

Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN
Regular Meeting – October 23, 2023 – 6:00 p.m.
Main Meeting Room, Simsbury Town Hall

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- a) Proposed Revisions to Town Code Section 85-6.1, Complex Projects

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Email townmanager@simsbury-ct.gov by noon on Monday, October 23, 2023 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email

PRESENTATIONS

- a) Farmington Valley Visiting Nurses Association
- b) Fair Rent Commission Status Update

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Public Safety
- d) Board of Education

SELECTMEN ACTION

- a) Proposed Revisions to Town Code Section 85-6.1, Complex Projects
- b) Discussion on Plan of Conservation and Development
- c) FY 22/23 Year-End Financial Results
- d) FY 22/23 Year-End General Fund and Capital Transfers
- e) Tax Refund Requests
- f) Appropriation of Funds for CT Department of Agriculture Farm Viability Grant
- g) Simsbury Public Library Grant Application for CT Humanities Implementation Grant: Culinary Storytelling Highlighting Connecticut's Heritage

- h) Schedule a Public Hearing for Proposed Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property
- i) Schedule a Public Hearing for Proposed Amendments to Fair Rent Commission Ordinance

REVIEW OF MINUTES

- a) September 27, 2023 Regular Meeting Minutes

EXECUTIVE SESSION

- a) Pursuant to General Statutes section 1-200(6)(A): Town Manager's Employment Agreement
- b) Pursuant to General Statutes section 1-200(6)(B): Discussion of Pending Claim

SELECTMEN ACTION

- j) Town Manager's Employment Agreement

ADJOURN




Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Public Hearing – Proposed Revisions to Town Code Section 85-6.1, Complex Projects
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Town of Simsbury Inland Wetlands Agency/Conservation Commission through George K. McGregor, AICP, Planning & Community Development Director

4. **Action Requested of the Board of Selectmen:**
No action is needed during the public hearing. The Board may opt to approve one of the proposed versions later in the evening (item on the agenda under Selectmen action).
5. **Summary of Submission:**
At your September 27, 2023 meeting, the Board of Selectmen scheduled a public hearing to receive public comment on a proposed revision to Town Code Section 85-6.1 regarding complex projects for 6:00pm on Monday, October 23, 2023.

The Town Code allows outside technical assistance for its land use commissions when reviewing large and complex projects. Section 85-6.1 states that commissions may engage subject matter experts such as engineers, traffic consultants, or soils scientists to assist the Commission when the nature, scope, or intensity is beyond the technical capacity of Town Staff to fully evaluate.

However, under the existing code, technical assistance, at the applicant's expense, is only available for a "*large and complex project*", which is defined as "*proposed new construction of 100,000 square feet of gross building area or more and/or proposed new parking areas of 200 parking spaces or more*". An application before the Conservation Commission might raise complex technical issues with potential impacts to wetlands and watercourses without involving large buildings or parking lots. In such an instance, third party technical assistance would not be available to the Commission.

A revision, removing the complex projects metric for the Inland Wetlands Agency, was requested by the Conservation Commission/Inland Wetlands Agency.

The public hearing notice is attached.

6. **Financial Impact:**
None

7. Description of Documents Included with Submission:

- a) Public Hearing Notice
- b) Letter from Conservation Commission
- c) Draft Revisions to Town Code Section 85-6.1, Complex Projects

**TOWN OF SIMSBURY
PUBLIC HEARING NOTICE**

Public Hearing Date: Monday, October 23, 2023 at 6:00 p.m.

Notice is hereby given pursuant to Section 404 of the Charter of the Town of Simsbury that the Board of Selectmen will hold a public hearing on Monday, October 23, 2023 at 6:00 p.m. in the Main Meeting Room of Simsbury Town Hall, 933 Hopmeadow Street to receive public comment concerning proposed revisions to Chapter 85-6.1: Large and Complex Projects of the Town of Simsbury Code of Ordinances. Copies of the proposed revisions can be found on the Town of Simsbury's website, www.simsbury-ct.gov on the Board of Selectmen's page. Hard copies are available at the Town Clerk's Office, 933 Hopmeadow Street, Simsbury, CT. Members of the public may register to address the Board of Selectmen live through Zoom by emailing townmanager@simsbury-ct.gov by 12:00pm on October 23, 2023. Alternatively, members of the public may email statements to townmanager@simsbury-ct.gov by 12:00 p.m. on October 23, 2023 to have their comments sent to the Board of Selectmen. Written comments will not be read into the record at the hearing.



Town of Simsbury Conservation Commission

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

May 16, 2023

Town of Simsbury
Board of Selectmen
933 Hopmeadow Street
Simsbury, Connecticut 06070

Honorable Board Members:

The Town Code allows outside technical assistance for its land use commissions when reviewing large and complex projects. Section 85-6.1 states that Commissions may engage subject matter experts such as engineers, traffic consultants, or soils scientists to assist the Commission when the nature, scope, or intensity is beyond the technical capacity of Town Staff to fully evaluate.

However, under the existing code, technical assistance, at the applicant's expense, is only available for a "large and complex project", which is defined as "proposed new construction of 100,000 square feet of gross building area or more and/or proposed new parking areas of 200 parking spaces or more". An application before the Conservation Commission might raise complex technical issues with potential impacts to wetlands and watercourses without involving large buildings or parking lots. In such an instance, third party technical assistance would not be available to the Commission.

We suggest that §85-6.1 A be amended to provide that subject matter experts may be retained at the Commission's discretion, without specific metrics being imposed. There would be no danger of excess on the commission's part since every proposal for the retention of an expert requires Board of Selectmen approval. There is no cost to the Town for the additional technical assistance.

The town code makes a provision for the retention of outside experts, at applicants' expense, to support the commission, but we submit that the relevant section, §85-6.1, is too restrictive.

We would very much appreciate support and your help in bringing this matter before the Board of Selectmen. Thank you for attention. A suggested revision of §85-6.1 A is attached.

Very truly yours,

Simsbury Conservation Commission

by Margery Winters
its Chairman

§ 85-6.1. Large and complex projects. [Added 9-10-2007]

A. For purposes of this section, "large and complex project" shall mean a land development project before the Planning Commission or Zoning Commission which has, cumulatively, proposed new construction of 100,000 square feet of gross building area or more and/or proposed new parking areas of 200 parking spaces or more or a project before the Conservation Commission which the Conservation Commission deems complex.

B. The Planning Commission, Zoning Commission, the Conservation Commission/Inland Wetlands and Watercourses Agency or Zoning Board of Appeals (hereinafter collectively the "land use agencies" or each individually a "land use agency") may require additional technical assistance in reviewing and evaluating applications for a large and complex project if the land use agencies or a land use agency determines that the nature, intensity, scope or impact of the proposed development is beyond the technical capacity of Town staff to fully evaluate and the actual cost of processing a municipal land use application exceeds the established minimum fee. The requested technical assistance shall directly pertain to the statutory jurisdiction of the land use agencies or land use agency requesting the supplemental fee. The requested supplemental fee shall be limited to the documented actual cost of retained technical consultants as noted in Subsection F.

C. When, after consulting with their staff, the land use agencies or a land use agency makes such a determination that a consultant or consultants with technical expertise in engineering, traffic, environmental, economics, planning and law and/or independent studies are required to process the application, the land use agencies or a land use agency shall obtain proposals from identified consultants. After receiving proposals for such consultant or consultants and/or independent studies, the land use agencies or a land use agency shall recommend the retention of selected consultants and prepare an estimated fee based on the actual costs of retaining such consultants and submit the proposed fee to the Board of Selectmen for adoption as a resolution. Prior to the submission of the proposed fee to the Board of Selectmen, the land use agencies or land use agency shall give notice of the proposed fee to the applicant and provide the applicant with an opportunity to comment on the scope and amount of the proposed fee.

D. After approval of the fee by the Board of Selectmen, the land use agencies or a land use agency shall bill the applicant for the approved fee. The approved fee for technical assistance, together with the application fee from the fee schedule, shall be paid forthwith. No application shall be deemed filed and complete unless accompanied by the appropriate application fees.

E. Any consultant fees not expended on review of the application shall be refunded to the applicant upon conclusion of the application process.

F. In the event that consultant costs are in excess of the approved fee paid by the applicant, the land use agencies or a land use agency shall bill the applicant, who shall pay such additional costs prior to the issuance of the permit or license sought. In no event shall the excess costs billed to the applicant exceed 110% of the approved fee.




Town of Simsbury

933 HOPMEADOW STREET

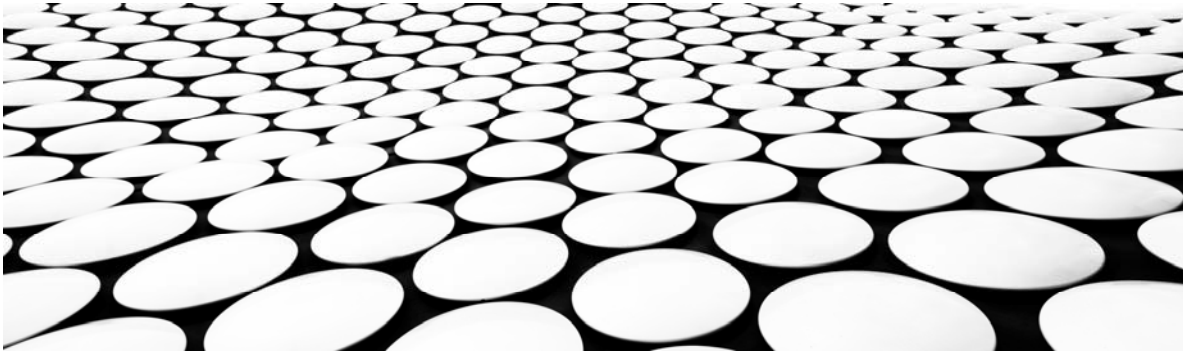
SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Farmington Valley Visiting Nurses Association
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager 
4. **Action Requested of the Board of Selectmen:**
This presentation is informational.
5. **Summary of Submission:**
Nancy Scheetz from the Farmington Valley VNA will be presenting to the Board on their history and their Town initiatives and services offered in Simsbury.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Presentation Slides

FARMINGTON VALLEY VNA, INC. BOARD OF SELECTMAN PRESENTATION

NANCY SCHEETZ, CHIEF EXECUTIVE OFFICER



VNA VALLEY CARE HISTORY

- The Farmington Valley VNA has been serving our communities for 115 years.
- Medicare and Medicaid licensed, Regulated by the Department of Public Health
- Home Care, Hospice, Community Health and Wellness Programs, Food Bank, School Nursing
- 8 Old Mill Lane, Simsbury, and 248 Salmon Brook Road, Granby
- Non-profit, 501c3 organization
- As long as we have been here, we have partnered with the Town of Simsbury long before there was Public Health funding

THE TOWN INITIATIVES AND CONNECTIONS

- Public Health Nursing: Blood pressure clinics, Blood Glucose testing, Influenza and COVID Vaccines, Educational offerings
- Selectman appointed seat on the Public Safety Committee
- Partnership currently with Steps to Safety, Social Services, EMS, Emergency Preparedness, FVHD
- Health Supervision Program
- CPR / AED Education and certification
- Fit testing Certification-Simsbury Fire Department
- Granby Simsbury Chamber of Commerce
- Housing Authority Support-Special Projectes and Grants

VISITING NURSE & HOSPICE OF LITCHFIELD COUNTY

- The Farmington Valley VNA is now an affiliate of VNHLC
- Michael Caselas, Executive Director
- mcaselas@vnhlc.org
- 860-379-8561




Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Fair Rent Commission Status Update
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Tom Fitzgerald, Acting Deputy Town Manager; Kristen Formanek Director of Community and Social Services; Trish Munroe, Town Clerk

4. **Action Requested of the Board of Selectmen:**
This presentation is informational.
5. **Summary of Submission:**
Town staff have been meeting to review and revise Chapter 15 of the Town Code of Ordinances which is the Fair Rent Commission. Originally adopted in June 1986, this commission has not met in a long time. Staff has suggested changes to the ordinance to bring it up to date and what they feel will make it an effective commission for the community.

Tonight's presentation will cover what the Fair Rent Commission is and some of the proposed changes in the ordinance. Later in the meeting the Board of Selectmen has the option of scheduling a public hearing for the proposed changes to the ordinance.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) PowerPoint Presentation

Fair Rent Commission

KRISTEN FORMANEK, DIRECTOR OF COMMUNITY AND SOCIAL SERVICES; TRISH MUNROE, TOWN CLERK; TOM FITZGERALD, ACTING DEPUTY TOWN MANAGER

Background Information and authority of the Fair Rent Commission

- ▶ The Town of Simsbury established a Fair Rent Commission (FRC) by ordinance adopted on June 9, 1986. The FRC met until November 13, 1990. On December 20, 2021, the BOS held a public hearing (as required by Town Charter) to consider repealing the FRC, as it had not met in over 30 years. At the conclusion of the hearing, the BOS decided not to take any action.
- ▶ The FRC has the power to study, investigate and conduct hearings relative to complaints received about rental charges and accommodations. The FRC further has the power to issue subpoenas, administer oaths, and issue orders with corrective measures.

State Statute Requirement for Local Fair Rent Commission

- ▶ On May 17, 2022, the Connecticut Legislature passed Public Act 22-30, titled An Act Concerning Fair Rent Commissions requiring towns with populations greater than 25,000 to adopt by ordinance a fair rent commission. The legislation further provided that towns with fewer than 25,000 may create a commission if the number of renter occupied dwellings is greater than 5,000.
- ▶ In the 2020 Census, Simsbury had a population of 24,517.
- ▶ On February 13, 2023, the town notified the Department of Housing that the Town of Simsbury does have a Fair Rent Commission, although it had not been active in over 30 years.
- ▶ The recent legislative action, coupled with the rising number of resident complaints, necessitates reactivating our Fair Rent Commission with some changes to the existing ordinance.

Proposed Ordinance Changes

- ▶ Change the size of the FRC from 7 members to 5 members plus 2 alternates
- ▶ Update term dates for members
- ▶ Recommendations for appointments will be made from the Town Manager to the Board of Selectmen (similar to Business Development Incentive Committee)
- ▶ Designate the Board of Selectmen with authority to revise the rules and regulations of the FRC (instead of the Commission itself)

Proposed Rules and Procedures Changes

- ▶ Members will be limited to two consecutive terms (similar to the Economic Development Commission)
- ▶ Establish a regularly scheduled housekeeping meeting every 2 years for electing a chair, vice chair and secretary. FRC will meet on an as needed basis, called by the Director of Community and Social Services, or designee, and not the FRC.
- ▶ Number of affirmative votes necessary to take action clearly defined

Proposed Timeline for New Commission to be Active

- ▶ Fair Rent Commission presentation to the Board of Selectmen on Monday, October 23, 2023
- ▶ Revised ordinance for the Fair Rent Commission discussed at a Public Hearing on November 13, 2023
- ▶ Call for volunteers will be made in late November or early December, 2023
- ▶ Members will be appointed by the new Board of Selectmen in January, 2024
- ▶ Hearings may begin as early as February, 2024



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Revisions to Town Code Section 85-6.1, Complex Projects

2. **Date of Board Meeting:** October 23, 2023

3. **Individual or Entity Making the Submission:**

Lee C. Erdmann, Interim Town Manager; Town of Simsbury Inland Wetlands Agency/Conservation Commission through George K. McGregor, AICP, Planning & Community Development Director

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen is in support of the revisions to the ordinance as presented, the following motion is in order:

Move, effective October 23, 2023 to adopt the proposed revisions to Town Code section 85-6.1, Complex Projects as presented, which shall be effective 21 days after publication in a newspaper having circulation within the Town of Simsbury. Further move to authorize a summary of the adopted ordinance be published.

5. **Summary of Submission:**

The Town Code allows outside technical assistance for its land use commissions when reviewing large and complex projects. Section 85-6.1 states that commissions may engage subject matter experts such as engineers, traffic consultants, or soils scientists to assist the Commission when the nature, scope, or intensity is beyond the technical capacity of Town Staff to fully evaluate.

However, under the existing code, technical assistance, at the applicant's expense, is only available for a "*large and complex project*", which is defined as "*proposed new construction of 100,000 square feet of gross building area or more and/or proposed new parking areas of 200 parking spaces or more*". An application before the Conservation Commission might raise complex technical issues with potential impacts to wetlands and watercourses without involving large buildings or parking lots. In such an instance, third party technical assistance would not be available to the Commission.

A revision, removing the complex projects metric for the Inland Wetlands Agency, was requested by the Conservation Commission/Inland Wetlands Agency.

6. **Financial Impact:**

None

7. Description of Documents Included with Submission:

- a) Public Hearing Notice
- b) Draft Revisions to Town Code Section 85-6.1, Complex Projects

**TOWN OF SIMSBURY
PUBLIC HEARING NOTICE**

Public Hearing Date: Monday, October 23, 2023 at 6:00 p.m.

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§ 85-6.1. Large and complex projects. [Added 9-10-2007]

A. For purposes of this section, "large and complex project" shall mean a land development project before the Planning Commission or Zoning Commission which has, cumulatively, proposed new construction of 100,000 square feet of gross building area or more and/or proposed new parking areas of 200 parking spaces or more or a project before the Conservation Commission which the Conservation Commission deems complex.

B. The Planning Commission, Zoning Commission, the Conservation Commission/Inland Wetlands and Watercourses Agency or Zoning Board of Appeals (hereinafter collectively the "land use agencies" or each individually a "land use agency") may require additional technical assistance in reviewing and evaluating applications for a large and complex project if the land use agencies or a land use agency determines that the nature, intensity, scope or impact of the proposed development is beyond the technical capacity of Town staff to fully evaluate and the actual cost of processing a municipal land use application exceeds the established minimum fee. The requested technical assistance shall directly pertain to the statutory jurisdiction of the land use agencies or land use agency requesting the supplemental fee. The requested supplemental fee shall be limited to the documented actual cost of retained technical consultants as noted in Subsection F.

C. When, after consulting with their staff, the land use agencies or a land use agency makes such a determination that a consultant or consultants with technical expertise in engineering, traffic, environmental, economics, planning and law and/or independent studies are required to process the application, the land use agencies or a land use agency shall obtain proposals from identified consultants. After receiving proposals for such consultant or consultants and/or independent studies, the land use agencies or a land use agency shall recommend the retention of selected consultants and prepare an estimated fee based on the actual costs of retaining such consultants and submit the proposed fee to the Board of Selectmen for adoption as a resolution. Prior to the submission of the proposed fee to the Board of Selectmen, the land use agencies or land use agency shall give notice of the proposed fee to the applicant and provide the applicant with an opportunity to comment on the scope and amount of the proposed fee.

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E. Any consultant fees not expended on review of the application shall be refunded to the applicant upon conclusion of the application process.

F. In the event that consultant costs are in excess of the approved fee paid by the applicant, the land use agencies or a land use agency shall bill the applicant, who shall pay such additional costs prior to the issuance of the permit or license sought. In no event shall the excess costs billed to the applicant exceed 110% of the approved fee.




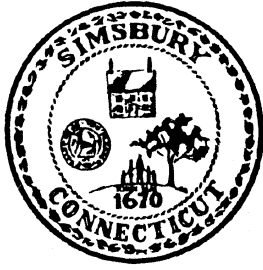
Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Discussion on Plan of Conservation and Development Update
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager 
4. **Action Requested of the Board of Selectmen:**
This item is meant to be a discussion amongst the Board. Should the group have any comments it is suggested to have staff put comments into a letter for transmittal to the Planning Commission by the end of the day on Tuesday, October 24th prior to the Public Hearing by the Planning Commission.
5. **Summary of Submission:**
The Planning Department is working on updating the Plan of Conservation and Development (POCD) in Town. The Town's Planning Commission is holding a public hearing on the [draft document](#) on October 24th. Statutorily the Board of Selectmen may endorse, reject, provide comment, or simply receive the draft without comment or action.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Memo from G. McGregor re: Plan of Conservation and Development (POCD) DRAFT, dated August 17, 2023



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Office of Planning and Community Development

MEMORANDUM

TO: Simsbury Board of Selectmen

THROUGH: Lee Erdmann, Interim Town Manager

FROM: George K. McGregor, AICP

DATE: August 17, 2023

SUBJECT: Plan of Conservation and Development (POCD) DRAFT

On behalf of the Simsbury Planning Commission and pursuant to Section 8-23 of the Connecticut General Statutes, please accept this memorandum and attached POCD Draft dated August 11, 2023, as fulfillment of the statutory requirements for referral to the Board of Selectmen.

The Board of Selectmen may endorse, reject, provide comment, or simply receive the draft without comment or action.

The Planning Commission has scheduled a public hearing on the DRAFT Plan for Tuesday, October 24, 2023, at 7:00 p.m., at the Simsbury Library.

This transmittal will also be sent via electronic mail.




Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** FY 22/23 Year-End Financial Results
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Amy N. Meriwether, Finance Director/Treasurer

4. **Action Requested of the Board of Selectmen:**
None
5. **Summary of Submission:**

General Fund

	FY2022/23	FY2022/23	FY2022/23	FY2022/23	Budget
	Approved	Budget	Amended	Actual	to Actual
	Budget	Amendments	Budget	Results	Variance
Revenues					
Tax Collections	\$ 98,188,274	\$ -	\$ 98,188,274	\$ 98,479,850	\$ 291,576
Anticipated Revenue	16,772,998	491,312	17,264,310	19,110,138	1,845,828
Use of Fund Balance	-	911,221	911,221	-	(911,221)
Total Revenues	\$ 114,961,272	\$ 1,402,533	\$ 116,363,805	\$ 117,589,988	\$ 1,226,182
Expenditures					
Town Operating Budget	\$ 25,901,271	\$ 1,410,033	\$ 27,311,303	\$ 25,630,468	\$ 1,680,835
Capital Transfers	5,657,657	(7,500)	5,650,157	5,650,157	-
School Operating Budget	77,030,819	-	77,030,819	77,627,397	(596,578)
Debt Service	6,371,525	-	6,371,525	6,371,525	-
Total Expenditures	\$ 114,961,272	\$ 1,402,533	\$ 116,363,804	\$ 115,279,547	\$ 1,084,257
Change in Fund Balance				\$ 2,310,441	

General fund revenues exceeded expenditures by \$2,310,441 as of June 30, 2023. Fund balance increased from \$19,390,002 to \$21,700,443. Below is a breakdown of revenue and expenditure drivers that resulted in the surplus.

Revenues – Budget Surplus of \$1,226,182, mainly attributable to:

- Tax Department – Deficit of (\$186,478) - Current year tax collections came in over budget by \$638,851. However, State funding for motor vehicle reimbursement was budgeted at a 29 mill reimbursement (\$2,006,464) but the State approved a mill rate reimbursement of 31.49, which reduced funding to only \$1,180,975.
- Building Department – Surplus of \$122,005 – There were two large projects in the current year that resulted in increased permit fees
- Finance Department – Surplus of \$1,331,797 – Increased interest income resulting from rising interest rates
- Town Clerk – Deficit of (\$68,918) - Recording fees came in under budget due to the slowing housing market by \$105,516. This was offset by conveyance fees coming in slightly over budget by \$18,824 and unanticipated elections grant funding of \$10,710.
- Town Manager’s Office – Surplus of \$559,370 - The annual PILOT payment was budgeted at \$99,702, but received \$651,183. This additional funding was from the Municipal Revenue Sharing grant program that was modified for 2022 and 2023.
- Board of Education – Surplus of \$323,080 - Unanticipated tuition revenue, building rental revenue and grant revenue

Expenditures – Budget Surplus of \$1,084,257, mainly attributable to:

- During the fiscal year 2021/2022 close out, \$798,665 was assigned to fund union contracts that had been open for 3 years. Only about \$375,000 was needed to payout the open contracts due to staff turnover throughout the years.
- The following departments had staff vacancies that resulted in department savings totaling about \$255,000: Planning, IT, Police, Dispatch, Animal Control, Building & Maintenance
- Town Manager’s Office – Deficit of (\$36,587) – Town Manager vacation payout upon termination
- Legal Services – Deficit of (\$54,935) – This line item was underbudgeted during the fiscal year 2022/2023 budget process knowing there is typically savings at the end of the year. In addition, there were increased fees in the current year for tax appeals.
- Community Services – Surplus of \$59,248 - \$150,000 was allocated to the non-profit grant program but only about \$100,000 in applications were approved.
- Highway Department – Surplus of \$34,555 - Overtime and seasonal help savings of \$66,815 due to a lack of snow during the winter season. This savings was offset by additional spending in various supply and utility line items
- Facilities – Deficit of (\$37,189) – Increased facility maintenance and utility costs
- Parks & Recreation – Surplus of \$35,248 – Seasonal help savings and decreased facilities maintenance expenses
- Employee Benefits – Surplus of \$960,593 - Pension ARC payment savings and health insurance savings from staff vacancies
- Liability Insurance – Surplus of \$30,310 - Savings in deductible and workers compensation insurance
- Board of Education – Deficit of \$596,578 – Increased special education outplacement and evaluation costs. This deficit was offset by increased tuition revenue (\$184,916), building rental fees (\$62,910), misc income (\$5,281), unanticipated non-public grant (\$20,219), FY22 assigned reserves for increased utility costs (\$100,000) and use of ARPA money to fund two Social Workers (\$225,000).

The following amendments were made to the fiscal year 2022/2023 budget:

- Finance Department - \$12,500 for additional staff support to get the department caught up on various reconciliations and postings from staffing deficit due to medical leave
- Community Services - \$272,500 broken down as follows: \$100,000 contribution to the Housing Authority, \$150,000 for the Non-Profit Grant program and \$22,000 for the DEI Data Project
- Highway - \$16,312 to fund a new furnace due to unanticipated failure
- Health - \$100,056 contribution to the Farmington Valley Health District
- Social Services - \$8,000 for medical leave coverage
- Parks & Recreation - \$10,000 for medical leave coverage
- General Liability Insurance - \$185,000 for the Cavanaugh Worker's Compensation Claim
- Contingency - \$798,665 to fund negotiated union contracts that were settled after 3 years

Capital Funds

The Capital Reserve funded ended the fiscal year 2022/2023 with an unassigned fund balance of \$6,202,873. However, appropriations were made to and from this fund during the fiscal year 2023/2024 budget process. After all fiscal year 2023/2024 budget activity is accounted for, the remaining unassigned fund balance at the of June 30, 2024 is estimated to be \$4,715,865, which can be utilized during the fiscal year 2024/2025 budget process.

A summary of all capital projects and capital reserve fund analysis are included with this submission.

Parks and Recreation (Simsbury Farms) Fund

Parks and Recreation fund expenditures exceeded revenues by \$10,748 as of June 30, 2023. Fund balance decreased from \$646,083 to \$635,335.

See attached financial statements for line item detail explanations on variances.

Health Insurance Fund

The Health Insurance Fund expenditures exceeded revenues by \$430,839 as of June 30, 2023. This was a planned use of fund balance. Fund balance decreased from \$3,840,745 to \$3,409,906. Reserves as of June 30, 2023 totaled \$4,392,306, or 29% of claims. The Town's health insurance consultants recommend reserves of at least 25% of expected claims (12 weeks or more).

See attached financial statements for line item detail explanations on variances.

Sewer Use Fund

The Sewer Use Fund revenues exceeded expenditures by \$232,682 as of June 30, 2023. Fund balance increased from \$7,320,258 to \$7,552,940.

See attached financial statements for line item detail explanations on variances.

6. Financial Impact:

None

7. Description of Documents Included with Submission:

- a) General Fund Statement of Revenues
- b) General Fund Statement of Expenditures
- c) General Fund Line Item Detail
- d) Simsbury Farms Statement of Revenues, Expenditures and Changes in Fund Balance
- e) Health Insurance Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- f) Residential Property Statement of Revenues, Expenditures and Changes in Fund Balance
- g) Sewer Use Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- h) Sewer Assessment Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- i) Special Revenue Funds Statement of Revenues, Expenditures and Changes in Fund Balance
- j) Trust Funds Statement of Revenues, Expenditures and Changes in Fund Balance
- k) Pension Funds Statement of Revenues, Expenditures and Changes in Fund Balance
- l) Capital Projects Summary
- m) Capital Non-Recurring Fund Summary

**TOWN OF SIMSBURY
GENERAL FUND
Revenue Detail
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

Description	FY2022	FY2022			FY2023	FY2023	FY2023	FY2023			FISCAL NOTES
	BUDGETED	ACTUAL	\$ Variance	% Recvd	BUDGETED	BUDGET	AMENDED	ACTUAL	\$ Variance	% Recvd	
	REVENUE	As of 6/30/2022			REVENUES	AMENDMENT	REV BUDGET	As of 6/30/2023			
GENERAL GOVERNMENT											
TAX DEPARTMENT	96,424,108	97,389,109	965,001	101.00%	100,624,738	-	100,624,738	100,438,260	(186,478)	99.81%	Current year tax collections came in over budget by \$638,851. State funding for motor vehicle reimbursement was budgeted at 29 mill reimbursement (\$2,006,464), however State approved mill rate reimbursement of 31.49 reducing funding to \$1,180,975.
BUILDING DEPARTMENT	838,500	823,059	(15,441)	98.16%	738,500	-	738,500	860,505	122,005	116.52%	No longer sharing Deputy Building Official with Bloomfield, no income from that position. This is offset by an increase in permit fees particularly for two larger projects during the year
FINANCE DEPARTMENT	303,631	406,791	103,160	133.98%	333,631	-	333,631	1,665,428	1,331,797	499.18%	Increased interest income resulting from rising interest rates
TOWN CLERK	645,445	937,735	292,290	145.29%	888,590	-	888,590	819,672	(68,918)	92.24%	Recording fees came in under budget due to the slowing housing market by \$105,516. This was offset by conveyance fees coming in slightly over budget by \$18,824 and unanticipated elections grant funding of \$10,710
TOWN MANAGER'S OFFICE	281,155	344,730	63,575	122.61%	345,202	-	345,202	904,572	559,370	262.04%	PILLOT payment was budgeted at \$99,702 but received \$651,183. Additional funding from Municipal Revenue Sharing grant program that was modified for 2022 and 2023
INFORMATION TECHNOLOGY	168,528	168,528	-	100.00%	171,752	-	171,752	171,752	-	100.00%	
LAND USE COMMISSION	20,000	37,202	17,202	186.01%	20,000	-	20,000	34,616	14,616	173.08%	Conservative budget - Revenues in line with prior year
INSURANCE REFUNDS	27,500	58,236	30,736	211.77%	47,500	-	47,500	57,365	9,865	120.77%	
ASSESSOR'S OFFICE	5,800	5,922	122	102.10%	5,800	-	5,800	5,009	(791)	86.36%	
TOTAL GENERAL GOVERNMENT	98,714,667	100,171,312	1,456,645	101.48%	103,175,713	-	103,175,713	104,957,179	1,781,466	101.73%	
PUBLIC SAFETY											
POLICE DEPARTMENT	203,265	229,977	26,712	113.14%	210,600	-	210,600	218,958	8,358	103.97%	
ANIMAL CONTROL	500	225	(275)	45.00%	500	-	500	150	(350)	30.00%	
TOTAL PUBLIC SAFETY	203,765	230,202	26,437	112.97%	211,100	-	211,100	219,108	8,008	103.79%	
PUBLIC WORKS											
ENGINEERING	20,050	20,042	(8)	99.96%	25,050	-	25,050	27,877	2,827	111.29%	
ENO MEMORAL HALL	1,750	3,025	1,275	172.86%	1,000	-	1,000	5,630	4,630	563.00%	
HIGHWAY DEPARTMENT	500	124,768	124,268	24953.57%	3,250	-	3,250	6,282	3,032	193.29%	
LANDFILL	1,200	-	(1,200)	0.00%	-	-	-	-	-	#DIV/0!	
TOTAL PUBLIC WORKS	23,500	147,835	124,335	629.08%	29,300	-	29,300	39,789	10,489	135.80%	
HEALTH & WELFARE											
ELDERLY/HANDICAPPED TRANSPORT	40,720	40,711	(9)	99.98%	40,720	-	40,720	40,710	(10)	99.98%	
TOTAL HEALTH & WELFARE	40,720	40,711	(9)	99.98%	40,720	-	40,720	40,710	(10)	99.98%	
CULTURE, PARKS & RECREATION											
PARKS & RECREATION	231,596	231,596	-	100.00%	232,651	-	232,651	232,651	-	100.00%	
LIBRARY	4,186	12,798	8,612	305.74%	9,700	-	9,700	17,577	7,877	181.21%	
COMMUNITY GARDENS	3,100	3,565	465	115.00%	4,400	-	4,400	5,999	1,599	136.34%	
MEMORAL POOLS & FIELDS	3,500	533	(2,968)	15.21%	2,800	-	2,800	7,694	4,894	274.78%	
TOTAL CULTURE, PARKS & RECREATION	242,382	248,492	6,110	102.52%	249,551	-	249,551	263,921	14,370	105.76%	
EDUCATION											
BOARD OF EDUCATION	6,463,510	6,950,949	487,439	107.54%	7,139,378	-	7,139,378	7,462,458	323,080	104.53%	Unanticipated tuition revenue, building rental revenue and grant revenue
TOTAL EDUCATION	6,463,510	6,950,949	487,439	107.54%	7,139,378	-	7,139,378	7,462,458	323,080	104.53%	
INTERGOVERNMENTAL											
TRANSFER IN - BELDEN TRUST	23,100	23,100	-	100.00%	26,960	-	26,960	26,960	-	100.00%	

