2,189,171	2,014,716	92%	
NET INCOME/(LOSS)	50,279	140,230		(29,913)	432,054		

FUND BALANCE - 7/1/21	207,183
SURPLUS (DEFICIT)	432,054
FUND BALANCE - 6/30/22	639,237
ASSIGNED FUND BALANCE - GOLF SURCHARGE	58,797
UNASSIGNED FUND BALANCE	580,440
TOTAL FUND BALANCE	639,237

**TOWN OF SIMSBURY
HEALTH INSURANCE FUND
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021 BUDGETED EXPENDITURES	FY2021 ACTUAL As of 6/30/2021	% Recvd	FY2022 BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	% Recvd	FISCAL NOTES
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REVENUES

PREMIUMS	15,337,596	14,575,861	95.03%	15,668,689	14,229,886	90.82%	Budget error, includes MetLife Dental; in addition there was a shift in number of individuals that left the family plan and those that joined the Single plan as well as those that left the more expensive HMO plans and moved to the high deductible plan Expenditure offset below Conservative budget Unanticipated stop loss reimbursement claims
HEALTH SAVINGS ACCOUNT FUNDING	604,000	655,500	108.53%	642,300	697,133	108.54%	
RX REIMBURSEMENT	484,243	671,999	138.77%	492,080	844,165	171.55%	
INSURANCE REFUNDS	-	178,602	#DIV/0!	-	509,274	#DIV/0!	
MISCELLANEOUS	-	83	#DIV/0!	-	473	#DIV/0!	
TOTAL REVENUES	16,425,839	16,082,045	97.91%	16,803,069	16,280,931	96.89%	

Description	FY2021 BUDGETED EXPENDITURES	FY2021 ACTUAL As of 6/30/2021	% Spent	FY2022 BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	% Spent	FISCAL NOTES
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EXPENDITURES

CLAIMS	14,768,298	13,681,112	92.64%	14,842,048	14,807,268	99.77%	
HEALTH SAVINGS ACCOUNT FUNDING	604,000	656,100	108.63%	642,300	706,033	109.92%	
ASO/ADMIN FEES	452,341	463,121	102.38%	487,930	512,895	105.12%	
STOP LOSS INSURANCE	601,200	601,301	100.02%	787,158	800,890	101.74%	
TOTAL EXPENDITURES	16,425,839	15,401,634	93.76%	16,759,436	16,827,087	100.40%	
NET INCOME/(LOSS)	-	680,411		43,633	(546,156)		

FUND BALANCE - 7/1/21				4,408,901	
SURPLUS (DEFICIT)				(546,156)	
FUND BALANCE - 6/30/22				<u>3,862,745</u>	
IBNR				992,100	
TOTAL RESERVES				<u>4,854,845</u>	
% OF CLAIMS				33%	

**TOWN OF SIMSBURY
RESIDENTIAL RENTAL PROPERTY FUND
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021	FY2021	% Recvd	FY2022	FY2022	% Recvd	FISCAL NOTES
	BUDGETED	ACTUAL		BUDGETED	ACTUAL		
	EXPENDITURES	As of 6/30/2021		EXPENDITURES	As of 6/30/2022		

REVENUES

RENTAL INCOME	67,940	73,746	108.55%	71,940	72,619	100.94%	
TOTAL REVENUES	67,940	73,746	108.55%	71,940	72,619	100.94%	

Description	FY2021	FY2021	% Spent	FY2022	FY2022	% Spent	FISCAL NOTES
	BUDGETED	ACTUAL		BUDGETED	ACTUAL		
	EXPENDITURES	As of 6/30/2021		EXPENDITURES	As of 6/30/2022		

EXPENDITURES

CONTRACTUAL SERVICES	15,450	10,114	65.46%	11,500	8,250	71.74%	
FACILITIES MAINTENANCE	1,800	716	39.76%	1,200	481	40.04%	
BUILDING IMPROVEMENTS	15,000	131	0.88%	20,000	16,151	80.76%	
WATER CHARGES	1,250	1,282	102.58%	1,250	1,723	137.86%	
SEWER USE FEES	1,100	4,950	450.03%	1,100	4,718	428.91%	
EQUIPMENT MAINTENANCE	1,250	2,394	191.50%	3,000	6,388	212.94%	
ELECTRIC	1,000	-	0.00%	1,200	-	0.00%	
BUILDING SUPPLIES	500	-	0.00%	750	283	37.74%	
DEBT SERVICE PRINCIPAL	8,192	8,192	100.00%	8,275	8,254	99.75%	
DEBT SERVICE INTEREST	330	436	132.17%	247	268	108.53%	
TOTAL EXPENDITURES	45,872	28,216	61.51%	48,522	46,516	95.87%	
NET INCOME/(LOSS)	22,068	45,530		23,418	26,103		

FUND BALANCE - 7/1/21	403,268
SURPLUS (DEFICIT)	26,103
FUND BALANCE - 6/30/22	429,371

**TOWN OF SIMSBURY
SEWER USE FUND
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021	FY2021	% Recvd	FY2022	FY2022	% Recvd	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021		BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022		
REVENUES							
ASSESSMENTS	2,645,997	3,099,122	117.12%	2,738,455	3,129,922	114.30%	Consistent with prior year Value and permits and waste disposals decreased from previous years
WPCA FEES	505,903	808,161	159.75%	684,820	667,503	97.47%	
INTERGOVERNMENTAL REVENUES	409,927	273,285	66.67%	409,927	394,835	96.32%	
INTEREST & LIENS	22,212	19,555	88.04%	22,642	32,258	142.47%	
MISCELLANEOUS GRANT	22,000	28,408	129.13%	23,514	5,635	23.97%	Nitrogen credit program eliminated
INTEREST ON INVESTMENTS	7,997	9,898	123.78%	8,000	11,631	145.39%	
MISCELLANEOUS	-	110,295	#DIV/0!	-	26	#DIV/0!	
TOTAL REVENUES	3,614,036	4,348,725	120.33%	3,887,358	4,241,811	109.12%	

Description	FY2021	FY2021	% Spent	FY2022	FY2022	% Spent	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021		BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022		
EXPENDITURES							
OPERATING							
SALARIES & BENEFITS	1,422,995	1,288,407	90.54%	1,477,168	1,202,683	81.42%	Staff turnover
CONSULTANT	48,000	624	1.30%	33,000	11,698	35.45%	
CONTRACTUAL SERVICES	67,772	61,483	90.72%	29,615	34,801	117.51%	
PROPERTY & CASUALTY INSURANCE	37,170	37,170	100.00%	37,000	39,618	107.08%	
ADVERTISING	1,300	1,194	91.82%	700	111	15.84%	
COPY & PRINTING SERVICES	750	1,082	144.29%	750	722	96.23%	
POSTAGE	2,200	-	0.00%	2,200	572	26.00%	
EQUIPMENT RENTALS	1,500	-	0.00%	1,500	1,133	75.52%	
SUPPLIES	130,090	126,104	96.94%	123,935	125,625	101.36%	
MAINTENANCE	47,640	39,045	81.96%	46,890	56,901	121.35%	Increased refuse disposal for sludge hauling
UTILITIES	580,412	532,599	91.76%	574,827	637,063	110.83%	
PUBLIC AGENCY SUPPORT	115,000	115,000	100.00%	115,000	114,483	99.55%	
CONFERENCES & EDUCATION	5,565	1,379	24.78%	5,565	2,904	52.19%	
TRAVEL	1,000	245	24.49%	1,000	387	38.68%	
DUES & SUBSCRIPTIONS	1,620	2,608	160.99%	1,340	1,268	94.65%	
SEWER EXTENSIONS	32,000	19,068	59.59%	32,000	10,137	31.68%	
TECH & PROGRAM EQUIPMENT	1,200	-	0.00%	600	-	0.00%	
MACHINERY	87,000	84,905	97.59%	50,000	84,203	168.41%	Purchase of Ford F-250

Description	FY2021			FY2022			FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2021	% Spent	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022	% Spent	
COMPUTER SOFTWARE	-	-	#DIV/0!	35,708	24,912	69.76%	
BOND ISSUANCE	-	46,514	#DIV/0!	-	-	#DIV/0!	
TOTAL OPERATING	2,583,214	2,357,428	91.26%	2,568,798	2,349,222	91.45%	
		(2,357,428)					
TRANSFERS							
CAPITAL PROJECT FUND	375,000	375,000	100.00%	1,540,000	695,000	45.13%	Berm grant was not approved and therefore project not moving forward at this time
TOTAL TRANSFERS	375,000	375,000	100.00%	1,540,000	695,000	45.13%	
DEBT SERVICE							
DEBT SERVICE PRINCIPAL	1,104,654	1,108,981	100.39%	960,452	945,000	98.39%	
DEBT SERVICE INTEREST	160,553	109,491	68.20%	304,755	273,625	89.79%	
TOTAL DEBT SERVICE	1,265,207	1,218,472	96.31%	1,265,207	1,218,625	96.32%	
TOTAL EXPENDITURES	4,223,421	3,950,899	93.55%	5,374,005	4,262,847	79.32%	
NET INCOME/(LOSS)	(609,385)	397,826		(1,486,647)	(21,036)		
FUND BALANCE - 7/1/21					7,325,720		
SURPLUS (DEFICIT)					(21,036)		
FUND BALANCE - 6/30/22					7,304,684		

**TOWN OF SIMSBURY
SEWER ASSESSMENT FUND
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
ASSESSMENTS	208,510	152,261	(56,249)	
INTEREST & LIENS	37,126	13,530	(23,597)	
INTEREST ON INVESTMENTS	1,675	2,011	335	
TOTAL REVENUES	247,311	167,802	(79,510)	
EXPENDITURES				
TRANSFER - CNR FUND	50,000	1,566,500	1,516,500	Hopmeadow St/Woodland St Sewer Upgrade Project
TOTAL EXPENDITURES	50,000	1,566,500	1,516,500	
NET INCOME/(LOSS)	197,311	(1,398,698)	(1,596,010)	
FUND BALANCE - 7/1/21		1,611,004		
SURPLUS (DEFICIT)		<u>(1,398,698)</u>		
FUND BALANCE - 6/30/22		212,306		

Special Revenue Fund Descriptions

Residential Rental Property

- To account for rental revenues and the maintenance and capital expenditures in maintaining the Town owned residential properties

Library Programs

- To account for donations, memorial gifts and miscellaneous grants and expenses related to the operations of the library.

Police Community Services

- To account for police grants, donations, charges for fingerprint services and programs including: Project Lifesaver, Self-Defense Classes, Police Cadets and Heroes & Hounds.

Narcotics Task Force

- To account for state grants for narcotics enforcement

Law Enforcement Block Grant

- To account for local law enforcement block grant from the State of Connecticut Office Policy and Management and the United States Department of Justice. Expenditures are for public safety equipment not otherwise budgeted for in the public safety operating budget.

Police Special Duty

- To account for revenues and expenditures for police officer's special duty for outside organizations.

Social Services Programs

- To account for donations and gifts and associated expenses related for the well-being of town citizens in need of assistance.

Community Development Grant

- To account for all financial resources of the community development block grant and the small cities community development block grant

Town Aid Road

- To account for state town aid road grants and related expenses to town roads.

Preservation of Historic Documents

- To account for, in the Town Clerk's office, additional revenues collected, grant revenues and expenditures to preserve land records pursuant to Public Act No. 00-146

Town Clerk LOCIP

- To account for document fees collected by the Town Clerk's office to be used for expenditures that qualify under the State Local Capital Improvement (LOCIP) grants.

Expanded Dial-A-Ride

- To account for grant and expenditures related to an expanded dial-a-ride service to the elderly and disabled residents of the program.

Dog Park

- To account for donations and expenses related to the operations of the dog park.

Clean Energy Task Force

- To account for grants and donations to be expended per the charge of the Clean Energy Task Force.

American Rescue Plan Act

- To account for grants and expenditures associated with the Federal American Rescue Plan Act program

Simsbury Celebrates

- To account for donations and expenditures associated with the annual Simsbury Celebrates event.

Field Recreation

- To account for charges for services and expenditures associated with the maintenance of the athletic fields.

Simsbury Try-Athlon

- To account for donations and expenditures associated with the annual Try-Athlon event.

Senior Center

- To account for donations and expenses related to senior center programs

Youth Service Bureau

- To account for grant and expenditures related to youth services.

Simsbury 350th

- To account for donations, grants and expenditures associated with the celebrations being held in honor of the Town's 350th anniversary.

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

LIBRARY PROGRAMS				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	6,343	14,428	8,085	
DONATIONS	1,711	8,948	7,237	
TOTAL REVENUES	<u>8,054</u>	<u>23,376</u>	<u>15,322</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	595	39,005	(38,410)	
REFERENCE MATERIALS	816	763	53	
CONFERENCES & EDUCATION	-	64	(64)	
TOTAL EXPENDITURES	<u>1,411</u>	<u>39,832</u>	<u>(38,421)</u>	
NET INCOME/(LOSS)	<u>6,643</u>	<u>(16,456)</u>		
FUND BALANCE - 7/1/21		81,591		
SURPLUS (DEFICIT)		<u>(16,456)</u>		
FUND BALANCE - 6/30/22		<u>65,135</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

COMMUNITY SERVICES FUND				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
GRANTS	8,325	(886)	(9,211)	
DONATIONS	9,290	1,706	(7,583)	
CADET PROGRAM	-	3,133	3,133	
HEROES & HOUDS PROGRAM	475	-	(475)	
TOTAL REVENUES	18,090	3,953	(13,661)	
EXPENDITURES				
PROGRAM SERVICES	9,913	1,571	8,341	
TECH & PROGRAM SUPPLIES	92	-	92	
CADET PROGRAM	100	5,787	(5,687)	
TOTAL EXPENDITURES	10,104	7,358	(5,595)	
NET INCOME/(LOSS)	7,985	(3,405)		
FUND BALANCE - 7/1/21		52,652		
SURPLUS (DEFICIT)		(3,405)		
FUND BALANCE - 6/30/22		49,247		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

NARCOTICS TASK FORCE				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	468	-	(468)	
OPERATING TRANSFER	-	1,243	1,243	Close out of DARE special revenue fund
TOTAL REVENUES	<u>468</u>	<u>1,243</u>	<u>776</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	2,917	-	2,917	
REFERENCE MATERIALS	-	-	-	
TOTAL EXPENDITURES	<u>2,917</u>	<u>-</u>	<u>2,917</u>	
NET INCOME/(LOSS)	<u>(2,449)</u>	<u>1,243</u>		
FUND BALANCE - 7/1/21		13,788		
SURPLUS (DEFICIT)		<u>1,243</u>		
FUND BALANCE - 6/30/22		<u>15,032</u>		

TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)

SOCIAL SERVICES PROGRAMS				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
GRANTS	11,874	-	(11,874)	
DONATIONS	84,078	68,622	(15,455)	
TOTAL REVENUES	95,952	68,622	(27,329)	
EXPENDITURES				
MEDICAL ASSISTANCE	891	868	22	
RECREATION PASSES	675	90	585	
FOOD DISTRIBUTION	21,800	16,346	5,454	
AUTO REPAIRS	833	-	833	
EMERGENCY SHELTER	3,646	1,402	2,244	
UTILITY ASSISTANCE	-	603	(603)	
TECH & PROGRAM SUPPLIES	16,686	3,942	12,744	
COVID-19	22,553	2,090	20,463	
OPERATING TRANSFER	71,475	-	71,475	
TOTAL EXPENDITURES	138,558	25,342	113,216	
NET INCOME/(LOSS)	(42,606)	43,280		
FUND BALANCE - 7/1/21		111,268		
SURPLUS (DEFICIT)		43,280		
FUND BALANCE - 6/30/22		154,548		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

TOWN AID ROAD				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	373,488	377,467	3,979	
TRANSFER IN	880			
TOTAL REVENUES	374,368	377,467	3,979	
EXPENDITURES				
TRANSFER - CNR FUND	71,000	454,250	(383,250)	
TRANSFER - CAPITAL PROJECTS FUND	501,500	243,500	258,000	
TOTAL EXPENDITURES	572,500	697,750	(125,250)	
NET INCOME/(LOSS)	(198,132)	(320,283)		Expenditures in excess of revenues in accordance with approved budget
FUND BALANCE - 7/1/21		655,401		
SURPLUS (DEFICIT)		(320,283)		
FUND BALANCE - 6/30/22		335,118		

TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)

PRESERVATION OF HISTORIC DOCUMENTS				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
GRANTS	7,500	7,500	-	
RECORDING FEES	43,030	36,968	(6,062)	
TOTAL REVENUES	50,530	44,468	(6,062)	
EXPENDITURES				
COPY & PRINTING	2,055	19,885	(17,830)	
FEES PAID TO STATE	24,992	24,480	512	
TECH & PROGRAM SUPPLIES	9,765	8,201	1,564	
TOTAL EXPENDITURES	36,812	52,566	(15,754)	
NET INCOME/(LOSS)	13,718	(8,098)		
FUND BALANCE - 7/1/21		28,117		
SURPLUS (DEFICIT)		(8,098)		
FUND BALANCE - 6/30/22		20,019		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

POLICE SPECIAL DUTY				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	39,968	-	(39,968)	
CHARGES FOR SERVICES	592,421	440,344	(152,077)	
TOTAL REVENUES	632,389	440,344	(192,046)	
EXPENDITURES				
SALARIES & BENEFITS	346,413	271,436	74,978	
TRANSFER - CNR FUND	316,329	-	316,329	
TOTAL EXPENDITURES	662,742	271,436	391,307	
NET INCOME/(LOSS)	(30,353)	168,908		Surplus will be transferred to Capital Reserve Fund as part of year end transfers
FUND BALANCE - 7/1/21		120,975		
SURPLUS (DEFICIT)		168,908		
FUND BALANCE - 6/30/22		289,883		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

TOWN CLERK LOCIP FUND				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
FARMLAND PRESERVATION FEES	9,372	8,394	(978)	
TOTAL REVENUES	<u>9,372</u>	<u>8,394</u>	<u>(978)</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	-	-	-	
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	
NET INCOME/(LOSS)	<u>9,372</u>	<u>8,394</u>		
FUND BALANCE - 7/1/21		60,808		
SURPLUS (DEFICIT)		<u>8,394</u>		
FUND BALANCE - 6/30/22		<u>69,202</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

EXPANDED DIAL-A-RIDE				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
PASS FEES	2,973	4,273	1,300	
TOTAL REVENUES	<u>2,973</u>	<u>4,273</u>	<u>1,300</u>	
EXPENDITURES				
VEHICLE REPAIR	-	2,733	(2,733)	
TRANSFER - CNR FUND	12,600	12,800	(200)	
TOTAL EXPENDITURES	<u>12,600</u>	<u>15,533</u>	<u>(2,933)</u>	
NET INCOME/(LOSS)	<u>(9,627)</u>	<u>(11,260)</u>		
FUND BALANCE - 7/1/21		77,952		
SURPLUS (DEFICIT)		<u>(11,260)</u>		
FUND BALANCE - 6/30/22		<u>66,692</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

DOG PARK				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
DONATIONS	398	2,108	1,710	
TOTAL REVENUES	<u>398</u>	<u>2,108</u>	<u>1,710</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	579	1,302	(723)	
GENERAL REPAIRS	-	1,400	(1,400)	
TOTAL EXPENDITURES	<u>579</u>	<u>2,702</u>	<u>(2,123)</u>	
NET INCOME/(LOSS)	<u>(181)</u>	<u>(594)</u>		
FUND BALANCE - 7/1/21		3,567		
SURPLUS (DEFICIT)		<u>(594)</u>		
FUND BALANCE - 6/30/22		<u>2,973</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

AMERICAN RESCUE PLAN ACT (ARPA)				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
GRANTS	3,757,833	19,401	(3,738,432)	
TOTAL REVENUES	<u>3,757,833</u>	<u>19,401</u>	<u>(3,738,432)</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	-	21,837	(21,837)	
TOTAL EXPENDITURES	<u>-</u>	<u>21,837</u>	<u>(21,837)</u>	
NET INCOME/(LOSS)	<u>3,757,833</u>	<u>(2,436)</u>		
FUND BALANCE - 7/1/21		3,757,833		
SURPLUS (DEFICIT)		<u>(2,436)</u>		
FUND BALANCE - 6/30/22		<u>3,755,397</u>		

TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)

SIMSBURY CELEBRATES				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
DONATIONS	3,765	22,872	19,107	
TOTAL REVENUES	<u>3,765</u>	<u>22,872</u>	<u>19,107</u>	
EXPENDITURES				
SALARIES & WAGES	463	-	463	
CONTRACTUAL SERVICES	3,465	14,269	(10,804)	
ADVERTISING	130	-	130	
TECH & PROGRAM SUPPLIES	1,343	1,777	(434)	
TOTAL EXPENDITURES	<u>5,400</u>	<u>16,046</u>	<u>(10,646)</u>	
NET INCOME/(LOSS)	<u>(1,635)</u>	<u>6,826</u>		
FUND BALANCE - 7/1/21		5,239		
SURPLUS (DEFICIT)		<u>6,826</u>		
FUND BALANCE - 6/30/22		<u>12,065</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

FIELD MAINTENANCE RECREATION				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
CHARGES FOR SERVICES	24,066	30,190	6,124	
TRANSFER IN - GENERAL FUND	2,250	2,250	-	
TOTAL REVENUES	26,316	32,440	6,124	
EXPENDITURES				
AGRICULTURAL SUPPLIES	-	31,535	(31,535)	
EQUIPMENT	9,523	11,218	(1,695)	
ELECTRIC	4,113	3,861	251	
TOTAL EXPENDITURES	13,636	46,615	(1,444)	
NET INCOME/(LOSS)	12,680	(14,175)		
FUND BALANCE - 7/1/21		19,692		
SURPLUS (DEFICIT)		(14,175)		
FUND BALANCE - 6/30/22		5,517		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

SIMSBURY TRY-ATHLON				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
CHARGES FOR SERVICES	-	-	-	
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>-</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	206	1,363	(1,157)	
TOTAL EXPENDITURES	<u>206</u>	<u>1,363</u>	<u>(1,157)</u>	
NET INCOME/(LOSS)	<u>(206)</u>	<u>(1,363)</u>		
FUND BALANCE - 7/1/21		12,681		
SURPLUS (DEFICIT)		<u>(1,363)</u>		
FUND BALANCE - 6/30/22		11,318		

TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)

SENIOR CENTER PROGRAMS				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
GRANTS	2,400	-	(2,400)	
DONATIONS	29,091	41,411	12,319	
TRANSFER IN - GENERAL FUND	10,480	10,480	-	
TOTAL REVENUES	41,971	51,891	9,919	
EXPENDITURES				
SPECIAL ACTIVITIES	29,708	49,824	(20,116)	
BANK FEES	1,555	1,756	(201)	
TECH & PROGRAM SUPPLIES	1,259	-	1,259	
COVID-19	78	150	(72)	
TOTAL EXPENDITURES	32,600	51,730	(19,130)	
NET INCOME/(LOSS)	9,371	161		
FUND BALANCE - 7/1/21		33,647		
SURPLUS (DEFICIT)		161		
FUND BALANCE - 6/30/22		33,807		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

YOUTH SERVICE BUREAU				
Description	FY2021	FY2022	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2021	As of 6/30/2022		
REVENUES				
GRANTS	15,220	25,052	9,832	
MISCELLANEOUS	-	1,145	1,145	
TRANSFER IN - GENERAL FUND	8,000	8,000	-	
TOTAL REVENUES	23,220	34,197	10,977	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	22,143	14,813	7,330	
PUBLIC AGENCY SUPPORT	-	19,391	(19,391)	
TOTAL EXPENDITURES	22,143	34,204	(12,061)	
NET INCOME/(LOSS)	1,076	(7)		
FUND BALANCE - 7/1/21		3,662		
SURPLUS (DEFICIT)		(7)		
FUND BALANCE - 6/30/22		3,654		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

350TH CELEBRATION				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
CHARGES FOR GOODS	8,226	1,808	(6,418)	
DONATIONS	26,800	105	(26,695)	
TOTAL REVENUES	<u>35,026</u>	<u>1,913</u>	<u>(33,113)</u>	
EXPENDITURES				
CONTRACTUAL SERVICES	32,228	3,146	29,082	
ADVERTISING	4,024	264	3,760	
PROGRAM SUPPLIES	11,864	3,302	8,562	
TOTAL EXPENDITURES	<u>48,115</u>	<u>6,711</u>	<u>41,404</u>	
NET INCOME/(LOSS)	<u><u>(13,089)</u></u>	<u><u>(4,798)</u></u>		
FUND BALANCE - 7/1/21		39,658		
SURPLUS (DEFICIT)		<u>(4,798)</u>		
FUND BALANCE - 6/30/22		<u>34,859</u>		

Trust Fund Descriptions

Eno Wood Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to maintaining Eno Memorial Hall. The assets are held in a separate trust and are not in the Town's name

Horace Belden Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to maintaining town roads. The assets are held in a separate trust and are not in the Town's name.

Julia Darling Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to the well-being of Town citizens in need of assistance. The assets are held in a separate trust and are not in the Town's name.

Kate Southwell Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to the well-being of Town citizens in need of assistance, excluding residents of Tariffville. The assets are held in a separate trust and are not in the Town's name.

Ellsworth Trust

- To be used for the beautification of the main streets of the Town of Simsbury, particularly Hopmeadow Street and/or expenses relating to the Planning Commission.

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

ENO WOOD TRUST				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	33,179	36,486	3,307	
INTEREST INCOME	111	414	304	
TOTAL REVENUES	<u>33,290</u>	<u>36,900</u>	<u>3,611</u>	
EXPENDITURES				
TRANSFER - CNR FUND	21,000	-	21,000	
TOTAL EXPENDITURES	<u>21,000</u>	<u>-</u>	<u>21,000</u>	
NET INCOME/(LOSS)	<u><u>12,290</u></u>	<u><u>36,900</u></u>		
FUND BALANCE - 7/1/21		128,216		
SURPLUS (DEFICIT)		<u>36,900</u>		
FUND BALANCE - 6/30/22		<u>165,117</u>		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

HORACE BELDEN TRUST				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	65,494	72,023	6,528	
INTEREST INCOME	8	19	11	
TOTAL REVENUES	<u>65,502</u>	<u>72,042</u>	<u>6,539</u>	
EXPENDITURES				
ROADS & DRAINAGE	39,029	76,361	(37,331)	
TOTAL EXPENDITURES	<u>39,029</u>	<u>76,361</u>	<u>(37,331)</u>	
NET INCOME/(LOSS)	<u>26,473</u>	<u>(4,319)</u>		
FUND BALANCE - 7/1/21		25,727		
SURPLUS (DEFICIT)		<u>(4,319)</u>		
FUND BALANCE - 6/30/22		<u>21,408</u>		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

JULIA DARLING TRUST				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	28,964	32,211	3,247	
INTEREST INCOME	12	39	26	
TOTAL REVENUES	<u>28,977</u>	<u>32,250</u>	<u>3,273</u>	
EXPENDITURES				
EMERGENCY SHELTER/FOOD	500	900	(400)	
PUBLIC AGENC SUPPORT	5,000	2,108	2,892	
COVID-19	10,659	-	10,659	
TRANSFER - GENERAL FUND	7,000	14,000	(7,000)	
TOTAL EXPENDITURES	<u>23,159</u>	<u>17,008</u>	<u>6,150</u>	
NET INCOME/(LOSS)	<u><u>5,818</u></u>	<u><u>15,241</u></u>		
FUND BALANCE - 7/1/21		18,391		
SURPLUS (DEFICIT)		<u>15,241</u>		
FUND BALANCE - 6/30/22		<u>33,632</u>		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

KATE SOUTHWELL TRUST				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	15,782	17,355	1,573	
INTEREST INCOME	34	72	38	
TOTAL REVENUES	<u>15,816</u>	<u>17,427</u>	<u>1,611</u>	
EXPENDITURES				
FOOD DISTRIBUTION	1,239	9,311	(8,072)	
TECH & PROGRAM SUPPLIES	-	6,659	(6,659)	
TRANSFER - GENERAL FUND	9,100	9,100	-	
TOTAL EXPENDITURES	<u>10,339</u>	<u>25,070</u>	<u>(14,732)</u>	
NET INCOME/(LOSS)	<u>5,477</u>	<u>(7,643)</u>		
FUND BALANCE - 7/1/21		39,830		
SURPLUS (DEFICIT)		<u>(7,643)</u>		
FUND BALANCE - 6/30/22		<u>32,187</u>		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

ELLSWORTH TRUST				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
INTEREST INCOME	35	41	41	
TOTAL REVENUES	<u>35</u>	<u>41</u>	<u>41</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	1,497	900	597	
TOTAL EXPENDITURES	<u>1,497</u>	<u>900</u>	<u>597</u>	
NET INCOME/(LOSS)	<u><u>(1,462)</u></u>	<u><u>(859)</u></u>		
FUND BALANCE - 7/1/21		21,981		
SURPLUS (DEFICIT)		<u>(859)</u>		
FUND BALANCE - 6/30/22		<u>21,123</u>		

Pension Fund Descriptions

General Government Pension Plan

- To account for the activities of the Town's defined benefit plan for general government employees. This fund accumulates resources for pension benefit payments to qualified employees.

