



# Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

**BOARD OF SELECTMEN  
Personnel Sub-Committee Meeting  
Thursday April 20, 2017**

**7:30 A.M. – Simsbury Town Offices – B.O.E. Conference Room – Second Floor**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Public Audience
4. Review of Minutes
  - a. March 23, 2017
  - b. April 5, 2017
5. Town Manager Consultant Hire Process
  - a. Status and dates for interview of three finalists by Board of Selectmen
  - b. Review of Interview Questions and Structure for Town Manager Consultant R.F.P.'s
6. Edit's to Town Manager Job Description
  - a. Revisions based on feedback from Board of Selectmen
  - b. Discussion on if a residency requirement should be included
7. Debrief from Board of Selectmen Feedback on Suggested Stipend
8. Future Action Items
  - a. development of initial compensation and benefit package
  - b. other
9. Next Meeting
10. Adjourn

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8:30 - 7:00 Monday  
8:30 - 4:30 Tuesday through Thursday  
8:30 - 1:00 Friday