**TOWN OF SIMSBURY
GENERAL FUND
Revenue Detail
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

Description	FY2022		\$ Variance	% Recvd	FY2023		FY2023		\$ Variance	% Recvd	FISCAL NOTES
	BUDGETED REVENUE	ACTUAL As of 6/30/2022			BUDGETED REVENUES	BUDGET AMENDMENT	AMENDED REV BUDGET	ACTUAL As of 6/30/2023			
TRANSFER IN - CAPITAL PROJECT FUNDS	364,329	364,329	-	100.00%	330,717	491,312	822,029	822,029	-	100.00%	
TRANSFER IN - ARPA	-	-	-	#DIV/0!	3,757,833	-	3,757,833	3,757,833	-	100.00%	
TOTAL INTERGOVERNEMENTAL	387,429	387,429	-	100.00%	4,115,510	491,312	4,606,822	4,606,822	-	100.00%	
TOTAL GENERAL FUND REVENUE	106,075,973	108,176,931	2,100,958	101.98%	114,961,272	491,312	115,452,584	117,589,988	2,137,404	101.85%	

TOWN OF SIMSBURY
GENERAL FUND
Expenditure Detail
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)

Description	FY2022				FY2023				FY2023				FISCAL NOTES
	BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	\$ Variance	% Spent	BUDGETED EXPENDITURES	FY2023 BUDGET AMENDMENT	FY2023 AMENDED EXP BUDGET	FY2023 ACTUAL As of 6/30/2023	\$ Variance	% Spent			
GENERAL GOVERNMENT													
TOWN MANAGER'S OFFICE	484,970	468,503	16,467	96.60%	495,579	-	495,579	532,166	(36,587)	107.38%	Overage relates to outgoing Town Manager vacation payout.		
PLANNING DEPARTMENT	367,353	298,715	68,638	81.32%	376,670	-	376,670	363,709	12,961	96.56%	Savings from staff vacancies		
FINANCE DEPARTMENT	458,884	428,894	29,990	93.46%	463,189	12,500	475,689	542,767	(67,078)	114.10%	**See below note		
INFORMATION TECHNOLOGY	353,094	300,133	52,961	85.00%	494,378	-	494,378	457,490	36,888	92.54%	Savings from staff vacancies		
BUILDING DEPARTMENT	332,553	263,467	69,086	79.23%	306,404	-	306,404	303,865	2,539	99.17%			
ASSESSOR'S OFFICE	362,514	266,632	95,882	73.55%	381,919	-	381,919	422,601	(40,682)	110.65%	**See below note		
TOWN CLERK	243,748	243,481	267	99.89%	250,045	-	250,045	303,966	(53,921)	121.56%	**See below note		
TAX DEPARTMENT	191,919	182,367	9,552	95.02%	199,496	-	199,496	225,774	(26,278)	113.17%	**See below note		
LEGAL SERVICES	151,000	226,140	(75,140)	149.76%	151,000	-	151,000	205,935	(54,935)	136.38%	Tax appeal settlements and labor relations		
ELECTION ADMINISTRATION	106,797	96,978	9,819	90.81%	157,035	-	157,035	143,982	13,053	91.69%	Savings in equipment maintenance and copy & printing services		
											\$150,000 was allocated to the non-profit grant program but only about \$100,000 in applications were approved.		
COMMUNITY SERVICES	155,289	125,517	29,772	80.83%	131,427	272,000	403,427	344,179	59,248	85.31%			
GENERAL GOVERNMENT	112,836	100,711	12,125	89.25%	126,716	-	126,716	119,833	6,883	94.57%			
											Increased cost of audit fee associated with additional standards		
BOARD OF FINANCE	47,065	44,769	2,296	95.12%	48,295	-	48,295	54,640	(6,345)	113.14%	implementation in the FY22 audit. Purchase order in FY21 was not rolled forward into FY22 or FY23 during the Munis conversion. Project was completed in FY23 and final payment made.		
ECONOMIC DEVELOPMENT COMMISSION	50,650	50,000	650	98.72%	50,650	-	50,650	63,500	(12,850)	125.37%			
LAND USE COMMISSION	19,200	9,338	9,862	48.64%	19,200	-	19,200	18,843	357	98.14%			
REGIONAL PROBATE COURT	10,773	10,773	-	100.00%	9,548	-	9,548	9,548	-	100.00%			
PUBLIC BUILDING COMMISSION	1,625	3,647	(2,022)	224.42%	2,000	-	2,000	1,319	681	65.95%			
TOTAL GENERAL GOVERNMENT	3,450,270	3,120,064	330,206	90.43%	3,663,551	284,500	3,948,051	4,114,118	(166,067)	104.21%			
PUBLIC SAFETY													
POLICE DEPARTMENT	5,032,250	4,899,352	132,898	97.36%	5,542,887	-	5,542,887	5,434,268	108,619	98.04%	Savings from staff vacancies		
DISPATCH	573,633	566,386	7,247	98.74%	592,210	-	592,210	543,962	48,248	91.85%	Savings from staff vacancies		
ANIMAL CONTROL	78,397	43,290	35,107	55.22%	75,217	-	75,217	53,408	21,809	71.00%	Savings from staff vacancies		
POLICE COMMISSION	750	270	480	36.00%	750	-	750	74	676	9.87%			
EMERGENCY MANAGEMENT	6,785	6,729	56	99.17%	26,800	-	26,800	15,330	11,470	57.20%	Tech & program supply savings		
TOTAL PUBLIC SAFETY	5,691,815	5,516,027	175,788	96.91%	6,237,864	-	6,237,864	6,047,042	190,822	96.94%			
PUBLIC WORKS													
											Overtime and seasonal help savings of \$66,815 due to a lack of snow during the winter season. This savings was offset by additional spending in various supply and utility line items		
HIGHWAY DEPARTMENT	3,091,234	2,984,537	106,697	96.55%	3,173,377	16,312	3,189,689	3,155,134	34,555	98.92%			
BUILDINGS & MAINTENANCE	533,132	441,601	91,531	82.83%	537,636	-	537,636	513,768	23,868	95.56%	Savings from staff vacancies		
ENGINEERING	283,811	249,339	34,472	87.85%	307,479	-	307,479	314,794	(7,315)	102.38%	**See below note		
PUBLIC WORKS ADMINISTRATION	320,858	309,050	11,808	96.32%	334,726	-	334,726	382,728	(48,002)	114.34%	**See below note		
TOWN OFFICE BUILDINGS	152,473	146,303	6,170	95.95%	151,172	-	151,172	165,895	(14,723)	109.74%	Mainly related to increased facility maintenance		
LIBRARY	149,120	147,401	1,719	98.85%	154,527	-	154,527	147,969	6,558	95.76%			
ENO MEMORIAL HALL	75,875	80,601	(4,726)	106.23%	74,609	-	74,609	97,074	(22,465)	130.11%	Mainly related to increased facility maintenance and gas costs		
OTHER BUILDINGS	28,050	22,737	5,313	81.06%	33,810	-	33,810	35,526	(1,716)	105.08%			
LANDFILL	58,000	49,707	8,293	85.70%	78,000	-	78,000	81,363	(3,363)	104.31%			
TOTAL PUBLIC WORKS	4,692,553	4,431,276	261,277	94.43%	4,845,336	16,312	4,861,648	4,894,251	(32,603)	100.67%			
HEALTH & WELFARE													
SOCIAL SERVICES ADMINISTRATION	307,854	283,338	24,516	92.04%	400,666	8,000	408,666	425,785	(17,119)	104.19%	**See below note		
SENIOR CENTER SERVICES	158,681	133,514	25,167	84.14%	160,687	-	160,687	170,875	(10,188)	106.34%	**See below note		
TRANSPORTATION SERVICES	165,240	156,958	8,283	94.99%	167,870	-	167,870	171,562	(3,692)	102.20%	Unanticipated repair to vehicle		
HEALTH DEPARTMENT	277,821	177,765	100,056	63.99%	183,870	100,056	283,926	283,926	-	100.00%			
AGING & DISABILITY COMMISSION	-	1,522	(1,522)	#DIV/0!	1,500	-	1,500	866	634	57.73%			
TOTAL HEALTH & WELFARE	909,596	753,097	156,499	82.79%	914,593	108,056	1,022,649	1,053,014	(30,365)	102.97%			
CULTURE, PARKS & RECREATION													
LIBRARY	1,586,481	1,489,918	96,563	93.91%	1,646,557	-	1,646,557	1,750,355	(103,798)	106.30%	**See below note		
PARKS & OPEN SPACE	963,199	877,311	85,888	91.08%	1,016,874	-	1,016,874	981,626	35,248	96.53%	Savings from facility maintenance expenses and seasonal help		
MEMORIAL POOL	73,209	50,088	23,121	68.42%	81,097	-	81,097	72,975	8,122	89.99%			

**TOWN OF SIMSBURY
GENERAL FUND
Expenditure Detail
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

Description	FY2022				FY2023				FISCAL NOTES
	BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	\$ Variance	% Spent	BUDGETED EXPENDITURES	FY2023 BUDGET AMENDMENT	FY2023 AMENDED EXP BUDGET	FY2023 ACTUAL As of 6/30/2023	
RECREATION ADMINISTRATION	62,345	55,216	7,129	88.57%	64,560	17,500	82,060	82,660	(600) 100.73% **See below note
MEMORIAL FIELD	34,632	13,610	21,022	39.30%	37,714	-	37,714	34,694	3,020 91.99%
BEAUTIFICATION COMMITTEE	4,800	5,400	(600)	112.50%	6,000	-	6,000	3,466	2,534 57.77%
TOTAL CULTURE, PARKS & RECREATION	2,724,666	2,491,544	233,122	91.44%	2,852,802	17,500	2,870,302	2,925,776	(55,474) 101.93%
EDUCATION									
BOARD OF EDUCATION	74,446,580	75,085,560	(638,980)	100.86%	77,030,819	-	77,030,819	77,627,397	(596,578) 100.77%
TOTAL EDUCATION	74,446,580	75,085,560	(638,980)	100.86%	77,030,819	-	77,030,819	77,627,397	(596,578) 100.77%
INTERGOVERNMENTAL									
EMPLOYEE BENEFITS	6,419,152	6,106,493	312,659	95.13%	6,741,778	-	6,741,777	5,781,184	960,593 85.75% Pension ARC payment savings, final contribution came in under projected contribution and health insurance savings from staff vacancies
LIABILITY INSURANCE	480,941	486,366	(5,425)	101.13%	487,949	185,000	672,949	642,639	30,310 95.50% Savings in deductible and workers compensation insurance
TRANSFER OUT - SIMSBURY FARMS	151,715	151,715	-	100.00%	151,715	-	151,715	151,715	- 100.00%
TRANSFER OUT - MSP SENIOR FUND	10,480	10,480	-	100.00%	10,480	-	10,480	10,480	- 100.00%
TRANSFER OUT - YOUTH SERVICE BUREAU	8,000	8,000	-	100.00%	8,000	-	8,000	8,000	- 100.00%
TRANSFER OUT - ATHLETICS FIELDS	2,250	2,250	-	100.00%	2,250	-	2,250	2,250	- 100.00%
CONTINGENCY RESERVE	205,388	-	205,388	0.00%	184,953	-	184,953	-	184,953 0.00% Union contracts settled in the current year after being open for 3 years. Line item approved during FY22 year end close out to offset department overages.
WAGE SETTLEMENT	-	-	-	#DIV/0!	-	798,665	798,665	-	798,665 0.00%
VACANCY RATE	-	-	-	#DIV/0!	(200,000)	-	(200,000)	-	(200,000) 0.00%
TRANSFER OUT - CNR 2018	83,250	83,250	-	100.00%	-	-	-	-	- #DIV/0!
TRANSFER OUT - CNR 2019	83,250	83,250	-	100.00%	83,250	-	83,250	83,250	- 100.00%
TRANSFER OUT - CNR 2020	83,250	83,250	-	100.00%	83,250	-	83,250	83,250	- 100.00%
TRANSFER OUT - CNR 2021	83,250	83,250	-	100.00%	83,250	-	83,250	83,250	- 100.00%
TRANSFER OUT - CNR 2022	220,208	238,250	(18,042)	108.19%	83,250	-	83,250	83,250	- 100.00%
TRANSFER OUT - CNR 2023	-	-	-	#DIV/0!	393,250	-	393,250	393,250	- 100.00%
TRANSFER OUT - CAPITAL RESERVE	765,000	765,000	-	100.00%	1,298,574	(7,500)	1,291,074	1,291,074	- 100.00%
TRANSFER OUT - ARPA	-	-	-	#DIV/0!	3,632,833	-	3,632,833	3,632,833	- 100.00%
TOTAL INTERGOVERNMENTAL	8,596,134	8,101,553	494,581	94.25%	13,044,782	976,165	14,020,946	12,246,425	1,774,521 87.34%
DEBT SERVICE									
PRINCIPAL	5,065,001	5,065,000	-	100.00%	5,090,000	-	5,090,000	5,090,000	- 100.00%
INTEREST	1,484,356	1,484,356	-	100.00%	1,281,525	-	1,281,525	1,281,525	- 100.00%
TOTAL DEBT SERVICE	6,549,357	6,549,356	-	100.00%	6,371,525	-	6,371,525	6,371,525	- 100.00%
TOTAL GENERAL FUND EXPENDITURES	107,060,971	106,048,477	1,012,493	99.05%	114,961,272	1,402,533	116,363,804	115,279,547	1,084,257 99.07%
FUND BALANCE - 7/1/22								19,390,002	
SURPLUS (DEFICIT)								2,310,441	
FUND BALANCE - 6/30/23								21,700,443	

**Union contracts settled in the current year after being open for 3 years. A line item of the contingency payouts had been added within the Intergovernmental department to offset the overage. Without the union contract settlement impact, department was within budget

Town of Simsbury
General Fund Revenue Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
TwnMgr*State Owned Property	(99,702.00)	-	(99,702.00)	(651,182.91)	551,480.91	653.10
TwnMgr*Telephone Access Grant	(43,000.00)	-	(43,000.00)	(45,707.87)	2,707.87	106.30
TwnMgr*Westminister School	(120,000.00)	-	(120,000.00)	(120,000.00)	-	100.00
TwnMgr*World Skate	(80,000.00)	-	(80,000.00)	(85,000.00)	5,000.00	106.30
TwnMgr**SPAC Rental Fees	(2,500.00)	-	(2,500.00)	(2,500.00)	-	100.00
TwnMgrAd*Miscellaneous	-	-	-	(181.59)	181.59	100.00
Total 41110 Town Manager	(345,202.00)	-	(345,202.00)	(904,572.37)	559,370.37	262.00
LUse*Land Use Commission	(20,000.00)	-	(20,000.00)	(34,615.60)	14,615.60	173.10
Total 41312 Land Use Commission	(20,000.00)	-	(20,000.00)	(34,615.60)	14,615.60	173.10
Fin*State & Federal Grants	(77,648.00)	-	(77,648.00)	(77,648.00)	-	100.00
Fin*Housing Authority PILOT	(25,000.00)	-	(25,000.00)	(40,170.00)	15,170.00	160.70
Fin*Charges for Services - BOE	(30,000.00)	-	(30,000.00)	(30,000.00)	-	100.00
Fin*Fire District	(6,500.00)	-	(6,500.00)	(6,500.00)	-	100.00
Fin*Investment Interest	(80,000.00)	-	(80,000.00)	(1,389,939.36)	1,309,939.36	1,737.40
Fin*Miscellaneous	-	-	-	(6,688.02)	6,688.02	100.00
Fin*Sewer Use fund	(114,483.00)	-	(114,483.00)	(114,483.00)	-	100.00
Total 41611 Finance Department	(333,631.00)	-	(333,631.00)	(1,665,428.38)	1,331,797.38	499.20
Tax*Prior Years Collection	(280,000.00)	-	(280,000.00)	(379,358.66)	99,358.66	135.50
Tax* Current Yr Collection	(98,188,274.00)	-	(98,188,274.00)	(98,479,849.78)	291,575.78	100.30
Tax*Interest & Liens	(150,000.00)	-	(150,000.00)	(397,916.30)	247,916.30	265.30
State & Federal Grants	(2,006,464.00)	-	(2,006,464.00)	(1,180,975.00)	(825,489.00)	58.90
Tax*Insufficient Funds Fees	-	-	-	(160.00)	160.00	100.00
Total 41612 Tax Department	(100,624,738.00)	-	(100,624,738.00)	(100,438,259.74)	(186,478.26)	99.80
Assess*Disabled Exemption	(1,300.00)	-	(1,300.00)	(1,499.81)	199.81	115.40
Assess*Veterans Exemption	(4,500.00)	-	(4,500.00)	(3,509.30)	(990.70)	78.00
Total 41613 Assessor's Office	(5,800.00)	-	(5,800.00)	(5,009.11)	(790.89)	86.40
IT*Charges for Services - BOE	(171,752.00)	-	(171,752.00)	(171,752.00)	-	100.00
Total 41614 Information Technology	(171,752.00)	-	(171,752.00)	(171,752.00)	-	100.00
TClrk*Licenses - Sport	(50.00)	-	(50.00)	(75.00)	25.00	150.00
TClrk*Dog Licenses	(14,000.00)	-	(14,000.00)	(19,681.00)	5,681.00	140.60

Town of Simsbury
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June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
TClrk*State & Federal Grants	-	-	-	(10,709.83)	10,709.83	100.00
TClrk*Conveyance Tax Receipts	(600,000.00)	-	(600,000.00)	(618,824.09)	18,824.09	103.10
TClrk*Recording Fees	(200,000.00)	-	(200,000.00)	(94,484.00)	(105,516.00)	47.20
TClrk*Farmland Preserv Fees	(3,200.00)	-	(3,200.00)	(1,777.00)	(1,423.00)	55.50
TClrk*Vital Record Copy Fees	(33,000.00)	-	(33,000.00)	(41,638.00)	8,638.00	126.20
TClrk*Marriage License Fees	(3,500.00)	-	(3,500.00)	(3,920.00)	420.00	112.00
TClrk*Trade Name Filing Fee	(600.00)	-	(600.00)	(540.00)	(60.00)	90.00
TClrk*Vendor Permit Fees	(750.00)	-	(750.00)	(1,960.00)	1,210.00	261.30
TClrk*Notary Filing Fees	(1,000.00)	-	(1,000.00)	(815.00)	(185.00)	81.50
TClrk*Map/Land Record Copy	(25,000.00)	-	(25,000.00)	(17,645.50)	(7,354.50)	70.60
TClrk*Liquor Permit Filing Fee	(700.00)	-	(700.00)	(600.00)	(100.00)	85.70
TClrk*Burial/Crem Permit Fee	(800.00)	-	(800.00)	(1,120.00)	320.00	140.00
TClrk*Plane Reg Fee	(3,500.00)	-	(3,500.00)	-	(3,500.00)	-
TClrk*Assessor Copy Fees	(250.00)	-	(250.00)	(4,270.00)	4,020.00	1,708.00
TClrk*Misc Copy Fee	(2,000.00)	-	(2,000.00)	(1,173.02)	(826.98)	58.70
TClrk*Foreclosure Filing Fee	(200.00)	-	(200.00)	(330.00)	130.00	165.00
TClrk*Town Clerk Miscellaneous	-	-	-	(10.00)	10.00	100.00
TClrk*Insufficinet Funds Fees	(40.00)	-	(40.00)	(100.00)	60.00	250.00
Total 41720 Town Clerk	(888,590.00)	-	(888,590.00)	(819,672.44)	(68,917.56)	92.20
Pol*Police Permit	(6,000.00)	-	(6,000.00)	(5,759.50)	(240.50)	96.00
Pol*Charges for Services - BOE	(153,972.00)	-	(153,972.00)	(153,972.00)	-	100.00
Pol*Emergency Reporting System	(39,828.00)	-	(39,828.00)	(40,649.77)	821.77	102.10
Pol*Police Traffice Tickets	(2,500.00)	-	(2,500.00)	(3,274.00)	774.00	131.00
Pol*Police False Alarm Fees	(4,200.00)	-	(4,200.00)	(5,610.00)	1,410.00	133.60
Pol*Insufficient Funds Fees	-	-	-	(20.00)	20.00	100.00
Pol*Miscellaneous	(4,100.00)	-	(4,100.00)	(5,230.00)	1,130.00	127.60
Total 42110 Police Department	(210,600.00)	-	(210,600.00)	(214,515.27)	3,915.27	101.90
Anim*Animal Control Fines	(500.00)	-	(500.00)	(150.00)	(350.00)	30.00
Total 42120 Animal Control	(500.00)	-	(500.00)	(150.00)	(350.00)	30.00
EmMg*Miscellaneous	-	-	-	(4,443.00)	4,443.00	100.00
Total 42200 Emergency Management	-	-	-	(4,443.00)	4,443.00	100.00
Bld*Building Department Fees	(700,000.00)	-	(700,000.00)	(860,504.71)	160,504.71	122.90

Town of Simsbury
General Fund Revenue Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
Bld*Build Dept Svc - Govrnmntl	(38,500.00)	-	(38,500.00)	-	(38,500.00)	-
Total 43130 Building Department	(738,500.00)	-	(738,500.00)	(860,504.71)	122,004.71	116.50
Eng*Engineering Dept Fees	(5,050.00)	-	(5,050.00)	(7,877.00)	2,827.00	156.00
Eng*Charges for Services - BOE	(20,000.00)	-	(20,000.00)	(20,000.00)	-	100.00
Total 43200 Engineering	(25,050.00)	-	(25,050.00)	(27,877.00)	2,827.00	111.30
Eno*Eno Memorial Hall Rent	(1,000.00)	-	(1,000.00)	(5,630.00)	4,630.00	563.00
Total 44230 Eno Memorial Hall	(1,000.00)	-	(1,000.00)	(5,630.00)	4,630.00	563.00
HFP*Special Program - Highway	(750.00)	-	(750.00)	(1,000.00)	250.00	133.30
HFP*Miscellaneous	(2,500.00)	-	(2,500.00)	(5,282.01)	2,782.01	211.30
Total 44320 Highway - Facilities &	(3,250.00)	-	(3,250.00)	(6,282.01)	3,032.01	193.30
Transp*CT DOT Transp Grant	(34,050.00)	-	(34,050.00)	(34,050.00)	-	100.00
Transp*Elderly/Handic Transp	(6,670.00)	-	(6,670.00)	(6,660.00)	(10.00)	99.90
Total 45230 Senior Transportation	(40,720.00)	-	(40,720.00)	(40,710.00)	(10.00)	100.00
RecAdm*Community Gardens	(4,400.00)	-	(4,400.00)	(5,999.00)	1,599.00	136.30
Total 46110 Recreation Administrati	(4,400.00)	-	(4,400.00)	(5,999.00)	1,599.00	136.30
RecPool*Memorial Pools & Field	(2,800.00)	-	(2,800.00)	(7,693.75)	4,893.75	274.80
Total 46120 Recreation Memorial Poo	(2,800.00)	-	(2,800.00)	(7,693.75)	4,893.75	274.80
PrkMnt*Charges for Serv - BOE	(232,651.00)	-	(232,651.00)	(232,651.00)	-	100.00
Total 46310 Parks & Open Space Main	(232,651.00)	-	(232,651.00)	(232,651.00)	-	100.00
LbAm*Library rentals	(700.00)	-	(700.00)	-	(700.00)	-
LbAm*Library Fees/Copy	(3,000.00)	-	(3,000.00)	(6,957.79)	3,957.79	231.90
LbAm*Passport Revenue	(5,000.00)	-	(5,000.00)	(7,057.25)	2,057.25	141.10
LbAm*Library Fines/Lost Books	(1,000.00)	-	(1,000.00)	(3,562.24)	2,562.24	356.20
Total 47100 Library Administration	(9,700.00)	-	(9,700.00)	(17,577.28)	7,877.28	181.20
Ins*Insurance Refunds	(47,500.00)	-	(47,500.00)	(56,431.00)	8,931.00	118.80
Total 48000 Insurance Refunds	(47,500.00)	-	(47,500.00)	(56,431.00)	8,931.00	118.80

Town of Simsbury
General Fund Revenue Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
EmpBen*Insurance Refunds	-	-	-	(933.81)	933.81	100.00
Total 48100 Employee Benefits	-	-	-	(933.81)	933.81	100.00
OpTr*Belden Trust Fund	(26,960.00)	-	(26,960.00)	(26,960.00)	-	100.00
ARPA Fund	(3,757,833.00)	-	(3,757,833.00)	(3,757,832.55)	(0.45)	100.00
OpTr*Capital Projects Funds	(330,717.00)	(100,000.00)	(430,717.00)	(430,717.00)	-	100.00
Capital Reserve Fund	-	(391,312.26)	(391,312.26)	(391,312.26)	-	100.00
Total 49500 Operating Transfers	(4,115,510.00)	(491,312.26)	(4,606,822.26)	(4,606,821.81)	(0.45)	100.00
ECS Grant	(6,996,426.00)	-	(6,996,426.00)	(7,055,420.00)	58,994.00	100.80
Adult Education	(15,452.00)	-	(15,452.00)	(6,213.00)	(9,239.00)	40.20
Tuition Revenue	(95,000.00)	-	(95,000.00)	(279,915.90)	184,915.90	294.60
School Bldg Rent	(25,000.00)	-	(25,000.00)	(87,909.60)	62,909.60	351.60
BOE Misc Revenue	(7,500.00)	-	(7,500.00)	(12,780.87)	5,280.87	170.40
Total 50100 Board of Education	(7,139,378.00)	-	(7,139,378.00)	(7,442,239.37)	302,861.37	104.20
NP Schools Grant	-	-	-	(20,219.00)	20,219.00	100.00
Total 50200 Non-Public Schools	-	-	-	(20,219.00)	20,219.00	100.00
Revenue Total	(114,961,272.00)	(491,312.26)	(115,452,584.26)	(117,589,987.65)	2,137,403.39	101.90

Town of Simsbury
General Fund Expenditure Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TwMgr*Full-Time	438,220.00	-	438,220.00	486,728.89	-	(48,508.89)	111.10
TwMgr*Auto Allowance	4,200.00	-	4,200.00	3,850.00	-	350.00	91.70
TwMgr*Part Time	-	-	-	371.00	-	(371.00)	100.00
TwMgr*Seasonal	8,190.00	-	8,190.00	9,281.26	-	(1,091.26)	113.30
TwMgr*Contractual Services	16,500.00	-	16,500.00	16,500.00	-	-	100.00
TwMgr*Advertising	3,500.00	-	3,500.00	1,574.00	-	1,926.00	45.00
TwMgr*Special Activities	6,150.00	-	6,150.00	2,114.89	-	4,035.11	34.40
TwMgr*Office Supplies	3,000.00	-	3,000.00	2,076.26	-	923.74	69.21
TwMgr*Conferences & Education	6,098.00	-	6,098.00	1,132.63	-	4,965.37	18.60
TwMgr*Travel	500.00	-	500.00	136.41	-	363.59	27.30
TwMgr*Dues & Subscriptions	3,450.00	-	3,450.00	2,630.04	-	819.96	76.20
TwMgr*Computer Software	5,771.00	-	5,771.00	5,771.00	-	-	100.00
Total 41110 Town Manager	495,579.00	-	495,579.00	532,166.38	-	(36,587.38)	107.38
GenGov*Education Reimbursement	6,000.00	-	6,000.00	5,835.98	-	164.02	97.30
GenGov*Contractual Services	2,036.00	-	2,036.00	(27.51)	-	2,063.51	(1.40)
GenGov*Copy & Printing Serv	12,000.00	-	12,000.00	12,306.62	-	(306.62)	102.60
GenGov*Postage	22,000.00	-	22,000.00	27,077.98	-	(5,077.98)	123.10
GenGov*Telephone Service	67,230.00	-	67,230.00	60,410.07	-	6,819.93	89.90
GenGov*Conferences & Education	17,450.00	-	17,450.00	14,230.00	-	3,220.00	81.55
Total 41120 General Government	126,716.00	-	126,716.00	119,833.14	-	6,882.86	94.57
BOSCS*Part Time	5,000.00	-	5,000.00	4,952.54	-	47.46	99.10
BOSCS*1ST Selectman Stipend	10,000.00	-	10,000.00	9,999.96	-	0.04	100.00
BOSCS*Advertising	3,500.00	-	3,500.00	537.48	-	2,962.52	15.40
BOSCS*Special Activities	9,500.00	-	9,500.00	6,404.04	-	3,095.96	67.40
BOSCS*Copy & Printing Services	375.00	-	375.00	321.85	-	53.15	85.80
BOSCS*Public Agency Support	64,757.00	272,000.00	336,757.00	265,019.00	18,648.97	53,089.03	84.20
BOSCS*Dues & Subscriptions	38,295.00	-	38,295.00	38,295.00	-	-	100.00
Total 41210 BOS - Community Service	131,427.00	272,000.00	403,427.00	325,529.87	18,648.97	59,248.16	85.30
BOF*Part Time	2,500.00	-	2,500.00	1,335.10	-	1,164.90	53.40
BOF*Contractual Services	41,020.00	-	41,020.00	49,595.00	-	(8,575.00)	120.90
BOF*Advertising	3,500.00	-	3,500.00	3,061.92	-	438.08	87.50
BOF*Copy & Printing Services	725.00	-	725.00	398.06	-	326.94	54.90
BOF*Office Supplies	300.00	-	300.00	-	-	300.00	-
BOF*Dues & Subscriptions	250.00	-	250.00	250.00	-	-	100.00
Total 41230 Board of Finance	48,295.00	-	48,295.00	54,640.08	-	(6,345.08)	113.10