Police Pension Plan

- To account for the activities of the Town's defined benefit plan for police. This fund accumulates resources for pension benefit payments to qualified employees.

Board of Education Pension Plan

- To account for the activities of the Town's defined benefit plan for police. This fund accumulates resources for pension benefit payments to qualified employees.

Other Post-Employment Benefits (OPEB)

- To account for the activities for both the Town and Board of Education for other post-employment benefits (ie health insurance, life insurance) which accumulate resources for other post-employment benefit payments to qualified employees

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

GENERAL GOVERNMENT				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,568,289	1,728,567	(160,278)	
INTEREST & DIVIDENDS	453,591	690,303	(236,712)	
CHANGE IN MARKET VALUE	5,634,463	(4,197,887)	9,832,350	
TOTAL REVENUES	7,656,343	(1,779,016)	9,435,360	
EXPENDITURES				
RETIREE PAYMENTS	2,139,368	2,215,362	(75,994)	
CUSTODIAN FEES	30,456	24,935	5,520	
ADMIN EXPENSES	39,321	44,050	(4,730)	
TOTAL EXPENDITURES	2,209,144	2,284,348	(75,203)	
NET INCOME/(LOSS)	5,447,199	(4,063,364)		
FUND BALANCE - 7/1/21		30,361,920		
SURPLUS (DEFICIT)		(4,063,364)		
FUND BALANCE - 6/30/22		26,298,556		

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

BOARD OF EDUCATION				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,562,006	1,629,694	(67,689)	
INTEREST & DIVIDENDS	445,780	709,443	(263,662)	
CHANGE IN MARKET VALUE	5,738,409	(4,360,906)	10,099,314	
TOTAL REVENUES	7,746,195	(2,021,769)	9,767,963	
EXPENDITURES				
RETIREE PAYMENTS	1,668,714	1,795,888	(127,174)	
CUSTODIAN FEES	23,952	22,273	1,679	
ADMIN EXPENSES	40,791	44,831	(4,040)	
TOTAL EXPENDITURES	1,733,457	1,862,991	(129,535)	
NET INCOME/(LOSS)	6,012,738	(3,884,760)		
FUND BALANCE - 7/1/21		30,384,868		
SURPLUS (DEFICIT)		(3,884,760)		
FUND BALANCE - 6/30/22		26,500,107		

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

POLICE				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,053,759	1,125,343	(71,584)	
INTEREST & DIVIDENDS	331,271	515,582	(184,311)	
CHANGE IN MARKET VALUE	4,085,131	(3,096,350)	7,181,481	
TOTAL REVENUES	5,470,161	(1,455,426)	6,925,587	
EXPENDITURES				
RETIREE PAYMENTS	1,204,052	1,178,592	25,460	
CUSTODIAN FEES	27,583	21,385	6,198	
ADMIN EXPENSES	16,390	27,155	(10,765)	
TOTAL EXPENDITURES	1,248,024	1,227,132	20,893	
NET INCOME/(LOSS)	4,222,137	(2,682,557)		
FUND BALANCE - 7/1/21		22,259,296		
SURPLUS (DEFICIT)		(2,682,557)		
FUND BALANCE - 6/30/22		19,576,739		

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2022 (FY2022)
With Comparative Totals for the Period Ended June 30, 2021 (FY2021)**

OTHER POST EMPLOYMENT BENEFITS (OPEB)				
Description	FY2021 ACTUAL As of 6/30/2021	FY2022 ACTUAL As of 6/30/2022	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,226,308	1,161,906	64,402	
INTEREST & DIVIDENDS	370,728	635,128	(264,401)	
CHANGE IN MARKET VALUE	4,286,728	(3,467,990)	7,754,718	
TOTAL REVENUES	5,883,764	(1,670,955)	7,554,719	
EXPENDITURES				
CLAIMS	853,496	1,028,315	(174,819)	
ADMIN EXPENSES	84,664	50,970	33,695	
TOTAL EXPENDITURES	938,160	1,079,285	(141,124)	
NET INCOME/(LOSS)	4,945,603	(2,750,240)		
FUND BALANCE - 7/1/21		22,666,720		
SURPLUS (DEFICIT)		(2,750,240)		
FUND BALANCE - 6/30/22		19,916,480		



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** FY 21/22 Year-End General Fund and Capital Transfers
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Amy N. Meriwether, Finance Director/Treasurer
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the General Fund and capital transfer requests as presented, the following motion is in order:

Move, effective October 12, 2022, to approve the General Fund and capital transfers request as presented.

5. **Summary of Submission:**

General Fund Transfers

The General Fund ended FY21/22 with a net increase to fund balance of \$2,940,704 and an unassigned fund balance of \$18,839,465 or 16.39% of General Fund expenditures. Staff is requesting year end transfers in accordance with the attached document "General Fund – Close Out Transfer Requests"

Capital Transfers

The attached document, "Capital Transfer Requests" provides a listing of projects that were completed in FY21/22.

6. **Financial Impact:**
Included in attached documents.
7. **Description of Documents Included with Submission:**
 - a) General Fund Schedule of Changes in Fund Balance – Budgetary Basis
 - b) General Fund Close Out Transfer Requests
 - c) General Fund Budget Transfers – Budgetary Basis
 - d) Capital Transfer Requests

**Town of Simsbury
General Fund
Schedule of Changes in Fund Balance - Budgetary Basis
For the Year Ended June 30, 2022**

Fund Balance, July 1, 2021					\$ 17,329,488
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Preliminary Actual</u>	<u>Budget Variance</u>	
Total Revenues and Transfers In	\$ 105,975,917	\$ 106,075,973	\$ 108,078,077	\$ 2,002,104	
Appropriation of Fund Balance	-	65,000	-	(65,000)	
Total Revenues Less Appr. of Fund Balance	105,975,917	106,140,973	108,078,077	1,937,104	
Total Expenditures and Transfers Out	105,975,917	106,140,973	105,137,373	(1,003,600)	
Net Increase to Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,940,704</u>	<u>\$ 2,940,704</u>	<u>2,940,704</u>
Fund Balance, June 30, 2022					\$ <u>20,270,192</u>

*Board of Education expenditures are included within the General Fund (essentially as a department of the Town). The Board of Education incurred a year end loss of \$454,959. The actual Town surplus is \$3,395,663.

Fund Balance Breakdown Preceding Transfers:		
	% of FY23 Expenditures	Balance
Non-Spendable Fund Balance	0.06%	\$ 69,409
Assigned Fund Balance	1.18%	1,361,317
Unassigned Fund Balance	<u>16.39%</u>	<u>18,839,465</u>
Total Fund Balance, June 30, 2022	<u>19.13%</u>	<u>\$ 20,270,192</u>

**Town of Simsbury
General Fund
Close Out Transfer Requests
For the Year Ended June 30, 2022**

Transfers from General Fund

Transfer to CNR Fund - Ice Rink Chiller	Previously approved CNR project; supply chain and construction inflation have impacted project cost. Project on hold due to insufficient funds.	\$ 60,000
Transfer to CNR Fund - Eno Chiller	Unexpected equipment failure. This was budgeted as part of a larger scale Eno HVAC project in an out year of the capital plan. Funds would allow the repair of this portion of the system prior to the air conditioning season.	125,000
Transfer to CNR Fund - IT Equipment - Switches	Unexpected equipment (IT switches) failure at Eno. Replacement of back-up switches needed as a result.	15,000
Transfer to CNR Fund - Demolish Home at 56 Wolcott Road	Need previously reviewed with BOF and BOS	40,000
Transfer to CNR Fund - Town Farm Facility Clean Up & Junk Removal	Staff assessment of current conditions	20,000
Transfer to Capital Reserve Fund - Meadowood Barn Demolition	BOF request when supplemental appropriation occurred	40,000
Transfer to Capital Reserve Fund - Simsbury Community Media Studio Improvements	BOF request when supplemental appropriation occurred	45,000
Transfer to Capital Reserve Fund		580,000
Total Transfers from General Fund		\$ 925,000

Transfers to General Fund Assigned Fund Balance

Parks & Recreation Temp Staffing	Medical Leave Coverage	\$ 10,000
Finance Temp Staffing	Additional help to get the department caught up on various reconciliations and postings from staffing deficit due to medical leave	12,500
Social Services Temp Staffing	Medical Leave Coverage	8,000
Retroactive Wage Increases	Settled union contracts/agreements with CSEA - \$502,288 included in assigned fund balance/contingency in prior year/current year	798,665
Year End Encumbrances		280,096
Energy/Utility Costs (i.e. fuel/diesel)	Unexpected market condition increase; unforeseen during budget prep season.	100,000
Farmington Valley Health District	Supplemental Appropriation approved at the end of FY22, actual payment occurred in FY23	100,056
Anticipated Tax Appeals	Legal, appraisal(s), witness(es)/subject matter experts	30,000
Diversity Equity & Inclusion Council Data Project	Carryforward from previous year. RFQ for project has been issued.	22,000
Total Transfers to Assigned Fund Balance		\$ 1,361,317

Fund Balance Summary		
Net Increase to Fund Balance Before Transfers	\$	2,940,704
Transfers from General Fund		(925,000)
Net Decrease to Fund Balance After Transfers		<u>2,015,704</u>
Fund Balance Post Transfers		
Fund Balance, July 1, 2021		17,329,488
Net Increase to Fund Balance After Transfers		<u>2,015,704</u>
Fund Balance, June 30, 2022		<u>19,345,192</u>
Fund Balance Breakdown Post Transfers		
Non-Spendable Fund Balance	0.06%	69,409
Assigned Fund Balance	1.18%	1,361,317
Unassigned Fund Balance	15.58%	<u>17,914,465</u>
Total Fund Balance	<u>16.83%</u>	<u>\$ 19,345,192</u>

**Town of Simsbury
General Fund
Year End Budget Transfers - Budgetary Basis
For the Year Ended June 30, 2022**

	<u>Final Budget</u>	<u>Additional Appropriation</u>	<u>Budget Reduction</u>	<u>Adjusted Budget</u>	<u>Balance</u>
General Government					
Town Manager's Office	\$ 484,970	\$ -	\$ (16,438)	\$ 468,532	\$ -
Planning Department	367,353	-	(68,265)	299,088	-
Finance Department	458,884	-	(29,990)	428,894	-
Information Technology	353,094	-	(47,286)	305,808	-
Building Department	332,553	-	(68,960)	263,593	-
Assessor's Office	362,514	-	(90,430)	272,084	-
Town Clerk	243,748	-	(204)	243,544	-
Tax Department	191,919	-	(9,208)	182,711	-
Legal Services	151,000	78,440	-	229,440	-
Elections Administration	106,797	-	(9,792)	97,005	-
Community Services	155,289	-	(26,772)	128,517	-
General Government	112,836	-	(7,635)	105,201	-
Board of Finance	47,065	-	(2,296)	44,769	-
Economic Development Commission	50,650	-	(650)	50,000	-
Land Use Commission	19,200	-	(9,862)	9,338	-
Regional Probate Court	10,773	-	-	10,773	-
Public Buildings Commission	1,625	2,022	-	3,647	-
Total General Government	<u>3,450,270</u>	<u>80,462</u>	<u>(387,787)</u>	<u>3,142,945</u>	<u>-</u>
Public Safety					
Police Department	5,032,250	-	(102,178)	4,930,072	-
Dispatch	573,633	-	(6,759)	566,874	-
Animal Control	78,397	-	(35,107)	43,290	-
Emergency Management	6,785	-	(56)	6,729	-
Police Commission	750	6	-	756	-
Total Public Safety	<u>5,691,815</u>	<u>6</u>	<u>(144,100)</u>	<u>5,547,721</u>	<u>-</u>
Public Works					
Highway Department	3,091,235	-	(40,040)	3,051,195	-
Buildings & Maintenance	533,132	-	(87,464)	445,668	-
Engineering	283,811	-	(33,716)	250,095	-
Public Works Administration	320,858	7,035	-	327,893	-
Town Office Buildings	152,473	31,451	-	183,924	-
Library	149,120	-	(1,379)	147,741	-
Eno Memorial Hall	75,875	73,521	-	149,396	-
Landfill	58,000	-	(8,293)	49,707	-
Other Buildings	28,050	3,786	-	31,836	-
Total Public Works	<u>4,692,554</u>	<u>115,793</u>	<u>(170,892)</u>	<u>4,637,455</u>	<u>-</u>
Health & Welfare					
Social Service Administration	307,854	-	(21,944)	285,910	-
Transportation Services	165,240	-	(5,969)	159,271	-
Senior Center Services	158,681	-	(25,167)	133,514	-
Health Department	277,821	-	(100,056)	177,765	-
Aging & Disability Commission	-	1,522	-	1,522	-
Total Health & Welfare	<u>\$ 909,596</u>	<u>\$ 1,522</u>	<u>\$ (153,136)</u>	<u>\$ 757,982</u>	<u>\$ -</u>

**Town of Simsbury
General Fund
Year End Budget Transfers - Budgetary Basis
For the Year Ended June 30, 2022**

	<u>Final Budget</u>	<u>Additional Appropriation</u>	<u>Budget Reduction</u>	<u>Adjusted Budget</u>	<u>Balance</u>
Culture & Recreation					
Library	\$ 1,586,481	\$ -	\$ (93,207)	\$ 1,493,274	\$ -
Parks & Open Space	963,199	-	(83,097)	880,102	-
Memorial Pool	73,209	-	(22,721)	50,488	-
Recreation Administration	62,345	-	(7,129)	55,216	-
Memorial Field	34,632	-	(20,688)	13,944	-
Beautification Committee	4,800	600	-	5,400	-
Total Culture & Recreation	<u>2,724,666</u>	<u>600</u>	<u>(226,840)</u>	<u>2,498,426</u>	<u>-</u>
Education					
Board of Education	74,446,580	-	-	75,101,539	(654,959)
Total Education	<u>74,446,580</u>	<u>-</u>	<u>-</u>	<u>75,101,539</u>	<u>(654,959)</u>
Intergovernmental					
Employee Benefits	6,419,152	-	(312,659)	6,106,493	-
Liability Insurance	480,941	5,917	-	486,858	-
Transfer Out - Simsbury Farms	151,715	-	-	151,715	-
Transfer Out - MSP Senior Center	10,480	-	-	10,480	-
Transfer Out - Youth Service Bureau	8,000	-	-	8,000	-
Transfer Out - Athletics Field	2,250	-	-	2,250	-
Contingency Reserve	205,387	-	(205,387)	-	-
Transfer Out - CNR 2019	83,250	-	-	83,250	-
Transfer Out - CNR 2020	83,250	-	-	83,250	-
Transfer Out - CNR 2021	83,250	-	-	83,250	-
Transfer Out - CNR 2018	83,250	-	-	83,250	-
Transfer Out - CNR 2022	65,208	18,042	-	83,250	-
Total Intergovernmental	<u>7,676,133</u>	<u>23,959</u>	<u>(518,046)</u>	<u>7,182,046</u>	<u>-</u>
Debt Service					
Principal	5,065,000	-	-	5,065,000	-
Interest	1,484,356	-	-	1,484,356	-
Total Debt Service	<u>6,549,356</u>	<u>-</u>	<u>-</u>	<u>6,549,356</u>	<u>-</u>
Total Expenditures	<u>\$ 106,140,970</u>	<u>\$ 222,342</u>	<u>\$ (1,600,802)</u>	<u>\$ 105,417,469</u>	<u>\$ (654,959)</u>

