

**Simsbury Technology Task Force  
Regular Meeting  
November 7, 2022 – 5:30pm  
Engineering Conference Room, 933 Hopmeadow Street**

Pledge of Allegiance

1. Approval of Minutes
  - a. May 2, 2022
  - b. August 1, 2022
  
2. Housekeeping
  - a. Election of Chair and Vice Chair
  - b. 2023 Meeting Schedule
  
3. Cyber Security Audit
  
4. Projects Update
  - a. Endpoint Detection and Response (EDR)
  - b. Other

Adjourn



# Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, May 2, 2022, 5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

## **Regular Meeting Minutes**

**Members Present:** Bill Rucci, Harald Bender, Elizabeth Peterson, Mike Doyle, Steve Alexander, Prashant Sathyamangalam

**Liaisons Present:** Selectman Sean Askham

**Staff Present:** Jason Casey, Rick Bazzano, Melissa Appleby

The meeting was called to order at 5:32pm.

Everyone stood for the pledge of allegiance.

### **1) Introduction of New Board of Selectmen Liaison**

Mr. Askham introduced himself to the group; he will be the Board of Selectmen liaison to the Technology Task Force for the 2021-2023 term.

### **2) Introduction of New Members**

Mr. Alexander and Mr. Sathyamangalam introduced themselves as new committee members, and provided an overview of their background and experience. Mr. Alexander is currently working at MassMutual in email security. Mr. Sathyamangalam works at Cognizant in cloud-based technologies.

The staff and other committee members introduced themselves.

### **3) Minutes – December 6, 2021**

The minutes of December 6, 2021 were approved as presented by consensus.

### **4) Evaluation of Endpoint Detection and Response (EDR) Solutions**

Mr. Bazzano discussed the Town's EDR needs for security purposes. Ms. Appleby noted that there is funding in the FY23 budget for intruder detection services (IDS). Mr. Bazzano reviewed the various options for implementing these features, including a potential combination EDR/IDS solution. Discussion ensued regarding vendors that offer these services. There was consensus among the committee members that there is a need for both services, and that active monitoring is critical.

Mr. Casey discussed the Board of Education's current monitoring solution. Members inquired about sharing EDR between the Town and Board of Education; Mr. Bazzano and Mr. Casey noted several areas of collaboration, but pointed to the different requirements for law enforcement, municipal, and schools. There was also discussion around the ability

for the Board of Education to receive more favorable educational pricing on many of their IT needs.

Mr. Askham reviewed potential options for supplementing the funding included in the FY23 budget, particularly the ability to utilize FY22 year-end savings if funds are available. Committee members agreed that the EDR plan should be solidified by the next meeting, and noted that a special meeting could be held if further discussion is needed.

## **5) Cyber Security**

### **a. Employee Training**

Mr. Bazzano provided an overview of the employee training program, which is run through KnowBe4. He noted that this is a joint program between the Town and Board of Education. Discussed ensued regarding the frequency of trainings and phishing campaigns.

### **b. MS-ISAC Services**

Mr. Bazzano provided an overview of the services provided by MS-ISAC, such as quarterly assessments and weekly alerts regarding malware IPs. Mr. Casey gave an overview of the Board of Education security environment, including its firewall system and the Google Drive/Gmail environment.

Mr. Bender made a motion to adjourn the meeting at 6:28pm. Mr. Doyle seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager



# Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, August 1, 2022, 5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

## **Regular Meeting Minutes**

**Members Present:** Bill Rucci (by phone), John Jahne, Elizabeth Peterson, Steve Alexander  
**Staff Present:** Jason Casey, Rick Bazzano, Melissa Appleby

The meeting was called to order at 5:36pm.

Everyone stood for the pledge of allegiance.

### **1) Minutes – May 2, 2022**

This item was tabled due to lack of a quorum.

### **2) Evaluation of Endpoint Detection and Response (EDR) Solutions**

Mr. Bazzano said the he just received final quotes from three vendors for EDR services. He discussed two levels of service: full 24/7 monitoring; and standard endpoint monitoring with alerts. Mr. Bazzano said that he is considering a hybrid approach, in which the critical endpoints would be set up with the full service option, and the remaining endpoints would have the standard monitoring. He said we will be looking to make a decision on how to proceed in the next couple of weeks. Discussion ensued regarding the implementation process, ongoing management of the service, and the benefits of pursuing a multi-year agreement.

### **3) Projects Update**

#### **a. Multi-Factor Authentication**

Mr. Bazzano and Mr. Casey provided an update on the implementation of multi-factor authentication for email services within both the schools and the town departments. Both discussed the challenges encountered with requiring the use of personal cell phones for the multi-factor notification codes. The town will also be implementing multi-factor authentication for remote access. Discussion ensued regarding the implementation process and timeline.

The meeting adjourned at 6:09pm.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager



# Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

**To:** Trish Munroe, Town Clerk  
**Cc:** Technology Task Force  
**From:** Melissa A.J. Appleby, Deputy Town Manager  
**Date:** November 8, 2022  
**Re:** Technology Task Force – 2023 Regular Meeting Schedule

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At their regular meeting on November 7, 2022 the Technology Task Force agreed by consensus to establish a regular meeting schedule for 2023. Meetings will be held quarterly on the first Monday at 5:30pm.

Meeting dates are as follows:

February 6, 2023  
May 1, 2023  
August 7, 2023  
November 6, 2023

The meetings will be held in the Engineering Conference Room of the Town Hall, located at 933 Hopmeadow Street. Meetings will be properly noticed in accordance with FOIA requirements.