Town of Simsbury
General Fund Expenditure Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
LUse*Part Time	10,200.00	-	10,200.00	5,198.08	-	5,001.92	51.00
LUse*Contractual Services	-	-	-	4,635.00	-	(4,635.00)	100.00
LUse*Advertising	6,000.00	-	6,000.00	7,725.73	-	(1,725.73)	128.80
LUse*Copy & Printing Services	500.00	-	500.00	227.50	-	272.50	45.50
LUse*Office Supplies	1,000.00	-	1,000.00	50.00	-	950.00	5.00
LUse*Conferences & Education	1,500.00	-	1,500.00	942.00	-	558.00	62.80
LUse*Dues & Subscriptions	-	-	-	65.00	-	(65.00)	100.00
Total 41312 Land Use Commission	19,200.00	-	19,200.00	18,843.31	-	356.69	98.10
EcoDev*Contractual Services	-	-	-	13,500.00	-	(13,500.00)	100.00
EcoDev*Special Activities	500.00	-	500.00	-	-	500.00	-
EcoDev*Public Agency Support	50,000.00	-	50,000.00	50,000.00	-	-	100.00
EcoDev*Conferences & Education	150.00	-	150.00	-	-	150.00	-
Total 41317 Economic Development Co	50,650.00	-	50,650.00	63,500.00	-	(12,850.00)	125.40
PubBuilComm*Part Time	2,000.00	-	2,000.00	1,318.99	-	681.01	65.90
Total 41320 Public Building Commiss	2,000.00	-	2,000.00	1,318.99	-	681.01	65.90
Beaut*Agricultural Supplies	4,700.00	-	4,700.00	2,132.53	-	2,567.47	45.40
Beaut*Facilities Maintenance	300.00	-	300.00	25.99	-	274.01	8.70
Beaut*Water Charges	1,000.00	-	1,000.00	1,307.65	-	(307.65)	130.80
Total 41411 Beautification Committe	6,000.00	-	6,000.00	3,466.17	-	2,533.83	57.80
Special Activities	1,500.00	-	1,500.00	665.98	-	834.02	44.40
Program Supplies	-	-	-	-	200.00	(200.00)	100.00
Total 41413 Aging & Disability Comm	1,500.00	-	1,500.00	665.98	200.00	634.02	57.70
Conferences & Education	750.00	-	750.00	74.00	-	676.00	9.90
Total 41414 Police Commission	750.00	-	750.00	74.00	-	676.00	9.90
Elect*Part Time	40,390.00	-	40,390.00	42,728.65	-	(2,338.65)	105.80
Elect*Registrars	64,352.00	-	64,352.00	66,277.22	-	(1,925.22)	103.00
Elect*Advertising	900.00	-	900.00	443.55	-	456.45	49.30
Elect*Copy & Printing Services	21,750.00	-	21,750.00	13,786.61	-	7,963.39	63.40
Elect*Office Supplies	1,900.00	-	1,900.00	1,624.24	-	275.76	85.50
Elect*Program Supplies	4,448.00	-	4,448.00	5,125.92	-	(677.92)	115.20
Elect*Equipment Maintenance	19,825.00	-	19,825.00	13,174.86	-	6,650.14	66.50
Elect*Conferences & Education	1,560.00	-	1,560.00	645.00	-	915.00	41.30
Elect*Travel	250.00	-	250.00	15.79	-	234.21	6.30

Town of Simsbury
General Fund Expenditure Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Elect*Dues & Subscriptions	160.00	-	160.00	160.00	-	-	100.00
Elect*COVID 19	1,500.00	-	1,500.00	-	-	1,500.00	-
Total 41500 Election Administration	157,035.00	-	157,035.00	143,981.84	-	13,053.16	91.70
Fin*Full-Time	415,464.00	-	415,464.00	492,186.02	-	(76,722.02)	118.50
Fin*Part Time	9,700.00	12,500.00	22,200.00	5,707.20	-	16,492.80	25.70
Fin*Overtime	1,750.00	-	1,750.00	5,410.98	-	(3,660.98)	309.20
Fin*Bank Fees	350.00	-	350.00	4,766.23	-	(4,416.23)	1,361.80
Fin*Office Supplies	4,500.00	-	4,500.00	5,428.72	-	(928.72)	120.60
Fin*Conferences & Education	2,600.00	-	2,600.00	963.24	-	1,636.76	37.00
Fin*Dues & Subscriptions	1,350.00	-	1,350.00	829.95	-	520.05	61.50
Fin*Computer Software	27,475.00	-	27,475.00	27,475.08	-	(0.08)	100.00
Total 41611 Finance Department	463,189.00	12,500.00	475,689.00	542,767.42	-	(67,078.42)	114.10
Tax*Full-Time	102,570.00	-	102,570.00	119,467.90	-	(16,897.90)	116.50
Tax*Part Time	43,011.00	-	43,011.00	63,490.62	-	(20,479.62)	147.60
Tax*Seasonal	5,619.00	-	5,619.00	4,874.50	-	744.50	86.80
Tax*Contractual Services	26,200.00	-	26,200.00	17,779.47	-	8,420.53	67.90
Tax*Advertising	575.00	-	575.00	330.54	-	244.46	57.50
Tax*Copy & Printing Services	750.00	-	750.00	742.43	-	7.57	99.00
Tax*Bank Fees	6,900.00	-	6,900.00	6,333.65	-	566.35	91.80
Tax*Office Supplies	1,000.00	-	1,000.00	748.31	-	251.69	74.80
Tax*Conferences & Education	2,000.00	-	2,000.00	1,300.71	-	699.29	65.00
Tax*Dues & Subscriptions	1,460.00	-	1,460.00	1,295.90	-	164.10	88.80
Tax*Computer Software	9,411.00	-	9,411.00	9,410.10	-	0.90	100.00
Total 41612 Tax Department	199,496.00	-	199,496.00	225,774.13	-	(26,278.13)	113.20
Assess*Full-Time	293,882.00	-	293,882.00	363,394.00	-	(69,512.00)	123.70
Assess*Part Time	800.00	-	800.00	13,226.70	-	(12,426.70)	1,653.30
Assess*Overtime	-	-	-	14,819.33	-	(14,819.33)	100.00
Assess*Contractual Services	50,000.00	-	50,000.00	510.00	-	49,490.00	1.00
Assess*Advertising	30.00	-	30.00	32.16	-	(2.16)	107.20
Assess*Copy & Printing Serv	5,704.00	-	5,704.00	3,495.78	-	2,208.22	61.30
Assess*Office Supplies	700.00	-	700.00	887.74	-	(187.74)	126.80
Assess*Equipment Maintenance	375.00	-	375.00	-	-	375.00	-
Vehicle Maintenance	-	-	-	218.32	-	(218.32)	100.00
Gasoline	-	-	-	506.35	-	(506.35)	100.00
Assess*Conferences & Education	4,045.00	-	4,045.00	2,368.37	-	1,676.63	58.60
Assess*Travel	150.00	-	150.00	478.09	-	(328.09)	318.70

Town of Simsbury
General Fund Expenditure Detail
June 30, 2023

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Assess*Dues & Subscriptions	3,069.00	-	3,069.00	500.00	-	2,569.00	16.30
Assess*Computer Software	23,164.00	-	23,164.00	22,163.95	-	1,000.05	95.70
Total 41613 Assessor's Office	381,919.00	-	381,919.00	422,600.79	-	(40,681.79)	110.70
IT*Full-Time	312,807.00	-	312,807.00	317,313.80	-	(4,506.80)	101.40
IT*Overtime	1,200.00	-	1,200.00	-	-	1,200.00	-
IT*Contractual Services	126,319.00	-	126,319.00	107,022.01	-	19,296.99	84.70
IT*Office Supplies	-	-	-	243.90	-	(243.90)	100.00
IT*Tech & Program Supplies	3,000.00	-	3,000.00	2,973.75	-	26.25	99.10
IT*Conferences & Education	2,000.00	-	2,000.00	853.00	-	1,147.00	42.70
IT*Travel	700.00	-	700.00	392.57	-	307.43	56.10
IT*Dues & Subscriptions	870.00	-	870.00	458.52	-	411.48	52.70
IT*Technical & Program Equip	28,500.00	-	28,500.00	24,911.85	-	3,588.15	87.40
IT*Computer Software	18,982.00	-	18,982.00	3,320.31	-	15,661.69	17.50
Total 41614 Information Technology	494,378.00	-	494,378.00	457,489.71	-	36,888.29	92.50
Leg*Legal Fees	111,000.00	-	111,000.00	137,448.42	-	(26,448.42)	123.80
Leg*Labor Relations	40,000.00	-	40,000.00	68,486.70	-	(28,486.70)	171.20
Total 41700 Legal Services	151,000.00	-	151,000.00	205,935.12	-	(54,935.12)	136.40
TClrk*Full-Time	210,565.00	-	210,565.00	266,503.59	-	(55,938.59)	126.60
TClrk*Part Time	-	-	-	3,817.10	-	(3,817.10)	100.00
TClrk*Overtime	900.00	-	900.00	70.90	-	829.10	7.90
TClrk*Contractual Services	6,960.00	-	6,960.00	5,777.85	-	1,182.15	83.00
TClrk*Advertising	270.00	-	270.00	245.89	-	24.11	91.10
TClrk*Copy & Printing Services	4,800.00	-	4,800.00	1,145.91	-	3,654.09	23.90
TClrk*Bank Fees	1,140.00	-	1,140.00	712.18	-	427.82	62.50
TClrk*Office Supplies	6,230.00	-	6,230.00	7,897.99	-	(1,667.99)	126.80
TClrk*Conferences & Education	3,470.00	-	3,470.00	2,204.86	-	1,265.14	63.50
TClrk*Travel	355.00	-	355.00	199.52	-	155.48	56.20
TClrk*Dues & Subscriptions	535.00	-	535.00	670.00	20.00	(155.00)	129.00
TClrk*Computer Software	14,820.00	-	14,820.00	14,700.00	-	120.00	99.20
Total 41720 Town Clerk	250,045.00	-	250,045.00	303,945.79	20.00	(53,920.79)	121.60
Prob*Public Agency Support	9,548.00	-	9,548.00	9,548.00	-	-	100.00
Total 41740 Regional Probate Court	9,548.00	-	9,548.00	9,548.00	-	-	100.00
Pol*Full-Time	4,320,419.00	-	4,320,419.00	4,169,846.03	-	150,572.97	96.50
Pol*Part Time	25,435.00	-	25,435.00	30,940.54	-	(5,505.54)	121.60

Town of Simsbury
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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Pol*Overtime	275,000.00	-	275,000.00	384,836.66	-	(109,836.66)	139.90
Pol*Overtime Training	52,755.00	-	52,755.00	75,181.03	-	(22,426.03)	142.50
Pol*Seasonal	69,300.00	-	69,300.00	59,660.64	-	9,639.36	86.10
Pol*Holiday Pay	194,689.00	-	194,689.00	131,718.86	-	62,970.14	67.70
Pol*Uniform Allowance	46,500.00	-	46,500.00	47,196.28	-	(696.28)	101.50
Pol*Education Reimbursement	12,000.00	-	12,000.00	8,050.00	-	3,950.00	67.10
Pol*Contractual Services	78,470.00	-	78,470.00	62,899.33	-	15,570.67	80.20
Pol*Investigations	3,152.00	-	3,152.00	2,536.46	-	615.54	80.50
Pol*Copy & Printing Services	1,000.00	-	1,000.00	711.00	-	289.00	71.10
Pol*Postage	-	-	-	16.25	-	(16.25)	100.00
Pol*Office Supplies	5,520.00	-	5,520.00	4,718.12	-	801.88	85.50
Pol*Tech & Program Supplies	36,220.00	-	36,220.00	37,230.83	-	(1,010.83)	102.80
Pol*Medical Supplies	6,300.00	-	6,300.00	9,112.46	-	(2,812.46)	144.60
Pol*Chemical & Lab Suppies	328.00	-	328.00	-	-	328.00	-
Pol*Clothes & Safety Supplies	48,289.00	-	48,289.00	46,057.00	-	2,232.00	95.38
Pol*Equipment Maintenance	11,550.00	-	11,550.00	10,525.31	-	1,024.69	91.10
Pol*Vehicle Maintenance	20,585.00	-	20,585.00	3,212.70	-	17,372.30	15.60
Pol*Gasoline	78,600.00	-	78,600.00	98,889.28	-	(20,289.28)	125.80
Pol*Telephone Service	11,300.00	-	11,300.00	10,166.62	-	1,133.38	90.00
Pol*Conferences & Education	31,550.00	-	31,550.00	26,466.91	200.00	4,883.09	84.50
Pol*Dues & Subscriptions	4,610.00	-	4,610.00	4,717.53	-	(107.53)	102.30
Pol*Computer Software	5,562.00	-	5,562.00	5,624.91	-	(62.91)	101.10
Pol*CNR - Police Vehicles	203,753.00	-	203,753.00	203,753.00	-	-	100.00
Total 42110 Police Department	5,542,887.00	-	5,542,887.00	5,434,067.75	200.00	108,619.25	98.04
Disp*Full-Time	522,122.00	-	522,122.00	478,799.74	-	43,322.26	91.70
Disp*Overtime	43,117.00	-	43,117.00	45,717.72	-	(2,600.72)	106.00
Disp*Overtime Training	2,000.00	-	2,000.00	3,919.43	-	(1,919.43)	196.00
Disp*Holiday Pay	12,070.00	-	12,070.00	7,813.95	-	4,256.05	64.70
Disp*Contractual Services	2,891.00	-	2,891.00	1,549.00	-	1,342.00	53.60
Disp*Office Supplies	640.00	-	640.00	631.07	-	8.93	98.60
Disp*Tech & Program Supplies	1,000.00	-	1,000.00	199.98	-	800.02	20.00
Disp*Clothes & Safety Supplies	1,500.00	-	1,500.00	1,526.00	-	(26.00)	101.70
Disp*Equipment Maintenance	2,800.00	-	2,800.00	801.52	-	1,998.48	28.60
Disp*Conferences & Education	4,070.00	-	4,070.00	3,003.95	-	1,066.05	73.80
Total 42115 Dispatch	592,210.00	-	592,210.00	543,962.36	-	48,247.64	91.90
Anim*Full-Time	63,652.00	-	63,652.00	41,607.31	-	22,044.69	65.40
Anim*Overtime	1,440.00	-	1,440.00	75.39	-	1,364.61	5.20

Town of Simsbury
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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Professional Services	-	-	-	970.00	-	(970.00)	100.00
Anim*Advertising	200.00	-	200.00	-	-	200.00	-
Anim*Copy & Printing Services	500.00	-	500.00	1,004.15	-	(504.15)	200.80
Anim*Office Supplies	50.00	-	50.00	-	-	50.00	-
Anim*Tech & Program Supplies	725.00	-	725.00	138.00	-	587.00	19.00
Anim*Parts Supplies	600.00	-	600.00	-	-	600.00	-
Anim*Clothes & Safety Supplies	400.00	-	400.00	3,018.45	-	(2,618.45)	754.60
Anim*Vehicle Maintenance	1,500.00	-	1,500.00	85.00	-	1,415.00	5.70
Anim*Fees Paid to State	6,000.00	-	6,000.00	6,324.00	-	(324.00)	105.40
Anim*Conferences & Education	100.00	-	100.00	185.23	-	(85.23)	185.20
Anim*Dues & Subscriptions	50.00	-	50.00	-	-	50.00	-
Total 42120 Animal Control	75,217.00	-	75,217.00	53,407.53	-	21,809.47	71.00
CivPrp*Tech & Program Supplies	16,800.00	-	16,800.00	5,330.06	-	11,469.94	31.70
CNR-Radio Infrastructure	10,000.00	-	10,000.00	10,000.00	-	-	100.00
Total 42200 Emergency Management	26,800.00	-	26,800.00	15,330.06	-	11,469.94	57.20
Plan*Full-Time	352,410.00	-	352,410.00	346,999.89	-	5,410.11	98.50
Plan*Part Time	10,060.00	-	10,060.00	5,948.64	-	4,111.36	59.10
Plan*Overtime	-	-	-	186.63	-	(186.63)	100.00
Plan*Contractual Services	-	-	-	3,630.00	-	(3,630.00)	100.00
Plan*Advertising	200.00	-	200.00	-	-	200.00	-
Plan*Copy & Printing Services	500.00	-	500.00	17.75	-	482.25	3.60
Plan*Office Supplies	1,000.00	-	1,000.00	626.72	-	373.28	62.70
Plan*Tech & Program Supplies	200.00	-	200.00	-	-	200.00	-
Plan*Vehicle Maintenance	400.00	-	400.00	-	-	400.00	-
Plan*Gasoline	400.00	-	400.00	574.94	-	(174.94)	143.70
Plan*Conferences & Education	6,000.00	-	6,000.00	2,388.00	-	3,612.00	39.80
Plan*Dues & Subscriptions	5,500.00	-	5,500.00	3,336.49	-	2,163.51	60.70
Total 43120 Planning Department	376,670.00	-	376,670.00	363,709.06	-	12,960.94	96.60
Bld*Full-Time	259,359.00	-	259,359.00	254,241.31	-	5,117.69	98.00
Bld*Part Time	28,260.00	-	28,260.00	36,041.42	-	(7,781.42)	127.50
Bld*Contractual Services	2,000.00	-	2,000.00	-	-	2,000.00	-
Bld*Advertising	150.00	-	150.00	77.92	-	72.08	51.90
Bld*Copy & Printing Services	200.00	-	200.00	18.38	-	181.62	9.20
Bld*Bank Fees	360.00	-	360.00	-	-	360.00	-
Bld*Office Supplies	1,200.00	-	1,200.00	1,232.67	-	(32.67)	102.70
Bld*Tech & Program Supplies	100.00	-	100.00	-	-	100.00	-

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Bld*Vehicle Maintenance	500.00	-	500.00	1,181.69	-	(681.69)	236.30
Bld*Gasoline	1,500.00	-	1,500.00	1,418.80	-	81.20	94.60
Bld*Conferences & Education	2,500.00	-	2,500.00	760.00	-	1,740.00	30.40
Travel	-	-	-	270.48	-	(270.48)	100.00
Bld*Dues & Subscriptions	1,000.00	-	1,000.00	90.31	-	909.69	9.00
Bld*Computer Software	9,275.00	-	9,275.00	8,532.00	-	743.00	92.00
Total 43130 Building Department	306,404.00	-	306,404.00	303,864.98	-	2,539.02	99.20
Eng*Full-Time	198,304.00	-	198,304.00	260,472.52	-	(62,168.52)	131.40
Eng*Part Time	42,637.00	-	42,637.00	5,591.18	-	37,045.82	13.10
Eng*Consultant	54,000.00	-	54,000.00	40,895.05	-	13,104.95	75.70
Eng*Advertising	500.00	-	500.00	380.09	-	119.91	76.00
Eng*Copy & Printing Services	100.00	-	100.00	263.14	-	(163.14)	263.10
Eng*Office Supplies	800.00	-	800.00	176.36	-	623.64	22.00
Eng*Tech & Program Supplies	1,200.00	-	1,200.00	262.62	-	937.38	21.90
Eng*Parts Supplies	200.00	-	200.00	-	-	200.00	-
Eng*Equipment Maintenance	500.00	-	500.00	-	-	500.00	-
Eng*Vehicle Maintenance	600.00	-	600.00	-	-	600.00	-
Eng*Gasoline	618.00	-	618.00	427.54	-	190.46	69.20
Eng*Conferences & Education	2,750.00	-	2,750.00	1,290.00	-	1,460.00	46.90
Eng*Dues & Subscriptions	1,470.00	-	1,470.00	285.00	-	1,185.00	19.40
Eng*Computer Software	3,800.00	-	3,800.00	4,750.42	-	(950.42)	125.00
Total 43200 Engineering	307,479.00	-	307,479.00	314,793.92	-	(7,314.92)	102.40
PubW*Full-Time	285,786.00	-	285,786.00	338,533.00	-	(52,747.00)	118.50
PubW*Overtime	2,275.00	-	2,275.00	511.48	-	1,763.52	22.50
Seasonal	5,500.00	-	5,500.00	-	-	5,500.00	-
PubW*Consultant	-	-	-	(5,400.00)	-	5,400.00	100.00
PubW*Contractual Services	32,150.00	-	32,150.00	34,875.53	-	(2,725.53)	108.50
PubW*Advertising	300.00	-	300.00	-	-	300.00	-
PubW*Office Supplies	1,800.00	-	1,800.00	1,894.78	-	(94.78)	105.30
PubW*Tech & Program Supplies	1,600.00	-	1,600.00	7,255.64	-	(5,655.64)	453.50
PubW*Conferences & Education	3,870.00	-	3,870.00	2,903.03	-	966.97	75.00
PubW*Dues & Subscriptions	1,445.00	-	1,445.00	2,155.00	-	(710.00)	149.10
Total 44100 Public Works Administra	334,726.00	-	334,726.00	382,728.46	-	(48,002.46)	114.30
Maint*Full-Time	475,907.00	-	475,907.00	432,403.10	-	43,503.90	90.90
Maint*Part Time	13,921.00	-	13,921.00	17,184.39	-	(3,263.39)	123.40
Maint*Overtime	20,792.00	-	20,792.00	29,231.38	-	(8,439.38)	140.60

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Maint*Seasonal	6,320.00	-	6,320.00	12,615.00	-	(6,295.00)	199.60
Maint*Laundry Service	-	-	-	2,585.00	-	(2,585.00)	100.00
Maint*Tech & Program Supplies	2,000.00	-	2,000.00	665.84	-	1,334.16	33.30
Maint*Building Supplies	735.00	-	735.00	1,778.43	-	(1,043.43)	242.00
Clothes & Safety Supplies	4,865.00	-	4,865.00	1,040.75	-	3,824.25	21.40
Maint*Vehicle Maintenance	4,000.00	-	4,000.00	2,824.58	-	1,175.42	70.60
Maint*Gasoline	8,646.00	-	8,646.00	12,313.09	-	(3,667.09)	142.40
Maint*Conferences & Education	450.00	-	450.00	1,126.18	-	(676.18)	250.30
Total 44210 Buildings & Maintenance	537,636.00	-	537,636.00	513,767.74	-	23,868.26	95.60
TwOff*Contractual Services	5,650.00	-	5,650.00	2,159.48	-	3,490.52	38.20
TwOff*Building Supplies	4,017.00	-	4,017.00	6,170.47	-	(2,153.47)	153.60
TwOff*Cleaning Supplies	5,807.00	-	5,807.00	2,283.13	-	3,523.87	39.30
TwOff*Equipment Maintenance	20,790.00	-	20,790.00	31,614.38	-	(10,824.38)	152.06
TwOff*Facilities Maintenance	5,050.00	-	5,050.00	8,298.03	-	(3,248.03)	164.30
TwOff*Water Charges	3,000.00	-	3,000.00	3,033.10	-	(33.10)	101.10
TwOff*Sewer Use Fees	1,550.00	-	1,550.00	1,358.88	-	191.12	87.70
TwOff*Natural Gas/Propane	19,300.00	-	19,300.00	26,921.07	-	(7,621.07)	139.50
TwOff*Electric	80,438.00	-	80,438.00	83,979.82	-	(3,541.82)	104.40
TwOff*Diesel Fuel	520.00	-	520.00	-	-	520.00	-
TwOff*Building Improvements	4,500.00	-	4,500.00	76.74	-	4,423.26	1.70
TwOff*Techn & Progr Equip	550.00	-	550.00	-	-	550.00	-
Total 44220 Town Office Buildings	151,172.00	-	151,172.00	165,895.10	-	(14,723.10)	109.74
Eno*Contractual Services	-	-	-	799.99	-	(799.99)	100.00
Eno*Building Supplies	4,725.00	-	4,725.00	6,845.90	-	(2,120.90)	144.90
Eno*Cleaning Supplies	3,150.00	-	3,150.00	3,091.35	-	58.65	98.10
Eno*Equipment Maintenance	17,325.00	-	17,325.00	21,632.14	-	(4,307.14)	124.86
Eno*Facilities Maintenance	4,200.00	-	4,200.00	11,136.05	-	(6,936.05)	265.10
Eno*Water Charges	2,000.00	-	2,000.00	2,367.60	-	(367.60)	118.40
Eno*Sewer Use Fees	675.00	-	675.00	360.00	-	315.00	53.30
Eno*Natural Gas/Propane	18,034.00	-	18,034.00	24,938.56	-	(6,904.56)	138.30
Eno*Electric	21,000.00	-	21,000.00	24,832.05	-	(3,832.05)	118.20
Eno*Building Improvements	3,500.00	-	3,500.00	1,070.79	-	2,429.21	30.60
Total 44230 Eno Memorial Hall	74,609.00	-	74,609.00	97,074.43	-	(22,465.43)	130.11
MscBuil*Building Supplies	945.00	-	945.00	402.20	-	542.80	42.60
MscBuil*Equipment Maintenance	2,310.00	-	2,310.00	3,325.05	-	(1,015.05)	143.90
MscBuil*Facilities Maintenance	12,200.00	-	12,200.00	12,215.13	-	(15.13)	100.10

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MscBuil*Water Charges	2,200.00	-	2,200.00	2,498.42	-	(298.42)	113.60
MscBuil*Electric	8,500.00	-	8,500.00	8,520.80	-	(20.80)	100.20
MscBuil*Heating Oil	2,655.00	-	2,655.00	3,368.22	-	(713.22)	126.90
CNR-Community Farm	5,000.00	-	5,000.00	5,196.26	-	(196.26)	103.90
Total 44250 Other Buildings	33,810.00	-	33,810.00	35,526.08	-	(1,716.08)	105.10
HLE*Full-Time	1,448,742.00	-	1,448,742.00	1,455,706.12	-	(6,964.12)	100.50
HLE*Overtime	151,900.00	-	151,900.00	107,294.78	-	44,605.22	70.60
HLE*Seasonal	29,870.00	-	29,870.00	7,660.50	-	22,209.50	25.60
HLE*Equipment Rentals	1,500.00	-	1,500.00	300.00	-	1,200.00	20.00
HLE*Laundry Service	10,000.00	-	10,000.00	10,590.65	-	(590.65)	105.90
HLE*Tech & Program Supplies	10,000.00	-	10,000.00	1,628.96	-	8,371.04	16.30
HLE*Parts Supplies	127,000.00	-	127,000.00	125,106.86	781.66	1,111.48	99.10
HLE*Clothes & Safety Supplies	16,250.00	-	16,250.00	16,831.27	-	(581.27)	103.60
HLE*Oil & Lubricants	8,400.00	-	8,400.00	8,692.18	-	(292.18)	103.50
HLE*Equipment Maintenance	16,000.00	-	16,000.00	15,399.76	-	600.24	96.20
HLE*Vehicle Maintenance	14,300.00	-	14,300.00	15,987.00	-	(1,687.00)	111.80
HLE*Natural Gas/Propane	5,000.00	-	5,000.00	4,951.00	-	49.00	99.00
HLE*Gasoline	32,750.00	-	32,750.00	35,850.34	-	(3,100.34)	109.50
HLE*Diesel Fuel	67,275.00	-	67,275.00	66,489.15	-	785.85	98.80
HLE*Conferences & Education	4,550.00	-	4,550.00	2,368.23	-	2,181.77	52.00
HLE*Dues & Subscriptions	1,875.00	-	1,875.00	2,990.00	-	(1,115.00)	159.50
HLE*Trucks	-	-	-	648.88	-	(648.88)	100.00
HLE*CNR-Plow Truck	210,000.00	-	210,000.00	210,000.00	-	-	100.00
Total 44310 Highway - Labor & Equip	2,155,412.00	-	2,155,412.00	2,088,495.68	781.66	66,134.66	96.90
HFP*Contractual Services	75,500.00	-	75,500.00	55,612.86	-	19,887.14	73.70
HFP*Tree Service	57,000.00	-	57,000.00	69,122.50	-	(12,122.50)	121.30
HFP*Office Supplies	-	-	-	2,949.00	-	(2,949.00)	100.00
HFP*Building Supplies	4,200.00	-	4,200.00	3,348.08	-	851.92	79.70
HFP*Cleaning Supplies	1,750.00	-	1,750.00	1,417.31	-	332.69	81.00
HFP*Agricultural Supplies	4,000.00	-	4,000.00	4,199.24	-	(199.24)	105.00
HFP*Traffic Control Supplies	-	-	-	7,733.66	-	(7,733.66)	100.00
HFP*Road & Drainage Supplies	152,500.00	-	152,500.00	161,697.54	-	(9,197.54)	106.00
HFP*Parts Supplies	-	-	-	4,050.43	-	(4,050.43)	100.00
HFP*Miscellaneous Supplies	2,850.00	-	2,850.00	577.73	-	2,272.27	20.30
HFP*Equipment Maintenance	5,000.00	-	5,000.00	10,582.69	-	(5,582.69)	211.65
HFP*Facilities Maintenance	15,300.00	16,312.26	31,612.26	32,136.39	-	(524.13)	101.70
HFP*Water Charges	7,500.00	-	7,500.00	7,312.96	-	187.04	97.50

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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
HFP*Sewer Use Fees	1,800.00	-	1,800.00	1,582.08	-	217.92	87.90
HFP*Natural Gas/Propane	17,300.00	-	17,300.00	23,044.86	-	(5,744.86)	133.20
HFP*Electric	19,500.00	-	19,500.00	19,774.53	-	(274.53)	101.40
HFP*Street Lights	42,025.00	-	42,025.00	40,961.07	-	1,063.93	97.50
HFP*Building Improvements	14,800.00	-	14,800.00	20,329.67	-	(5,529.67)	137.40
HFP*Roads & Drainage	274,440.00	-	274,440.00	277,421.26	-	(2,981.26)	101.10
HFP*Sidewalks	2,500.00	-	2,500.00	6,175.00	-	(3,675.00)	247.00
HFP*Road Improvements	120,000.00	-	120,000.00	115,827.92	-	4,172.08	96.50
HFP*Road Improvements	200,000.00	-	200,000.00	200,000.00	-	-	100.00
Total 44320 Highway - Facilities &	1,017,965.00	16,312.26	1,034,277.26	1,065,856.78	-	(31,579.52)	103.05
Land*Contractual Services	42,000.00	-	42,000.00	43,959.54	-	(1,959.54)	104.70
Land*Facilities Maintenance	8,500.00	-	8,500.00	11,603.30	-	(3,103.30)	136.50
Land*Public Agency Support	2,500.00	-	2,500.00	800.00	-	1,700.00	32.00
CNR Materials Recycling	25,000.00	-	25,000.00	25,000.00	-	-	100.00
Total 44500 Transfer Station	78,000.00	-	78,000.00	81,362.84	-	(3,362.84)	104.30
Health*Contractual Services	183,870.00	100,056.00	283,926.00	283,926.00	-	-	100.00
Total 45100 Health	183,870.00	100,056.00	283,926.00	283,926.00	-	-	100.00
SocSv*Full-Time	307,070.00	-	307,070.00	326,364.91	-	(19,294.91)	106.30
SocSv*Part Time	25,796.00	8,000.00	33,796.00	34,657.13	-	(861.13)	102.50
SocSv*Contractual Services	5,620.00	-	5,620.00	5,346.59	-	273.41	95.10
SocSv*Copy & Printing Services	500.00	-	500.00	75.00	-	425.00	15.00
SocSv*Office Supplies	1,690.00	-	1,690.00	4,792.44	-	(3,102.44)	283.60
SocSv*Tech & Program Supplies	250.00	-	250.00	197.08	-	52.92	78.80
SocSv*Public Agency Support	48,650.00	-	48,650.00	48,761.00	-	(111.00)	100.20
SocSv*Conferences & Education	8,230.00	-	8,230.00	2,643.17	-	5,586.83	32.10
SocSv*Dues & Subscriptions	1,540.00	-	1,540.00	1,108.50	-	431.50	72.00
Computer Software	1,320.00	-	1,320.00	1,839.00	-	(519.00)	139.30
Total 45210 Social Services Adminis	400,666.00	8,000.00	408,666.00	425,784.82	-	(17,118.82)	104.20
SecCtr*Full-Time	136,147.00	-	136,147.00	157,028.52	-	(20,881.52)	115.30
SecCtr*Part Time	16,380.00	-	16,380.00	6,391.37	-	9,988.63	39.00
SecCtr*Contractual Services	2,600.00	-	2,600.00	3,962.50	-	(1,362.50)	152.40
SecCtr*Copy & Printing Serv	1,000.00	-	1,000.00	295.13	-	704.87	29.50
SecCtr*Office Supplies	600.00	-	600.00	404.48	-	195.52	67.40
SecCtr*Tech & Program Supplies	2,330.00	-	2,330.00	2,076.71	-	253.29	89.10
SecCtr*Equipment Maintenance	1,630.00	-	1,630.00	716.35	-	913.65	43.90