**Town of Simsbury
Capital Transfer Requests
For the Year Ended June 30, 2022**

Transfers to Sewer Use Fund

Capital Fund - Jet/Flush Truck	15,574
Total Transfers to Sewer Use Fund	\$ <u>15,574</u>

Transfers to Town Aid Road Fund

Capital Fund - Wing Plow Truck	11,728
Total Transfers to Town Aid Road Fund	\$ <u>11,728</u>

Transfers to the Golf Surcharge Account

CNR - Golf Utility Vehicle	480
Total Transfers to the Golf Surcharge Account	\$ <u>480</u>

Transfers to the Meadowood Acquisition Project

Capital Fund - Library Interior/Parking Renovations	152,277
Capital Fund - School Security Improvements	13,177
Capital Fund - District Network Infrastructure	11,934
Total Transfers to the Meadowood Acquisition Project	\$ <u>177,389</u>

Transfers to/from Capital Reserve

General Fund Reserve	665,000
Private Duty Fund Transfer	221,337
Capital Fund - Open Space Planning Improvements	43,439
Capital Fund - Meadowood	(6,527)
Capital Fund - Town Security Measures	24,691
CNR Fund - FY18	106,410
CNR Fund - Deep Water Wind	13,504
CNR - Police Cruisers	2,422
CNR - Security Cameras - Meadows, Bandshell	4,017
CNR - Eno Clock Repairs	(2,780)
CNR - PW Truck Replacement	720
CNR - PW Pickup Truck Replacement	4,873
CNR - Paddle Court Maintenance	2,460
CNR - PEGPETIA Tech Equipment	627
CNR - Mobile Data Terminals	(3,802)
CNR - SF Rink Fencing	1,550
CNR - Traffic Calming	(8,594)
CNR - Wood Chipper	(204)

CNR - Variable Message Sign Boards	488
CNR - Owens Brook Drainage	<u>14,833</u>
Total Transfers to Capital Reserve	<u>\$ 1,084,465</u>

Capital Reserve Summary

Capital Reserve @ 6/30/22 (Before YE Transfers)	\$ 4,333,298
Transfers to Capital Reserve	<u>1,084,465</u>
Capital Reserve @ 6/30/22 (After YE Transfers)	<u>5,417,763</u>

Capital Reserve Breakdown

Assigned - FY19 Bond Premium	646,601
Assigned - FY20 Bond Premium	715,676
Assigned - Gellert Funds - Senior Center	71,475
Assigned - Private Duty - Police	515,798
Assigned - Latimer Project	1,364,624
Restricted - Liquor Surcharge Funds	7,624
Unassigned	<u>2,095,965</u>
Total Capital Reserve	<u>\$ 5,417,763</u>

FY23 Capital Reserve Summary

Capital Reserve @ 7/1/22	\$ 5,417,763
FY23 Transfers/Appropriations	<u>(159,167)</u>
Estimated Capital Reserve @ 6/30/23	<u>5,258,596</u>

FY23 Capital Reserve Breakdown

Assigned - FY19 Bond Premium	472,201
Assigned - FY20 Bond Premium	559,359
Assigned - Gellert Funds - Senior Center	71,475
Assigned - Private Duty - Police	356,286
Assigned - Assessor's Office Study	150,000
Assigned - Non Profit Grant Program	150,000
Assigned - Latimer Project	1,364,624
Restricted - Liquor Surcharge Funds	7,624
Unassigned	<u>2,127,027</u>
Total Capital Reserve	<u>\$ 5,258,596</u>

Town of Simsbury
Capital Project Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2022

Inception Year	Expected Completion	Project	Appropriations		Expenditures			Encumbrances June 30, 2022	Uncommitted Balance June 30, 2022	Notes	
			Balance June 30, 2021	Current Year	Balance June 30, 2022	Balance June 30, 2021	Current Year				Balance June 30, 2022
Sewer Fund Projects											
FY10	Completed	Project 2010 - Woodland Street Upgrade	\$ 260,000.00	\$ -	\$ 260,000.00	\$ 251,355.71	\$ -	\$ 251,355.71	\$ -	\$ 8,644.29	Pending Retainage Payout
FY16	Completed	Sewer Main Ext - Woodland Street Upgrade	371,000.00	-	371,000.00	281,284.47	89,715.53	371,000.00	-	-	Close
FY18	Completed	36 Drake Hill Rd Dike Analysis	75,000.00	-	75,000.00	21,325.00	53,675.00	75,000.00	-	-	Close
FY18	December 2022	Phosphorus Removal Analysis/WPC Plan Update	325,000.00	-	325,000.00	81,121.60	62,351.24	143,472.84	44,390.16	137,137.00	
FY18	Completed	WPC Plan update	100,000.00	-	100,000.00	5,651.00	94,349.00	100,000.00	-	-	Close
FY19	Completed	Jet/Flush Truck	175,000.00	-	175,000.00	154,479.00	4,946.88	159,425.88	-	15,574.12	Close
FY19	TBD - RFP Issued	Primary Clarifier	75,000.00	-	75,000.00	29,959.60	-	29,959.60	-	45,040.40	
FY20	December 2022	Plant Logic Controllers	250,000.00	-	250,000.00	107,837.44	931.77	108,769.21	23,606.62	117,624.17	
FY21	December 2022	Sec Clarifier Weir Covers	275,000.00	-	275,000.00	21,050.00	156,490.00	177,540.00	11,560.00	85,900.00	
FY22	On Going	Sewer Liners	100,000.00	600,000.00	700,000.00	72,384.00	309,541.54	381,925.54	200,000.00	118,074.46	
FY22	TBD	Berm Improvements	-	3,250,000.00	3,250,000.00	-	-	-	-	3,250,000.00	Grant not approved, look at other grant/funding options
FY22	Completed	Woodland/Hopmeadow Sewer Upgrades	50,000.00	1,566,500.00	1,616,500.00	54,734.24	1,271,590.11	1,326,324.35	61,176.92	228,998.73	Pending Retainage Payout
Town Projects											
FY13	TBD	Town Security Measures	77,600.00	-	77,600.00	52,908.51	-	52,908.51	-	24,691.49	Close
FY14	Need State Audit	Senior/Community Center Design	321,698.56	-	321,698.56	163,595.68	-	163,595.68	-	158,102.88	
FY15	Completed	Bridge Improvements (Design-FY15)	115,000.00	-	115,000.00	74,747.49	1,420.00	76,167.49	6,500.00	32,332.51	Pending Encumbrance payouts
FY15	November 2022	Technology Infrastructure	635,395.17	-	635,395.17	571,770.66	45,298.02	617,068.68	-	18,326.49	
FY16	TBD	Westogue Planning Route 10 and Code Prep	57,000.00	-	57,000.00	27,600.00	4,940.00	32,540.00	-	24,460.00	
FY16	FY23	Town Hall Site and Safety Improvements	45,000.00	-	45,000.00	13,620.31	-	13,620.31	-	31,379.69	
FY17	December 2023	Multi-Use Connections & Master Plan Updates	1,160,000.00	-	1,160,000.00	272,415.15	3,834.57	276,249.72	40,483.12	843,267.16	
FY17/FY18	Completed	Open Space Planning Improvements	705,410.00	-	705,410.00	684,354.54	19,595.08	703,949.62	-	1,460.38	Close
FY17/FY18	Completed	Dam Evaluations and Repairs	220,000.00	-	220,000.00	175,980.17	47,334.38	223,314.55	3,348.62	(6,663.17)	Pending Encumbrance payouts
FY17	FY23	Town Hall Site and Safety Improvements	385,000.00	-	385,000.00	42,148.54	6,236.10	48,384.64	-	336,615.36	
FY17	TBD	Land Use Studies	92,500.00	-	92,500.00	22,990.83	29,493.82	52,484.65	5,000.00	35,015.35	
FY18	March 2023	Town Facilities Master Plan	400,000.00	-	400,000.00	204,969.96	13,042.50	218,012.46	8,425.00	173,562.54	
FY18	Completed	Library Interior/Parking Renovations	584,500.00	-	584,500.00	394,895.14	37,327.88	432,223.02	-	152,276.98	Close
FY18	TBD	Zoning Regulation Update	65,000.00	-	65,000.00	2,500.00	-	2,500.00	-	62,500.00	
FY18	December 2023	Bridge Improvements	805,000.00	-	805,000.00	281,360.80	45,892.68	327,253.48	76,133.99	401,612.53	
FY19	FY23	Multi-Use Trail	1,020,000.00	-	1,020,000.00	-	-	-	-	1,020,000.00	
Recurring	On Going	Highway Pavement Management	1,555,404.84	1,667,543.35	3,222,948.19	1,647,507.53	2,129,617.47	3,777,125.00	87,522.10	(641,698.91)	Timing - Positive balance as of 7/1/22
Recurring	On Going	Greenway Improvements	227,705.54	-	227,705.54	(23,858.60)	2,500.00	(21,358.60)	-	249,064.14	
Recurring	On Going	Sidewalk Reconstruction	258,835.44	200,000.00	458,835.44	109,075.20	261,754.89	370,830.09	7,057.22	80,948.13	
FY20	December 2022	Accounting System	385,000.00	-	385,000.00	229,716.03	68,570.50	298,286.53	72,603.97	14,109.50	
FY20	December 2023	Eno Entrance and ADA Improvements	128,840.84	-	128,840.84	-	-	-	-	128,840.84	
FY21	Completed	Wing Plow Truck	258,000.00	-	258,000.00	236,351.98	9,920.00	246,271.98	-	11,728.02	Close
FY21	Completed	Radio System Upgrade	1,202,000.00	-	1,202,000.00	390,915.64	851,600.11	1,242,515.75	-	(40,515.75)	Timing - This will be reimbursed from the Ambulance Assoc. Project in total will be under budget
FY22	Completed	Meadowood Acquisition	10,000.00	5,482,360.00	5,492,360.00	25,596.19	5,473,290.91	5,498,887.10	-	(6,527.10)	Close
FY22	December 2022	Meadows Parking Improvements	-	874,000.00	874,000.00	-	757,081.80	757,081.80	46,559.34	70,358.86	
FY22	November 2023	North End Sidewalk	-	810,000.00	810,000.00	-	-	-	3,000.00	807,000.00	
FY22	Completed	Meadowood Barn Demolition	-	41,000.00	41,000.00	-	41,000.00	41,000.00	-	-	Close
Education Projects											
FY15	Needs Audit	HJMS Phase 1A	1,255,000.00	-	1,255,000.00	1,168,449.83	-	1,168,449.83	-	86,550.17	
FY15	Needs Audit	Squadron Line Main Office Project	1,050,000.00	-	1,050,000.00	868,829.61	-	868,829.61	-	181,170.39	
FY16/FY17	September 2022	Climate Control Phases 1 (FY16) & 2 (FY17)	3,100,000.00	-	3,100,000.00	3,015,248.69	7,968.14	3,023,216.83	-	76,783.17	
FY17	Needs Audit	HJMS Renovation - Phase 2	1,950,000.00	-	1,950,000.00	1,717,409.38	-	1,717,409.38	-	232,590.62	
FY19	Completed	Boiler Replacement Latimer	900,000.00	-	900,000.00	5,000.00	260,552.79	265,552.79	-	634,447.21	Need bond funding
FY19	Completed	School Security Improvements	850,000.00	-	850,000.00	836,822.74	-	836,822.74	-	13,177.26	Close
FY19	Needs Audit	HJMS Renovation - Phase 3	23,965,620.00	-	23,965,620.00	19,633,877.64	365,176.40	19,999,054.04	618,476.89	3,348,089.07	
FY20	December 2022	District Security Improvements	750,000.00	250,000.00	1,000,000.00	181,755.82	208,481.36	390,237.18	422,530.00	187,232.82	
FY20	Needs Audit	SHS Partial Roof Replacement	2,600,000.00	-	2,600,000.00	664,377.91	1,450,867.57	2,115,245.48	-	484,754.52	
FY21	Completed	District Network Infrastructure	500,000.00	-	500,000.00	492,892.05	6,858.00	499,850.05	-	149.95	Close
FY22	TBD - Initial Stage	SHS Bleachers & Press Box	-	600,000.00	600,000.00	5,784.85	31,891.14	37,675.99	14,709.88	547,614.13	
FY22	TBD	Latimer Lane Renovation	-	36,792,406.00	36,792,406.00	53,875.00	1,114,699.53	1,168,574.53	1,272,650.61	34,351,180.86	

Town of Simsbury
Capital Non-Recurring Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2022

