

**Simsbury Technology Task Force
Special Meeting
February 3, 2020 – 5:30pm
Engineering Conference Room, 933 Hopmeadow Street**

Pledge of Allegiance

1. Approval of Minutes
 - a. January 6, 2020
2. Work Group Discussions
 - a. Study of Shared Services (Town/Board of Education)
 - b. 2016 Blum Shapiro Report
3. Network Storage
4. Next Steps/Agenda items for next meeting

Adjourn



Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

Technology Task Force

Monday, January 6, 2020, 5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

Special Meeting Minutes - DRAFT

Members Present: Harald Bender, Mike Doyle, John Jahne, Paul Kelley, Evan Marks, Liz Peterson, Wendy Mackstutis, Ray Rosati, Bill Rucci

Staff Present: Rick Bazzano

The meeting was called to order at 5:31pm by chair Mike Doyle. All stood for the pledge of allegiance.

1) Introduction of New Board of Selectmen Liaison

Wendy Mackstutis introduced herself and shared some background information.

2) Approval of Minutes

The minutes of November 4, 2019 and December 9, 2019 were approved by consensus.

3) Work Group Discussions

a. Study of Shared Services (Town /Board of Education)

Mr. Doyle updated the group on the logic for creating the survey in Google Forms and the current status of the survey. Mr. Doyle plans to have the Survey ready for testing on 1/8/2020. Mr. Bender requested that entities listed in the survey questions include both Municipal and Educational, the current version contains a few questions that focus on towns/municipalities only. The group also discussed the first round of towns to be included.

b. 2016 Blum Shapiro Report

The group discussed how to properly close the Blum Shapiro project review. Mr. Bazzano and Mr. Marks are going to complete a review and closure document before our February meeting.

4) 2020 Meeting Schedule

Mr. Rosati made a motion seconded by Mr. Marks to adopt the schedule as presented. Mr. Bender asked about canceling the summer dates, the group decided to keep the schedule as is. The 2020 Task Force Meeting Schedule was approved unanimously.

5) Selection of Chair and Vice Chair

Mr. Marks made a motion for Michael Doyle to Chair of the Technology Task Force, seconded by Mr. Bender, without further discussion the motion passed unanimously. Mr. Rosati made a motion for Evan Marks to Vice Chair the Technology Task Force, seconded by Harald Bender, without further discussion the motion passed unanimously.

6) Next Steps/Agenda items for next meeting

The shared services project update and final Blum Shapiro update were items discussed to be added to the next agenda. Mr. Bazzano asked that network storage be added to the agenda. Mr. Marks proposed a 5 year IT Plan be considered. Mr. Bazzano proposed hardware replacement planning be added to the agenda. Mr. Bender proposed the task force review Town IT Policies.

Adjourn

Mr. Jahne made a motion to adjourn at 6:29 pm. Mr. Rosati seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,
Michael Doyle
Chairman