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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Total 45222 Senior Center	160,687.00	-	160,687.00	170,875.06	-	(10,188.06)	106.30
Transp*Contractual Services	167,870.00	-	167,870.00	171,561.86	-	(3,691.86)	102.20
Total 45230 Senior Transportation	167,870.00	-	167,870.00	171,561.86	-	(3,691.86)	102.20
Part Time	-	10,000.00	10,000.00	-	-	10,000.00	-
RecAdm*Split Time	55,835.00	-	55,835.00	63,632.14	-	(7,797.14)	114.00
RecAdm*Advertising	440.00	-	440.00	-	-	440.00	-
RecAdm*Special Activities	5,000.00	7,500.00	12,500.00	16,179.33	-	(3,679.33)	129.40
RecAdm*Copy & Printing Serv	620.00	-	620.00	-	-	620.00	-
RecAdm*Office Supplies	650.00	-	650.00	1,061.90	-	(411.90)	163.40
RecAdm*Equipment Maintenance	1,500.00	-	1,500.00	1,336.13	-	163.87	89.10
RecAdm*Dues & Subscriptions	515.00	-	515.00	450.00	-	65.00	87.40
Total 46110 Recreation Administrati	64,560.00	17,500.00	82,060.00	82,659.50	-	(599.50)	100.70
PrkMnt*Full-Time	735,588.00	-	735,588.00	777,121.61	-	(41,533.61)	105.60
PrkMnt*Overtime	27,000.00	-	27,000.00	21,641.09	-	5,358.91	80.20
PrkMnt*Seasonal	32,186.00	-	32,186.00	12,116.00	-	20,070.00	37.60
PrkMnt*Equipment Rentals	7,294.00	-	7,294.00	4,519.07	-	2,774.93	62.00
PrkMnt*Laundry Service	2,475.00	-	2,475.00	-	-	2,475.00	-
PrkMnt*Tech & Program Supplies	9,100.00	-	9,100.00	1,717.41	-	7,382.59	18.90
PrkMnt*Building Supplies	6,380.00	-	6,380.00	2,549.05	-	3,830.95	40.00
PrkMnt*Cleaning Supplies	2,536.00	-	2,536.00	1,262.71	-	1,273.29	49.80
PrkMnt*Agricultural Supplies	19,140.00	-	19,140.00	14,963.17	-	4,176.83	78.20
PrkMnt*Road & Drainage Suppl	4,160.00	-	4,160.00	2,871.36	-	1,288.64	69.00
PrkMnt*Parts Supplies	15,840.00	-	15,840.00	13,776.74	-	2,063.26	86.97
PrkMnt*Clothes & Safety Suppl	3,775.00	-	3,775.00	4,473.33	-	(698.33)	118.50
PrkMnt*Oil & Lubricants	1,210.00	-	1,210.00	974.47	-	235.53	80.50
PrkMnt*Equipment Maintenance	8,400.00	-	8,400.00	1,655.31	-	6,744.69	19.71
PrkMnt*Vehicle Maintenance	2,625.00	-	2,625.00	714.35	-	1,910.65	27.20
PrkMnt*Facilities Maintenance	68,566.00	-	68,566.00	56,044.99	1,200.00	11,321.01	83.49
PrkMnt*Water Charges	22,000.00	-	22,000.00	24,314.37	-	(2,314.37)	110.50
PrkMnt*Natural Gas/Propane	2,984.00	-	2,984.00	3,826.55	-	(842.55)	128.20
PrkMnt*Electric	13,821.00	-	13,821.00	8,135.23	-	5,685.77	58.90
PrkMnt*Gasoline	17,554.00	-	17,554.00	18,447.42	-	(893.42)	105.10
PrkMnt*Diesel Fuel	11,440.00	-	11,440.00	6,387.61	-	5,052.39	55.80
Conferences & Education	2,500.00	-	2,500.00	2,488.12	-	11.88	99.50
PrkMnt*Dues & Subscriptions	300.00	-	300.00	426.00	-	(126.00)	142.00
Total 46310 Parks & Open Space Main	1,016,874.00	-	1,016,874.00	980,425.96	1,200.00	35,248.04	96.53

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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ParkFiel*Seasonal	10,728.00	-	10,728.00	11,952.00	-	(1,224.00)	111.40
ParkFiel*Building Supplies	1,650.00	-	1,650.00	303.08	-	1,346.92	18.40
ParkFiel*Agricultural Supplies	6,710.00	-	6,710.00	8,418.20	-	(1,708.20)	125.46
ParkFiel*Parts Supplies	4,730.00	-	4,730.00	7,055.96	-	(2,325.96)	149.20
ParkFiel*Equipment Maintenance	2,940.00	-	2,940.00	1,695.12	-	1,244.88	57.66
ParkFiel*Vehicle Maintenance	1,050.00	-	1,050.00	-	-	1,050.00	-
ParkFiel*Water Charges	7,800.00	-	7,800.00	3,751.83	-	4,048.17	48.10
ParkFiel*Gasoline	852.00	-	852.00	1,200.00	-	(348.00)	140.80
ParkFiel*Diesel Fuel	754.00	-	754.00	317.90	-	436.10	42.20
COVID 19	500.00	-	500.00	-	-	500.00	-
Total 46320 Memorial Field	37,714.00	-	37,714.00	34,694.09	-	3,019.91	91.99
ParkPool*Overtime	651.00	-	651.00	26.18	-	624.82	4.00
ParkPool*Seasonal	39,223.00	-	39,223.00	44,524.62	-	(5,301.62)	113.50
ParkPool*Office Supplies	500.00	-	500.00	-	-	500.00	-
ParkPool*Tech & Prog Supplies	500.00	-	500.00	-	-	500.00	-
ParkPool*Building Supplies	2,750.00	-	2,750.00	304.47	-	2,445.53	11.10
ParkPool*Cleaning Supplies	1,150.00	-	1,150.00	537.56	-	612.44	46.70
ParkPool*Medical Supplies	350.00	-	350.00	-	-	350.00	-
ParkPool*Chemical & Lab Suppl	3,608.00	-	3,608.00	3,994.17	-	(386.17)	110.70
ParkPool*Parts Supplies	1,650.00	-	1,650.00	1,040.24	-	609.76	63.00
ParkPool*Equipment Maintenance	2,650.00	-	2,650.00	550.00	-	2,100.00	20.80
ParkPool*Water Charges	13,500.00	-	13,500.00	4,551.96	-	8,948.04	33.70
ParkPool*Sewer Use Fees	8,000.00	-	8,000.00	11,930.33	-	(3,930.33)	149.10
ParkPool*Electric	2,415.00	-	2,415.00	2,206.35	-	208.65	91.40
ParkPool*Refuse Disposal	3,150.00	-	3,150.00	3,309.42	-	(159.42)	105.10
ParkPool*COVID 19	1,000.00	-	1,000.00	-	-	1,000.00	-
Total 46330 Memorial Pool	81,097.00	-	81,097.00	72,975.30	-	8,121.70	90.00
LbAm*Full-Time	405,542.00	-	405,542.00	458,972.18	-	(53,430.18)	113.20
LbAm*Part Time	153,575.00	-	153,575.00	164,546.13	-	(10,971.13)	107.10
LbAm*Overtime	-	-	-	207.52	-	(207.52)	100.00
LbAm*Contractual Services	61,270.00	-	61,270.00	56,306.30	-	4,963.70	91.90
LbAm*Copy & Printing Services	2,900.00	-	2,900.00	-	-	2,900.00	-
LbAm*Bank Fees	500.00	-	500.00	3.98	-	496.02	0.80
LbAm*Office Supplies	3,350.00	-	3,350.00	4,696.63	-	(1,346.63)	140.20
LbAm*Tech & Program Supplies	7,489.00	-	7,489.00	9,652.99	-	(2,163.99)	128.90
LbAm*Innovator's Workshop Supp	2,740.00	-	2,740.00	9,552.64	-	(6,812.64)	348.60

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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
LbAm*Equipment Maintenance	23,544.00	-	23,544.00	28,874.55	-	(5,330.55)	122.60
LbAm*Conferences & Education	7,000.00	-	7,000.00	8,421.56	-	(1,421.56)	120.30
LbAm*Dues & Subscriptions	1,319.00	-	1,319.00	1,185.00	-	134.00	89.80
LbAm*Computer Software	3,420.00	-	3,420.00	2,080.54	-	1,339.46	60.80
Total 47100 Library Administration	672,649.00	-	672,649.00	744,500.02	-	(71,851.02)	110.70
LbAd*Full-Time	386,446.00	-	386,446.00	354,743.34	-	31,702.66	91.80
LbAd*Part Time	43,120.00	-	43,120.00	65,440.47	-	(22,320.47)	151.80
LbAd*Contractual Services	10,480.00	-	10,480.00	2,311.32	-	8,168.68	22.10
Contractual Svs - Teen	-	-	-	1,031.45	-	(1,031.45)	100.00
Contractual Svs - BRC	-	-	-	2,469.00	-	(2,469.00)	100.00
LbAd*Tech & Program Supplies	3,000.00	-	3,000.00	4,387.01	-	(1,387.01)	146.20
LbAd*Reference Materials	-	-	-	276.90	-	(276.90)	100.00
LbAd*Reference Materials-Adult	22,500.00	-	22,500.00	18,038.12	440.57	4,021.31	82.13
LbAd*Reference Material-Borrow	39,000.00	-	39,000.00	49,762.58	1,161.20	(11,923.78)	130.60
LbAd*Reference Materials-BRC	3,000.00	-	3,000.00	4,600.27	19.20	(1,619.47)	154.00
LbAd*Reference Material -Teen	7,000.00	-	7,000.00	7,350.23	107.00	(457.23)	106.50
LbAd*Management Services	24,000.00	-	24,000.00	14,521.88	-	9,478.12	60.50
LbAd*Downloadables	54,800.00	-	54,800.00	65,049.74	-	(10,249.74)	118.70
Total 47200 Library Adult & Yng Adu	593,346.00	-	593,346.00	589,982.31	1,727.97	1,635.72	99.72
LbCh*Full-Time	212,454.00	-	212,454.00	253,776.63	-	(41,322.63)	119.50
LbCh*Part Time	119,508.00	-	119,508.00	113,764.96	-	5,743.04	95.20
LbCh*Contractual Services	2,000.00	-	2,000.00	1,859.00	-	141.00	93.00
LbCh*Copy & Printing Services	100.00	-	100.00	120.34	-	(20.34)	120.30
LbCh*Tech & Program Supplies	2,000.00	-	2,000.00	2,756.71	-	(756.71)	137.80
LbCh*Reference Materials	44,500.00	-	44,500.00	41,236.90	630.29	2,632.81	94.10
Total 47300 Library Children's Depa	380,562.00	-	380,562.00	413,514.54	630.29	(33,582.83)	108.80
LbBld*Town Custodial Services	2,100.00	-	2,100.00	-	-	2,100.00	-
LbBld*Tech & Program Supplies	300.00	-	300.00	197.90	-	102.10	66.00
LbBld*Building Supplies	6,000.00	-	6,000.00	5,684.53	-	315.47	94.70
LbBld*Cleaning Supplies	4,500.00	-	4,500.00	7,612.55	-	(3,112.55)	169.20
LbBld*Equipment Maintenance	17,900.00	-	17,900.00	19,788.74	-	(1,888.74)	110.55
LbBld*Facilities Maintenance	4,200.00	-	4,200.00	10,741.28	-	(6,541.28)	255.70
LbBld*Water Charges	2,774.00	-	2,774.00	3,033.09	-	(259.09)	109.30
LbBld*Sewer Use Fees	1,506.00	-	1,506.00	588.24	-	917.76	39.10
LbBld*Natural Gas/Propane	31,068.00	-	31,068.00	31,390.17	-	(322.17)	101.00
LbBld*Electric	81,249.00	-	81,249.00	66,701.74	-	14,547.26	82.10

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ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
LbBld*Town Bldg Heating Oil	500.00	-	500.00	-	-	500.00	-
LbBld*Refuse Disposal	2,430.00	-	2,430.00	2,230.56	-	199.44	91.80
Total 47400 Library Buildings & Gro	154,527.00	-	154,527.00	147,968.80	-	6,558.20	95.76
EmpBen*Major Medical Insurance	3,148,824.00	-	3,148,824.00	2,651,382.46	-	497,441.54	84.20
EmpBen*Life Insurance	41,688.00	-	41,688.00	39,190.56	-	2,497.44	94.00
EmpBen*Disability Insurance	36,000.00	-	36,000.00	34,793.32	-	1,206.68	96.60
EmpBen*Social Security/FICA	1,012,750.00	-	1,012,750.00	1,007,360.31	-	5,389.69	99.50
EmpBen*Pension & OPEB	2,242,289.00	-	2,242,289.00	1,816,332.00	-	425,957.00	81.00
EmpBen*Defined Contribution	240,726.00	-	240,726.00	207,886.57	-	32,839.43	86.40
EmBen*Unemployment Compens	10,000.00	-	10,000.00	16,084.09	-	(6,084.09)	160.80
EmpBen*Consultant	9,500.00	-	9,500.00	8,154.60	-	1,345.40	85.80
Total 48100 Employee Benefits	6,741,777.00	-	6,741,777.00	5,781,183.91	-	960,593.09	85.80
Ins*Worker's Compensation	243,199.00	185,000.00	428,199.00	413,119.90	-	15,079.10	96.50
Ins*Property & Casualty Insur	234,750.00	-	234,750.00	229,518.99	-	5,231.01	97.80
Ins*Insurance Deductible	10,000.00	-	10,000.00	-	-	10,000.00	-
Total 48200 General Liability & Ins	487,949.00	185,000.00	672,949.00	642,638.89	-	30,310.11	95.50
OpTr*Contingency Reserve	184,953.00	798,665.00	983,618.00	-	-	983,618.00	-
Contingency Vacancy Rate	(200,000.00)	-	(200,000.00)	-	-	(200,000.00)	-
OpTr*CNR-2019	83,250.00	-	83,250.00	83,250.00	-	-	100.00
OpTr*CNR-2020	83,250.00	-	83,250.00	83,250.00	-	-	100.00
OpTr*CNR 2021	83,250.00	-	83,250.00	83,250.00	-	-	100.00
CNR 2022	83,250.00	-	83,250.00	83,250.00	-	-	100.00
CNR 2023	393,250.00	-	393,250.00	393,250.00	-	-	100.00
OpTr*Simsbury Farms	151,715.00	-	151,715.00	151,715.00	-	-	100.00
OpTr*MSP Senior Fund	10,480.00	-	10,480.00	10,480.00	-	-	100.00
OpTr*Youth Service Bureau Fund	8,000.00	-	8,000.00	8,000.00	-	-	100.00
OpTr*Athletics Fund	2,250.00	-	2,250.00	2,250.00	-	-	100.00
OpTr*Operating Transfer	3,632,833.00	-	3,632,833.00	3,632,833.00	-	-	100.00
OpTr*Capital Projects	1,298,574.00	(7,500.00)	1,291,074.00	1,291,074.00	-	-	100.00
Total 49500 Operating Transfers	5,815,055.00	791,165.00	6,606,220.00	5,822,602.00	-	783,618.00	88.10
Debt Principal - Town	2,864,581.00	-	2,864,581.00	2,877,080.00	-	(12,499.00)	100.40
Debt Principal - School	2,225,419.00	-	2,225,419.00	2,212,920.00	-	12,499.00	99.40
Total 60100 Debt Principal	5,090,000.00	-	5,090,000.00	5,090,000.00	-	-	100.00
Debt Service Interest - Town	507,744.00	-	507,744.00	511,812.21	-	(4,068.21)	100.80

**Town of Simsbury
General Fund Expenditure Detail
June 30, 2023**

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Debt Service Interest - School	773,781.00	-	773,781.00	769,712.79	-	4,068.21	99.50
Total 60200 Debt Interest	1,281,525.00	-	1,281,525.00	1,281,525.00	-	-	100.00
Town Expense Total	37,930,452.00	1,402,533.26	39,332,985.26	37,628,741.55	23,408.89	1,680,834.82	95.75
Education Expense Total	77,030,819.00	-	77,030,819.00	77,582,486.94	44,909.96	(596,577.90)	100.78
Total General Fund	114,961,271.00	1,402,533.26	116,363,804.26	115,211,228.49	68,318.85	1,084,256.92	99.07

**TOWN OF SIMSBURY
SIMSBURY FARMS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

Description	FY2022	FY2022	\$ Variance	% Recvd	FY2023	FY2023	\$ Variance	% Recvd	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022			BUDGETED EXPENDITURES	ACTUAL As of 6/30/2023			
REVENUES									
RECREATION PROGRAM									
SPECIAL PROGRAMS	275,000	383,967	108,967	139.62%	290,000	376,184	86,184	130%	Additional programs run in the current year compared to budget.
DAY CAMPS	175,000	140,185	(34,816)	80.11%	165,000	187,600	22,600	114%	Actuals are consistent with the prior year
MISCELLANEOUS	5,000	732	(4,268)	14.64%	5,000	15	(4,985)	0%	Additional participation in camps
SIMSBURY FARMS COMPLEX									
SKATING	225,000	260,061	35,061	115.58%	225,000	232,976	7,976	104%	
SIMSBURY FARMS POOLS	230,000	251,250	21,250	109.24%	245,000	271,672	26,672	111%	Increased use of the pool
VENDING	24,500	15,585	(8,915)	63.61%	24,500	19,924	(4,576)	81%	
COURT RENTAL	23,000	23,741	741	103.22%	27,000	25,064	(1,937)	93%	
APPLE BARN RENTAL	2,500	2,385	(115)	95.40%	1,600	5,229	3,629	327%	
MISCELLANEOUS	-	40	40	#DIV/0!	-	7,997	7,997	#DIV/0!	Rink advertising revenue
GOLF COURSE									
GOLF COURSE FEES	953,543	1,110,311	156,768	116.44%	1,033,378	1,227,975	194,597	119%	Increased course usage
GOLF SURCHARGE	64,300	77,183	12,883	120.04%	72,500	95,484	22,984	132%	In line with increase course usage
RESTAURANT	26,500	27,825	1,325	105.00%	29,150	29,150	-	100%	
MISCELLANEOUS	3,200	8,635	5,435	269.84%	-	200	200	#DIV/0!	
TRANSFERS									
TRANSFER IN - GENERAL FUND	151,715	151,715	-	100.00%	181,715	181,715	-	100%	
TRANSFER IN - TRY-ATHLON FUND	-	-	-		-	14,044	14,044	#DIV/0!	Try-Athlon fund closed out
TOTAL REVENUES	2,159,258	2,453,615	294,357	113.63%	2,299,843	2,675,227	375,384	116%	

Description	FY2022	FY2022	\$ Variance	% Spent	FY2023	FY2023	\$ Variance	% Spent	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022			BUDGETED EXPENDITURES	ACTUAL As of 6/30/2023			
EXPENDITURES									
GOLF COURSE	1,044,037	899,796	144,241	86.18%	1,042,400	1,197,224	(154,824)	115%	Increased expenditures related to increased health insurance costs and equipment purchases
SIMSBURY FARMS COMPLEX	547,339	477,644	69,695	87.27%	584,478	638,696	(54,218)	109%	Increase in seasonal help costs as well as facilities maintenance and gas
SPECIAL PROGRAMS	367,498	368,424	(926)	100.25%	361,765	440,124	(78,359)	122%	Increased costs consistent with the increased special program and day camp revenues
SIMSBURY FARMS ADMINISTRATION	230,298	268,851	(38,553)	116.74%	229,394	409,931	(180,537)	179%	Increased pension costs based on actuary analysis of parks staff
TOTAL EXPENDITURES	2,189,172	2,014,715	174,457	92.03%	2,218,037	2,685,975	(467,938)	121%	
NET INCOME/(LOSS)	(29,914)	438,900	119,900		81,806	(10,748)	843,323		

FUND BALANCE - 7/1/22
SURPLUS (DEFICIT)
FUND BALANCE - 6/30/23

646,083
(10,748)
635,335

**TOWN OF SIMSBURY
HEALTH INSURANCE FUND
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

Description	FY2022	FY2022	\$ Variance	% Recvd	FY2023	FY2023	\$ Variance	% Recvd	FISCAL NOTES
	BUDGETED	ACTUAL			BUDGETED	ACTUAL			
	EXPENDITURES	As of 6/30/2022			EXPENDITURES	As of 6/30/2023			
REVENUES									
PREMIUMS	15,668,689	14,229,886	(1,438,803)	90.82%	15,039,858	15,243,005	203,147	101.35%	Increased employees - BOE
HEALTH SAVINGS ACCOUNT FUNDING	642,300	697,133	54,833	108.54%	660,000	729,083	69,083	110.47%	Offset below in expenditures
RX REIMBURSEMENT	492,080	844,165	352,085	171.55%	667,035	760,407	93,372	114.00%	Conservative budget
INSURANCE REFUNDS	-	509,274	509,274	#DIV/0!	-	130,206	130,206	#DIV/0!	
MISCELLANEOUS	-	473	473	#DIV/0!	-	82	82	#DIV/0!	
TOTAL REVENUES	16,803,069	16,280,931	(522,139)	96.89%	16,366,893	16,862,785	495,892	103.03%	

Description	FY2022	FY2022	\$ Variance	% Spent	FY2023	FY2023	\$ Variance	% Spent	FISCAL NOTES
	BUDGETED	ACTUAL			BUDGETED	ACTUAL			
	EXPENDITURES	As of 6/30/2022			EXPENDITURES	As of 6/30/2023			
EXPENDITURES									
CLAIMS	14,842,048	14,829,268	12,780	99.91%	15,583,191	15,284,196	298,995	98.08%	
HEALTH SAVINGS ACCOUNT FUNDING	642,300	706,033	(63,733)	109.92%	660,000	737,250	(77,250)	111.70%	Offset above in revenues
ASO/ADMIN FEES	487,930	512,895	(24,965)	105.12%	489,622	517,424	(27,802)	105.68%	
STOP LOSS INSURANCE	787,158	800,890	(13,732)	101.74%	952,933	754,754	198,179	79.20%	Went out to bid and was able to secure cheaper insurance
TOTAL EXPENDITURES	16,759,436	16,849,087	(89,651)	100.53%	17,685,746	17,293,624	392,122	97.78%	
NET INCOME/(LOSS)	43,633	(568,156)	(432,488)		(1,318,853)	(430,839)	103,770		

FUND BALANCE - 7/1/22	3,840,745
SURPLUS (DEFICIT)	(430,839)
FUND BALANCE - 6/30/23	3,409,906
IBNR	982,400
TOTAL RESERVES	4,392,306
% OF CLAIMS	29%

TOWN OF SIMSBURY
RESIDENTIAL RENTAL PROPERTY FUND
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)

Description	FY2022 BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	\$ Variance	% Recvd	FY2023 BUDGETED EXPENDITURES	FY2023 ACTUAL As of 6/30/2023	\$ Variance	% Recvd	FISCAL NOTES
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REVENUES

RENTAL INCOME	71,940	72,619	679	100.94%	72,040	99,951	27,911	138.74%	Investment Income
TOTAL REVENUES	71,940	72,619	679	100.94%	72,040	99,951	27,911	138.74%	

Description	FY2022 BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	\$ Variance	% Spent	FY2023 BUDGETED EXPENDITURES	FY2023 ACTUAL As of 6/30/2023	\$ Variance	% Spent	FISCAL NOTES
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EXPENDITURES

CONTRACTUAL SERVICES	11,500	8,250	3,250	71.74%	11,500	12,070	(570)	104.96%	
FACILITIES MAINTENANCE	1,200	481	719	40.04%	1,200	8,959	(7,759)	746.61%	
BUILDING IMPROVEMENTS	20,000	16,151	3,849	80.76%	20,000	20,884	(884)	104.42%	
WATER CHARGES	1,250	1,723	(473)	137.86%	1,250	1,296	(46)	103.70%	
SEWER USE FEES	1,100	4,718	(3,618)	428.91%	5,000	1,601	3,399	32.01%	
EQUIPMENT MAINTENANCE	3,000	6,388	(3,388)	212.94%	5,000	3,450	1,550	69.00%	
ELECTRIC	1,200	-	1,200	0.00%	1,200	234	966	19.53%	
BUILDING SUPPLIES	750	283	467	37.74%	500	-	500	0.00%	
DEBT SERVICE PRINCIPAL	8,275	8,254	21	99.75%	8,358	8,337	21	99.75%	
DEBT SERVICE INTEREST	247	268	(21)	108.53%	164	185	(21)	112.95%	
TOTAL EXPENDITURES	48,522	46,516	2,006	95.87%	54,172	57,017	(2,845)	105.25%	
NET INCOME/(LOSS)	23,418	26,103	(1,327)		17,868	42,934	30,755		

FUND BALANCE - 7/1/22
 SURPLUS (DEFICIT)
FUND BALANCE - 6/30/23

429,371
 42,934
472,304

TOWN OF SIMSBURY
SEWER USE FUND
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)

Description	FY2022	FY2022	\$ Variance	% Recvd	FY2023	FY2023	\$ Variance	% Recvd	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022			BUDGETED EXPENDITURES	ACTUAL As of 6/30/2023			
REVENUES									
ASSESSMENTS	2,738,455	3,129,922	391,467	114.30%	2,863,996	3,286,727	422,731	114.76%	Conservative budget
WPCA FEES	684,820	667,503	(17,317)	97.47%	766,921	671,502	(95,419)	87.56%	Actuals consistent with prior year
INTERGOVERNMENTAL REVENUES	409,927	394,835	(15,092)	96.32%	393,660	393,660	-	100.00%	
INTEREST & LIENS	22,642	32,258	9,616	142.47%	23,379	25,984	2,605	111.14%	
MISCELLANEOUS GRANT	23,514	5,635	(17,879)	23.97%	7,500	5,078	(2,422)	67.71%	
INTEREST ON INVESTMENTS	8,000	11,631	3,631	145.39%	8,000	113,903	105,903	1423.78%	
MISCELLANEOUS	-	26	26	#DIV/0!	-	108	108	#DIV/0!	
TRANSFER IN - CAPITAL	-	15,574	15,574	#DIV/0!	-	-	-	#DIV/0!	
TOTAL REVENUES	3,887,358	4,257,385	370,027	109.52%	4,063,456	4,496,963	433,507	110.67%	

Description	FY2022	FY2022	\$ Variance	% Spent	FY2023	FY2023	\$ Variance	% Spent	FISCAL NOTES
	BUDGETED EXPENDITURES	ACTUAL As of 6/30/2022			BUDGETED EXPENDITURES	ACTUAL As of 6/30/2023			
EXPENDITURES									
OPERATING									
SALARIES & BENEFITS	1,477,168	1,202,683	274,485	81.42%	1,475,069	1,362,348	112,721	92.36%	Savings from staff turnover
CONSULTANT	33,000	11,698	21,302	35.45%	33,000	46,025	(13,025)	139.47%	Increased surveying services
CONTRACTUAL SERVICES	29,615	34,801	(5,186)	117.51%	42,215	34,422	7,793	81.54%	
PROPERTY & CASUALTY INSURANCE	37,000	39,618	(2,618)	107.08%	37,000	40,030	(3,030)	108.19%	
ADVERTISING	700	111	589	15.84%	700	228	472	32.51%	
COPY & PRINTING SERVICES	750	722	28	96.23%	750	1,473	(723)	196.36%	
POSTAGE	2,200	572	1,628	26.00%	2,200	990	1,210	44.99%	
EQUIPMENT RENTALS	1,500	1,133	367	75.52%	1,500	1,035	465	69.01%	
SUPPLIES	123,935	125,625	(1,690)	101.36%	124,935	148,670	(23,735)	119.00%	Increased cost for chemicals
MAINTENANCE	46,890	56,901	(10,011)	121.35%	46,890	30,702	16,188	65.48%	
UTILITIES	574,827	637,063	(62,236)	110.83%	665,667	706,432	(40,765)	106.12%	Increased cost for sludge hauling services
PUBLIC AGENCY SUPPORT	115,000	114,483	517	99.55%	115,000	114,483	517	99.55%	
CONFERENCES & EDUCATION	5,565	2,904	2,661	52.19%	5,565	7,862	(2,297)	141.28%	
TRAVEL	1,000	387	613	38.68%	1,000	1,516	(516)	151.61%	
DUES & SUBSCRIPTIONS	1,340	1,268	72	94.65%	1,340	642	698	47.88%	
SEWER EXTENSIONS	32,000	10,137	21,863	31.68%	32,000	29,131	2,869	91.03%	
TECH & PROGRAM EQUIPMENT	600	-	600	0.00%	600	560	40	93.33%	
MACHINERY	50,000	84,203	(34,203)	168.41%	75,000	64,975	10,025	86.63%	
COMPUTER SOFTWARE	35,708	24,912	10,796	69.76%	35,708	27,758	7,950	77.74%	
TOTAL OPERATING	2,568,798	2,349,222	219,576	91.45%	2,696,139	2,619,281	76,858	97.15%	
TRANSFERS									
CAPITAL PROJECT FUND	1,540,000	695,000	845,000	45.13%	430,000	430,000	-	100.00%	
TOTAL TRANSFERS	1,540,000	695,000	845,000	45.13%	430,000	430,000	-	100.00%	

Description	FY2022				FY2023				FISCAL NOTES
	BUDGETED EXPENDITURES	FY2022 ACTUAL As of 6/30/2022	\$ Variance	% Spent	BUDGETED EXPENDITURES	FY2023 ACTUAL As of 6/30/2023	\$ Variance	% Spent	
DEBT SERVICE									
DEBT SERVICE PRINCIPAL	960,452	945,000	15,452	98.39%	960,000	960,000	-	100.00%	
DEBT SERVICE INTEREST	304,755	273,625	31,130	89.79%	255,000	255,000	-	100.00%	
TOTAL DEBT SERVICE	1,265,207	1,218,625	46,582	96.32%	1,215,000	1,215,000	-	100.00%	
TOTAL EXPENDITURES	5,374,005	4,262,847	1,111,158	79.32%	4,341,139	4,264,281	76,858	98.23%	
NET INCOME/(LOSS)	(1,486,647)	(5,462)			(277,683)	232,682			
FUND BALANCE - 7/1/22						7,320,258			
SURPLUS (DEFICIT)						232,682			
FUND BALANCE - 6/30/23						7,552,940			

**TOWN OF SIMSBURY
SEWER ASSESSMENT FUND
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
ASSESSMENTS	152,261	508,271	356,010	
INTEREST & LIENS	13,530	12,713	(816)	
INTEREST ON INVESTMENTS	2,011	28,743	26,733	
TOTAL REVENUES	167,802	549,728	381,926	
EXPENDITURES				
CONSTRUCTION SERVICES	-	99,494	99,494	New Sewer Liner - Eagle Lane
TRANSFER - CNR FUND	1,566,500	-	(1,566,500)	
TOTAL EXPENDITURES	1,566,500	99,494	(1,467,006)	
NET INCOME/(LOSS)	(1,398,698)	450,234	1,848,933	
FUND BALANCE - 7/1/22		212,306		
SURPLUS (DEFICIT)		450,234		
FUND BALANCE - 6/30/23		662,541		

Special Revenue Fund Descriptions

Residential Rental Property

- To account for rental revenues and the maintenance and capital expenditures in maintaining the Town owned residential properties

Library Programs

- To account for donations, memorial gifts and miscellaneous grants and expenses related to the operations of the library.

Police Community Services

- To account for police grants, donations, charges for fingerprint services and programs including: Project Lifesaver, Self-Defense Classes, Police Cadets and Heroes & Hounds.

Narcotics Task Force

- To account for state grants for narcotics enforcement

Law Enforcement Block Grant

- To account for local law enforcement block grant from the State of Connecticut Office Policy and Management and the United States Department of Justice. Expenditures are for public safety equipment not otherwise budgeted for in the public safety operating budget.

Police Special Duty

- To account for revenues and expenditures for police officer's special duty for outside organizations.

Social Services Programs

- To account for donations and gifts and associated expenses related for the well-being of town citizens in need of assistance.

Community Development Grant

- To account for all financial resources of the community development block grant and the small cities community development block grant

Town Aid Road

- To account for state town aid road grants and related expenses to town roads.

Preservation of Historic Documents

- To account for, in the Town Clerk's office, additional revenues collected, grant revenues and expenditures to preserve land records pursuant to Public Act No. 00-146

Town Clerk LOCIP

- To account for document fees collected by the Town Clerk's office to be used for expenditures that qualify under the State Local Capital Improvement (LOCIP) grants.

Expanded Dial-A-Ride

- To account for grant and expenditures related to an expanded dial-a-ride service to the elderly and disabled residents of the program.

Dog Park

- To account for donations and expenses related to the operations of the dog park.

Clean Energy Task Force

- To account for grants and donations to be expended per the charge of the Clean Energy Task Force.

American Rescue Plan Act

- To account for grants and expenditures associated with the Federal American Rescue Plan Act program

Simsbury Celebrates

- To account for donations and expenditures associated with the annual Simsbury Celebrates event.

Field Recreation

- To account for charges for services and expenditures associated with the maintenance of the athletic fields.

Simsbury Try-Athlon

- To account for donations and expenditures associated with the annual Try-Athlon event.

Senior Center

- To account for donations and expenses related to senior center programs

Youth Service Bureau

- To account for grant and expenditures related to youth services.