Inception Year	Project	Appropriations			Expenditures			Encumbrances June 30, 2022	Uncommitted Balance June 30, 2022	
		Balance June 30, 2021	Current Year	Balance June 30, 2022	Balance June 30, 2021	Current Year	Balance June 30, 2022			
	FY18 CNR Projects	1,151,121	-	1,151,121	1,102,138.67	-	1,102,138.67	-	48,982.33	Close
	FY19 CNR Projects	1,194,450	-	1,194,450	1,196,547.76	-	1,196,547.76	-	(2,097.76)	
	CNR Reserve (5 Year Payback)	1,900,000	-	1,900,000	-	-	-	-	1,900,000.00	
Recurring	CNR Assessor	181,500	60,000	241,500	-	81,876.56	81,876.56	40,950.76	118,672.68	
FY20	Deep Water Wind	15,000	-	15,000	350.00	-	350.00	-	14,650.00	Close
FY20	Automated Book Handler	73,640	-	73,640	66,409.30	-	66,409.30	-	7,230.70	
FY22	Police Cruisers	-	148,050	148,050	-	145,627.95	145,627.95	-	2,422.05	Close
FY20	Radio Feasibility Study	35,000	-	35,000	-	-	-	-	35,000.00	
FY21	Security Cameras - Meadows, Bandshell	14,000	-	14,000	-	9,982.92	9,982.92	-	4,017.08	Close
FY21	Ash Borer Tree Mitigation	35,400	-	35,400	26,795.00	4,600.00	31,395.00	1,105.00	2,900.00	
FY20/FY21	Eno Clock Tower Repairs	42,000	-	42,000	33,174.00	11,606.00	44,780.00	-	(2,780.00)	Close
FY21/FY22	PW Truck Replacement	180,000	180,000	360,000	170,852.96	188,427.00	359,279.96	-	720.04	Close
FY20	PW PU Truck Replacement	40,000	-	40,000	35,125.80	-	35,126.80	-	4,873.20	Close
FY20	Infrared Asphalt Trailer	37,000	-	37,000	-	-	-	-	37,000.00	
FY20	Sanitary Sewer Lining	100,000	-	100,000	-	-	-	-	100,000.00	
FY21	CPR PU Truck Replacement	41,839	-	41,839	41,323.00	-	41,323.00	-	516.00	
FY20/FY21	Ice Rink Condenser	134,200	-	134,200	131,143.51	-	131,148.51	950.00	2,101.49	
FY20	Paddle Court Maintenance	12,000	-	12,000	9,540.00	-	9,540.00	-	2,460.00	Close
FY20	SF Security Fencing	30,000	-	30,000	30,000.99	(7,275.00)	22,725.99	-	7,274.01	
FY20	Ice Rink Roof Painting	50,000	-	50,000	50,877.37	-	50,877.37	-	(877.37)	
FY20	Playscapes	50,000	225,000	275,000	-	-	-	49,999.40	225,000.60	
FY20	Plow & Sander Replacement	14,984	-	14,984	14,983.70	-	14,983.70	-	0.30	
FY20	PEGPETIA Tech Equipment	75,310	-	75,310	56,667.00	-	56,667.00	-	18,643.00	Close
FY21	Various Drainage Improvements	125,000	-	125,000	4,343.01	101,477.61	105,825.62	22,939.00	(3,764.62)	
FY21	Rec/PAC Building Staining	85,000	-	85,000	47,567.00	25,091.42	72,658.42	-	12,341.58	
FY20/FY21	Rink Control Panel	108,000	-	108,000	86,329.35	-	86,329.35	4,543.65	17,127.00	
FY21	Parking Feasibility Study	30,000	-	30,000	13,100.00	16,148.68	29,248.68	-	751.32	
FY21	P&R Garage Ventilation	10,000	-	10,000	-	-	-	-	10,000.00	
FY21	Soft Body Armor	21,000	-	21,000	18,537.00	3,754.00	22,291.00	-	(1,291.00)	
FY21	Patrol Supervisor Cruisers	110,000	-	110,000	-	74,216.00	74,216.00	-	35,784.00	
FY21	Sewer Imp - Lining/Root Control	100,000	-	100,000	72,384.00	27,616.00	100,000.00	-	-	
FY21/FY22	Dial A Ride Van	63,000	64,000	127,000	-	-	-	65,955.00	61,045.00	
FY21	Mobile Data Terminals	55,000	-	55,000	58,802.43	-	58,802.43	-	(3,802.43)	Close
FY21	Dump Truck	51,000	95,000	146,000	-	103,732.56	103,732.56	-	42,267.44	
FY21	Woodland/Hopmeadow Sewer	50,000	-	50,000	54,734.24	(4,734.24)	50,000.00	-	-	
FY21	Greens Mower	45,000	103,500	148,500	41,819.80	29,500.00	71,319.80	-	77,180.20	
FY21	P&R Signage	16,000	16,000	32,000	-	-	-	-	32,000.00	
FY21	Fingerprint System	19,000	-	19,000	-	-	-	-	19,000.00	Close
FY20	PW Utility Van	46,000	-	46,000	34,815.50	-	34,815.50	-	11,184.50	
FY20	SF Rink Fencing	8,000	-	8,000	6,450.00	-	6,450.00	-	1,550.00	Close
FY20	Police Admin Vehicles	138,000	46,000	184,000	126,293.12	41,248.95	167,542.07	-	16,457.93	
FY21	Network Storage & Virtual Env	130,000	-	130,000	120,936.26	17,761.22	138,697.48	-	(8,697.48)	
FY22	Computer Replacement	-	36,000	36,000	-	35,220.80	35,220.80	-	779.20	
FY22	Radio System Maint/Repair	-	10,000	10,000	-	-	-	-	10,000.00	
FY22	Microsoft Upgrade	-	17,550	17,550	-	17,548.35	17,548.35	-	1.65	
FY22	Body & Car Cameras	-	46,158	46,158	-	47,793.99	47,793.99	-	(1,635.99)	
FY22	Equipment Trailer	-	8,000	8,000	-	-	-	-	8,000.00	
FY22	Schultz Park Gazebo	-	10,000	10,000	-	7,104.00	7,104.00	-	2,896.00	
FY22	Rink Chiller	-	120,000	120,000	-	-	-	-	120,000.00	
FY22	Meadows Facilities Maint	-	10,000	10,000	-	-	-	-	10,000.00	
FY22	Parks Utility Vehicle	-	25,000	25,000	-	-	-	-	25,000.00	
FY22	Traffic Calming	-	30,000	30,000	1,500.00	37,094.03	38,594.03	-	(8,594.03)	Close
FY22	Clubhouse Repairs	-	35,000	35,000	-	25,802.77	25,802.77	-	9,197.23	
FY22	Police Training Simulator	-	65,000	65,000	-	62,500.00	62,500.00	-	2,500.00	
FY22	Irrigation Replacement	-	40,000	40,000	-	-	-	-	40,000.00	
FY21/FY22	Material Crushing	92,000	10,000	102,000	-	92,107.75	92,107.75	-	9,892.25	
FY22	Spam Filter/Archiving	-	12,000	12,000	-	10,550.00	10,550.00	-	1,450.00	
FY22	Parks Maintenance Software	-	15,000	15,000	-	-	-	-	15,000.00	

Town of Simsbury
Capital Non-Recurring Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2022

Inception Year	Project	Appropriations			Expenditures			Encumbrances June 30, 2022	Uncommitted Balance June 30, 2022
		Balance June 30, 2021	Current Year	Balance June 30, 2022	Balance June 30, 2021	Current Year	Balance June 30, 2022		
FY22	WPCA Vehicle	-	45,000	45,000	-	-	-	-	45,000.00
FY22	Tunix Pump Station Rehab	-	50,000	50,000	-	-	-	-	50,000.00
FY22	Plow Blades	-	28,000	28,000	-	10,908.20	10,908.20	-	17,091.80
FY22	Front End Loader	-	200,000	200,000	-	188,427.12	188,427.12	-	11,572.88
FY21/FY22	Wood Chipper/Loader	20,000	108,000	128,000	-	128,204.00	128,204.00	-	(204.00) Close
FY22	Bunker Raker	-	27,000	27,000	-	25,202.80	25,202.80	-	1,797.20
FY22	Golf Utility Vehicle	-	13,000	13,000	-	12,519.88	12,519.88	-	480.12 Close
FY21	Life Safety Analysis - PAC	15,000	-	15,000	-	-	-	-	15,000.00
FY21	Lieutenant Office Space	25,000	-	25,000	-	27,517.66	27,517.66	2,925.00	(5,442.66)
FY21	Wayfinding Signage	20,000	-	20,000	-	-	-	-	20,000.00
FY21	P&R Tennis Courts	19,000	-	19,000	-	19,000.00	19,000.00	-	- Close
FY21	Variable Message Sign Boards	35,000	-	35,000	-	34,512.00	34,512.00	-	488.00 Close
FY22	Owens Brook Drainage	-	60,000	60,000	-	45,166.84	45,166.84	-	14,833.16 Close
FY23	Bobcat Skid Loader	-	-	-	-	-	-	1,091.72	(1,091.72)
FY22	SCTV Space Renovations	-	45,000	45,000	-	-	-	410.00	44,590.00
FY22	PW Skid Loader	-	80,750	80,750	-	58,645.00	58,645.00	-	22,105.00
FY20/FY21	Buses/Vehicles/Equipment	393,911	-	393,911	239.35	274,891.66	275,131.01	137,911.00	(19,131.09)
FY20/FY21	Ceiling/Floor Replacement	100,000	-	100,000	-	-	-	-	100,000.00
FY20/FY21	Interior Improvements	141,000	-	141,000	119,573.50	-	119,573.50	-	21,426.50
FY20/FY21	Plumbing/Electric Modifications	20,000	-	20,000	2,000.00	-	2,000.00	-	18,000.00
FY20/FY21	Exterior Improvements	116,000	-	116,000	32,700.00	-	32,700.00	-	83,300.00
FY20/FY21	Equipment	104,000	7,185	111,185	360,542.31	7,185.00	367,727.31	-	(256,542.31)
FY22	Tootin Playground Maint	-	3,650	3,650	-	3,650.00	3,650.00	-	-
FY22	Tootin Sprinkler Rep & Maint	-	20,700	20,700	-	20,700.00	20,700.00	-	-
FY22	Squadron Equipment	-	8,620	8,620	-	8,619.20	8,619.20	-	0.80
FY22	Central Carpet & Flooring	-	13,740	13,740	632.50	12,083.75	12,716.25	1,023.25	0.50
FY22	District Wide Security Cameras	-	14,000	14,000	-	-	-	-	14,000.00
FY22	HJMS Cafeteria Rep & Maint	-	5,200	5,200	5,200.00	-	5,200.00	-	-
FY22	SHS Modular Rep & Maint	-	4,995	4,995	-	7,997.22	7,997.22	-	(3,002.22)
FY22	SHS Carpet & Flooring	-	66,532	66,532	473.50	66,978.00	67,451.50	-	(919.50)
FY22	SHS Equipment	-	9,779	9,779	-	8,800.00	8,800.00	-	979.00
FY22	SHS Air Conditioning	-	58,543	58,543	-	34,724.95	34,724.95	-	23,818.05
FY22	District Playground Maint	-	76,500	76,500	-	73,950.00	73,950.00	-	2,550.00
FY22	Central Sprinkler Rep & Maint	-	13,800	13,800	-	13,800.00	13,800.00	-	-
FY22	Squadron Carpet & Flooring	-	7,276	7,276	464.50	6,811.00	7,275.50	-	0.50
FY22	HJMS Retaining Wall Replacement	-	9,473	9,473	-	9,473.00	9,473.00	-	-
FY22	SHS Sidewalks	-	21,785	21,785	-	24,510.00	24,510.00	-	(2,725.00)
FY22	Squadron Mold Remediation	-	180,524	180,524	-	145,216.38	145,216.38	-	35,307.62
FY22	Tootin Bathroom Rep & Maint	-	27,998	27,998	522.00	-	522.00	19,797.00	7,679.00
FY23	Squadron Interior Improvements	-	-	-	-	837.00	837.00	-	(837.00)
		\$ 7,718,355	\$ 2,634,308	\$ 10,352,663	\$ 4,175,899	\$ 2,476,710	\$ 6,652,609	\$ 349,601	\$ 3,350,453



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** COVID-19 Relief 501(C)(3) Non-Profit Grant Program

2. **Date of Board Meeting:** October 12, 2022

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager; Melissa A.J. Appleby, Deputy Town Manager; Amy Meriwether, Finance Director *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen accepts the recommendation from the Finance Sub-Committee, the following motion is in order:

Move, effective October 12, 2022, to approve funding eight applications received through the 501(c)(3) Non-Profit Grant Program as presented.

5. **Summary of Submission:**

The former ARPA Work Group and current Finance Sub-Committee have identified a non-profit grant program as a priority project for COVID relief funding. The COVID-19 Relief 501(C)(3) Non-Profit Program, which was officially approved at the August 8, 2022 Board of Selectmen meeting, provides funding to non-profit organizations to address a need or negative impact of the COVID-19 public health emergency. A total of \$150,000 has been allocated by the Board of Selectmen and Board of Finance for this program, with funding requests to be capped at \$10,000 per organization.

The application materials were released on August 9, with a deadline of September 16. Fourteen applications were received. The Finance Sub-Committee met on October 6, and is recommending approval of eight of the applications: Farmington Valley Jewish Congregation; Gifts of Love; McLean; Simsbury Historical Society; Simsbury-Granby Rotary; Farmington Valley VNA; For All Ages; and Simsbury Community Media. If approved, staff will issue award letters to the agencies.

The Finance Sub-Committee has requested additional information regarding the remaining six applications. The Sub-Committee will make additional recommendations at a future meeting based on the information received.

6. **Financial Impact:**

The approved funding for this program is \$150,000, with individual funding requests capped at \$10,000. The total funding requested through all fourteen applications is \$139,158. The aggregate amount for the eight grant awards is \$79,158.

7. Description of Documents Included with Submission:

- a) Applications for Eight (8) Agencies Recommended for Funding Under the COVID-19 Relief 501(C)(3) Non-Profit Grant Program



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: Farmington Valley Jewish Congregation

Address: 55 Bushy Hill Road, Simsbury, CT 06070

EIN #: 06-6080265

Prepared by: Paula Schwartz

Title: Grant Chairperson

E-mail: pschwartz999@gmail.com

Telephone #: 860-539-0524

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

We are a Jewish religious organization, the center of Jewish life in the Farmington Valley and beyond, offering a warm, inclusive, intergenerational community for all who seek it.
We participate in worship, Jewish learning, social events and social action initiatives designed to foster a sense of community and connection.
We participate in life cycle events, have a large religious school (140 students)/72 from Simsbury) and a full schedule of social and educational programming for all ages
We have 245 member units including singles, couples & families. The majority of member family units are from Simsbury(106 families) with members from all surrounding communities including Avon, Canton, Farmington, West Hartford, Granby, East Granby as well as from all CT counties & other states.
We were established in 1960 and are affiliated with the Union for Reform Judaism. We participate in community wide & interfaith events -
Thanksgiving Interfaith service, Simsbury First Night, community relations, Gifts of Love.

Funds Requested: \$ 9,948 (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

Funds to reimburse expenses incurred due to Covid-19 when our facility was closed or limited (outdoors)for religious services/mtgs including High Holidays
School operated online or in-person outdoors - 60 bags/materials for remote learning \$900, carts(3) \$90, picnic tables(4) \$240
Rental of outdoor Simsbury Ice Rink used for High Holidays (2020, 2021) \$2750 and the hiring of a security guard at the rink \$1050
Streaming equipment to conduct services, meetings and activities. \$1543 Purchased 3 Zoom license for meetings/services \$1431
Purchasing N-95 masks 2022 High Holiday services in-house \$1844. holiday Challah/bags families. \$100

Telephone (860) 658-3230
Facsimile (860) 658-9467

ewellman@simsbury-ct.gov
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 - 1:00 Friday

Target Population (please check categories):

89 Children (0-12) 37 Single Adult (18 – 60)
 60 Youth (12-18) 154 Seniors (60+)
 207 Families (2+ per household) 10 Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
2020 & 2021 rental & guard for HH	278	189 (63 family units)	36 hours	\$13.67
School (carts, tables, bags)	130	78	140 hours/year	\$9.46
N95 Covid Masks	278	189	N/A	\$6.63
Streaming equip upgrade/Zoom	Est.1000+	Est. 500+	207 hours/year	\$2.97
Holiday Challah Bags	240 Families	63 Family units	N/A	\$2.00

Out of 244 member family units / 106 units are

List all state or federal COVID-related assistance received over the last two years:

Simsbury residents

Income Source	Amount
Federal PPP loan for payroll	\$44,163

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990 *- not required*
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: *[Signature]*

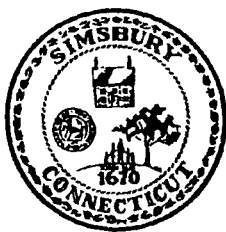
Date: 9/12/2022

Grant Chair:

Executive Director: *[Signature]*

Date: 9/12/2022

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
 OR ameriwether@simsbury-ct.gov



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: For All Ages, Inc.

Address: P.O. Box 61, Simsbury CT 06070

EIN #: 83-4624076

Prepared by: Deb Bibbins Title: Founder & CEO

E-mail: deb.bibbins@forallages.org Telephone #: 860-899-8867

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

For All Ages is a Simsbury-based nonprofit dedicated to connecting the generations to end loneliness, reduce ageism, and improve health and well-being. We create positive, collaborative, social connection experiences between the generations that showcase the wisdom and vibrancy of older adults while countering the loneliness that is at an epidemic level. Loneliness has detrimental health impacts including anxiety, depression, addiction, and suicide. Lonely older adults have a 30% higher chance of developing heart disease or having a stroke, and a 40% higher chance of developing dementia. And when people of different generations collaborate, their views of the other generation improve and community cohesion is enhanced. We welcome diverse people across every type of spectrum as participants in our programs.

Funds Requested: \$10,000 (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

The funds requested will enable us to establish and host an annual intergenerational program entitled 'Share Your Light' for Simsbury residents that will tackle loneliness and isolation across the age spectrum, with a special focus on two groups disproportionately impacted by the pandemic - school children and older adults. Covid social distancing requirements exacerbated the already-prevalent risk for social isolation and loneliness often faced by older adults. Our goal is to equitably serve Simsbury residents of all ages, abilities, incomes, races, ethnicities, etc. by offering residents multiple intergenerational gatherings in various locations throughout town during which we will facilitate cross-generational conversation and engagement, followed by residents collaboratively decorating more than 1,200 luminary bags for the annual Unite by Light luminary event held the first Sunday of December.

Telephone (860) 658-3230
Facsimile (860) 658-9467

ewellman@simsbury-ct.gov
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 - 1:00 Friday

Target Population (please check categories):

- Children (0-12) Single Adult (18 – 60)
 Youth (12-18) Seniors (60+)
 Families (2+ per household) Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
Share Your Light, Simsbury	600	600	1.5 hours	\$16.67/\$11.11

List all state or federal COVID-related assistance received over the last two years:

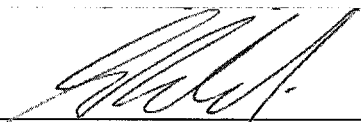
Income Source	Amount
None	

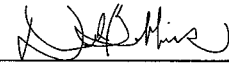
Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair:  Date: 9/3/22

Executive Director:  Date: 9/3/22

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
OR ameriwether@simsbury-ct.gov



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

AMERICAN RESCUE PLAN ACT (ARPA) FUNDING 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for funding under the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status. Applications will be accepted on a rolling basis. The funds provided to the Town through ARPA must be incurred by December 31, 2024, and expended by December 31, 2026.

Agency: Gifts of Love

Address: 34 East Main Street, Avon, CT 06001

EIN#: 06-1309318

Prepared by: Ashley Born

Title: Board President

Email: ashleyborn@outlook.com

Telephone #: (201) 572-3842

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

“Neighbors Helping Neighbors” – Gifts of Love helps meet the basic needs of individuals and families in the Greater Hartford area experiencing a short-term financial crisis so they can return to self-sufficiency.

The individuals and families we serve often face a short-term crisis -- loss of employment, reduced working hours, illness, divorce, death of a spouse/mate, domestic abuse, or a significant unexpected increase in expenses. They are hardworking people who simply cannot make ends meet right now.

By supporting our clients with food, clothes, and energy assistance, we allow them to use their income on other necessities such as rent, car repairs, and medications. Prior to COVID, these challenges were difficult but manageable. During COVID, our clientele, often part of the ALICE (Asset Limited, Income Constrained, Employed) population, were impacted especially hard with job loss and work hour reductions.

COVID mandated shutdowns and economic actions further strained our clients by forcing a frequently difficult choice – go to work or attend to young children at home from closed schools.

Funds Requested: \$10,000 (may not exceed \$10,000) – “To Expand our Retail Rescue Program”

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2021):

Retail Rescue is a food acquisition and distribution program that collects surplus food inventories from local grocery and retail establishments to be distributed through our two food pantries and off-site locations. Our clients now have access to high quality nutritious food items (e.g., fresh fruits, vegetables, meat, and dairy; usually among the most expensive items on a shopping list) that otherwise would go to waste.

Gifts of Love is working closely with food retailers who generously donate excess food inventories to us which we distribute through our food pantry system. Letters of support include Whole Foods, Big Y, Fitzgerald’s, Stop & Shop, Shop-Rite, Avon Prime Meats, Pasta Vita, Fresh Market, & Brookside Bagels.

The benefits of this program are core to our enthusiasm for it and desire to expand. We pick up and distribute 1,000-1,500 pounds of “rescued” food every week, providing ample choices during each client visit. Of note in Simsbury, in addition to 204 clients coming to us directly, we support 42 individuals once a month at the Owen Murphy Affordable Housing complex along with an additional 33 Weekend Backpack students (and their families) with food obtained through Retail Rescue.

Clients’ savings on these food items go toward their other basic needs like rent and utilities while Gifts of Love extends our reach through support of our other programs.

Our primary goal of the program is to increase the amount of food rescued by 5-10% annually. This will allow us to expand our coverage in Simsbury while lowering our annual food costs.

Of note, any food we cannot offer to our clients is used to support local farmers in feeding their livestock... contributing to enhanced sustainability.

Program	Expenditure Focus	Impact	Funding Requested
Retail Rescue	<p>Expand & Extend Capitalize on high demand, attractive client benefit, and untapped potential in Simsbury to grow this program</p> <p>Engage both new food retailers and identify additional Simsbury families in need to broaden our reach</p>	<p>Providing fresh produce and healthy options for families at risk</p> <p>Food insecurity in Simsbury/Avon area, despite our general affluence, is more than 7%. In CT urban areas like Hartford, it rises above 21% Present recovery rate (food rescued) is only 10%.</p> <p>Recovering 30% would ensure that no American goes hungry</p>	\$10,000

Target Population (please check categories):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Children (0-12) | <input checked="" type="checkbox"/> Single Adult (18 – 60) |
| <input checked="" type="checkbox"/> Youth (12-18) | <input checked="" type="checkbox"/> Seniors (60+) |
| <input checked="" type="checkbox"/> Families (2+ per household) | <input checked="" type="checkbox"/> Disabled (any age) |

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE / PROGRAM	Total # of Clients Served (annual)	# of Simsbury Clients Served (annual)	Average Time Spent per Client (annual)	Cost per Client/Unit of Service (annual)
Retail Rescue	4,995 (Individuals served in 2021 – all programs)	279 (Total Simsbury Retail Rescue clients)	~2-2.5 hours/client (enabled by 2+ GOL Staff)	~\$75-\$80

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount
PPP Loan #1 – 4/29/2020	\$ 93,800
PPP Loan #2 – 4/01/2021	\$ 83,480

PPP Loans provided essential funding for staff and program services during the uncertainty of the pandemic.

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) ruling letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: Ashley Born Date: 9/15/22__

Executive Director: Andrea Hawkins (Interim) Date: 9/15/22__

Note: Permanent Executive Director expected to be named shortly

Submit to:

Amy Meriwether Director of Finance/Treasurer
933 Hopmeadow Street Simsbury, CT 06070

OR ameriwether@simsbury-ct.gov



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: McLean

Address: 75 Great Pond Road Simsbury, CT 06070

EIN #: 26-1960246

Prepared by: Alison M. Swain Title: Development & Engagement Specialist

E-mail: alison.swain@mcleancare.org Telephone #: 860.658.3702

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

McLean is a non-profit founded in 1971 by the will of former Connecticut senator and Governor George P. McLean.
Over the past 51 years, McLean has grown and evolved from a small nursing home for seniors with health needs to a
multi-faceted community resource, offering a wide range of services to those living at the facility as well as those from
Simsbury and the surrounding communities. These services focus on filling gaps in health and social service needs of seniors
from
housing and health care to home meal delivery and wellness.

Funds Requested: \$10,000.00 (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

Total expenses for KN95 masks since 2020 is \$87,777.60. Masks are required in the Health Center for all residents, staff,
visitors, vendors and volunteers. By providing the masks, our goal is to do our very best to protect the health of the Simsbury residents
in our care as well as our staff and the greater community. These funds will be used for KN95 expenses. McLean uses
Well Screening to track entrance into the Health Center, providing the data for this application.

Target Population (please check categories):

Children (0-12) Single Adult (18 – 60)
 Youth (12-18) Seniors (60+)
 Families (2+ per household) Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
Residents 106,750 KN95 masks	117/day	100%		.60
Staff, visitors, contractors				
38,387 KN95 masks		@50-60%	100%	.60
Volunteers 1,159 KN95 masks		@80%	100%	.60

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount
Please see attached	

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: Michael R. Paine Sr

Date: 9-14-2022

Executive Director: Lisa Clam

Date: 9-14-2022

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
OR ameriwether@simsbury-ct.gov

Town of Simsbury ARPA Application info for Development

McLean

List all state or federal COVID-related assistance received over last two years:

FY20

Federal 968,718.10

State 141,900.99

FY21

Federal 1,593,264.33

State 343,550.00

FY22

Federal 673,193.31

State 21,827.12

State Total (rounded)

507,278

Federal Total (rounded)

3,235,176

Grand Total (rounded)

3,742,454

Additional Expenses since March 2020 due to COVID on top of regular operating expenses

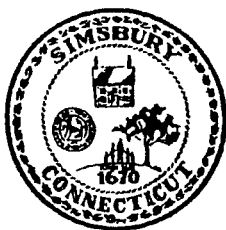
	Thru June 2021	July 2021-Present	Total
Wages	\$1,420,191	TBD	\$1,420,191
Benefits	\$145,064	TBD	\$145,064
Contractors/ Purchased Services	\$79,343	0	\$79,343
Supplies	\$1,039,542	\$261,821	\$1,301,363
			\$2,945,960

Lost Revenue submitted to Federal Reporting

\$8,365,139

Lost Revenue + Additional Expenses due to COVID

\$11,311,099



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: Simsbury Community Media.

Address: 754 Hopmeadow St - Eno Memorial Hall - Lower Level - Simsbury, CT 06070

EIN #: 22-2540873

Prepared by: Patrick T. Fallon **Title:** Station Manager

E-mail: Simtv@yahoo.com **Telephone #:** (860) 658-1720

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

See attachment #1

Funds Requested: \$ \$10,000 (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

See attachment #2

Target Population (please check categories):

- Children (0-12)
- Youth (12-18)
- Families (2+ per household)
- Single Adult (18 – 60)
- Seniors (60+)
- Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
High School Capstone Internship	2	1	200+hrs	\$4,500
SCM PEG Broadcast	6000+ (Comcast and Frontier)	6000+	N/A	N/A
SCM YouTube Live Government Meetings	2540 Live Views YTD	N/A	N/A	N/A

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount
Paycheck Protection Program	\$16,392.45

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

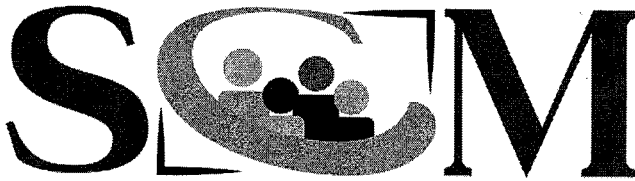
**Additional information may be required upon request of the Town*

Signatures:

Board Chair:  Date: 09/16/2022

Executive Director:  Date: 09/16/2022

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
 OR ameriwether@simsbury-ct.gov



SIMSBURY
Community Media
754 Hopmeadow St. - Lower Level
Simsbury, CT 06070
(860)658-1720 www.Simsburytv.org

September 16, 2022

Amy Meriwether
Director of Finance/Treasurer
933 Hopmeadow Street
Simsbury, CT 06070

Simsbury Community Media (SCM) is a 501 (c) 3 non-profit Community Access Television Station. SCM provides noncommercial use of our television studio, field equipment, and editing suite for the residents of Simsbury at zero cost. In recent years, SCM has ensured that all public government meetings were broadcast on our Government Television Channel (and YouTube Channel) in line with the executive order issued by Governor Ned Lamont.

SCM played a pivotal role in aiding the Town of Simsbury in releasing Government Public Service Announcements regarding COVID-19 Safety. Additionally, throughout the pandemic and in the future, SCM releases need-to-know information and community provided notices via our website and community calendar, which air in between programming on our Public, Education, and Government (PEG) channels.

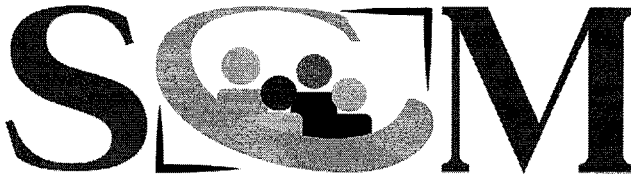
Additionally, Simsbury High School students can intern at SCM for their Capstone graduation requirement, learning valuable media skills to help in their careers.

Please do not hesitate to contact us in case you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Patrick T. Fallon".

Patrick T. Fallon
Station Manager
Simsbury Community Media



SIMSBURY
Community Media
754 Hopmeadow St. - Lower Level
Simsbury, CT 06070
(860)658-1720 www.Simsburytv.org

September 16, 2022

Amy Meriwether
Director of Finance/Treasurer
933 Hopmeadow Street
Simsbury, CT 06070

SCM played a significant role for the Town of Simsbury during the pandemic. When the COVID -19 pandemic forced the cancellations of in person meetings, SCM provided the public's access to town government operations and important local information. However, the pandemic severely interrupted our ability to maintain and recruit volunteers which is the core of community access operations. As a result, we are in desperate need of funding a part time temporary intern to advertise and recruit volunteers and to train new volunteers to cover town meetings and events and to create new programs to replace programs lost during the pandemic.