Simsbury 350th

- To account for donations, grants and expenditures associated with the celebrations being held in honor of the Town's 350th anniversary.

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

LIBRARY PROGRAMS				
Description	FY2022	FY2023	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2022	As of 6/30/2023		
REVENUES				
GRANTS	14,428	43,244	28,816	
DONATIONS	8,948	2,846	(6,102)	
TOTAL REVENUES	23,376	46,089	22,713	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	39,005	62,484	(23,479)	
REFERENCE MATERIALS	763	-	763	
CONFERENCES & EDUCATION	64	-	64	
TOTAL EXPENDITURES	39,832	62,484	(22,652)	
NET INCOME/(LOSS)	(16,456)	(16,394)		
FUND BALANCE - 7/1/22		65,135		
SURPLUS (DEFICIT)		(16,394)		
FUND BALANCE - 6/30/23		48,740		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

COMMUNITY SERVICES FUND				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	(886)	-	886	
DONATIONS	1,706	7,904	6,198	
CADET PROGRAM	3,133	4,576	1,443	
HEROES & HOUDS PROGRAM	-	50	50	
TOTAL REVENUES	3,953	12,530	8,527	
EXPENDITURES				
PROGRAM SERVICES	1,571	4,848	(3,277)	
CADET PROGRAM	5,787	1,339	4,449	
TOTAL EXPENDITURES	7,358	6,186	4,449	
NET INCOME/(LOSS)	(3,405)	6,344		
FUND BALANCE - 7/1/22		49,247		
SURPLUS (DEFICIT)		6,344		
FUND BALANCE - 6/30/23		55,591		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

NARCOTICS TASK FORCE				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
OPERATING TRANSFER	1,243	-	(1,243)	
TOTAL REVENUES	<u>1,243</u>	-	<u>(1,243)</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	-	-	-	
TOTAL EXPENDITURES	<u>-</u>	-	-	
NET INCOME/(LOSS)	<u>1,243</u>	<u>-</u>		
FUND BALANCE - 7/1/22		15,032		
SURPLUS (DEFICIT)		-		
FUND BALANCE - 6/30/23		<u>15,032</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

SOCIAL SERVICES PROGRAMS				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
OPIOID SETTLEMENT	-	67,311	67,311	
DONATIONS	66,622	74,299	7,677	
TOTAL REVENUES	66,622	141,610	74,988	
EXPENDITURES				
MEDICAL ASSISTANCE	868	3,393	(2,525)	
RECREATION PASSES	90	90	-	
FOOD DISTRIBUTION	16,346	12,938	3,409	
AUTO REPAIRS	-	400	(400)	
EMERGENCY SHELTER	1,402	571	831	
UTILITY ASSISTANCE	603	187	415	
TECH & PROGRAM SUPPLIES	3,943	7,088	(3,145)	
CONTRACTUAL SERVICES	-	543	(543)	
OPIOID SETTLEMENT	-	2,134	(2,134)	
COVID-19	2,090	-	2,090	
TOTAL EXPENDITURES	25,342	27,344	(2,001)	
NET INCOME/(LOSS)	41,280	114,267		
FUND BALANCE - 7/1/22		152,548		
SURPLUS (DEFICIT)		114,267		
FUND BALANCE - 6/30/23		266,815		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

TOWN AID ROAD				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	377,467	367,851	(9,616)	
TRANSFER IN	11,728	-	(11,728)	
TOTAL REVENUES	389,195	367,851	(21,344)	
EXPENDITURES				
TRANSFER - CNR FUND	454,250	194,608	259,642	
TRANSFER - CAPITAL PROJECTS FUND	243,500	140,000	103,500	
TOTAL EXPENDITURES	697,750	334,608	363,142	
NET INCOME/(LOSS)	(308,555)	33,243		
FUND BALANCE - 7/1/22		346,846		
SURPLUS (DEFICIT)		33,243		
FUND BALANCE - 6/30/23		380,089		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

PRESERVATION OF HISTORIC DOCUMENTS				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	7,500	7,500	-	
RECORDING FEES	36,968	25,910	(11,058)	
TOTAL REVENUES	44,468	33,410	(11,058)	
EXPENDITURES				
COPY & PRINTING	19,885	-	19,885	
FEES PAID TO STATE	24,480	18,696	5,784	
TECH & PROGRAM SUPPLIES	8,201	7,500	701	
TOTAL EXPENDITURES	52,566	26,196	26,370	
NET INCOME/(LOSS)	(8,098)	7,214		
FUND BALANCE - 7/1/22		20,019		
SURPLUS (DEFICIT)		7,214		
FUND BALANCE - 6/30/23		27,233		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

POLICE SPECIAL DUTY				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CHARGES FOR SERVICES	440,344	423,984	(16,359)	
TOTAL REVENUES	440,344	423,984	(16,359)	
EXPENDITURES				
SALARIES & BENEFITS	271,436	348,884	(77,448)	
TRANSFER - CNR FUND	221,337	-	221,337	
TOTAL EXPENDITURES	492,773	348,884	143,889	
NET INCOME/(LOSS)	(52,429)	75,101		Surplus will be transferred to Capital Reserve Fund as part of year end transfers
FUND BALANCE - 7/1/22		68,546		
SURPLUS (DEFICIT)		75,101		
FUND BALANCE - 6/30/23		143,647		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

TOWN CLERK LOCIP FUND				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
FARMLAND PRESERVATION FEES	8,394	7,011	(1,383)	
TOTAL REVENUES	<u>8,394</u>	<u>7,011</u>	<u>(1,383)</u>	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	-	-	-	
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	
NET INCOME/(LOSS)	<u>8,394</u>	<u>7,011</u>		
FUND BALANCE - 7/1/22		69,202		
SURPLUS (DEFICIT)		<u>7,011</u>		
FUND BALANCE - 6/30/23		<u>76,213</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

EXPANDED DIAL-A-RIDE				
Description	FY2022	FY2023	VARIANCE	FISCAL NOTES
	ACTUAL	ACTUAL		
	As of 6/30/2022	As of 6/30/2023		
REVENUES				
PASS FEES	4,273	3,850	(423)	
TOTAL REVENUES	<u>4,273</u>	<u>3,850</u>	<u>(423)</u>	
EXPENDITURES				
VEHICLE REPAIR	2,733	-	2,733	
TRANSFER - CNR FUND	12,800	-	12,800	
TOTAL EXPENDITURES	<u>15,533</u>	<u>-</u>	<u>15,533</u>	
NET INCOME/(LOSS)	<u>(11,260)</u>	<u>3,850</u>		
FUND BALANCE - 7/1/22		66,692		
SURPLUS (DEFICIT)		3,850		
FUND BALANCE - 6/30/23		<u>70,542</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

DOG PARK				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
DONATIONS	2,108	915	(1,193)	
TOTAL REVENUES	2,108	915	(1,193)	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	1,302	705	598	
GENERAL REPAIRS	1,400	-	1,400	
TOTAL EXPENDITURES	2,702	705	1,998	
NET INCOME/(LOSS)	(594)	210		
FUND BALANCE - 7/1/22		2,973		
SURPLUS (DEFICIT)		210		
FUND BALANCE - 6/30/23		3,183		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

AMERICAN RESCUE PLAN ACT (ARPA)				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	19,401	-	(19,401)	
TOTAL REVENUES	<u>19,401</u>	<u>-</u>	<u>(19,401)</u>	
EXPENDITURES				
TRANSFER - GENERAL FUND	21,837	3,757,833	(3,735,996)	
TOTAL EXPENDITURES	<u>21,837</u>	<u>3,757,833</u>	<u>(3,735,996)</u>	
NET INCOME/(LOSS)	<u>(2,436)</u>	<u>(3,757,833)</u>		
FUND BALANCE - 7/1/22		3,755,397		
SURPLUS (DEFICIT)		<u>(3,757,833)</u>		
FUND BALANCE - 6/30/23		<u>(2,436)</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

SIMSBURY CELEBRATES				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
DONATIONS	22,872	25,751	2,879	
TOTAL REVENUES	<u>22,872</u>	<u>25,751</u>	<u>2,879</u>	
EXPENDITURES				
SALARIES & WAGES	-	1,411	(1,411)	
CONTRACTUAL SERVICES	16,046	31,159	(15,113)	
ADVERTISING	-	638	(638)	
TECH & PROGRAM SUPPLIES	-	3,012	(3,012)	
TOTAL EXPENDITURES	<u>16,046</u>	<u>36,220</u>	<u>(20,174)</u>	
NET INCOME/(LOSS)	<u>6,826</u>	<u>(10,469)</u>		
FUND BALANCE - 7/1/22		12,065		
SURPLUS (DEFICIT)		<u>(10,469)</u>		
FUND BALANCE - 6/30/23		<u>1,596</u>		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

FIELD MAINTENANCE RECREATION				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CHARGES FOR SERVICES	30,190	38,341	8,151	
TRANSFER IN - GENERAL FUND	2,250	2,250	-	
TOTAL REVENUES	32,440	40,591	8,151	
EXPENDITURES				
AGRICULTURAL SUPPLIES	31,535	31,760	(225)	
EQUIPMENT	11,218	12,459	(1,241)	
WATER	-	6,847	(6,847)	
ELECTRIC	3,861	5,253	(1,391)	
TOTAL EXPENDITURES	46,615	56,318	(9,479)	
NET INCOME/(LOSS)	(14,175)	(15,728)		
FUND BALANCE - 7/1/22		5,517		
SURPLUS (DEFICIT)		(15,728)		
FUND BALANCE - 6/30/23		(10,211)		Staff notified, will make up variance in FY24

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

SIMSBURY TRY-ATHLON				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
MISCELLANEOUS	1,363	-	(1,363)	
TOTAL REVENUES	<u>1,363</u>	-	<u>(1,363)</u>	
EXPENDITURES				
TRANSFER - SIMSBURY FARMS	-	14,044	(14,044)	Close out of Fund
TOTAL EXPENDITURES	<u>-</u>	<u>14,044</u>	<u>(14,044)</u>	
NET INCOME/(LOSS)	<u>1,363</u>	<u>(14,044)</u>		
FUND BALANCE - 7/1/22		14,044		
SURPLUS (DEFICIT)		<u>(14,044)</u>		
FUND BALANCE - 6/30/23		-		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

SENIOR CENTER PROGRAMS				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
DONATIONS	43,411	57,866	14,455	
TRANSFER IN - GENERAL FUND	10,480	10,480	-	
TOTAL REVENUES	53,891	68,346	14,455	
EXPENDITURES				
SPECIAL ACTIVITIES	49,824	65,355	(15,531)	
BANK FEES	1,756	843	913	
COVID-19	150	-	150	
TOTAL EXPENDITURES	51,730	66,198	(14,468)	
NET INCOME/(LOSS)	2,161	2,148		
FUND BALANCE - 7/1/22		35,807		
SURPLUS (DEFICIT)		2,148		
FUND BALANCE - 6/30/23		37,955		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

YOUTH SERVICE BUREAU				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
GRANTS	25,052	32,155	7,103	
MISCELLANEOUS	1,145	-	(1,145)	
TRANSFER IN - GENERAL FUND	8,000	8,000	-	
TOTAL REVENUES	34,197	40,155	5,958	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	14,813	28,865	(14,052)	
PUBLIC AGENCY SUPPORT	19,391	11,121	8,270	
TOTAL EXPENDITURES	34,204	39,986	(5,781)	
NET INCOME/(LOSS)	(7)	169		
FUND BALANCE - 7/1/22		3,654		
SURPLUS (DEFICIT)		169		
FUND BALANCE - 6/30/23		3,823		

**TOWN OF SIMSBURY
SPECIAL REVENUE FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

350TH CELEBRATION				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CHARGES FOR GOODS	1,808	-	(1,808)	
DONATIONS	105	-	(105)	
TOTAL REVENUES	1,913	-	(1,913)	
EXPENDITURES				
CONTRACTUAL SERVICES	3,146	-	3,146	
ADVERTISING	264	-	264	
PROGRAM SUPPLIES	3,302	-	3,302	
TRANSFER - CNR	-	18,500	(18,500)	Pending transfer in FY24 to fund pollinator project
TOTAL EXPENDITURES	6,711	18,500	(11,789)	
NET INCOME/(LOSS)	(4,798)	(18,500)		
FUND BALANCE - 7/1/22		34,859		
SURPLUS (DEFICIT)		(18,500)		
FUND BALANCE - 6/30/23		16,359		

Trust Fund Descriptions

Eno Wood Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to maintaining Eno Memorial Hall. The assets are held in a separate trust and are not in the Town's name

Horace Belden Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to maintaining town roads. The assets are held in a separate trust and are not in the Town's name.

Julia Darling Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to the well-being of Town citizens in need of assistance. The assets are held in a separate trust and are not in the Town's name.

Kate Southwell Trust

- To account for the distribution of Trust's interest income to the Town and expenses related to the well-being of Town citizens in need of assistance, excluding residents of Tariffville. The assets are held in a separate trust and are not in the Town's name.

Ellsworth Trust

- To be used for the beautification of the main streets of the Town of Simsbury, particularly Hopmeadow Street and/or expenses relating to the Planning Commission.

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

ENO WOOD TRUST				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	36,486	27,339	(9,147)	
INTEREST INCOME	414	6,829	6,414	
TOTAL REVENUES	36,901	34,168	(2,732)	
EXPENDITURES				
TRANSFER - CAPITAL FUND	-	232,000	(232,000)	
TOTAL EXPENDITURES	-	232,000	(232,000)	
NET INCOME/(LOSS)	36,901	(197,832)		
FUND BALANCE - 7/1/22		165,117		
SURPLUS (DEFICIT)		(197,832)		
FUND BALANCE - 6/30/23		(32,715)		Timing - Fund will be in positive position after first trust distribution

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

HORACE BELDEN TRUST				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	72,023	53,967	(18,055)	
INTEREST INCOME	19	996	977	
TOTAL REVENUES	72,042	54,963	(17,079)	
EXPENDITURES				
ROADS & DRAINAGE	76,361	61,928	14,432	
TOTAL EXPENDITURES	76,361	61,928	14,432	
NET INCOME/(LOSS)	(4,319)	(6,965)		
FUND BALANCE - 7/1/22		21,408		
SURPLUS (DEFICIT)		(6,965)		
FUND BALANCE - 6/30/23		14,443		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

JULIA DARLING TRUST				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	32,211	23,506	(8,705)	
INTEREST INCOME	39	972	934	
TOTAL REVENUES	32,250	24,478	(7,771)	
EXPENDITURES				
EMERGENCY SHELTER/FOOD	900	1,800	(900)	
PUBLIC AGENC SUPPORT	2,108	-	2,108	
TRANSFER - GENERAL FUND	14,000	14,000	-	
TOTAL EXPENDITURES	17,008	15,800	1,208	
NET INCOME/(LOSS)	15,241	8,678		
FUND BALANCE - 7/1/22		33,632		
SURPLUS (DEFICIT)		8,678		
FUND BALANCE - 6/30/23		42,311		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

KATE SOUTHWELL TRUST				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
TRUST DISTRIBUTIONS	17,355	13,004	(4,351)	
INTEREST INCOME	72	685	613	
TOTAL REVENUES	17,427	13,689	(3,738)	
EXPENDITURES				
FOOD DISTRIBUTION	9,311	477	8,834	
TECH & PROGRAM SUPPLIES	6,659	-	6,659	
TRANSFER - GENERAL FUND	9,100	12,960	(3,860)	
TOTAL EXPENDITURES	25,070	13,437	11,633	
NET INCOME/(LOSS)	(7,643)	252		
FUND BALANCE - 7/1/22		32,187		
SURPLUS (DEFICIT)		252		
FUND BALANCE - 6/30/23		32,440		

**TOWN OF SIMSBURY
TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

ELLSWORTH TRUST				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
INTEREST INCOME	41	504	504	
TOTAL REVENUES	41	504	504	
EXPENDITURES				
TECH & PROGRAM SUPPLIES	900	-	900	
TOTAL EXPENDITURES	900	-	900	
NET INCOME/(LOSS)	(859)	504		
FUND BALANCE - 7/1/22		21,123		
SURPLUS (DEFICIT)		504		
FUND BALANCE - 6/30/23		21,626		

Pension Fund Descriptions

General Government Pension Plan

- To account for the activities of the Town's defined benefit plan for general government employees. This fund accumulates resources for pension benefit payments to qualified employees.

Police Pension Plan

- To account for the activities of the Town's defined benefit plan for police. This fund accumulates resources for pension benefit payments to qualified employees.

Board of Education Pension Plan

- To account for the activities of the Town's defined benefit plan for police. This fund accumulates resources for pension benefit payments to qualified employees.

Other Post-Employment Benefits (OPEB)

- To account for the activities for both the Town and Board of Education for other post-employment benefits (ie health insurance, life insurance) which accumulate resources for other post-employment benefit payments to qualified employees

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

GENERAL GOVERNMENT				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,728,567	1,830,359	(101,792)	
INTEREST & DIVIDENDS	690,303	665,947	24,357	
CHANGE IN MARKET VALUE	(4,197,887)	1,200,735	(5,398,621)	
TOTAL REVENUES	(1,779,016)	3,697,040	(5,476,056)	
EXPENDITURES				
RETIREE PAYMENTS	2,215,362	2,466,612	(251,250)	
CUSTODIAN FEES	24,935	33,577	(8,642)	
ADMIN EXPENSES	44,050	53,319	(9,269)	
TOTAL EXPENDITURES	2,284,348	2,553,508	(269,160)	
NET INCOME/(LOSS)	(4,063,364)	1,143,532		
FUND BALANCE - 7/1/22		26,298,556		
SURPLUS (DEFICIT)		1,143,532		
FUND BALANCE - 6/30/23		27,442,088		

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

BOARD OF EDUCATION				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,629,694	1,596,453	33,241	
INTEREST & DIVIDENDS	709,443	671,873	37,569	
CHANGE IN MARKET VALUE	(4,360,906)	1,418,160	(5,779,065)	
TOTAL REVENUES	(2,021,769)	3,686,486	(5,708,255)	
EXPENDITURES				
RETIREE PAYMENTS	1,795,888	2,089,040	(293,152)	
CUSTODIAN FEES	22,273	37,192	(14,920)	
ADMIN EXPENSES	44,831	64,882	(20,052)	
TOTAL EXPENDITURES	1,862,991	2,191,115	(328,124)	
NET INCOME/(LOSS)	(3,884,760)	1,495,371		
FUND BALANCE - 7/1/22		26,500,107		
SURPLUS (DEFICIT)		1,495,371		
FUND BALANCE - 6/30/23		27,995,478		

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

POLICE				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,125,343	1,092,976	32,367	
INTEREST & DIVIDENDS	515,582	490,707	24,874	
CHANGE IN MARKET VALUE	(3,096,350)	878,083	(3,974,433)	
TOTAL REVENUES	(1,455,426)	2,461,766	(3,917,192)	
EXPENDITURES				
RETIREE PAYMENTS	1,178,592	1,579,965	(401,373)	
CUSTODIAN FEES	21,385	28,717	(7,332)	
ADMIN EXPENSES	27,155	42,810	(15,655)	
TOTAL EXPENDITURES	1,227,132	1,651,492	(424,360)	
NET INCOME/(LOSS)	(2,682,557)	810,274		
FUND BALANCE - 7/1/22		19,576,739		
SURPLUS (DEFICIT)		810,274		
FUND BALANCE - 6/30/23		20,387,013		

**TOWN OF SIMSBURY
PENSION TRUST FUNDS
Revenue & Expenditure Summary
Period Ending June 30, 2023 (FY2023)
With Comparative Totals for the Period Ended June 30, 2022 (FY2022)**

OTHER POST EMPLOYMENT BENEFITS (OPEB)				
Description	FY2022 ACTUAL As of 6/30/2022	FY2023 ACTUAL As of 6/30/2023	VARIANCE	FISCAL NOTES
REVENUES				
CONTRIBUTIONS	1,161,906	1,578,824	(416,918)	
INTEREST & DIVIDENDS	635,128	501,437	133,691	
CHANGE IN MARKET VALUE	(3,467,990)	1,249,966	(4,717,956)	
TOTAL REVENUES	(1,670,955)	3,330,228	(5,001,183)	
EXPENDITURES				
CLAIMS	1,028,315	1,453,480	(425,165)	
ADMIN EXPENSES	50,970	75,434	(24,464)	
TOTAL EXPENDITURES	1,079,285	1,528,914	(449,629)	
NET INCOME/(LOSS)	(2,750,240)	1,801,314		
FUND BALANCE - 7/1/22		19,916,480		
SURPLUS (DEFICIT)		1,801,314		
FUND BALANCE - 6/30/23		21,717,794		

Town of Simsbury
Capital Project Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2023

Inception Year	Expected Completion	Project	Expenditures					Encumbrances June 30, 2023	Uncommitted Balance June 30, 2023	Notes
			Cumulative Appropriations June 30, 2023	Balance June 30, 2022	Current Year	Balance June 30, 2023				
Sewer Fund Projects										
FY10	Completed	Project 2010 - Woodland Street Upgrade	\$ 260,000.00	\$ 251,355.71	\$ -	\$ 251,355.71	\$ -	\$ 8,644.29	Close	
FY18	April 2024	Phosphorus Removal Analysis/WPC Plan Update	325,000.00	143,472.84	16,408.16	159,881.00	27,982.00	137,137.00	Amended contract - NPDES permit	
FY19	Completed	Primary Clarifier	75,000.00	29,959.60	-	29,959.60	-	45,040.40	Close	
FY20	December 2023	Plant Logic Controllers	250,000.00	108,769.21	40,419.78	149,188.99	-	100,811.01		
FY21	Completed	Sec Clarifier Weir Covers	275,000.00	177,540.00	21,269.60	198,809.60	-	76,190.40	Close	
Recurring	On Going	Sewer Liners	927,616.00	381,925.54	548,968.32	930,893.86	-	(3,277.86)	Timing	
FY22	On Hold	Berm Improvements	3,250,000.00	-	-	-	-	3,250,000.00	Grant not approved, looking at other grant/funding options	
FY22	Completed	Woodland/Hopmeadow Sewer Upgrades	1,616,500.00	1,326,324.35	228,734.08	1,555,058.43	-	61,441.57	Close	
FY23	TBD - Out to Bid	Primary Clarifier	150,000.00	-	39,800.00	39,800.00	17,980.00	92,220.00		

Town Projects

FY14	Need State Audit	Senior/Community Center Design	321,698.56	163,595.68	-	163,595.68	-	158,102.88	
FY15	Completed	Bridge Improvements (Design-FY15)	115,000.00	76,167.49	-	76,167.49	-	38,832.51	Close
FY15	Completed	Technology Infrastructure	635,395.17	617,068.68	12,127.98	629,196.66	-	6,198.51	Close
FY16	Completed	Weatogue Planning Route 10 and Code Prep	57,000.00	32,540.00	-	32,540.00	-	24,460.00	Close
FY16	July 2024	Town Hall Site and Safety Improvements	45,000.00	13,620.31	-	13,620.31	-	31,379.69	
FY17	December 2025	Multi-Use Connections & Master Plan Updates	610,000.00	276,249.72	309,980.58	586,230.30	6,205.18	17,564.52	
FY17/FY18	Completed	Dam Evaluations and Repairs	220,000.00	223,314.55	4,988.75	228,303.30	-	(8,303.30)	Close
FY17	July 2024	Town Hall Site and Safety Improvements	385,000.00	48,384.64	-	48,384.64	-	336,615.36	
FY17	December 2023	Land Use Studies	92,500.00	52,484.65	29,715.00	82,199.65	-	10,300.35	
FY18	June 2024	Town Facilities Master Plan	400,000.00	218,012.46	68,799.89	286,812.35	-	113,187.65	
FY18	FY25	Zoning Regulation Update	65,000.00	2,500.00	-	2,500.00	-	62,500.00	
FY18	Fall 2025	Bridge Improvements	805,000.00	327,253.48	6,585.56	333,839.04	74,528.92	396,632.04	
FY19	December 2025	Multi-Use Trail	2,824,200.00	-	1,501,373.87	1,501,373.87	993,505.40	329,320.73	
Recurring	On Going	Highway Pavement Management	4,427,948.19	3,777,125.00	649,928.43	4,427,053.43	-	894.76	
Recurring	On Going	Greenway Improvements	227,705.54	(21,358.60)	151,330.49	129,971.89	-	97,733.65	
Recurring	On Going	Sidewalk Reconstruction	658,835.44	370,830.09	81,440.85	452,270.94	89,181.65	117,382.85	
FY20	On Going	Accounting System	385,000.00	298,286.53	4,320.00	302,606.53	68,317.97	14,075.50	
FY20	June 2024	Eno Entrance and ADA Improvements	360,840.84	-	4,950.00	4,950.00	-	355,890.84	
FY21	Completed	Radio System Upgrade	1,202,000.00	1,242,515.75	-	1,242,515.75	-	(40,515.75)	Balance owed by SVAA - Loab was forgiven as part of FY24 budget process. Will close in FY24
FY22	Completed	Meadows Parking Improvements	874,000.00	757,081.80	77,753.69	834,835.49	-	39,164.51	Close
FY22	June 2024	North End Sidewalk	1,756,596.40	-	484,802.04	484,802.04	-	1,271,794.36	
FY23	Spring 2024	Golf Irrigation System	2,550,000.00	80.67	400,281.34	400,362.01	28,192.98	2,121,445.01	
FY23	July 2024	Town Hall Site & Safety Improvements	450,000.00	-	78.01	78.01	-	449,921.99	
FY23	September 2024	Eno Parking Improvements	245,000.00	-	3,760.00	3,760.00	-	241,240.00	
FY23	December 2025	Trails - Rt 10 to Curtiss Park	1,582,744.00	-	-	-	-	1,582,744.00	

Town of Simsbury
Capital Project Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2023

Inception Year	Expected Completion	Project	Expenditures						Uncommitted Balance June 30, 2023	Notes
			Cumulative Appropriations	Balance	Current	Balance	Encumbrances			
			June 30, 2023	June 30, 2022	Year	June 30, 2023	June 30, 2023			
FY23	December 2025	Trails - Curtiss Park to Tariffville	300,000.00	-	7,850.00	7,850.00	-	292,150.00		
FY23	TBD	Performing Arts Center Restrooms	350,000.00	-	-	-	-	350,000.00		
FY23	FY25	Tariffville Park Court Replacement	350,000.00	-	-	-	-	350,000.00		
FY23	October 2024	Flower Bridge Repair Design	280,000.00	-	38,531.65	38,531.65	40,927.25	200,541.10		
FY23	October 2024	Firetown Road Sidewalk	1,829,000.00	-	19,842.00	19,842.00	-	1,809,158.00		

Education Projects

FY15	Needs Audit	HJMS Phase 1A	1,255,000.00	1,168,449.83	-	1,168,449.83	-	86,550.17	
FY15	Needs Audit	Squadron Line Main Office Project	1,050,000.00	868,829.61	-	868,829.61	-	181,170.39	
FY16/FY17	October 2023	Climate Control Phases 1 (FY16) & 2 (FY17)	3,100,000.00	3,023,216.83	29,028.65	3,052,245.48	-	47,754.52	
FY17	Needs Audit	HJMS Renovation - Phase 2	1,950,000.00	1,717,409.38	-	1,717,409.38	-	232,590.62	
FY19	Completed	Boiler Replacement Latimer	900,000.00	265,552.79	-	265,552.79	-	634,447.21	
FY19	Needs Audit	HJMS Renovation - Phase 3	23,965,620.00	19,999,054.04	944.95	19,999,998.99	-	3,965,621.01	
FY20	October 2023	District Security Improvements	1,000,000.00	390,237.18	570,599.74	960,836.92	-	39,163.08	
FY20	Needs Audit	SHS Partial Roof Replacement	2,600,000.00	2,115,245.48	12,113.40	2,127,358.88	-	472,641.12	
FY22	October 2023	SHS Bleachers & Press Box	945,000.00	37,675.99	554,685.20	592,361.19	328,726.02	23,912.79	
FY22	December 2024	Latimer Lane Renovation	39,054,243.00	1,168,574.53	10,855,307.26	12,023,881.79	24,603,568.18	2,426,793.03	
FY23	September 2024	Tootin Water Distribution & Drainage	480,000.00	852.00	134,556.00	135,408.00	-	344,592.00	
FY23	October 2023	District Network Infrastructure	400,000.00	-	379,419.65	379,419.65	6,090.00	14,490.35	
FY23	October 2023	District Climate Control	1,305,000.00	-	1,073,362.50	1,073,362.50	-	231,637.50	
FY23	September 2024	Central Roof Replacement	370,000.00	-	10,795.00	10,795.00	10,890.00	348,315.00	
FY23	September 2024	Tariffville Roof Replacement	1,000,000.00	-	19,815.00	19,815.00	18,810.00	961,375.00	
FY23	September 2024	Central Electric Svc & Distribution	250,000.00	-	275.84	275.84	-	249,724.16	
FY23	November 2023	Tariffville Modulars	350,000.00	-	200,582.26	200,582.26	602,122.00	(452,704.26)	Supplemental funding approved in FY24 budget

Town of Simsbury
Capital Non-Recurring Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2023

Inception Year	Project	Cumulative Appropriations June 30, 2023	Expenditures			Encumbrances June 30, 2023	Uncommitted Balance June 30, 2023	Notes
			Balance June 30, 2022	Current Year	Balance June 30, 2023			
	FY19 CNR Projects	1,194,450	1,196,547.76	-	1,196,547.76	-	(2,097.76)	Close
	CNR Reserve (5 Year Payback)	1,900,000	-	-	-	-	1,900,000.00	
Recurring	CNR Assessor	385,100	81,876.56	239,789.52	321,666.08	-	63,433.92	
FY23	Police Cruisers	155,453	-	157,961.64	157,961.64	-	(2,508.64)	
FY20	Radio Feasibility Study	35,000	-	-	-	-	35,000.00	Close
FY21	Ash Borer Tree Mitigation	35,400	31,395.00	-	31,395.00	-	4,005.00	Close
FY23	PW Truck Replacement	210,000	-	210,000.00	210,000.00	-	-	Close
FY20	Infrared Asphalt Trailer	37,000	-	-	-	-	37,000.00	Close
FY20/FY21	Ice Rink Condenser	134,200	131,148.51	-	131,148.51	-	3,051.49	Close
Recurring	Playscapes	380,000	-	55,489.40	55,489.40	273,000.00	51,510.60	
Recurring	Various Drainage Improvements	250,000	105,825.62	127,521.24	233,346.86	-	16,653.14	
FY21	Rec/PAC Building Staining	85,000	72,658.42	-	72,658.42	-	12,341.58	Close
FY20/FY21	Rink Control Panel	108,000	86,329.35	-	86,329.35	-	21,670.65	Close
FY21	P&R Garage Ventilation	10,000	-	-	-	-	10,000.00	Fall 2023
FY21	Soft Body Armor	21,000	22,291.00	843.00	23,134.00	-	(2,134.00)	Close
Recurring	Patrol Supervisor Cruisers	110,000	74,216.00	29,024.38	103,240.38	-	6,759.62	
FY21/FY22	Dial A Ride Van	127,000	-	67,738.00	67,738.00	-	59,262.00	
FY23	Mobile Data Terminals	19,000	-	23,962.78	23,962.78	-	(4,962.78)	Close
FY21/FY23	Dump Truck	251,000	103,732.56	140,251.10	243,983.66	-	7,016.34	Close
FY21	Greens Mower	148,500	71,319.80	73,183.00	144,502.80	-	3,997.20	Close
FY23	Snow Plow	31,000	-	31,000.00	31,000.00	-	-	Close
Recurring	P&R Signage	48,000	-	52,200.00	52,200.00	-	(4,200.00)	Close
FY20	PW Utility Van	46,000	34,815.50	-	34,815.50	-	11,184.50	Close
Recurring	Police Admin Vehicles	302,300	167,542.07	98,179.61	265,721.68	-	36,578.32	
Recurring	Computer Replacement	81,360	35,220.80	35,577.01	70,797.81	-	10,562.19	
Recurring	Radio System Maint/Repair	20,000	-	-	-	-	20,000.00	
FY22	Microsoft Upgrade	17,550	-	17,416.80	17,416.80	-	133.20	Close
Recurring	Body & Car Cameras	54,512	-	46,512.00	46,512.00	-	8,000.00	
FY22	Equipment Trailer	8,000	-	9,795.00	9,795.00	-	(1,795.00)	Close
FY22	Schultz Park Gazebo	10,000	7,104.00	-	7,104.00	-	2,896.00	Close
FY22	Rink Chiller	180,000	-	13,938.00	13,938.00	3,493.00	162,569.00	
FY22	Meadows Facilities Maint	10,000	-	-	-	-	10,000.00	
FY22	Parks Utility Vehicle	25,000	-	23,309.92	23,309.92	-	1,690.08	Close
FY23	Traffic Calming	100,000	-	-	-	-	100,000.00	
FY22/FY23	Clubhouse Repairs	170,000	25,802.77	104,800.67	130,603.44	-	39,396.56	
FY22	Police Training Simulator	65,000	62,500.00	-	62,500.00	-	2,500.00	Close
FY22/FY23	Irrigation Replacement	106,000	-	35,477.93	35,477.93	-	70,522.07	
Recurring	Material Crushing	127,000	92,107.75	-	92,107.75	-	34,892.25	
FY22	Spam Filter/Archiving	12,000	10,550.00	-	10,550.00	-	1,450.00	Close
FY22	Parks Maintenance Software	15,000	-	-	-	-	15,000.00	Pending receipt of invoices
FY22	WPCA Vehicle	45,000	-	-	-	-	45,000.00	Close
FY22	Tunix Pump Station Rehab	50,000	-	-	-	-	50,000.00	Close
FY22	Plow Blades	28,000	10,908.20	-	10,908.20	-	17,091.80	

Town of Simsbury
Capital Non-Recurring Fund
Schedule of Expenditures Compared with Appropriations
For the Period Ended June 30, 2023

Inception Year	Project	Cumulative Appropriations June 30, 2023	Expenditures			Encumbrances June 30, 2023	Uncommitted Balance June 30, 2023	Notes
			Balance June 30, 2022	Current Year	Balance June 30, 2023			
FY22	Front End Loader	200,000	188,427.12	-	188,427.12	-	11,572.88	
FY22	Bunker Raker	27,000	25,202.80	-	25,202.80	-	1,797.20	Close
FY21	Life Safety Analysis - PAC	15,000	-	-	-	-	15,000.00	
FY21	Lieutenant Office Space	25,000	27,517.66	-	27,517.66	-	(2,517.66)	Close
FY21	Wayfinding Signage	20,000	-	-	-	-	20,000.00	
FY23	Bobcat Skid Loader	70,000	-	12,446.72	12,446.72	-	57,553.28	
FY23	Gateway Signage	55,500	-	-	-	-	55,500.00	
FY23	Scout Hall Repairs & Maintenance	35,000	-	15,835.99	15,835.99	-	19,164.01	
FY23	Carpet Cleaner	12,000	-	6,005.00	6,005.00	-	5,995.00	
FY23	Pool Repairs & Maintenance	30,000	-	32,000.00	32,000.00	-	(2,000.00)	Close
FY23	Cyber Security Audit	35,000	-	-	-	-	35,000.00	
FY23	Community Farms Repairs & Maintenance	20,000	-	-	-	-	20,000.00	
FY23	Cart Path Repairs & Maintenance	35,000	-	-	-	-	35,000.00	
FY23	Staffing Study	70,000	-	25,909.05	25,909.05	-	44,090.95	
FY23	Firearms	54,000	-	49,455.42	49,455.42	-	4,544.58	
FY23	Elevator Renovation	40,000	-	11,825.00	11,825.00	11,300.00	16,875.00	
FY23	HVAC Repairs & Maintenance	50,000	-	-	-	-	50,000.00	
FY23	DPW Dump Truck	76,561	-	-	-	61,884.65	14,676.35	
FY23	Roller	21,577	-	21,577.04	21,577.04	-	-	Close
FY23	Milling Machine	36,000	-	10,205.00	10,205.00	-	25,795.00	
FY23	Turf Sprayer	90,000	-	-	-	-	90,000.00	
FY23	Pavilion Repairs	75,000	-	-	-	-	75,000.00	
FY23	Backstop Replacement	27,000	-	25,100.00	25,100.00	-	1,900.00	
FY23	Air Volume Control	38,000	-	34,126.00	34,126.00	-	3,874.00	
FY23	Pond Dredging	50,000	-	-	-	-	50,000.00	
FY23	WPCA Roof Repairs & Maintenance	130,000	-	-	-	-	130,000.00	
FY23	Pollinator Pathways	25,000	-	2,410.70	2,410.70	-	22,589.30	
FY22	SCTV Space Renovations	45,000	-	36,407.12	27,947.68	-	17,052.32	
FY22	PW Skid Loader	80,750	58,645.00	-	58,645.00	-	22,105.00	
FY23	Barn Demolition	40,000	-	29,161.72	29,161.72	10,496.68	341.60	
FY23	56 Wolcott Purchase	215,000	-	179,013.46	179,013.46	35,600.00	386.54	
FY22	Eno Chiller	20,000	-	16,472.27	16,472.27	-	3,527.73	
FY22	IT Switches	15,000	-	-	-	-	15,000.00	
FY22	Town Farm Facility Junk Removal	20,000	-	-	-	-	20,000.00	
FY23	Police IT Equipment Grant	70,000	-	29,947.36	29,947.36	-	40,052.64	

Education Projects

Recurring	Buses/Vehicles/Equipment	148,910	-	-	-	-	148,910.00	
FY23	Exterior Improvements	42,832	-	35,295.00	35,295.00	-	7,537.00	Close
FY23	SHS Carpet & Flooring	48,316	-	47,074.35	47,074.35	-	1,241.65	Close
FY23	District Playground Maint	14,584	-	14,058.00	14,058.00	-	526.00	Close
FY23	Squadron Carpet & Flooring	84,901	-	89,489.00	89,489.00	-	(4,588.00)	Close
FY23	SHS Auditorium AV	33,000	-	35,411.40	35,411.40	-	(2,411.40)	Close
FY23	District Plow	59,034	-	62,075.50	62,075.50	-	(3,041.50)	Close

Town of Simsbury
 Capital Non-Recurring Fund
 Schedule of Expenditures Compared with Appropriations
 For the Period Ended June 30, 2023

Inception Year	Project	Cumulative Appropriations June 30, 2023	Expenditures			Encumbrances June 30, 2023	Uncommitted Balance June 30, 2023	Notes
			Balance June 30, 2022	Current Year	Balance June 30, 2023			
FY23	HJ Tennis Courts	55,000	-	55,000.00	55,000.00	-	-	Close
FY23	SHS Interior Improvements	23,942	-	23,558.66	23,558.66	-	383.34	Close
FY23	Central Interior Improvements	14,132	-	13,872.00	13,872.00	-	260.00	Close
FY23	Squadron Interior Improvements	25,649	-	24,950.82	24,950.82	-	698.18	Close



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** FY 22/23 Year-End General Fund and Capital Transfers

2. **Date of Board Meeting:** October 23, 2023

3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Amy N. Meriwether, Finance Director/Treasurer

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the General Fund and capital transfer requests as presented, the following motion is in order:

Move, effective October 23, 2023, to transfer \$3,465,000 from the General Fund to the Capital Reserve Fund in the amount of \$3,300,000 and CNR Fund in the \$165,000 and further move to appropriate the CNR funds for the following projects: (1) Managed Network Detection and Response (\$18,000), (2) Network Switches (\$37,000), PAC Life Safety Analysis (\$35,000) and Compensation & Classification Study (\$75,000) and recommend to the Board of Finance.

Move, effective October 23, 2023, to roll over open encumbrances totaling \$68,319 and appropriate the funds in the FY24 budget in accordance with the "Open Purchase Order Detail" report and recommend to the Board of Finance.

Move, effective October 23, 2023 to approve the year end budget transfers in accordance with the "General Fund Budget Transfers - Budgetary Basis" document and recommend to the Board of Finance.

Move, effective, October 23, 2023 to approve the capital transfers in accordance with the "Capital Transfer Requests" document and recommend to the Board of Finance

5. **Summary of Submission:**

General Fund Transfers

The General Fund ended FY22/23 with a net increase to fund balance of \$2,310,441 and an unassigned fund balance of \$21,494,168 or 18.65% of General Fund expenditures. Staff is requesting year end transfers in accordance with the attached document "General Fund – Close Out Transfer Requests"

Capital Transfers

The attached document, "Capital Transfer Requests" provides a listing of projects that were completed in FY22/23.

6. Financial Impact:

Included in attached documents.

7. Description of Documents Included with Submission:

- a) General Fund Schedule of Changes in Fund Balance – Budgetary Basis
- b) General Fund Close Out Transfer Requests
- c) Open Purchase Order Detail
- d) General Fund Budget Transfers – Budgetary Basis
- e) Capital Transfer Requests

**Town of Simsbury
General Fund
Schedule of Changes in Fund Balance - Budgetary Basis
For the Year Ended June 30, 2023**

Fund Balance, July 1, 2022 **\$ 19,390,002**

	Original Budget	Final Budget	Preliminary Actual	Budget Variance	
Total Revenues and Transfers In	\$ 114,961,272	\$ 115,452,584	\$ 117,589,988	\$ 2,137,404	
Appropriation of Fund Balance	-	911,220	-	(911,220)	
Total Revenues Less Appr. of Fund Balanc	114,961,272	116,363,804	117,589,988	1,226,184	
Total Expenditures and Transfers Out	114,961,272	116,363,804	115,279,547	(1,084,257)	
Net Increase to Fund Balance	\$ -	\$ -	\$ 2,310,441	\$ 2,310,441	2,310,441

Fund Balance, June 30, 2023 **\$ 21,700,443**

Fund Balance Breakdown Preceding Transfers:		
	% of FY24 Expenditures	Balance
Non-Spendable Fund Balance	0.12%	\$ 137,956
Assigned Fund Balance	0.06%	68,319
Unassigned Fund Balance	18.65%	21,494,168
Total Fund Balance, June 30, 2023	18.82%	\$ 21,700,443

**Town of Simsbury
General Fund
Close Out Transfer Requests
For the Year Ended June 30, 2023**

Transfers from General Fund

Managed Network Detection and Response	Security feature supports firewall workloads and enhances visibility into exploits, scans and other malicious traffic. This would compliment our current endpoint solution and add another layer of cyber services for town and police networks (\$5,377.90 one-time charge with \$13,824 annual cost).	\$	18,000
Network Switches	Project was funded in FY24 for \$42,000. Current pricing came in at \$78,000. Fully funding this project would provide for needed replacement of legacy equipment for municipal and law enforcement.		37,000
PAC Life Safety Analysis (additional funding)	\$15,000 was previously allocated for this project; a quote of \$41,000 was received		35,000
Compensation & Classification Study	conduct a comprehensive, Town-wide assessment of current job classifications, job descriptions, and analysis of existing pay grades.		75,000
Transfer to Capital Reserve Fund			3,300,000
Total Transfers from General Fund		\$	3,465,000

Transfers to General Fund Assigned Fund Balance

Year End Encumbrances			68,319
Total Transfers to Assigned Fund Balance		\$	68,319

Fund Balance Summary			
	Net Increase to Fund Balance Before Transfers	\$	2,310,441
	Transfers from General Fund		<u>(3,465,000)</u>
	Net Decrease to Fund Balance After Transfers		<u><u>(1,154,559)</u></u>
Fund Balance Post Transfers			
	Fund Balance, July 1, 2022		19,390,002
	Net Increase to Fund Balance After Transfers		<u>(1,154,559)</u>
	Fund Balance, June 30, 2023		<u><u>18,235,443</u></u>
Fund Balance Breakdown Post Transfers			
	Non-Spendable Fund Balance	0.12%	137,956
	Assigned Fund Balance	0.06%	68,319
	Unassigned Fund Balance	<u>15.64%</u>	<u>18,029,168</u>
	Total Fund Balance	<u>15.82%</u>	<u>\$ 18,235,443</u>
	* Unassigned Fund Balance as a % of FY24 Budgeted Expenditures		14.82%

**Town of Simsbury
Open Purchase Order Detail
June 30, 2023**

DEPARTMENT	VENDOR NAME	AMOUNT	ITEMS/SERVICES PURCHASED
Aging & Disability Comm	PAUL KILMER	200.00	Aging & Disability Picnic Magic Program
Board of Education	THE WAREHOUSE STORE FIXTURE COMPANY	1,211.31	Equipment Repair
Board of Education	ADVANCED MECHANICAL SERVICES, LLC	2,880.00	Replace Compressor at SHS
Board of Education	AMAZON CAPITAL SERVICES, INC	173.58	Yoga Mat Holders
Board of Education	AFFORDABLE COMPUTER PRODUCTS, INC.	801.05	Booktruck with shelves
Board of Education	HOUGHTON MIFFLIN HARCOURT	39,844.02	Math textbooks and workbooks
BOS Community Services	GIFTS OF LOVE, INC.	10,000.00	COVID-19 Relief Grant Program
BOS Community Services	PROMISE TO JORDAN	8,648.97	COVID-19 Relief Grant Program
Library	BAKER & TAYLOR	1,124.99	Books Ordered - B&T - 03/03/23
Library	BAKER & TAYLOR	536.65	Books Ordered - B&T - 03/24/23
Library	BAKER & TAYLOR	72.54	Books Ordered - B&T - 05/19/23
Library	BAKER & TAYLOR	442.70	Books Ordered - B&T - 05/05/23
Library	INGRAM INDUSTRIES, INC.	119.67	Books Ordered - Ingram - 03/24
Library	INGRAM INDUSTRIES, INC.	61.71	Books Ordered - Ingram - 02/16
Police	UNIVERSITY OF CONNECTICUT	200.00	Training
Public Works	BOBCAT OF CONNECTICUT, INC.	781.66	Oil Filter, Air filter
Public Works	ROBERT ALGIERE	1,200.00	Dog Park Water Fountain Concrete Pad
Town Clerk	JEN ESPINAL	20.00	Htfd County Town Clerks Assoc Dues
		68,318.85	

FY23 YEAR-END-SAVINGS REQUESTS

Request	Department	Note	Amount
Managed Network Detection and Response	IT	Security feature supports firewall workloads and enhances visibility into exploits, scans and other malicious traffic. This would compliment our current endpoint solution and add another layer of cyber services for town and police networks (\$5,377.90 one-time charge with \$13,824 annual cost).	\$ 18,000
Fiber Build-Out – Golf Maintenance Facility	IT	This is the last facility that is not connected to Town services via robust and dependable communication media. Project has been reviewed by Frontier Fiber and subcontractor(s) and have received a cost between \$16,000 and \$19,000 one-time fee. Ongoing internet fees and security appliances are already included within department budget.	\$ 19,000
Fiber Build-Out – PAC	IT	This is part of an initial phase of security surveillance upgrades within the Town. The fiber optic plant will support video cameras on the facility to be streaming their video back to centralized DVR equipment within Town Hall and Police department for monitoring, reviewing and documenting.	\$ 14,500
Network Switches	IT	Project was funded in FY24 for \$42,000. Current pricing came in at \$78,000. Fully funding this project would provide for needed replacement of legacy equipment for municipal and law enforcement.	\$ 37,000
Library Public Furniture - Comprehensive Study	Library	The majority of the furniture in public spaces is now 15 years old, with some as old as 38 years. A comprehensive study of all existing public furniture within the building would include a 10-year plan for gradual replacement and suggestion of recommended replacement items. This study would enable the Library to budget incremental amounts each year to replace the furniture which most needs to be replaced, rather than one large capital expense.	\$ 25,000
Simsbury Farms Tennis/Pickleball Courts - Crack Repairs	Parks & Rec	The courts have developed numerous cracks and will soon develop into a safety hazard. By filling these cracks now, we will be able to safely extend the useful life of the courts. Reconstruction of the courts is currently showing in FY29 on the CNR plan.	\$ 20,591
Roadside Cameras	Police	Flock Safety License Plate Reader Cameras are mounted roadside to capture video of vehicles and plates on public roadways for investigative purposes (such as stolen vehicles, vehicles involved in crimes, missing person, wanted persons/vehicles, etc.). They do not livestream nor are they used for traffic enforcement purposes. Each intersection requires 2 cameras. We would like to contract for at least three intersections for a 2 year pilot program, to be assessed for effectiveness after the two years.	\$ 39,900
Crossing Guard Equipment Improvements	Police	Funding would allow for the following safety equipment improvements for our crossing guards: new reflective stop sign paddles with flashing LED lights; high visibility gloves with grips (to secure a hold of the stop paddle and umbrella if need be); bright compact umbrella.	\$ 2,700
Honor Guard Uniforms	Police	Since changing uniforms from the two-tone gray to blue in 2019, we have not had an honor guard uniform. The honor guard uniform is used for parades, and formal ceremonies such as swearing in of selectman, remembrances, funerals, etc.	\$ 6,000
Backdrop and Lectern Emblem	Police	The backdrop (includes stand) will be used for press conferences or meetings with the public/media and the emblem will replace the outdated emblem on our lectern.	\$ 675
Community Farm House - Painting, Lead Abatement, and Repairs	Public Works	With the change of operators at the community farm on Wolcott Road, it would be beneficial to accelerate our project to paint the Eno Farm House on the property.	\$ 40,000
Scout Hall Painting	Public Works	Funds would allow department to contract out for this work. This would supplement the remaining \$12,500 in the existing CNR account. By using a third party vendor, we would avoid liability associated with any lead paint abatement and allow staff to focus on other services.	\$ 15,000
Iron Horse Blvd - Pollinator Plantings	Public Works	Funding would provide for a start to a multi-year project for pollinator plantings along Iron Horse Boulevard.	\$ 35,000
PAC Life Safety Analysis (additional funding)	TMO	\$15,000 was previously allocated for this project; a quote of \$41,000 was received	\$ 35,000
Compensation and Classification Study	TMO	Funds will provide for consulting services to conduct a comprehensive, Town-wide assessment of current job classifications, job descriptions, and analysis of existing pay grades.	\$ 75,000
			\$ 383,366

Town of Simsbury
General Fund
Year End Budget Transfers - Budgetary Basis
For the Year Ended June 30, 2023

	<u>Final Budget</u>	<u>Additional Appropriation</u>	<u>Budget Reduction</u>	<u>Adjusted Budget</u>	<u>Balance</u>
General Government					
Town Manager's Office	\$ 495,579	\$ 36,587	\$ -	\$ 532,166	\$ -
Planning Department	376,670	-	(12,961)	363,709	-
Finance Department	475,689	67,078	-	542,767	-
Information Technology	494,378	-	(36,888)	457,490	-
Building Department	306,404	-	(2,539)	303,865	-
Assessor's Office	381,919	40,682	-	422,601	-
Town Clerk	250,045	53,921	-	303,966	-
Tax Department	199,496	26,278	-	225,774	-
Legal Services	151,000	54,935	-	205,935	-
Elections Administration	157,035	-	(13,053)	143,982	-
Community Services	403,427	-	(59,248)	344,179	-
General Government	126,716	-	(6,883)	119,833	-
Board of Finance	48,295	6,345	-	54,640	-
Economic Development Commission	50,650	12,850	-	63,500	-
Land Use Commission	19,200	-	(357)	18,843	-
Regional Probate Court	9,548	-	-	9,548	-
Public Buildings Commission	2,000	-	(681)	1,319	-
Total General Government	<u>3,948,051</u>	<u>298,677</u>	<u>(132,610)</u>	<u>4,114,118</u>	<u>-</u>
Public Safety					
Police Department	5,542,887	-	(108,619)	5,434,268	-
Dispatch	592,210	-	(48,248)	543,962	-
Animal Control	75,217	-	(21,809)	53,408	-
Police Commission	750	-	(676)	74	-
Emergency Management	26,800	-	(11,470)	15,330	-
Total Public Safety	<u>6,237,864</u>	<u>-</u>	<u>(190,822)</u>	<u>6,047,042</u>	<u>-</u>
Public Works					
Highway Department	3,189,689	-	(34,555)	3,155,134	-
Buildings & Maintenance	537,636	-	(23,868)	513,768	-
Engineering	307,479	7,315	-	314,794	-
Public Works Administration	334,726	48,002	-	382,728	-
Town Office Buildings	151,172	14,723	-	165,895	-
Library	154,527	-	(6,558)	147,969	-
Eno Memorial Hall	74,609	22,465	-	97,074	-
Other Buildings	33,810	1,716	-	35,526	-
Landfill	78,000	3,363	-	81,363	-
Total Public Works	<u>4,861,648</u>	<u>97,585</u>	<u>(64,981)</u>	<u>4,894,251</u>	<u>-</u>
Health & Welfare					
Social Service Administration	408,666	17,119	-	425,785	-
Senior Center Services	160,687	10,188	-	170,875	-
Transportation Services	167,870	3,692	-	171,562	-
Health Department	283,926	-	-	283,926	-
Aging & Disability Commission	1,500	-	(634)	866	-
Total Health & Welfare	<u>\$ 1,022,649</u>	<u>\$ 30,999</u>	<u>\$ (634)</u>	<u>\$ 1,053,014</u>	<u>\$ -</u>

Town of Simsbury
General Fund
Year End Budget Transfers - Budgetary Basis
For the Year Ended June 30, 2023

	<u>Final Budget</u>	<u>Additional Appropriation</u>	<u>Budget Reduction</u>	<u>Adjusted Budget</u>	<u>Balance</u>
Culture & Recreation					
Library	\$ 1,646,557	\$ 103,798	\$ -	\$ 1,750,355	\$ -
Parks & Open Space	1,016,874	-	(35,248)	981,626	-
Memorial Pool	81,097	-	(8,122)	72,975	-
Recreation Administration	82,060	600	-	82,660	-
Memorial Field	37,714	-	(3,020)	34,694	-
Beautification Committee	6,000	-	(2,534)	3,466	-
Total Culture & Recreation	<u>2,870,302</u>	<u>104,398</u>	<u>(48,923)</u>	<u>2,925,776</u>	<u>-</u>
Education					
Board of Education	77,030,819	-	-	77,627,397	(596,578)
Total Education	<u>77,030,819</u>	<u>-</u>	<u>-</u>	<u>77,627,397</u>	<u>(596,578)</u>
Intergovernmental					
Employee Benefits	6,741,777	-	(960,593)	5,781,184	-
Liability Insurance	672,949	-	(30,310)	642,639	-
Transfer Out - Simsbury Farms	151,715	-	-	151,715	-
Transfer Out - MSP Senior Center	10,480	-	-	10,480	-
Transfer Out - Youth Service Bureau	8,000	-	-	8,000	-
Transfer Out - Athletics Field	2,250	-	-	2,250	-
Contingency Reserve	184,953	-	(184,953)	-	-
Wage Settlement	798,665	-	(798,665)	-	-
Vacancy Rate	(200,000)	200,000	-	-	-
Transfer Out - CNR 2019	83,250	-	-	83,250	-
Transfer Out - CNR 2020	83,250	-	-	83,250	-
Transfer Out - CNR 2021	83,250	-	-	83,250	-
Transfer Out - CNR 2022	83,250	-	-	83,250	-
Transfer Out - CNR 2023	393,250	-	-	393,250	-
Transfer Out - Capital Reserve	1,291,074	-	-	1,291,074	-
Transfer Out - ARPA	3,632,833	-	-	3,632,833	-
Total Intergovernmental	<u>14,020,946</u>	<u>200,000</u>	<u>(1,974,521)</u>	<u>12,246,425</u>	<u>-</u>
Debt Service					
Principal	5,090,000	-	-	5,090,000	-
Interest	1,281,525	-	-	1,281,525	-
Total Debt Service	<u>6,371,525</u>	<u>-</u>	<u>-</u>	<u>6,371,525</u>	<u>-</u>
Total Expenditures	\$ <u>116,363,804</u>	\$ <u>731,658</u>	\$ <u>(2,412,492)</u>	\$ <u>115,279,547</u>	\$ <u>(596,578)</u>

**Town of Simsbury
Capital Transfer Requests
For the Year Ended June 30, 2023**

Transfers to Sewer Use Fund

Capital Fund - Woodland Street Upgrade	8,644
Capital Fund - Primary Clarifier	45,040
Capital Fund - Sec Clarifier Weir Cover	76,190
Capital Fund - Woodland/Hopmeadow Sewer Upgrades	61,442
CNR - WPCA Vehicle	45,000
CNR - Tunix Pump Station Rehab	50,000
Total Transfers to Sewer Use Fund	\$ <u><u>286,317</u></u>

Transfers to Town Aid Road Fund

CNR - Infared Asphalt Trailer	37,000
Total Transfers to Town Aid Road Fund	\$ <u><u>37,000</u></u>

Transfers to the Golf Surcharge Account

CNR - Bunker Raker	1,797
Total Transfers to the Golf Surcharge Account	\$ <u><u>1,797</u></u>

Transfers to the Latimer Lane Renovate as New Project

Capital Fund - Technology Infrastructure	6,199
Total Transfers to Latimer Lane Renovate as New Project	\$ <u><u>6,199</u></u>

Transfers to/from Capital Reserve

General Fund Reserve	3,300,000
Private Duty Fund Transfer	80,079
Capital Fund - Bridge Improvements (Design FY15)	38,833
Capital Fund - Weatogue Planning Route 10 and Code Prep	24,460
Capital Fund - Dam Evaluations and Repairs	(8,303)
Capital Fund - Meadow Parking Improvements	39,165
CNR Fund - FY19	56,998
CNR - Radio Feasibility Study	28,000
CNR - Mobile Data Terminals	(4,963)
CNR - Greens Mower	3,997
CNR - PW Utility Van	11,185
CNR - Police Training Simulator	2,500
CNR - Lietenant Office Space	(2,518)
Total Transfers to Capital Reserve	\$ <u><u>3,569,432</u></u>

Capital Reserve Summary

Capital Reserve @ 6/30/23 (Before YE Transfers \$	5,561,526
Transfers to Capital Reserve	<u>3,569,432</u>
Capital Reserve @ 6/30/23 (After YE Transfers)	<u><u>9,130,958</u></u>

Capital Reserve Breakdown

Assigned - FY19 Bond Premium	472,201
Assigned - FY20 Bond Premium	559,359
Assigned - Gellert Funds - Senior Center	71,475
Assigned - Private Duty - Police	436,365
Assigned - Latimer Project	1,364,624
Restricted - Liquor Surcharge Funds	24,061
Unassigned	<u>6,202,873</u>
Total Capital Reserve	\$ <u><u>9,130,958</u></u>

FY24 Capital Reserve Summary

Capital Reserve @ 7/1/23	\$ 9,130,958
ARPA Transfer	3,378,191
FY19 Bond Premium Transfer	(145,843)
FY20 Bond Premium Transfer	(135,344)
Assessor's Office Study	(150,000)
Latimer Lane Project Transfer	(1,364,624)
Latimer Lane Outdoor Learning Space	(345,800)
BOE Social Workers	(225,000)
SVAA Radio Forgiveness	(40,516)
CNR	(548,680)
Capital (CRF & ARPA)	(446,940)
Private Duty CNR	(215,827)
Capital Debt Service Offset	<u>(3,000,000)</u>
Estimated Capital Reserve @ 6/30/24	<u><u>5,890,575</u></u>

FY24 Capital Reserve Breakdown

Assigned - FY19 Bond Premium	326,358
Assigned - FY20 Bond Premium	424,016
Assigned - Gellert Funds - Senior Center	71,475
Assigned - Private Duty - Police	220,538

Assigned - Library Literacy (Years 2 & 3)	8,263
Assigned - Contingency	100,000
Restricted - Liquor Surcharge Funds	24,061
Unassigned	<u>4,715,865</u>
Total Capital Reserve	\$ <u><u>5,890,575</u></u>




Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Colleen O'Connor, Tax Collector

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective October 23, 2023 to approve the presented tax refunds in the amount of \$11,159.91, and to authorize Interim Town Manager, Lee Erdmann, to execute the tax refunds.

5. **Summary of Submission:**
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**
The aggregate amount of all tax refunds as presented is \$11,159.91. The attachments dated October 23, 2023 and October 11, 2023 have detailed listings of all requested tax refunds. The \$11,159.91 is a total combined amount from the two lists due to the October 11, 2023 Board of Selectmen meeting being cancelled.

7. Description of Documents Included with Submission:

- a) Requested Tax Refunds, dated October 23, 2023

REQUESTED TAX REFUNDS
OCTOBER 23, 2023

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2021					
THIBAULT DANIEL	21-3-68497	\$186.74	\$5.75	\$35.01	\$227.50
BIRD EMMA	21-4-80249	\$665.26	\$20.49		\$685.75
CHEUNG WAI K	21-4-80532	\$25.76	\$0.79		\$26.55
Total 2021		\$877.76	\$27.03	\$35.01	\$939.80
					\$0.00
List 2022					
					\$0.00
BUGGY RICK (Nancy)	22-3-52302	\$81.21	\$2.63		\$83.84
HESS LANDSCAPING INC	22-3-58171	\$27.92	\$0.91		\$28.83
HONDA LEASE TRUST	22-3-58459	\$134.28	\$4.36		\$138.64
HONDA LEASE TRUST	22-3-58548	\$203.88	\$6.61		\$210.49
JP MORGAN CHASE BANK	22-3-59479	\$434.65	\$14.10		\$448.75
JP MORGAN CHASE BANK	22-3-59529	\$50.09	\$1.62		\$51.71
KRAJCIK MARYANNE	22-3-60316	\$27.52	\$0.89		\$28.41
NISSAN INFINITI LT LLC	22-3-63888	\$45.68	\$1.48		\$47.16
TOYOTA LEASE TRUST	10 ACCOUNTS	\$3,418.07	\$110.89		\$3,528.96
TYEE MGMT ASSOCS	22-3-69587	\$102.91	\$3.34		\$106.25
WHITE JASON	22-3-0657	\$30.20	\$0.98		\$31.18
Total 2022		\$4,556.41	\$147.81	\$0.00	\$4,673.04
TOTAL 2021		\$877.76	\$27.03	\$35.01	\$939.80
TOTAL 2022		\$4,556.41	\$147.81	\$0.00	\$4,704.22
TOTAL ALL YEARS		\$5,434.17	\$174.84	\$35.01	\$5,644.02
TOYOTA LEASE TRUST					
Bills #					
22-3-69201	789.14				
22-3-69202	489.19				
22-3-69224	452.71				
22-3-69235	199.89				
22-3-69237	366.72				
22-3-69276	399.82				
22-3-69291	176.66				
22-3-69305	52.57				
22-3-69326	175.01				
22-3-69362	427.25				
	3528.96				

REQUESTED TAX REFUNDS
OCTOBER 11, 2023

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2021					
Total 2021		\$0.00	\$0.00	\$0.00	\$0.00
List 2022					
ACAR Leasing Ltd	22-03-50061	\$430.86	\$13.98		\$444.84
CCAP Auto Leasing Ltd	22-03-52960	\$850.69	\$27.60		\$878.29
Costache, Stefan	22-03-53864	\$13.01			\$13.01
Daimler Trust	22-03-54281	\$1,893.27	\$61.43		\$1,954.70
Hurley John	22-03-58865	\$77.67	\$2.52		\$80.19
Hyundai Lease Titling Trust	22-03-58926	\$278.65	\$9.04		\$287.69
Iglesias Orian	22-03-58995	\$155.34	\$5.04		\$160.38
Jaffee Robin V	22-03-59125	\$92.16	\$2.99		\$95.15
Jedlicka Jay J	22-03-59204	\$22.41	\$0.73		\$23.14
Mohamed J M Shabana	22-03-63135	\$26.10	\$0.85		\$26.95
Norris Lesley A	22-03-64010	\$317.66	\$10.31		\$327.97
Oconnell Walter F	22-03-64116	\$143.37	\$4.65		\$148.02
Oherron, James E	22-03-64168	\$23.27	\$0.75		\$24.02
Oherron, James E	22-03-64169	\$41.46	\$1.34		\$42.80
Peacock James H	22-03-64743	\$183.14	\$5.94		\$189.08
Persons Sarah N	22-03-64941	\$139.67	\$4.53		\$144.20
Thorgalsen Jason P	22-03-69050	\$136.23	\$4.42		\$140.65
USB Leasing LT	22-03-69671	\$496.05	\$16.09		\$512.14
Vincent Michael J	22-03-70043	\$129.44	\$4.20		\$133.64
Vincent Michael J	22-03-70045	\$60.41	\$1.96		\$62.37
Vincent Michael J	22-03-70046	\$186.77	\$6.06		\$192.83
Wright Naomi E	22-03-71028	\$28.11	\$0.91		\$29.02
Total 2022		\$5,725.74	\$185.34	\$0.00	\$5,911.08
TOTAL 2021		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 2022		\$5,725.74	\$185.34	\$0.00	\$5,911.08
TOTAL ALL YEARS		\$5,725.74	\$185.34	\$0.00	\$5,911.08




Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Appropriation of Funds for Connecticut Department of Agriculture Farm Viability Grant
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Thomas Roy, Director of Public Works/Town Engineer

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the resubmission of the grant as presented, the following motion is in order:

Move, effective October 23, 2023, to appropriate the grants funds, if awarded, and recommend said appropriation to the Board of Finance.