The temporary position will enable us to hire an intern for 8-10 weeks to assist SCM is advertising for volunteers and helping to create and attract interest in new programs. The position will help us restore the number of volunteers back to pre-pandemic levels. Without additional volunteers, we will not be able to provide the public service and information necessary to inform the people of Simsbury. SCM part-time Intern employment costs - \$4,711.57

The pandemic also taught us the importance of identifying funding to purchase up to date technology to maintain high quality remote access. The funds requested for equipment include:

Amaran 100x Bi color LED lights x 10
Aputure 6090 Light Box x 5
Aputure 30120 Light Box x 5
Apple 11" iPad Pro x 1
Asus Geforce RTX 3080 Graphics Card x 2
Total equipment costs - \$5,488.43

Please do not hesitate to contact us in case you have any questions.

Sincerely,

Patrick T. Fallon
Station Manager
Simsbury Community Media

Mary Glassman
President
Simsbury Community Media



Town of Simsbury

933 HOPMEADOW STREET - SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: Simsbury Historical Society, Inc.

Address: 800 Hopmeadow St., Simsbury, CT 06070

EIN #: 06-6039934

Prepared by: Ieke Scully; Bob Moody **Title:** Volunteer Assistant; President

E-mail: scullies@hotmail.com **Telephone #:** 860-836-5911

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

The mission of the Simsbury Historical Society is to preserve and promote the rich history of Simsbury through programs and educational experiences that enhance historical perspectives and build on community pride for all Simsbury residents.

Funds Requested: \$\$10,000.00 (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

See attached list.

Target Population (please check categories):

- Children (0-12) Single Adult (18 – 60)
 Youth (12-18) Seniors (60+)
 Families (2+ per household) Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
Colonial Days - 5th Graders	361 students	361+ adults	All day	Volunteer time
See attached visitor counts*				

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount
CT Humanities -CARES (8-3-20)	\$2,500
CT Humanities Free Kids Program - Heritage Day (10-01-21)	\$22,283.50
CT Humanities Fund - Operating Support Grant (2-4-22)	\$8,175.00
State of CT Economic and Communities Grant (6-10-21)	\$1,000.00
CT Communities Cares (9-4-22)	\$2,500.00

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: _____

Date: _____

Executive Director: _____

Date: _____

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
OR ameriwether@simsbury-ct.gov

	#	Each	Total
Hardware to maintain and enhance our technology capabilities			
1 PC in Phelps office for Treasurer			
HP Pavilion Desktop TP01-2165z, Windows 11 Home, AMD Ryzen™ 5, 16GB RAM, 256GB SSD, 2TB HDD for backup or archiving use.	1	750	750.00
1 Monitor @ \$120	1	120	120.00
Laptop for Museum Administrator			
HP - ENVY x360 2-in-1 15.6" Touch-Screen Laptop - AMD Ryzen 7 - 12GB Memory - 512GB SSD USB 3.1 Type C Ports	1	900	900.00
Monitor	1	120	120.00
Docking Station WAVLINK 12-in-1 USB C Hub Triple Display USB C Docking Station	1	56	56.00
External DVD RW Drive	1	35	35.00
Laptop for Museum Educator			
HP - ENVY x360 2-in-1 15.6" Touch-Screen Laptop - AMD Ryzen 7 - 12GB Memory - 512GB SSD USB 3.1 Type C Ports	1	900	900.00
Monitor	1	120	120.00
Docking Station WAVLINK 12-in-1 USB C Hub Triple Display USB C Docking Station	1	56	56.00
Laptop for Archive researchers and Projector TV			
HP - ENVY x360 2-in-1 15.6" Touch-Screen Laptop - AMD Ryzen 7 - 12GB Memory - 512GB SSD USB 3.1 Type C Ports	1	900	900.00
Monitor	1	120	120.00
Docking Station WAVLINK 12-in-1 USB C Hub Triple Display USB C Docking Station	1	56	56.00
2 Routers			
NETGEAR 4-Stream WiFi 6 Router (R6700AX) - AX1800 Wireless Speed (Up to 1.8 Gbps)	2	85	170.00
2 Synology NAS Servers			
Synology 8TB DiskStation DS120J 1-Bay NAS Enclosure Kit with WD NAS Drive (1 x 8TB)	2	264	528.00
Museum Store			
1 Square Point of Sale cash register system	1	800	800.00
Scanner			
Epson Perfection V850 Pro Photo Scanner	1	1,300	1,300.00
Printer			
HP Color Laser Jet Pro MFP M479 fdn	1	819	819.00
Technology Sub total			
			7,750.00
Fans to improve airflow in the Fuse Manufacturing Building			
2 over-head fans Fuse building installed by Valley Electric			2,500.00
Purchase of items postponed due to no income during the pandemic:			
1 mini Stihl cordless clipper plus battery and charger			568.00
Grand total			10,818.00

COVID-19 RELIEF PROGRAM
501 (c) (3) NON-PROFIT AGENCY APPLICATION
SIMSBURY HISTORICAL SOCIETY ADDENDUM

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

The COVID-19 pandemic had a devastating impact on the Simsbury Historical Society, the small non-profit located in the heart of Simsbury's downtown and operated almost entirely by volunteers, with one part time museum administrator.

Established in 1911 - initially as a single room housed in Eno Memorial Hall - the Simsbury Historical Society moved to its current site in 1963. The Historical Society operated on this site continuously until the pandemic forced it to close for the first time in its 111th year history. The facility was closed to the public from April 2020 and did not reopen until 14 months later in June 2021.

As a result of the closure, the Historical Society lost varying percentages of its operating annual revenue the last three years. Losses occurred in every single category such as revenue from cancelled tour visits, educational programs, and fundraising opportunities. The most significant loss of revenue was from merchandise sales because of the closure of Historical Society's visitor's store. Other large sources of revenue loss included the cancellations of colonial days for all Simsbury 5th Graders to experience colonial times (loss of \$3,000); the annual scarecrow event (loss of \$5,000); consignment sales in the visitor's shop (loss of \$3,000); loss of revenue from parking sales for the Talcott Mt. Music Festival (\$3,000); the holiday market (\$5,000).

What made the pandemic even worse for the Historical Society is that technology equipment is old and outdated which did not allow our non-profit to have an online presence during this difficult time. As you can see, most of the funding being requested by the Town will allow the Historical Society to have the capability to provide online educational programs and information so that we will never be in the dark again.

The list of technology upgrades was developed in consultation with volunteer Mark Orenstein who has extensive experience working with Simsbury Community Media (formerly Simsbury Community Television) and the Town of Simsbury to ensure that the equipment being requested is compatible with other organizations.

The benefits of the technological upgrades will allow the Historical Society to reach a broader audience to inform and educate the public as to the rich history of our town and will enable the small non-profit to attract visitors and volunteers. Other non-profits such as the Avon Historical Society were able to have an on-line presence during the pandemic which put the Simsbury Historical Society at a significant disadvantage.

The additional equipment requested is for outdoor maintenance necessary for the volunteers from the Simsbury Garden Club who maintain all the outdoor gardens and grounds.

We are grateful to the Town of Simsbury for its continued support for the Simsbury Historical Society in helping us to maintain a record of our past and helping educate and inform for the future.

Please complete the following table for each service or program that will be provided using ARPA funds:

***Your program must benefit Simsbury residents in order to be eligible for funding**

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
------------------------	----------------------------------	-------------------------------------	--------------------------------------	---

See target population + visitor info tab for detail

List all state or federal COVID-related assistance received over the last two years:

Liberty Bank Covid Assistance (PPP loan) (05-29-2020) - \$2,407.50



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: Simsbury Grandy Club Ed Dodge Chantable Fund, Inc.

Address: P.O. Box 251, Simsbury CT 06070

EIN #: 06-6054328

Prepared by: Douglas Morehouse Title: President

E-mail: dougmorehouse@inc.com Telephone #: 860-987-8770

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

The Simsbury-Grandy Rotary Chantable Fund, Inc is a 501(c)(3) sponsored by the Simsbury Grandy Rotary Club. We give about \$25,000 per year for college and technical training. In addition, we donate to Rotary Int'l Polio plus (worldwide vaccinations), and to local non-profits such as the VNA and Simsbury Sand Trust. We are currently helping the ABC with some landscaping issues (\$6,000). We also donate our time, labor and expertise.

✓ Funds Requested: \$ 9210⁰⁰ (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

\$16 Rotary was the primary fundraiser (\$300,000+) for the meadows playground. Our intention three years ago was to donate money from our golf tournament (proceeds minus scholarships) to the Rotary Playground. Attendance and net proceeds were diminished in 2020/21. Thus, we could not help the park. Our goal is to provide one fully functional water fountain to the playground and water park. Tom Tybuski provided us with specifications that are enclosed.

Telephone (860) 658-3230
Facsimile (860) 658-9467

ewellman@simsbury-ct.gov
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 - 1:00 Friday

Target Population (please check categories):

per month
20 years

Rotary
Park

1,000+ Children (0-12) 200 Single Adult (18 - 60)
 _____ Youth (12-18) 200 Seniors (60+)
 500+ Families (2+ per household) _____ Disabled (any age)

} dog park

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
Provide water fountain at Rotary Park and dog park	1,000+	1,000+	N/A	\$1.00

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount
None	

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: Douglas Mouchouse
 Executive Director: Butt Hill

Date: 9/15/22
 Date: 9/15/22

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
 OR ameriwether@simsbury-ct.gov



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

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Agency: VNA Valley Care, Inc. d/b/a Farmington Valley VNA, Inc.

Address: 8 Old Mill Lane Simsbury, CT 06070

EIN #: 06-0646899

Prepared by: Nancy Scheetz **Title:** Chief Executive Officer

E-mail: nscheetz@farmingtonvalleyvna.org **Telephone #:** 860-651-3539

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

The Agency provides homecare, hospice and Wellness programs to prevent illness exacerbation and aide in recovery.

The recipients are typically referred from an acute care setting, or doctor's office, as well as through town social services.

Regardless of the ability to cover the cost of care, our non-profit agency has a mission to serve all that are referred.

During the last several years, along with many changes in the healthcare industry by federal agencies that regulate our business,

The Agency suffers financial loss, as most payor sources do not cover the cost of care.

We seek other funding sources to enable us to continue to be innovative and offer community health and wellness services.

We will remain true to the mission and not turn people away, as others do related to reimbursement.

Funds Requested: \$10,000.00 (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

The last three years have challenged our industry of Home Health and Hospice. We were required to work, with little to no proper

equipment for safety of protocols mandated by the CDC and the CT Department of Public Health. We suffered extreme financial

losses just related to the cost of paying ourselves for COVID testing, long before it was available at no cost. Just one example is the loss during 2020-21 of over \$50,00 expense to have our staff go through the mandatory testing at our own expense.

The cost of the equipment that we purchased to allow for outdoor vaccination clinics cost us an out of budget expense of over \$60,000.

Target Population (please check categories):

- X Children (0-12) X Single Adult (18 – 60)
 X Youth (12-18) X Seniors (60+)
 X Families (2+ per household) X Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

**Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service
Community Health Program	5386 visits	1459	20-30 min	\$140/hour
Home Health		1919	1 hour	\$185
Hospice		548	2 hours	\$185/hour

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount
Cares Act, Round 1	\$135,000
Cares Act, 3	\$135,000

Other documentation that must be attached:

- List of Board of Directors
- Most recent annual report
- Most recent financial audit and 990 → annual audit = Annual report.
- Current organizational Budget Summary identifying revenues.
- Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: *Dennis J. Chapron* Date: 8/17/2022
 Executive Director: *Mary A. Schultz* Date: 8/17/2022

Submit to: Amy Meriwether,
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
 OR ameriwether@simsbury-ct.gov



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Cannabis Sales in Simsbury
2. **Date of Board Meeting:** October 12, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Heather Goetz, Selectman
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
If the Board wishes to prohibit the retail sale of cannabis in Simsbury, a motion to that effect would need to be made.
5. **Summary of Submission:**
This item was requested by Selectman Goetz, who is seeking clarification regarding the Board of Selectmen's role in cannabis in Simsbury.

Attached please find the legal opinion from your September 12th packet, prepared by Town Attorney DeCrescenzo regarding municipal regulation of cannabis. Town Attorney DeCrescenzo is available to attend this evening's meeting.

Under Public Act 21-1, towns may "opt out" (meaning "prohibit"). If towns do not opt out, the sale of cannabis is allowed, subject to the requirements that may be established in the local zoning regulations. Unless the Board of Selectmen – or the public by referendum - expressly prohibits the retail sale of cannabis, it is permitted. In other words, the Board of Selectmen would not need to create an ordinance or make a motion approving the retail sale of cannabis. However, if the Board wants to prohibit the sale of cannabis, that should be done through an ordinance adopted by the Board.

As a reminder, the Zoning Commission is having a public hearing on October 17th at 7:00 PM at the Simsbury Public Library. They will be discussing extension of the cannabis moratorium and related text amendments to the Zoning Regulations.

6. **Financial Impact:**

At this time, it is difficult to project what revenues the Town would receive from sales taxes derived from retail cannabis sales in Simsbury. State statute² provides for the acceptable uses of that revenue as follows:

- (5) *The tax collected pursuant to this section shall be used by such municipality to*
(A) *make improvements to the streetscapes and other neighborhood developments in and around each community in which a cannabis retailer, hybrid retailer or micro-cultivator is located,* (B) *fund education programs or youth employment and training*

programs in such municipality, (C) fund services for individuals released from the custody of the Commissioner of Correction, probation or parole and residing in such municipality, (D) fund mental health or addiction services, (E) fund youth service bureaus established pursuant to section 10-19m of the general statutes and to municipal juvenile review boards, or (F) fund efforts to promote civic engagement in communities in such municipality.

7. Description of Documents Included with Submission:

- a) Letter from Attorney DeCrescenzo re: Municipal Regulation of Cannabis, dated September 9, 2022



Robert M. DeCrescenzo
(t) 860.548.2625
(f) 860.548.2680
rdecrescenzo@uks.com

September 8, 2022

Via Email

mcapriola@simsbury-ct.gov

Maria Capriola, MPA
Town Manager
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

Re: Municipal Regulation of Cannabis

Dear Maria:

You have asked me to respond to the following question regarding the municipal regulation of cannabis.

1. Under the recently adopted cannabis statutes, may the Zoning Commission cap or limit the number of cannabis establishments? If so, does the Zoning Commission need to consider any specific criteria or rationale in determining a cap?