5. **Summary of Submission:**
At the May 8, 2023 Board of Selectmen meeting, the Board voted to support the Town submitting for a \$30,000 Department of Agriculture, Farm Viability Grant to fund improvement to the Town Farm on Wolcott Road. The Town submitted a grant for:
 1. Repair the four Hoop Houses/Greenhouses with new plastic coverings, doors, and miscellaneous repairs.
 2. Miscellaneous plumping repairs, which would include an exterior wash sink and bathroom.
 3. Exterior doors and miscellaneous carpentry on the goat barn and chicken coop.
 4. Replacement cooling units for cold storage.
 5. Miscellaneous fencing repairs.

Upon receipt and review of the grant, representatives from the Department of Agriculture were impressed with Simsbury's grant proposal as well as our efforts to support our farmers and asked if the Town had any other projects that could fall under the grant. Working with Department of Agriculture and the needs for our farmers, we were able to increase the value of the grant by including new food grade shelving in the cold storage areas and a preliminary structural assessment for the large barn. Adding these two projects will bring the total value of the grant to \$35,500. Additionally, the Department of Agriculture has accepted our payment of utility bills and reduced rent to apply to our 40% grant match. At the July 10th Board of Selectmen meeting a motion was made to apply for the grant in the amount of \$35,500 but the Board did not make a

motion to appropriate the grant funds. This motion tonight would authorize the Town to spend the grant funds and recommend the Board of Finance to do the same.

6. Financial Impact:

With the new farmers leasing the land at \$1 per year and the Town paying utility cost, the Town will be credited for the value of this arrangement toward the Town's match for this grant. If additional funding is required, the Board of Finance approved \$5,000 in our CNR budget for FY 24 for Community Farm maintenance and repairs that can be leveraged to meet a portion of the grant match.

7. Description of Documents Included with Submission:

None




Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Simsbury Public Library Grant Application for CT Humanities Implementation Grant: Culinary Storytelling Highlighting Connecticut's Heritage
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Lisa Miceli, Library Director

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the Library applying for a grant from CT Humanities (CTH) to support obtaining a mobile culinary cart and offer a multicultural culinary programming series to highlight Connecticut's heritage through food, the following motion is in order:

Move, effective October 23, 2023, to authorize the Library to submit a grant application to CTH for \$20,000 and to authorize Interim Town Manager Lee Erdmann to execute the grant application.

In the event that the grant is awarded, the following additional motions are in order:

Move, to accept the grant and to authorize Interim Town Manager, Lee C. Erdmann, to execute all documents related to the grant award. Further move to appropriate the grants funds, if awarded, and recommend said appropriation to the Board of Finance.

5. **Summary of Submission:**
CT Humanities offers Implementation Grants of up to \$35,000 to support the execution of humanities activities such as exhibitions, public programs, and interpretive digital media projects. The Library's grant will be a total of \$20,000 with expenditures of \$15,000 for a mobile culinary cart and \$5,000 for programming.

Connecticut has many different cultures and heritages within its borders and our Library would like to celebrate these cultures by sharing their stories through cooking. Our goal is to obtain a mobile culinary cart to share Connecticut cultural food experiences and connect Connecticut's cultures to our larger cultural world.

Culinary heritage is a term that incorporates the origins of food related activities of a certain society or cultural group. Cooking is a cooperative endeavor and supports art, education, inclusion, diversity, and community. Combining culinary heritage with the act of cooking will lead to culinary storytelling and connection, both locally and globally.

Throughout the grant's project duration of 24 months, we plan to invite chefs and cooks that represent one or more of Connecticut's Heritage Cultures to speak and prepare foods within these cultural heritages. Shifting between national and local chefs/cooks will expand the reach and understanding of the state's heritage and provide familiar and new experiences for the audiences.

The Simsbury Public Library's mission is to provide free and equal access to information, experiences and educational resources that build community and inspire a lifetime of learning. Our statement of equity, diversity and inclusion includes our commitment to develop and implement programs, services, collections, and spaces for all ages that are diverse and inclusive. Sharing food and its various preparations through the lens of culture will provide education and understanding of our differences and of our shared experiences.

6. Financial Impact:

The grant is for a total of \$20,000 with a 1:1 match required. The Library Board has committed \$7,500 from the Library Board Discretionary Fund, and the Investor Angels of the Friends of the Simsbury Public Library have committed the remaining \$2,500 of the required \$10,000 match.

7. Description of Documents Included with Submission:

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Schedule a Public Hearing for Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:** Lee C. Erdmann, Interim Town Manager; Tom Fitzgerald, Acting Deputy Town Manager

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports scheduling a public hearing, the following motion is in order:

Move, effective October 23, 2023 to set a public hearing to receive public comment on the proposed Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property for 6:00pm on Monday, November 13, 2023.

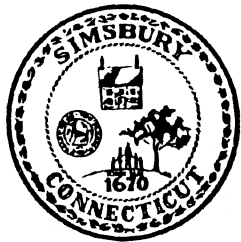
5. **Summary of Submission:**
A workgroup consisting of Deputy First Selectman Abbuhl and Selectman Goetz has been meeting to review an ordinance prohibiting the use of tobacco, vaping and cannabis products on public property.

A public hearing is required for new ordinances. If the Board does approve the ordinance at their next meeting the ordinance will need to be published in a newspaper within 10 days of approval. The ordinance would then become effective 21 days after publication in a newspaper.

A public hearing was originally scheduled for the October 11th Board of Selectmen meeting, but unfortunately that meeting was cancelled.

6. **Financial Impact:**
None

7. **Description of Documents Included with Submission:**
 - a) Draft Ordinance on Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property – With Simsbury Farms Golf Course Exemption
 - b) Draft Ordinance on Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property – Without Simsbury Farms Golf Course Exemption
 - c) State and Municipal Smoking Ordinances List



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

**TOWN OF SIMSBURY
AN ORDINANCE PROHIBITING
THE USE OF TOBACCO, VAPING AND CANNABIS PRODUCTS ON PUBLIC
PROPERTY**

Adopted by the Board of Selectmen on Month Day, 2023

I. Purpose

The purpose of this ordinance is to protect the health and safety of all individuals who use public property. This ordinance prohibits the use of tobacco, vaping, and cannabis products on all public property owned and/or controlled by the Town of Simsbury, including sidewalks, trails, parks, playgrounds, and government buildings.

II. Scope

This ordinance applies to all public property owned or operated by the Town of Simsbury. This includes all property that is open to the public, such as sidewalks, trails, parks, playgrounds, and government buildings.

III. Definitions

- **Tobacco Product:** Any product that contains tobacco, including cigarettes, cigars, pipes, hookahs, and electronic cigarettes.
- **Vaping Product:** Any product that uses an electronic device to heat a liquid nicotine solution, creating an aerosol that is inhaled by the user, as defined in General Statutes section 19a-342a
- **Cannabis Product:** Any product that contains cannabis, as defined in General Statutes section 21a-420(3)
- **Authorized Enforcement Agency:** The Simsbury Chief of Police and/or any sworn officer of the Simsbury Police Department.

IV. Use of Tobacco, Vaping and Cannabis Products on Public Property

It shall be unlawful for any person within the Town of Simsbury to consume tobacco or cannabis products of any kind, or to use an electronic nicotine or cannabis delivery system or vaping product of any kind or any other form or manner of ingestion of tobacco or cannabis products on any property owned or controlled by the Town of Simsbury.

V. Areas of Exception

Use of tobacco products will be allowed on the Simsbury Farms Golf Course. This shall not include common areas of the Golf Facility such as dining patio, banquet tent area, practice putting green and driving range.

VI. Violations and Penalties

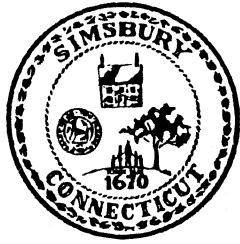
Whenever the authorized enforcement agency determines that a person has violated this ordinance, the authorized enforcement agency is authorized to issue a fine to the violator in the amount of one hundred dollars (\$100.00) for each offense.

VII. Appeals

Any person receiving a fine may appeal the determination of the authorized enforcement agency. The notice of appeal must be received in writing and filed with the Town Clerk's Office within ten (10) business days from receipt of the notice of the fine. The appeal shall be deemed received by the Town on the first business day following the day it is filed with and received by the Town Clerk's Office. Hearing on the appeal before the Hearing Officer shall take place within thirty (30) business days from the date of receipt of the notice of appeal. The decision of the Hearing Officer may be appealed to Superior Court.

VIII. Severability

Should any provision of this Article be declared invalid for any reason, such declaration shall not affect the validity of other provisions of this Chapter as a whole, it being the legislative intent that the provisions of this Ordinance shall be severable and that the remainder shall be valid.



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

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VII. Severability

Should any provision of this Article be declared invalid for any reason, such declaration shall not affect the validity of other provisions of this Chapter as a whole, it being the legislative intent that the provisions of this Ordinance shall be severable and that the remainder shall be valid.

Smoking bans in CT

CT	https://www.fox61.com/article/news/local/smoking-public-connecticut-marijuana-cigarettes/520-03b0c3f0-4bb4-47a3-952f-5b04da9d2657
CT	https://patch.com/connecticut/danbury/heres-how-cts-new-marijuana-law-will-affect-tobacco-smokers
CT	Soon after legalizing marijuana, the state government announced that using it would be prohibited at all state parks and beaches, just as tobacco smoking had been banned for years. But Connecticut allows individual towns to set their own rules. Plainville, for instance, has long banned alcohol in public parks, and in 2021 extended that ban to also cover smoking and vaping either tobacco
Bristol	Bristol's steps to ban smoking in certain areas are similar to those taken in other communities. For example, Southington, New Britain, and Vernon have all put a ban on smoking marijuana on city or town owned property.
Canton	Cannabis Only
Cromwell	https://www.middletonpress.com/middlesex-county/article/Cromwell-bans-use-of-cannabis-on-public-land-16779986.php
Deep River	
Groton	Cannabis Only
Middletown	
New Britain	
New London	All smoking including cannabis, is banned in our city parks. So that's where we stand right now. There has been some debate and talk from our ordinance committee, said Bristol Mayor Jeff Caggiano."To see if we should expand that to other areas of the city," he said.
New Milford	
Plainville	
Poughkeepsie NY	https://ecode360.com/37981707
Simsbury	https://www.courant.com/2023/09/17/simsbury-considers-ban-on-any-smoking-or-vaping-on-town-property/
Vernon	
Westport	https://westportjournal.com/government/lighting-up-at-town-beaches-rec-facilities-could-be-doused/ The Town Attorney's Office and police have also reviewed the proposed prohibition, Fava said. Commission members agreed that a smoking ban should be instituted as a regulation, instead of an ordinance or law



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

- 1. Title of Submission:** Schedule a Public Hearing – Amendments to Fair Rent Commission Ordinance
- 2. Date of Board Meeting:** October 23, 2023
- 3. Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Tom Fitzgerald, Acting Deputy Town Manager; Kristen Formanek Director of Community and Social Services; Trish Munroe, Town Clerk

- 4. Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports scheduling a public hearing, the following motion is in order:

Move, effective October 23, 2023, to set a public hearing to receive public comment on the proposed amendments to the Fair Rent Commission Ordinance for 6:00pm on Monday, November 13, 2023.

- 5. Summary of Submission:**
The Fair Rent Commission Ordinance was adopted by the Board of Selectmen on June 9th, 1986. Since then, changes to the state statute regarding Fair Rent Commissions as well as changes to the Town government and departments that require updates and revisions. An internal work group of the Acting Deputy Town Manager, Director of Community and Social Services and the Town Clerk met to review the Ordinance and the Bylaws of the Fair Rent Commission. At these meetings suggested revisions were made to both documents.

A public hearing is required for amendments to ordinances. If the Board does approve the revisions after the public hearing the ordinance will need to be published in a newspaper within 10 days of approval. The ordinance would then become effective 21 days after publication in a newspaper.

This timeline would allow for a notice asking for volunteers who are interested in serving on the Commission to be published in November and for the Personnel Sub-Committee to interview interested candidates in December with hopes of members being appointed in January and allowing the Fair Rent Commission to begin early in the new year.

- 6. Financial Impact:**
None

7. Description of Documents Included with Submission:

- a) Draft Amendments to Chapter 15 of the Town Code: Fair Rent Commission
- b) Draft Rules of Procedure for Fair Rent Commission

Chapter 15

FAIR RENT COMMISSION

[HISTORY: Adopted by the Board of Selectmen of the Town of Simsbury June 9, 1986. Amendments noted where applicable.] Amended on Month, Day, Year

GENERAL REFERENCES

Code of Ethics — See Ch. 13.

§ 15-1. Establishment.

Pursuant to Sections 7-148b through 7-148f of the General Statutes of Connecticut and by the action of the Special Town Meeting, May 20, 1986, there is hereby created a Fair Rent Commission in the Town of Simsbury with full powers and authority as set forth in said statutes. Amended on Month, Day, Year.

§ 15-2. Appointment and terms of members.

The Fair Rent Commission shall consist of five regular members who are electors or tax payers, appointed by the Board of Selectmen at the recommendation of the Town Manager. Five members shall serve for a term of four years. Three members shall be appointed to serve a term to expire November 30, 2024, thereafter to be appointed to a four-year term to expire November 30, 2028. Two members shall serve until November 30, 2026, thereafter to be appointed to a four-year term to expire November 30, 2030. There shall also be two alternate members appointed in the same fashion and following the same schedule. The Director of Community and Social Services, or their designee, shall serve as a non-voting member of said Commission. The members of the Commission shall serve without compensation.

§ 15-3. Officers; rules and records.

Members of the Commission shall elect a Chairperson, Vice Chairperson, and a Secretary for a term to be determined by majority vote of the Commission.

§ 15-4. Powers and duties.

- A. General. The Commission shall have the power to make studies and investigations, conduct hearings and receive written complaints relative to rental charges or proposed increases in rental charges on housing accommodations, except those accommodations rented on a seasonal basis,¹ within the Town of Simsbury in order to control or eliminate excessive rental charges on such accommodations and to carry out the provisions of this chapter and Section 47a-20 of the Connecticut General Statutes (Retaliatory Action by Landlord) and Section 47a-23c(b) of the Connecticut General Statutes (The Eviction of Elderly, Blind and Disabled Tenants). The Commission may, for such purposes, compel the attendance of persons at hearings, issue subpoenas and administer oaths, issue orders and

¹ Editor's Note: For purposes of § 15-4A, "seasonal basis" means housing accommodations rented for a period or periods aggregating not more than 120 days in any one calendar year.

continue, review, amend, terminate or suspend any of its orders and decisions. The Commission may be empowered to retain legal counsel to advise it.

- B. Informal conciliation. The Commission may, in an appropriate case, encourage a complaining tenant and landlord to meet informally with two members of the Commission appointed by the Chairperson for such purpose in an effort to reach a mutually satisfactory resolution of the issue contained in the complaint. One of the Commissioners so appointed may be the Director of Community and Social Services, or their designee. Such informal conferences shall be closed to the public and the Commission shall receive no formal "evidence" or render a decision thereon. Any agreement reached by the parties as a result of an informal conference shall be reduced to writing and signed by the parties and shall be fully enforceable as if it were an order of the Commission. If the parties are unwilling to meet informally or unable to resolve such issues after an informal conference, the parties shall be entitled to a formal hearing before the Commission as set forth in this chapter. The two Commission members assigned to the informal conference may take part in any formal hearing on the complaint which may be held thereafter, unless one or more of the parties objects.

§ 15-5. Authority to order rent reductions or repairs.

- A. If the Commission determines, after a hearing, that a rental charge or a proposed increase in a rental charge for any housing accommodation is so excessive, based on the standards and criteria set forth in Subsection B of this section, as to be harsh and unconscionable, it may order the rent reduced to such amount as it determines to be fair and equitable. If the Commission determines, after a hearing, that the housing accommodation in question fails to comply with any municipal ordinance or state statute or regulation relating to health and safety, it may order the suspension of further payments of rent by the tenant until such time as the landlord makes the changes, repairs or installations necessary to bring such housing accommodation into compliance with such ordinance, statute or regulation. The rent being abated during said period shall be paid to the Commission to be held in escrow.
- B. Considerations in determining whether a rental charge is excessive. In determining whether a rental charge or a proposed increase in a rental charge is so excessive, with due regard to all the circumstances, as to be harsh and unconscionable, the Fair Rent Commission shall consider such of the following circumstances as are applicable to the type of accommodation in question:
- (1) The rents charged for the same number of rooms in other housing accommodations in the same and in other areas of the Town of Simsbury.
 - (2) The sanitary conditions existing in the housing accommodation in question.
 - (3) The number of bathtubs or showers, flush water closets, kitchen sinks and lavatory basins available to the occupants thereof.
 - (4) The services, furniture, furnishings and equipment supplied therein.
 - (5) The size and number of bedrooms contained therein.

- (6) The repairs necessary to make such accommodations reasonably livable for the occupants accommodated therein.
- (7) The amount of taxes and overhead expenses, including debt service, thereof.
- (8) Whether the accommodations are in compliance with the ordinances of the Town of Simsbury and the General Statutes of the State of Connecticut relating to health and safety.
- (9) The income of the petitioner and the availability of accommodations.
- (10) The availability of utilities.
- (11) Damages done to the premises by the tenant, caused by other than ordinary wear and tear.
- (12) The amount and frequency of increases in rental charges.
- (13) Whether, and the extent to which, the income from an increase in rental charges has been or will be reinvested in improvements to the accommodations.

§ 15-6. Penalties for offenses.

Any person who violates a written agreement which has been entered into as the result of an informal conference held under § 15-4B of this chapter or who violates any order of rent reduction or rent suspension by demanding, accepting or receiving an amount in excess thereof while such order remains in effect, and no appeal pursuant to § 15-8 herein is pending, or who violates any other provision of this chapter or Section 47a-20 of the Connecticut General Statutes (Retaliatory Action by Landlord) or who refuses to obey any subpoena, order or decision of the Commission pursuant thereto, shall be fined not less than \$25 nor more than \$100 for each offense. If such offense continues for more than five days, it shall constitute a new offense for each day it continues to exist thereafter.

§ 15-7. Retaliatory conduct of landlord.

If the Commission determines after a hearing that a landlord has retaliated in any manner against a tenant because the tenant has complained to the Commission, the Commission may order the landlord to cease and desist from such conduct.

§ 15-8. Appeals.

Any person aggrieved by an order of the Commission may appeal to the Housing Session of the Superior Court for the Judicial District of Hartford-New Britain at Hartford. Any such appeal shall be considered a privileged matter with respect to the order of trial as provided in Section 7-148e of the Connecticut General Statutes.

§ 15-9. Incorporation of state law.

Any amendments to the state law referring to fair rent commissions will be automatically incorporated into this chapter and made a part thereof.

§ 15-10. When effective.

The Commission shall become effective as of the date of this chapter.

DRAFT

**TOWN OF SIMSBURY
FAIR RENT COMMISSION
RULES OF PROCEDURE**

1.0 PREAMBLE

Chapter 15 of the Code of the Town of Simsbury was adopted by action of a Special Town Meeting, May 20, 1986, for the purpose of establishing a Fair Rent Commission. This action was based upon sections 7-148b through 7-148f, inclusive, section 47a-20, and subsection (b) of section 47a-23c of the General Statutes of Connecticut.

Chapter 15 of the Code of the Town of Simsbury, the above-referenced sections of the General Statutes of Connecticut, as revised and amended on **Month, Day Year**, provide the basis for the organization and operation of the Fair Rent Commission, with full powers and authority as set forth in said statutes.

1.1 REVISIONS AND AMENDMENTS

Any changes, revisions, or amendments to Chapter 15 and its procedures are the responsibility of the Board of Selectmen of the Town of Simsbury. The Commission may propose to the Board such changes, revisions, or amendments as it deems appropriate.

1.2 RULES OF ORDER

The rules contained in Robert's Rules of Order shall be used as guidelines for the Commission in all cases to which they are applicable, and in which they are not inconsistent with the Ordinance or bylaws of the Commission.

2.0 COMMISSIONERS

2.1 The Fair Rent Commission consists of seven (7) electors or taxpayers of the Town of Simsbury, two (2) of whom are designated as alternates who shall serve a term of four years; three (3) members and one (1) alternate shall be appointed to serve a term to expire on November 30, 2024, thereafter to be appointed to a four-year term to expire on November 30, 2028. Two (2) members and one (1) alternate shall be appointed to serve a term to expire on November 30, 2026, thereafter to be appointed to a four-year term. The Director of Community and Social Services, or their designee, shall serve as a non-voting member of said Commission. The members of the Commission shall serve without compensation.

2.2 The members are appointed by the Board of Selectmen at the recommendation of the Town Manager.

2.3 The number of terms is limited to two consecutive terms, and a member continues to serve until their successor has been appointed.

2.4 On or before July 1 of each year, the Chairperson and/or the Director of Community and Social Services, or their designee, shall submit a list of those Commissioners with expiring terms to the Town Manager so that they may have to opportunity to reappoint or replace them by November. Commissioners' attendance and interest in reappointment shall be considered.

3.0 ORGANIZATION OF COMMISSION

3.1 Pursuant to Chapter 15-3 of the Fair Rent Commission Ordinance, the Commission is empowered to elect a Chairperson, a Vice Chairperson, and a Secretary for a term of two years. to be determined by vote of the Commission.

3.2 The Chairperson or Vice Chairperson shall preside at all meetings and hearings of the Commission.

3.3 In the absence of both the Chairperson and Vice Chairperson, a Chairperson pro-tem shall be designated beforehand by the Chairperson, or elected from among the members present at a meeting.

3.4 The Secretary will provide the office of the Director of Community and Social Services with a complete copy of votes taken within forty-eight (48) hours; and a complete copy of minutes taken within five (5) days after a meeting to be incorporated into the records of the Commission.

4.0 MEETINGS

4.1 TIME OF MEETINGS AND HEARINGS

A regularly scheduled organizational meeting of the Commission shall be held every two years in the month of December. Special meetings and hearings shall be held as needed at the discretion of the Director of Community and Social Services, or their designee.

4.2 CASE REVIEW

After a filed complaint has been investigated, the Commission shall review the cases to determine if the case is appropriate for their consideration pursuant to Section 15-4(A).

4.3 PUBLIC MEETINGS

Meetings of the Commission shall be called by the Director of Community and Social Services, or their designee, whenever it is deemed necessary or advisable. If any member of the public wishes to bring a matter to the Commission for consideration, a written request shall be made to the Director of Community and Social Services, or their designee, stating the matter to be discussed, why it is being brought to the Commission,

the name of the spokesperson and other participants and the amount of time requested for presentation and discussion.

Upon receiving the written request, the Director of Community and Social Services, or their designee, if it is found to be an appropriate matter for their consideration, shall, with fourteen (14) days' notice, place the item on the agenda for a forthcoming meeting.

4.4 QUORUM

A quorum for any meeting or hearing of the Commission shall be three (3) members. Any action taken must be passed by at least three (3) affirmative votes.

5.0 CONFIDENTIALITY OF MATERIAL

5.1 The Commission complies with all requirements of the Freedom of Information Act.

5.2 Landlords, tenants, or their authorized representatives shall have the opportunity to examine the material in their case files during the normal working day of a two-day period preceding a scheduled Hearing. Requests to examine material shall be made to the Director of Community and Social Services, or their designee.

6.0 HEARINGS

6.1 In the absence of one or both parties at a hearing, after being duly notified, the Commission may elect to continue with the hearing.

6.2 The presiding officer shall inform the parties of the hearing procedure before swearing in all witnesses.

6.3 The Commission members may act as witnesses to the facts of their investigation if requested.

7.0 DECISIONS AND ORDERS

7.1 The Commission shall draft decisions in accordance with post-hearing deliberations.

7.2 All decisions shall include identification of persons participating in the hearing, enumeration of exhibits presented, the relevant standards from section 15-4(B), findings, orders, and the appeal process.

7.3 All decisions shall include notice to the landlord that they must comply with the decisions and orders of the Commission. Such notice shall include any penalties for failure to bring the property into compliance.

- 7.1.4 Either party may make a request to have the Commission clarify its decision. Such request must be in writing and submitted within fifteen (15) days of the decision, either by certified mail or secure electronic correspondence to the Director of Community and Social Services, or their designee.
- 7.1.5 Either party may appeal the decision of the Commission. Such an appeal shall be made to the Housing Session of the Superior Court for the Judicial District of Hartford-New Britain at Hartford. Any such appeal shall be considered a privileged matter with respect to the order of trial as provided in Section 7-148e of the Connecticut General Statutes.

DRAFT



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Greater Hartford Transit District Dial-A-Ride Operating Assistance Grant Agreement
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Kristen Formanek, Director of Community and Social Services
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports accepting the grant funds from the Greater Hartford Transit District to support our Dial-A-Ride Program, the following motion is in order:

Move, effective October 23, 2023, to accept the FY 23/24 grant funds from the Greater Hartford Transit District to support our Dial-A-Ride program and to authorize Interim Town Manager, Lee C. Erdmann to execute all documents related to the grant award. Further move to appropriate the grants funds, if awarded, and recommend said appropriation to the Board of Finance.
5. **Summary of Submission:**
The Town of Simsbury annually contracts with the Greater Hartford Transit District for assistance with funding operating expenses related to the town's Dial-A-Ride Program. The Greater Hartford Transit District applies directly to the state for the funding and is a "pass-through" to the Town of Simsbury. The Town Attorney has reviewed the attached grant agreement.
6. **Financial Impact:**
The grant award is in the amount of \$6,660. This funding was anticipated and is budgeted as a revenue for FY 23/24 within the Senior Transportation budget (10045230-44523).
7. **Description of Documents Included with Submission:**
 - a) FY 23/24 Dial-A-Ride Operating Assistance Grant Agreement



*Greater
Hartford
Transit District*

October 16, 2023

Lee Erdman, Interim Town Manager
Town of Simsbury
933 Hopmeadow St
Simsbury, CT 06070

RE: Fiscal Year 2024 Dial-A-Ride Operating Assistance Grant Contract

Dear Mr. Erdman,

Enclosed please find two originals of the FY2024 Operating Assistance Grant Contract.

Please have both original documents signed by an authorized signatory, witnessed, and affix the seal of your agency or municipality. The two documents should be returned to the District by October 30th, 2023 or earlier. Upon receipt by GHTD, I will sign the contract and a fully executed document will be returned to your office for your records.

Best Regards,

Vicki L. Shotland
Executive Director

Enclosures (2)

OPERATING ASSISTANCE GRANT CONTRACT

THIS CONTRACT, retroactive to July 1, 2023 by and between the Greater Hartford Transit District (the "District") and the Town of Simsbury ("Grantee"), WITNESSETH:

In consideration of the mutual covenants, promises and representations herein, the parties hereto agree as follows:

Section 1. Purpose of Contract - The purpose of this Contract is to provide for the undertaking of a mass transit operating assistance project (the "Project") with District financial assistance to the Grantee in the form of an operating grant (the "Grant"), using funds applied for by the District for such purpose under budget addendum 2024-ADA-01 Agreement No. 4.18-01(23) between the District and the Connecticut Department of Transportation ("CTDOT") (the "Agreement"), and to state the terms and conditions upon which such assistance will be provided and the manner in which the Project will be undertaken.

Section 2. The Project - The Project involves the continued or improved operation of a mass transit system, providing transportation to elderly and disabled citizens, operated by the Town of Simsbury for the time period of July 1, 2023 through June 30, 2024.

The Grantee agrees to provide for the continued or improved operation of the system, substantially as described in quarterly reports for the previous fiscal year ended June 30, 2023, filed with and approved by the District (the "Application of the Grantee"), incorporated in this Contract by reference, and in accordance with the terms and conditions of this Contract.

Section 3. The Grant - In order to assist the Grantee in financing the project's eligible operating expenses that are required to be reported under 49 U.S.C. §5335 (herein called "Eligible Project Operating Expenses"), such Eligible Project Operating Expenses being estimated to be in the amount of \$13,320.00, the District will make a Grant in an amount not to exceed 50% (fifty percent) of the Eligible Project Operating Expenses, as determined by the District and the CTDOT upon completion of the Project, or in the amount of \$6,660.00, whichever is the lesser.

Payments shall be made to the Grantee quarterly provided the Grantee has provided up-to-date quarterly reports and is in compliance with other terms and conditions of this Contract. The District shall have no obligation to make any payments under this Contract unless the District has received and has available sufficient State funds pursuant to the District's Application and the Agreement with the CTDOT for the Project.

The Grantee shall permit the authorized representatives of the District and/or the CTDOT to inspect and audit all data and records of the Grantee relating to its performance under this Contract.

For purposes of this Grant Contract, "Eligible Project Operating Expenses" must comply with reporting requirements set forth in 49 U.S.C. §5335 and with any guidelines or regulations issued by the District or CTDOT.

The Grantee agrees that it will provide from sources other than State or Federal funds or revenues from the operation of public mass transportation systems, an amount sufficient to assure payment of at least 50% (fifty percent) of all Eligible Project Operating Expenses, which is estimated to be the Local share in the amount of \$6,660.00. The Grantee further agrees that if the amount of the local share provided under this Grant Contract is less than the State share at any time, it will refund to the District an amount necessary to equalize the Total State Share and the Total Local Share.

Section 4. Use of Project Funds - The Grantee agrees that the State financial assistance provided under this Grant Contract shall be applied to the Eligible Project Operating Expenses incurred in the provision of mass transportation service within the urbanized area served by the Grantee with respect to a Project time period of July 1, 2023 through June 30, 2024. If, during such period, any State financial assistance provided pursuant to this Grant Contract is not so applied, the Grantee shall immediately notify the District.

Section 5. Records - The Grantee shall keep satisfactory records in the manner prescribed by the District with regard to the use of State financial assistance provided pursuant to this Grant Contract and shall submit upon request such information as the District or

CTDOT may require in order to assure compliance with this Section. All financial statements shall be in conformity with generally accepted accounting principles consistently applied.

Section 6. Civil Rights. The Grantee agrees and warrants that in the performance of the contract the Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Grantee further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved; (2) the Grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission (on Human Rights and Opportunities of the State of Connecticut); (3) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Grantee agrees to comply with each provision of this section and Conn. Gen. Stat. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. §§ 46a-56, 46a-68e, and 46a-68f; (5) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 7. Nondiscrimination (Sexual Orientation). (a) Pursuant to § 4a-60 of the Connecticut General Statutes, (1) the Grantee agrees and warrants that in the performance of the contract such Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Grantee agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to § 46a-56 of the general statutes; (4) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 8. Executive Orders - This Agreement is subject to the provisions of Executive Order No 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms, Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this agreement as if they had been fully set forth in it. For complete text of said documents, please go to: http://www.das.state.ct.us/Purchase/Info/Executive_Orders.pdf

Section 9. Termination - The District, effective 30 (thirty) days after date of written notice, may suspend, postpone, abandon, or terminate this Contract for any or no reason and such action shall in no event be deemed a breach of contract. The District, effective after five (5) days of written notice, may suspend, postpone, abandon, or terminate this Contract, and such action shall in no event be deemed a breach of contract when taken for cause including, but not limited to (a) the Grantee's failure to render the services under the Project to the satisfaction of the District or the CTDOT, (b) the termination for any reason of the operating assistance contract between the District and the CTDOT for the funding of this Project; or (c) the Grantee's failure to otherwise comply with the terms of this Contract.