Response: The new state law governing municipal regulation of cannabis in Connecticut is found in Section 148 of Public Act 21-1. The Act allows municipal regulation of cannabis by zoning regulation and/or municipal ordinance. Section 148(b)(6) states the following:

(b) Any municipality may, by amendment to such municipality's zoning regulations or by local ordinance, (1) prohibit the establishment of a cannabis establishment, (2) establish reasonable restrictions regarding the hours and signage within the limits of such municipality or (3) establish restrictions on the proximity of cannabis establishments to any of the establishments listed in subsection (a) of subdivision (1) of section 30-46 of the general statutes. The chief zoning official of a municipality shall report, in writing, any zoning changes adopted by the municipality regarding cannabis establishments pursuant to this subsection to the Secretary of the Office of Policy and Management and to the department not later than fourteen days after the adoption of such changes.

(c) Unless otherwise provided for by a municipality through its zoning regulations or ordinances, a cannabis establishment shall be

Updike, Kelly & Spellacy, P.C.

Goodwin Square • 225 Asylum Street 20th Floor • Hartford, CT 06103 (t) 860.548.2600 (f) 860.548.2680 www.uks.com
3691703

zoned as if for any other similar use, other than a cannabis establishment, would be zoned.

Previously the law established a density cap until June 30, 2024, of one retailer and one micro-cultivator for every 25,000 residents, as determined by the 2020 census. According to the 2020 census, the population of Simsbury is 24,517. Therefore, the density cap for Simsbury is one retailer if the retailer is permitted prior to July 1, 2024. Municipalities cannot grant zoning approval for more retailers or micro-cultivators than the cap allows before that date.

Current law now allows the DCP commissioner to set a density cap beginning July 1, 2024, and post it on DCP's website. Public Act 22-10 amended a number of provisions in Public Act 21-1. The change relevant to municipal regulation of retailers involved in so called "density cap. The bill eliminates the density cap provisions that, (1) limits the number of retailers and micro-cultivators in proportion to the number of municipal residents until June 30, 2024; and (2) after July 1, 2024, allows the DCP commissioner to set a cap. Municipalities are then prohibited from granting zoning approval for more establishments than the cap allows.

2. Can the Zoning Commission adopt a text amendment regarding public smoking or ingestion on public property? Or, is that under the purview of the Board of Selectmen?

Response: Regulating smoking on Town property is more appropriately done through the adoption of an ordinance. Zoning regulations are generally limited to the use of land. Prohibiting conduct on land within municipalities is regulated through ordinances. Existing law allows municipalities to regulate activities deemed harmful to public health, including tobacco smoking, on municipally-owned property. The law now broadens this to include property that a municipality controls but does not own. For the purposes of this section, property that a municipality controls includes, but is not limited to, sidewalks, parks, beaches, municipal land and buildings, etc. It specifies that this regulatory authority applies to (1) smoked or vaped tobacco or cannabis, and (2) other types of cannabis use or consumption.

3. Does the Board of Selectmen have the authority to permit or prohibit the sale of recreational cannabis? If so, does the action of the Board of Selectmen override land use regulations established by the Zoning Commission if the action of the Board of Selectmen is contrary to the land use regulations?

Response: Yes. The Zoning Commission may only regulate legal activities within the Town. If the Board of Selectmen adopts an ordinance prohibiting the retail sale of cannabis, the activity cannot be authorized by the zoning regulations.

4. If the Board wants to expressly permit or prohibit the use, would a resolution of the Board suffice, or would an ordinance be required?

Response: Yes, but the prohibition must be enacted by ordinance.



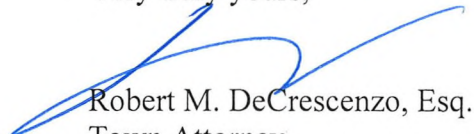
5. If our electors submitted a successful petition for a general election ballot question to either permit or prohibit the sale of recreational cannabis, and the outcome of the ballot question is contrary to land use regulations and/or an action of the Board of Selectmen, does the outcome of the vote override the Zoning Commission and/or Selectmen action?

Response: Yes, the referendum result will override any contrary previous action by the Board of Selectmen or the Zoning Commission.

If the petition circulators are successful in meeting the referendum threshold, I advise both Boards to suspend any action on the subject until the outcome of the referendum is known.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Robert M. DeCrescenzo, Esq.
Town Attorney

RMDe/psm

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices and via Zoom. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members: Heather Goetz, Eric Wellman, Chris Peterson and Sean Askham (via Zoom). Others in attendance included: Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Public Works Director/Town Engineer Tom Roy; Finance Director Amy Meriwether (via Zoom); Director of Culture, Parks and Recreation Tom Tyburski (via Zoom);

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email.

Joan Coe, 26 Whitcomb Drive, spoke about comments made during the September 12, 2022 Board of Selectmen meeting regarding the approval of the minutes, and her recent request for a personnel file at the Police Department.

FIRST SELECTMAN’S REPORT

Ms. Mackstutis, First Selectman, reviewed her First Selectman’s Report.

TOWN MANAGER’S REPORT

Ms. Capriola, Town Manager, reviewed her Town Manager’s Report.

LIAISON AND SUB-COMMITTEE REPORTS

- a) **Personnel** – no report at this time.
- b) **Finance** – no report at this time.
- c) **Public Safety** – Mr. Askham reported that they had a Public Safety meeting last week. They received the first report from their ambulance SVAA partners on the Car 17 second ambulance numbers, so those numbers were requested and their intent is to include those in the minutes.
- d) **Board of Education** –no report at this time.

Mr. Peterson shared on behalf of Zoning that on October 17th there will be two discussions for public comment. The first is the likely extension of the moratorium for an additional six months on the allowance of a cannabis establishment in Town. The second is regarding retail cannabis in Town.

Mr. Wellman shared that the DEI Council was recognized by the Department of Justice for the good work they have done over the past couple years.

Ms. Abbuhl shared that the Arts & Crafts Festival held at the PAC was a great success with about 3,000 people attending. On October 24th from 4:30-6:30 p.m. there will be the sensory friendly

Trunk or Treat event sponsored by the Aging and Disability Commission. Also, on October 20th at the Senior Center there will be a luncheon and fashion show from 12:00-2:00 p.m.

Ms. Goetz shared that the library will be having their pumpkin decorating contest on October 26th.

Mr. Peterson shared that at the Zoning Committee meeting there was a plan that's been ongoing but was a little more formalized regarding the Willow Arms Apartment Renovation. He stated there is a significant investment going on in that project and there are complete plans for the public to view.

Ms. Mackstutis made a motion to table item C in the appointments and resignations as the Town is looking at the history and timing of the past appointments and the outcome was not available for tonight. Mr. Wellman seconded the motion. All were in favor and the motion passed.

SELECTMEN ACTION

a) Tax Refund Requests

Mr. Wellman made a motion effective September 28, 2022 to approve the presented tax refunds in the amount of \$6,812.45, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

b) Communities Challenge Grant – Simsbury Meadows Band Shell Expansion

Ms. Capriola shared that this grant opportunity was brought to the Board of Selectmen last fall and they did apply under round one of the funding, unfortunately this project was not selected. Round Two of the funding is now open and they did ask the PAC to produce a business plan as part of the application so they have done that. The PAC did take the lead on updating the grant application. There is a match that is required, \$350,000 was allocated in the Town CIP for restrooms, however, it could be reallocated to the larger project should the grant be awarded. The PAC has provided match funds from their reserves as well as some sizable donations that they have received. The grant could be as little as \$740k but there could potentially be additional funds. Ms. Capriola stated that there could be a gap between the cost of the project and the revenue available; in the event that this happens they would need to come back to the BOS and evaluate options. Mr. Tyburski shared that the grant is due October 7th. Ms. Mackstutis recommended listing that we have a DEI Council in Town.

Ms. Goetz made a motion effective September 28, 2022, to authorize submittal of a grant application for the Communities Challenge Grant for the Performing Arts Center Facility. Mr. Wellman seconded the motion. All were in favor and the motion passed.

c) Alcohol Waiver Request – Apple Barn Event

Mr. Tyburski shared that there is going to be hosting a Paint & Sip night on October 20th as they try to expand their programming. The suggestion is to let the event be BYOB, it would be a 21 and over event.

Ms. Abbuhl made a motion effective September 28, 2022, to issue an alcohol permit for the legal possession and use of alcohol for an event at the Apple Barn on October 20, 2022. Mr. Wellman seconded the motion. All were in favor and the motion passed.

d) Proposed Revision to the Capital and Capital Non-Recurring (CNR) Fund Policy

Ms. Meriwether shared that this provision is something that came up during the Board of Finance policy

review. At the end of every fiscal year they do a closeout of any completed CNR projects, they offset any project overages with any project savings. The update to this policy just documents the current practice and it sets limits on how much may be overspent per project without coming back to the boards for formal approval.

Ms. Goetz made a motion effective September 28, 2022, to endorse the proposed revision to the Capital and Capital Non-Recurring (CNR) Fund Policy as presented. Mr. Peterson seconded the motion. All were in favor and the motion passed.

e) Creation of Work Group to Develop an Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property

Ms. Mackstutis shared that this work group would coincide with the work being done by the Zoning Commission to make sure people understand there will be limitations on use if this regulation moves forward. She stated they are looking for two Board members to serve on this work group.

Ms. Abbuhl and Ms. Goetz volunteered.

Mr. Wellman made a motion effective September 28, 2022 to establish a Board of Selectmen work group to review the feasibility of establishing an ordinance to prohibit the use of tobacco, vaping and cannabis products on public property. Further move to appoint Amber Abbuhl and Heather Goetz to the work group. Mr. Peterson seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Resignations from Community for Care Committee and Aging and Disability Commission

Mr. Wellman made a motion, retroactive to July 1, 2022, to accept the resignation of Deb Schwager as a Regular Member of the Community for Care Committee. Move, retroactive to September 15, 2022, to accept the resignation of Sally Rieger as a Regular Member of the Community for Care Committee. Move, retroactive to September 12, 2022, to accept the resignation of Erin Leavitt-Smith as a Regular Member of the Aging & Disabilities Commission. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

b) Appointments to Various Boards and Commissions

Ms. Abbuhl made a motion effective September 28, 2022, to appoint Joleen Benedict as a Regular Member of the Design Review Board to fill a vacancy for a term ending/ December 6, 2025. Move, effective September 28, 2022, to appoint Elaine Lang as Regular Member of the Historic District Commission to fill a vacancy for a term ending January 1, 2023. Move, effective September 28, 2022, to move Jennifer Seiderer from an Alternate Member of the Aging & Disability Commission to a Regular Member to fill a vacancy for a term ending January 1, 2024. Mr. Wellman seconded the motion. All were in favor and the motion passed.

c) Reappointments to Business Development Committee

This agenda item was tabled.

REVIEW OF MINUTES

a) Regular Meeting of September 12, 2022

No changes were made to the September 12, 2022, Regular Meeting Minutes. Ms. Mackstutis declared the minutes approved and requested that they be put on record.

COMMUNICATIONS

- a) Memo from M. Capriola re: Public Gathering Permits, dated September 15, 2022
- b) Draft Written Comment from M. Capriola re: Proposed Aquarion Rate Increases, dated September 29, 2022

Ms. Capriola shared that for those residents who are on Aquarion’s system, the potential rate increase residents could see over a 3 year period is just under 28%. She stated she believes there are a number of factors that should be considered when Pura looks at this, i.e. inflation, assurances made during acquisition and high mineral content. She stated that there is an opportunity for residents to submit written comment in regards to the proposed rate increase. Mr. Roy thought it may be prudent for the Town to provide written comments on the proposed increases. Mr. Wellman stated that there is a piece of their proposal that he personally does support which is the tiered structure. The Board members supported that as well. The Board also agreed to signing the communication on behalf of the full Board.

- c) Letter from T. Roy re: Firetown Road Sidewalk Gap Closure Project, dated September 12, 2022

EXECUTIVE SESSION

Mr. Peterson made a motion to adjourn to Executive Session at 6:43 p.m. For the first item the attendees will include Town Manager Maria E. Capriola; Public Works Director Tom Roy; Superintendent Matt Curtis; and the full Board. For the second item, the attendees will include Town Manager Maria E. Capriola; Public Works Director Tom Roy; and the full Board. Item (c) will include only the Board of Selectmen. Ms. Goetz seconded the motion. All were in favor and the motion passed.

- a) Pursuant to General Statutes Section 1-200(6)(D): Purchase and Sale of Real Property – 2 Farms Village Road

- b) Pursuant to General Statutes Section 1-200(6)(D): Purchase and Sale of Real Property – Parcel A, Intersection of County Road and Holcomb Street

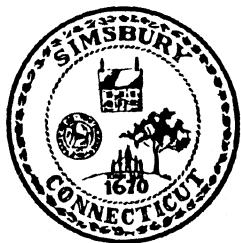
- c) Pursuant to CGS §1-200(6)(A), Town Manager’s Annual Performance Review

Ms. Abbuhl made a motion to adjourn from Executive Session at 9:04 p.m. Mr. Wellman seconded the motion. The motion passed with all in favor.

ADJOURN

Ms. Abbuhl made a motion to adjourn at 9:04 p.m. Mr. Wellman seconded the motion. The motion passed with all in favor.

Respectfully submitted,
Heather Taylor
Clerk



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

Maria E. Capriola - Town Manager

MEMORANDUM

To: Board of Selectmen
From: Maria Capriola, Town Manager
Cc: George McGregor, Planning Director; Laura Barkowski, Code Compliance Officer; Tom Tyburski, Director of Culture, Parks and Recreation; Nick Boulter, Chief of Police; Chris Davis, Deputy Chief of Police; Greg Samselski, Police Lt.; Tom Roy, Director of Public Works/Town Engineer; Patrick Tourville, Fire Marshal
Date: September 29, 2022
Subject: Administrative Approval of Public Gathering Permits

This memo is to inform the Board of Selectmen of a public gathering permit that I have approved via an administrative approval.

Staff from Planning, Police, Culture, Parks and Recreation, Public Works, the Fire District, and the Farmington Valley Health District reviewed the application to ensure compliance and safety measures were addressed prior to approval. Following completion of that process, the following public gathering permits have been approved by me:

Name of Event	Location	Date	Type
Rocktober	PAC	October 1, 2022	Concert
Monaco Wedding	Flower Bridge	October 14, 2022	Wedding Photos
Hislop-Rickis Wedding	Flower Bridge	October 15, 2022	Wedding Photos
Spooktacular	PAC	October 16, 2022	Halloween event
Donny's Dash	PAC	November 5, 2022	5k event fundraiser to benefit Boys & Girls Club

Should you have any questions or concerns about the application listed above, please contact me so staff and I can help answer those questions.