Section 10. Special Conditions - The Grantee agrees and assures that the rates charged the elderly and persons with disabilities during non-peak hours for transportation utilizing or involving the facilities and equipment financed pursuant to this Grant Contract will not exceed one-half of the rates generally applicable to other persons at peak hours, whether the operation of such facilities and equipment is by the Grantee or is by another entity under lease or otherwise.

The Grantee agrees and assures that it will give the rate required herein to any person presenting a Medicare card duly issued to that person pursuant to Title II or Title XVIII of the Social Security Act.

The Grantee shall be solely responsible for all costs pertaining to the ownership, operation, use, maintenance and repair of all vehicles used in the provision of service under this Contract, so that the District will not be liable for any such costs.

Section 11. Indemnification - The Grantee, in accepting this Grant Contract, agrees that it shall indemnify and hold harmless the District, and the officers, employees, and agents of the District, from all claims, suits, actions damages and costs of every name and description resulting from or arising out of the District's Application for Grant funds, the awarding of such Grant funds to the Grantee, and the implementation of this Grant Contract. The Grantee agrees that it shall not use the defense of governmental immunity in the adjustment of any claims by the District pertaining to this contract.

Section 12. Operating Policies - The operation of all vehicles providing transportation services to the elderly and persons with disabilities under this Contract shall be in accordance with operation policies set forth or to be set forth by the State of Connecticut and the Capitol Region Council of Governments, the region's Metropolitan Planning Organization, incorporated herein by reference.

Section 13. Uniform System of Accounts and Records - The District shall not make any payment under this Contract unless the Grantee or any organization to receive benefits directly from that grant are each subject to the uniform system of accounts and records prescribed under 49 U.S.C. §5335.

Section 14. Reports of Financial and Operation Data - The Grantee agrees to file reports on forms furnished by the District of financial and operating data pursuant to 49 U.S.C. §5335, cited in Sections 3 and 13 of this Contract, on a quarterly basis during the fiscal year of this Grant. The ending dates of said fiscal quarters shall be September 30, December 31, March 31, and June 30. The Grantee further agrees to deliver the appropriate forms and information to the District within fifteen (15) business days of the close of each fiscal quarter as defined above. Failure to provide those reports by the time indicated may require the District to suspend financial assistance under this Contract until such times as said forms and information are furnished to the District.

All such exhibits and provisions and any changes or modifications thereto are incorporated hereby by reference, and the Grantee shall comply with the obligations thereunder for grant recipients and contractors and shall do nothing which would cause the District to be in violation of the requirements imposed on it by CTDOT as the recipient of State funds, and such compliance shall be a continuing obligation of the Grantee and a condition to receipt of funds pursuant to this Grant Contract.

Nothing contained in this Grant Contract is intended to or shall limit the obligations of the parties hereto under any applicable State or Federal law.

Section 15. Integrity - The Grantee hereby certifies that it, its principals, sub-recipients, or sub-contractors are not on the United States of America's Comptroller General's list or similar list maintained by the State of Connecticut of ineligible contractors and that none of the above persons or entities by defined events or behavior, potentially threaten the integrity of this State supported Contract.

GREATER HARTFORD TRANSIT DISTRICT

The District has executed this Grant Contract this _____ day of _____, 202_.

[SEAL]

Signed and Sealed in the presence of:

Witness

Vicki L. Shotland, Executive Director

Witness

TOWN OF SIMSBURY

The Grantee has executed this Grant Contract this _____ day of _____, 202_.

[SEAL]

Signed and Sealed in the presence of:

Witness

Lee Erdman, Interim Town Manager

Witness



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Town Manager's Employment Agreement, 2024 - 2027
2. **Date of Board Meeting:** October 23, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen is in support of authorizing the Town Manager's employment agreement as proposed, the following motion is in order:

Move, effective October 23, 2023 to execute the Town Manager's Employment Agreement between the Town of Simsbury, Connecticut and Marc Nelson, for a Three year term commencing on January 8, 2024 and expiring on January 7, 2027.
5. **Summary of Submission:**
Attached please find a proposed employment agreement with Marc Nelson for the Town Manager position. The proposed agreement is for a three-year term and has been negotiated and reviewed by the Town Attorney within the parameters given by the Board of Selectmen.

From my perspective the proposed agreement is fair and reasonable to both the Town and the Town Manager.
6. **Financial Impact:**
The Town Manager's annual salary would be \$187,500. A monthly vehicle allowance is also provided.
7. **Description of Documents Included with Submission:**
 - a) Proposed Town Manager Employment Agreement, 2024 - 2027

**EMPLOYMENT AGREEMENT
BETWEEN
THE TOWN OF SIMSBURY
AND
MARC NELSON, TOWN MANAGER**

This Employment Agreement (the “Agreement”) is made and entered into this ____ day of October, 2023, pursuant to Chapter V of the Charter of the Town of Simsbury (the “Charter”) as effective on January 8, 2024 (“Effective Date”), by and between the Town of Simsbury, Connecticut, a municipal corporation (the “Town”), acting by its Board of Selectmen (the “Board”), and Marc Nelson, hereinafter referred to as the “Town Manager.”

In consideration of the promises herein contained, the parties mutually agree as follows:

WHEREAS, the Board desires to employ the services of Marc Nelson as Town Manager of the Town of Simsbury, pursuant to Chapter V of the Charter and in particular “Section 501. Appointment of Town Manager;” and

WHEREAS, the Board, pursuant to Section 501 of the Charter, may contract with the Town Manager for such services; and

WHEREAS, it is the desire of the Board to provide certain benefits, establish the conditions of employment, and set the salary of the Town Manager; and

WHEREAS, it is the desire of the Board to appoint the Town Manager and to provide inducement for him to remain in such employment; and

WHEREAS, the parties intend that this Agreement shall be for a term of three (3) years, but subject to renewal for successive term(s) and the earlier termination provisions set forth in Section III.

NOW, THEREFORE, in consideration of the covenants contained herein, the parties agree as follows:

SECTION I: FUNCTIONS & DUTIES

The Board has agreed to employ Marc Nelson as Town Manager. The Town Manager shall perform the functions and duties of the Chief Executive Officer of the Town in accordance with Chapter V of the Charter of the Town of Simsbury, the position description attached hereto as Appendix A, and such other duties and functions as the Board shall, from time to time, legally assign to him.

SECTION II: TERM

- A. This Agreement shall have a term of three (3) years, beginning on January 8, 2024 and expiring on January 7, 2027 unless earlier terminated under the provisions of this Agreement and the Charter.
- B. The Board may terminate the services of the Town Manager, in accordance with the provisions set forth in Section III, paragraphs A and B of the Agreement.

SECTION III: TERMINATION & SEVERANCE PAY

- A. In the event the Town Manager is terminated by the Town prior to the expiration of the term of this Agreement or any renewal term as set forth herein, and the Town Manager is otherwise willing and able to perform the duties of Town Manager, the Town shall provide to the Town Manager severance benefits as follows:
 - a. For a termination occurring during the life of this Agreement, January 8, 2024-January 7, 2027 eight (8) months of base salary and eight (8) months of continued health insurance benefits with the Town maintaining the employer share of the health insurance premium. Notwithstanding the foregoing, the Town shall reduce the monthly severance benefits if the Town Manager obtains other employment during the Severance period. Such reduction in Severance benefits shall be a pro rata monthly amount for each month that the Town Manager is employed elsewhere.

These severance benefits shall be in addition to any unused, accrued leave, which may be owed to the Town Manager.

- B. In the event the Town Manager is terminated for breach of this Agreement, criminal conduct, willful misconduct, unreasonable refusal to perform lawful duties as outlined in the Simsbury Town Charter, Code of Ordinances and other applicable law or the intentional violation of Town policies and procedures including but not limited to policies or procedures pertaining to harassment and/or discrimination, the Town shall have no obligation to pay the severance benefits designated in paragraph A above.
- C. Town Manager's receipt of the benefits enumerated in paragraph A above shall be conditioned upon the Town Manager's execution of a general release of all claims against the Town which shall be prepared by Town Counsel in a form acceptable to the Town. Such General Release may be reviewed and commented on by Town Manager's Counsel at his discretion and at his cost.
- D. In the event the Town Manager terminates his position with the Town before the expiration of the term of this Agreement, the Town Manager shall give the Town not less than sixty (60) days' written notice in advance, unless the parties agree otherwise. A copy of the resignation shall be filed with the Human Resources Office, the six members of the Board

of Selectmen, and the Town Clerk. In the event the Town Manager terminates his position, the benefits enumerated in paragraph A above shall not apply.

SECTION IV: RE-APPOINTMENT

The Board and the Town Manager, provided each has notified the other in writing of their desire to commence negotiations to renew the Agreement, will endeavor to reach agreement on a successor agreement prior to the expiration of this Agreement. If the Town Manager is not re-appointed on or before the expiration date of this Agreement, nothing in this Agreement shall preclude the Town Manager from finishing the remainder of his term with its then applicable salary and benefits. It is understood that if the Board does not intend to renew this Agreement, the Town Manager shall receive at least a six (6) month notice of non-renewal.

SECTION V: COMPENSATION

- A. **Base Salary:** Pursuant to Section 501 of the Charter, the Town Manager shall be paid an annual base salary of \$187,500.00, less all applicable withholdings and deductions, effective January 8, 2024. The salary for the Town Manager shall be payable in weekly installments at the same time as other Town department managers. The Town Manager's salary may be adjusted in accordance with annual performance reviews and evaluations under Section VII provided the Town Manager's performance is satisfactory or better than satisfactory and shall be consistent with the general wage increase awards for non-union full-time staff and shall further become effective on the effective date applicable to non-union full-time staff.
- B. **Reduction in Salary:** The Town Manager's salary shall not be reduced below the amount set forth in Section A, except in the event of a general reduction in salaries instituted for all Director-level employees of the Town.
- C. For the purposes of the Fair Labor Standards Act and state law, the Town Manager shall be an "exempt employee."

SECTION VI: BENEFITS

- A. **General:** A summary of the benefits available to the management-level employees of the Town who are not represented by a union is attached hereto as Appendix B. The Town Manager shall be entitled to participate in all such benefits upon the same terms and conditions as other non-represented management-level employees with the exceptions noted in this Section VI. Notwithstanding the foregoing, the parties agree that the Town Manager shall be enrolled in the Town's Defined Contribution program for purposes of retirement benefits.
- B. **Health and Dental Insurance:** In the event the Town Manager is terminated by the Town under conditions pursuant to Section III A of this Agreement, the Town shall pay its

normal share of premium costs for said insurance benefits pursuant to the provisions of Section III. Terms of this subsection shall become effective on the day this contract is executed.

- C. **Vacation:** In accordance with Section 9 of the Personnel Rules entitled "Employee Benefits," the Town Manager will accrue vacation at a rate of four (4) weeks per year, which shall accrue on the Effective Date and on the anniversary date of each year of the Term. Should the Town Manager separate from employment with the Town the Town Manager shall be paid only for any unused vacation that would be due to the Town Manager upon separation from service in a manner consistent with that for non-union Director-level positions with the Town.

SECTION VII: GOALS & OBJECTIVES

- A. The Board shall conduct an annual review of the Town Manager and evaluate the Town Manager's accomplishment of the goals and objectives discussed below. This review and evaluation shall be in accordance with specific criteria developed jointly from time to time by the Board and the Town Manager. Further, the First Selectman/Selectwoman of the Board or his or her designee shall provide the Town Manager with a written statement of the findings of the Board and provide an adequate opportunity for the Town Manager to discuss his evaluation with the Board.
- B. On an annual basis the Board and the Town Manager shall define such goals and performance objectives as they determine necessary for the proper operation of the Town and the attainment of the Board's policy objectives, and shall further establish a relative priority among the various goals and objectives, and said goals and objectives shall be reduced to writing. They shall generally be attainable within the time limits specified, within the annual operating and capital budgets and appropriations provided by the Town and within existing circumstances and external conditions affecting the Town.

SECTION VIII: EXPENSES

- A. **Automobile Expenses:** The Town Manager shall be provided with an annual vehicle allowance of \$500.00 per month paid in monthly installments. This allowance shall provide for all necessary travel mileage and related costs. Reimbursement for work-related parking costs and tolls shall be paid upon submittal of receipts by the Town Manager. The Town Manager will provide the Town with a certificate of insurance demonstrating insurance coverage in advance of the employment date and anniversary thereof annually.
- B. **Professional Development:** Annually, the Town and the Town Manager shall discuss appropriate professional development opportunities. The Town shall pay the Town Manager's registration fee(s) and related expenses for the International City/County Management Association's Annual Conference or for an alternative professional development opportunity, provided that professional development costs must be reasonable. Upon prior approval by the Board, the Town shall pay the Town Manager's registration fee(s) and expenses to and from short courses, institutes, and seminars that are deemed

relevant and appropriate for the Town Manager's professional development and for the good of the Town, including the cost of the "credentialing" program of ICMA. The Town agrees to budget and pay for the professional dues and subscriptions for the Town Manager necessary for membership in the ICMA and any other professional organizations deemed necessary and desirable for his continued professional participation, growth, and advancement for the good of the Town.

- C. **Cell Phone and Laptop**: The Town will issue and pay for a cell phone, a laptop with docking station and such other technology that the Board deems appropriate for the Town Manager's use in connection with Town business.
- D. **Moving Expenses**: The Town shall provide the Town Manager up to \$5,000.00 as a one-time reimbursement for reasonable moving expenses, upon presentation of paid invoices for the costs related to his move to Simsbury.
- E. **Other Expenses**: The Town Manager shall be reimbursed for any reasonable expenses incurred in the performance of his duties, or as an official representative of the Town, including attendance at civic events.

SECTION IX: OTHER

- A. **Succession Planning**: The Town Manager and the Board agree that succession planning for the office of the Town Manager is an important consideration. It is further agreed that, should a vacancy occur in the position of Town Manager, the Board of Selectmen may wish to consider the incumbent Deputy Town Manager for appointment as Temporary and/or Permanent Town Manager. In recognition of this, the parties agree that the Town Manager will confer with the Board of Selectmen as part of the process through which the Town Manager appoints a future Deputy Town Manager.

SECTION X: OUTSIDE ACTIVITIES

The Town Manager may accept speaking, writing, lecturing, teaching, or other paid engagements of a professional nature as he/she sees fit, provided they do not interfere with the performance and discharge of his duties and responsibilities as Town Manager. Any such engagements, activities, or work must be approved in advance by the Board, whose approval will not be unreasonably delayed or denied, and shall not be in violation of the Town's Conflict of Interest policies as set forth in Chapter 13, Code of Ethics, in the Town's Ordinances and Section 1003 of the Charter.

SECTION XI: HOURS OF WORK

The position of Town Manager is an exempt position under state and federal law and may require work weeks of forty (40) hours or more. As an exempt employee, the Town Manager is not entitled to overtime pay. Recognizing that the Town Manager will be devoting a great deal of time outside of the normal work schedule and provided that the Town Manager is completing

his work on a timely basis, the Town Manager will be allowed to establish an appropriate work schedule and to use appropriate flex time.

The Town Manager will devote full time and attention to the business of the Town and will not engage in any other business, except with the prior approval of the Board.

SECTION XII: BONDING & INDEMNIFICATION

The Town shall indemnify and save harmless the Town Manager from any claim, loss, liability or damage including punitive damages, reasonable legal fees and costs in an amount not more than \$1,000,000 for any errors or omissions of the Town Manager within the scope of his employment with the following exceptions:

- (a) The Town Manager shall not be so indemnified for an intentional violation of civil rights. For the purposes of this Agreement, an intentional violation of civil rights shall mean bad faith conduct made with the intention to deprive an individual of his or her civil rights under as State or Federal civil rights statute. Any conduct the Town Manager performed with the knowledge and acquiescence of the Board shall not be deemed an intentional violation of civil rights under this agreement.
- (b) The Town Manager shall not be so indemnified for criminal acts.
- (c) This section shall survive any termination of this Agreement.

SECTION XIII: SEVERABILITY

If any provision or any portion thereof of this Agreement is found to be unconstitutional, invalid or unenforceable, it shall not affect the remainder of said Agreement but said remainder shall be binding and remain in full force and effect.

SECTION XIV: EXECUTION

This Agreement shall be executed in two counterparts, each of which shall be deemed to be an original, and both of which, taken together, shall be deemed one and the same instrument.

SECTION XV: GOVERNING LAW

This Agreement shall be governed by and constructed and enforced in accordance with the laws of the State of Connecticut, without regard to conflict of law principles.

SECTION XVI: COMPLIANCE WITH CODE OF ETHICS

The Town Manager shall be required to execute a Conflict-of-Interest disclosure as required by the Chapter 13 of the Town Ordinances and Section 1003 of the Charter and shall further be required to update that disclosure in the event of a change in circumstances resulting in a conflict or potential conflict. Any violation of the Town's conflict of interest Ordinance or Section 1003 of the Charter shall be considered cause for termination and the separation benefits set forth in Section III.A. above shall not apply.

SECTION XVII: NOTICES

Any and all notices required or permitted to be given under this Agreement will be sufficient if furnished in writing, sent in person, by certified mail, and /or by Federal Express or UPS in such fashion that a receipt for delivery is obtained. to his last known residence, in the case of the Town Manager, or the First Selectman/Selectwoman of the Board in the case of the Town.

IN WITNESS THEREOF, the parties have hereunto signed and sealed this Agreement and a duplicate thereof the ____ day of October, 2023, such Agreement to be effective as of January 8, 2024 until January 7, 2027.

TOWN OF SIMSBURY
by its Board of Selectmen



Marc Nelson
Town Manager

Wendy G. Mackstutis, First Selectwoman

Amber Lane Abbuhl, Deputy First
Selectwoman

Approved as to form only:

Heather Goetz, Selectwoman

Robert M. DeCrescenzo, Town Attorney

Eric Sean Wellman, Selectman

Sean P. Askham, Selectman

Chris Peterson, Selectman

**Appendix A
Position Description**

**Appendix B
Benefits Summary**

**Appendix C
Conflict of Interest Form**

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:07 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Heather Goetz, Sean Askham, Eric Wellman, and Chris Peterson. Others in attendance included Interim Town Manager Lee C. Erdmann; Deputy Town Manager Tom Fitzgerald; Town Engineer/Director of Public Works Tom Roy and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

- **Participants can address the Board of Selectmen in person at the meeting**
- **Email townmanager@simsbury-ct.gov by noon, Wednesday, September 27, 2023, to address the Board of Selectmen live through Zoom**
- **Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but will be forwarded to the Selectmen by email**

Joan Coe, 26 Whitcomb Drive, spoke about the omission of alcohol consumption in the addition to the prohibition to the additions of smoking, vaping, and cannabis ordinance. micromanagement in the Police Department. She was told there was no reason to add alcohol to this as the State already has laws about alcohol. She also spoke about micromanagement in the Police Department and no one being available for her FOI requests. She also spoke about the Town Management open position and who they should hire.

Sally Reiger, 9 Shadowmill Road, said she was speaking as a Simsbury representative for the lower Farmington River and Salmon Brook Wild and Scenic Committee. She said she is not here to give the Committees opinion, but to remind the Town of their role as partners of the Wild and Scenic Committee. She said the lower Farmington River and Salmon Brook became a partnership in the Wild and scenic river program. She also spoke about the eco system and how it needs to be kept intact. For more information go to lowerfarmingtonriver.org.

Susan Van Kleef, 6 Mallard Circle, spoke about delaying voting on the multi-use trails. She does endorse multi-use trail but needs more time to look at the impact of the Farmington River as she feels this is already overbuilt. She feels this issue is impossible to gauge and is to soon to make a decision on it. She wants to see what will happen to people and the environment first.

Sterling Quinby, 5 Mallard Circle, Tariffville, the oncoming president of the Board of Directors of Governor's Bridge, said they don't feel there has been enough discussion with the Town on their significant concerns on the proposed trails. He is asking to meet with the Board of Selectmen and Town to discuss where exactly the trail would be and other concerns of the residents.

Katie Costolnick, 19 Mallard Circle, asked that the Board delay the vote on the East Coast Greenway project. She said she emailed the Board her detailed concerns. She feels they will lose their privacy and has other environmental concerns. She also spoke about the 20 ft. right of way on the property.

Robert Dest, 14 Tanager Circle, spoke about how he and his wife fell in love with the area due to the wildlife, etc. He has concerns about the Greenway project, especially as his deck is very close to the proposed project. He feels there can be a solution if everyone works together.

Wayne Coste, 6 Whitewater Turn, said the Greenway would be too close to his porch. He loves bike paths and the outside, but this is too close. He is also concerned about the river. He would also volunteer to help to find a solution that would be good for all on this trail.

Aimee Petras, 171 South Highland Street, West Hartford, representing the Farmington River Watershed Association, (on Zoom), also spoke about the trail issues. She said the Watershed Association is on Hopmeadow Street. She said they feel this trail is too close to the Farmington River Corridor and discussed the potential impacts. She said it's a flood zone and there were issues on the FEMA map that was presented. They are also concerned on climate changes and the aquifer and also the maintenance of the trails.

PRESENTATIONS

a) High School Bleacher Progress Update

Jason Casey from the Board of Education, said the bleachers are close to completion and the goal is for it to be completed for the homecoming game on October 6th. They did have issues with shipping delays, weather and also labor shortages. It will be inspected next week.

b) Discussion of Draft Memorandum of Understanding with Simsbury Main Street Partnership

Sarah Nielsen, Director of Main Street Partnership, spoke about some of their history in the 27-year long partnership. They help out any brick and mortar business in Simsbury now. They go through grant processes for the Town. They have brochures to give out on school and businesses in Town. Students do projects also. The Partnership just did a project at Eno Memorial Hall also. They also gave out masks, sanitizer and did shots during the COVID 19 issue. There is now a brand-new brochure now.

Ms. Mackstutis spoke about the Draft Memo of Understanding and how it was developed. The one that the Board is looking to approve is for \$50,000. Mr. Askham asked for an attorney's opinion on this agreement. Mr. Wellman asked about a liaison to their Board. Ms. Nielsen said her Board decided not to allow a voting member to their Board. There was also discussion on quarterly updates and goals.

After Board discussion, Ms. Mackstutis suggested item g be added to the agenda to discuss and vote on this issue.

c) East Coast Greenway Preferred Alternative Endorsement

Mr. Roy said there was a team who worked on this project. He knows there are challenges and this is not a perfect solution, but everyone is working on it.

Caitlin Palmer spoke about the CROCG study agenda. She thanked the Board and residents for their concerns. She said CROCG has been involved in funding of investments and the East Coast Greenway is a priority. They are also working with other towns on this project.

Mark Jewell, from VHB, went through the East Coast Greenway alignment option study. He said the goal is to identify a practical and feasible alternative for this project. This needs to be well designed and attractive. He spoke about the takeaways from the March 30th meeting. They don't know what the impacts are yet. He said there were 9 options on the score map and went through some of them.

There was discussion on the 20ft. right of way and the next stages of the project. There was also some discussion on maintenance of the Greenway. They need to initiate preliminary design, which takes 2-4 years, to secure any design. Nothing is done to the final design unless the Board approves it.

Mr. Askham made a motion to add a resolution to the preferred alignment to a1 of the agenda. Ms. Mackstutis seconded the motion. All were in favor and the motion passed. (2:00:02)

FIRST SELECTMAN'S REPORT

Ms. Mackstutis, First Selectman, reviewed her First Selectman's report.

TOWN MANAGER'S REPORT

Interim Town Manager, Lee C. Erdmann, reviewed his Town Manager's report.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) **Personnel** – there was no report at this time.
- b) **Public Safety** – Mr. Askham said they will be meeting in October.
- c) **Finance** – there is no report at this time.
- d) **Board of Education** - there was no report at this time.

Mr. Peterson said there will be a Culture, Parks and Recreation meeting tomorrow night to discuss the tobacco use ordinance. Mr. Erdmann said they can discuss the two versions of this proposed ordinance and both ordinances can be sent to the Public Hearing on October 11th.

SELECTMEN ACTION

a) Proposed Memo of Understanding with Simsbury Main Street Partnership (2:05:22)

Ms. Mackstutis said this item was discussed in the Presentations.

Ms. Goetz made a motion, effective September 27, 2023, to approve the Memo of Understanding with the Simsbury Main Street Partnership; version with the Simsbury Main Street Partnership draft wording on it and with the mutually agreed upon language and authorize Interim Town Manager Lee C. Erdmann to execute the agreement. Mr. Askham seconded the motion. Ms. Goetz, Mr. Askham, Ms. Mackstutis and Mr. Peterson were in favor with Mr. Wellman and Ms. Abbuhl against; therefore, the motion passed.

Mr. Askham made a motion, effective September 27, 2023, to appoint Heather Goetz. of the Simsbury Board of Selectmen. as Liaison to the Simsbury Main Street Partnership Board with a term expiring on December 4, 2023. Ms. Goetz seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion, effective September 27, 2023, to authorize payment, in the amount of \$50,000 to the Simsbury Main Street Partnership. Ms. Goetz seconded the motion. Ms. Goetz, Mr. Askham, Ms. Mackstutis, and Mr. Peterson were in favor with Ms. Abbuhl and Mr. Wellman against, therefore, the motion passed.

a1) East Coast Greenway (2:07:22)

Ms. Mackstutis said Ms. Abbuhl had a proposal to add more than 20ft. to the proposal.

Ms. Goetz made a motion, effective September 27, 2023, to endorse the resolution that is included in the packet with the changes made on the preferred corridor for the East Coast Greenway study. Mr. Askham seconded the motion. All were in favor and the motion passed.

Mr. Peterson said there is no voice from the homeowner at the other Town he goes to meetings to. They do not invite Town staff or residents to talk there. People need to trust the Town of Simsbury to do the right thing.

b) Tax Refund Requests (2:12:08)

Mr. Askham made a motion, effective September 27, 2023, to approve the presented tax refunds in the amount of \$7,847.40, and to authorize Interim Town Manager, Lee C. Erdmann to execute the tax refunds. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

c) Anonymous Donation for Home Heating Bills (2:12:34)

Ms. Mackstutis said this is a generous anonymous donation of \$21,000+ to the Keep Simsbury Warm Program.

Ms. Abbuhl made a motion, effective September 27, 2023, to accept a donation from an anonymous donor, in the amount of \$21,073.20 for the purpose of assisting local residents in need with their home heating bills with thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

d) Anonymous Donation through Renaissance Acquisition Co., LLC

Ms. Mackstutis said this is another generous anonymous donation through the Renaissance Acquisition Co., LLC. t to the Police Department for their community service revenue fund.

Mr. Askham made a motion, effective September 27, 2023, to accept an anonymous donation to the Simsbury Police Department in the amount of \$21,073.19 “to be used for such unrestricted charitable purposes as its governing Board shall determine” with thanks. Ms. Goetz seconded the motion. All were in favor and the motion passed.

e) Proposed donation from the Boswell Family (2:13:58)

Ms. Mackstutis said this is another generous donation from Chris Boswell, for her late husband Brian Koscher, for an AED to be placed at the platform tennis and pickleball courts.

Ms. Goetz made a motion, effective September 27, 2023, to accept a donation of AED unit and outdoor service enclosure case valued at \$2,849.00 from the Boswell Family with thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

f) Donation Acceptance Request for Friends of Simsbury Farms, Inc. – Greens Roller (2:14:32)

Mr. Askham made a motion, effective September 27, 2023, to accept a donation of \$5,333.00 from the Friends of Simsbury Farms Men’s Club for a Greens Roller to be used on the Simsbury Farms Golf Course with thanks. Mr. Wellman seconded the motion. All were in favor and the motion passed.

g) Donation Acceptance Request for Simsbury Farms Men’s Club Greens Roller (2:16:45)

Mr. Askham made a motion, effective September 27, 2023, to accept a donation of \$5,333.00 from the Simsbury Men’s Club to partner with the Town of Simsbury and the Friends of Simsbury Farms on a Greens Roller to be used on the Simsbury Farms Golf Course with thanks. Mr. Wellman seconded the motion. All were in favor and the motion passed.

h) Donation Acceptance Request for Friends of Simsbury Farms, Inc. – Pond Aerator (2:15:10)

Mr. Askham made a motion, effective September 27, 2023, to accept a donation of a pond aerator pump/fountain valued at \$9,020.60 from the Friends of Simsbury Farms, Inc. installed in the #3 pond at the Simsbury Farms Golf Course with thanks. Mr. Wellman seconded the motion. All were in favor and the motion passed.

i) Donation Acceptance request for Friends of Simsbury Farms, Inc. – Water Fountain & Bottle Filler (2:15:38)

Mr. Askham made a motion, effective September 27, 2023, to accept a donation of an ADA accessible Water Fountain and Bottle Filler, valued at \$6,620.00 from the Friends of the Simsbury Farms, Inc., to be installed inside of the renovated Simsbury Farms Playground with thanks. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

j) Public Gathering Permit – Simsbury Performing Arts Center Orthopedic Association of Hartford 5k (2:17:08)

Ms. Mackstutis said this is a new event in Town with the Orthopedics of Hartford on October 7th and starting at the Performing Arts Center.

Mr. Askham made a motion, effective September 27, 2027, to approve the Public Gathering Permit application on behalf of the Simsbury Performing Arts Center and to authorize the issuance of the public gathering permit for the OAH 5k with the Performing Arts Center. Ms. Goetz seconded the motion. All were in favor and the motion passed.

k) Federal FY 2022 State Homeland Security Grant Program (2:17:52)

Ms. Mackstutis said we apply for this grant every few years. It is a grant with Mike Berry the Emergency Management Director, which comes from the Federal Government.

Mr. Askham made a motion, effective September 27, 2023, to approve the Federal FY 2022 State Homeland Security Grant Program Memorandum of Agreement, which make the Town of Simsbury eligible for regional allocations made through the Region 3 Regional Emergency Planning Team. Further move, effective September 27, 2023, to approve the attached resolution that authorizes the Town Manager to execute all documents related to the grant award. Mr. Wellman seconded the motion. All were in favor and the motion passed.

l) Schedule a Public Hearing – Revisions to Town Code Section 85-6.1, Complex Programs (2:18:55)

Ms. Mackstutis said the Inland/Wetlands Commission asked that the wording be changed for the large and complex projects rather than limit it to a numeric figure. In order to make the change a Public Hearing needs to be scheduled.

Mr. Askham made a motion, effective September 27, 2023, to set a Public Hearing to receive public comments on the proposed amendments to the Town Code Section 85-6.1 for 6:00 p.m. on Monday, October 23, 2023. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

m) Proposed Explanatory Text for November 7, 2023, Ballot Question (2:19:45)

Ms. Mackstutis said this will be the explanatory text that will be accompanying the ballot question related to cannabis.

Mr. Askham made a motion to authorize the issuance of explanatory text as presented. Ms. Goetz seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) September 11, 2023 Regular Meeting Minutes (2:20:54)

Ms. Mackstutis had a change to September 11, 2023 minutes – Page 5, Section j: the Public Hearing on Tobacco, Vaping and Cannabis – the Public Hearing was to be delayed to be sent this to be sent to Parks and Recreation, to October 11, 203 as this item was referred to Parks and Recreation.

Mr. Askham made a motion to approve the changes made on the Regular Meeting Minutes of September 11, 2023. Ms. Goetz seconded the motion. All were in favor and the motion passed.

COMMUNICATIONS

a) Memo from A. Meriwether re: Recent Bond Sale, dated September 27, 2023

Mr. Askham said we saved a substantial amount of money on these bond sales due to the due diligence and the process from the Finance Department, the Town Manager, the Board of Selectmen, and the Board of Finance. This is a real savings to the tax payers.

EXECUTIVE SESSION

a) Pursuant to General Statutes Section 1-200(6)(A): Discussion of Town Manager Recruitment

Mr. Askham made a motion to adjourn to executive session pursuant to General Statutes Section 1-200(6)(a): Discussion of Town Manager Recruitment at 8:32 p.m. and to include Attorney Robert DeCrescenzo, Interim Town Manager Lee C. Erdmann, and Consultant Mike Jaillet. Ms. Goetz seconded the motion. All were in favor.

ADJOURN FROM EXECUTIVE SESSION

Ms. Goetz made a motion to adjourn executive session at 9:10. Mr. Askham seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Askham made a motion to adjourn the meeting at 9:10 p.m. Mr. Wellman seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio, Clerk