

Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN

Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury

Regular Meeting – May 13, 2019 – 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- a) Proposed Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance Amendments

PUBLIC AUDIENCE

PRESENTATION

- a) CRCOG Adoption of Hazard Mitigation Plan Update 2019-2024
- b) Proposed Permanent Sound Towers at the SMPAC and Fee Waiver Request

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN ACTION

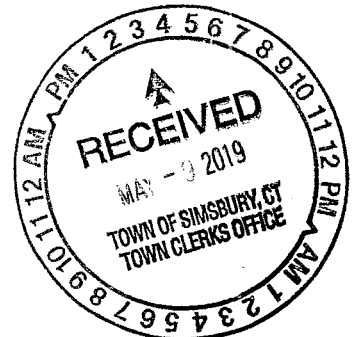
- a) Tax Refund Requests
- b) Proposed Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance Amendments
- c) Proposed Bulletproof Vest Partnership Grant (BVP)
- d) Proposed Donation from Simsbury Bank for Cadet Program
- e) Neighborhood Assistance Act Program Proposals
- f) Accept Donation – SMPAC Barn Storage Improvements
- g) Proposed Easement – 87 Riverside Road
- h) Town Manager Salary Increase

APPOINTMENTS AND RESIGNATIONS

- a) Recommended Nomination of Phil Schulz to the Retirement Plan Sub-Committee
- b) Resignation of Paul McAlenney from Retirement Plan Sub-Committee
- c) Proposed Appointments to the 350th Anniversary Steering Committee
- d) Resignation of Dennis Kearns from the Technology Task Force

REVIEW OF MINUTES

- a) Regular Meeting of April 22, 2019
- b) Special Meeting of April 26, 2019



SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Welfare
- d) Public Safety
- e) Board of Education

COMMUNICATIONS

- a) Letter to J. Hampton and K. Witkos from M. Capriola and E. Wellman, re: Teachers Retirement System Contribution, dated May 6, 2019
- b) FY 19-20 Budget Mailer
- c) FY 19-20 Budget Fact Sheet

EXECUTIVE SESSION

- a) Pursuant to CGS §1-200(6)(E), discussion of correspondence exempt from disclosure: Attorney-Client Privilege

ADJOURN

Pursuant to §CGS 1-200(2) the Board of Selectmen and staff will meet to discuss strategy and negotiations with respect to collective bargaining for the units represented by AFSCME, CSEA, and CILU.



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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** CRCOG Adoption of Hazard Mitigation Plan Update 2019-2024
2. **Date of Board Meeting:** 05/13/2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Michael Glidden CFM CZEO Director of Planning
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen is prepared to adopt the 2019-2024 Capitol Region Natural Hazard Mitigation Plan Update, the following motion is in order:

Move effective May 13, 2019 to approve the attached certificate of adoption for the Capitol Region Natural Hazard Mitigation Plan Update, 2019-2024.

5. **Summary of Submission:**
CRCOG has completed the update to the Hazard Mitigation Plan for the region. The plan is required by the Federal Emergency Management Agency (FEMA) to be updated once every 5 years. The current plan is set to expire.

Since the adoption of the current plan, FEMA has changed the standards for reviewing hazard mitigation plans. Plans are required to have measurable objectives that deal with multi-hazard events.

Town staff scheduled a kick-off meeting in December 2017 with the consultant working for CRCOG. Staff prepared comments /feedback for the consultant highlighting some of the areas and objectives that were identified as needing to be included in the update to the plan.

An update on the plan was presented to the Board of Selectmen on February 15, 2018. On May 22, 2018 a public informational meeting was held at the Simsbury Public Library.

The Annex plan for Simsbury incorporates all of the major areas of concern that staff provided to the consultant. CRCOG will be responsible for annual reporting to FEMA. Mike Glidden, Planning Director, will be the plan coordinator for the Town if CRCOG needs information for reporting purposes from Simsbury.

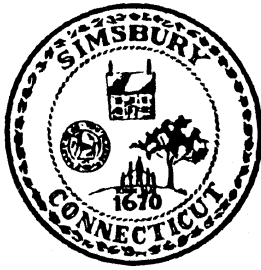
Dave Murphy with Milone and MacBroom will present on the plan update this evening.

6. Financial Impact:

The adoption of the plan will help the Town of Simsbury's eligibility for hazard mitigation grants or similar funding sources provided by FEMA.

7. Description of Documents Included with Submission:

- a) Certificate of Adoption
- b) Presentation Slides
- c) Executive Summary of 2019-2024 Capital Region Council of Governments Natural Hazard Mitigation Update
- d) Annex Plan for the Town of Simsbury 2019-2024 Hazard Mitigation Plan
- e) Memorandum from M. Glidden to Maria Capriola concerning status plan update, dated 11/13/2018
- f) Memorandum from M. Glidden to Dave Murphy, regarding staff comments on behalf of the Town of Simsbury, dated 2/15/2018



Town of Simsbury

933 HOPMEADOW STREET

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CERTIFICATE OF ADOPTION TOWN OF SIMSBURY BOARD OF SELECTMEN

A RESOLUTION ADOPTING THE CAPITOL REGION NATURAL HAZARD MITIGATION PLAN UPDATE, 2019-2024

WHEREAS, the Town of Simsbury has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. *flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires*), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Simsbury Board of Selectmen approved the previous version of the Plan in 2014; and

WHEREAS, the Town of Simsbury and Capitol Region Council of Governments developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for the Natural Hazard Mitigation Plan Update, 2019-2024 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held and public input was sought in 2017 and 2018 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2019-2024; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for the Town of Simsbury; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of Simsbury, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of Simsbury eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of Simsbury;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen.

Adopted this _____ day of _____, 2019 by the Board of Selectmen of Simsbury, Connecticut

First Selectman

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the Town of Simsbury this _____ day of _____, 2019.

Town Clerk

UPDATE OF HAZARD MITIGATION PLAN FOR THE CAPITOL REGION

Local Adoptions
Spring 2019



David Murphy, PE, CFM
Milone & MacBroom, Inc.



AGENDA

- Purpose and Need for Hazard Mitigation Plan
- How Can the Plan be Used?
- Hazards Included in the Plan
- Hazard Mitigation Strategies and Actions
- Mitigation Successes from the Region and its Towns
- Proposed Mitigation Actions
- Next Steps

PURPOSE AND NEED FOR HAZARD MITIGATION PLAN

Authority

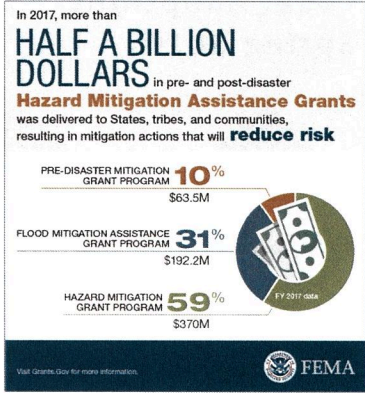
- Disaster Mitigation Act of 2000 (amendments to Stafford Act of 1988)

Goal of Disaster Mitigation Act

- Promote disaster *preparedness*
- Promote hazard mitigation *actions* to reduce losses

Mitigation Grant Programs

- Pre-Disaster Mitigation (PDM)
- Flood Mitigation Assistance (FMA)
- Hazard Mitigation Grant Program (HMGP)



Graphic courtesy of FEMA

PURPOSE AND NEED FOR HAZARD MITIGATION PLAN

What is a Natural Hazard?

- An extreme natural event that poses a risk to people, infrastructure, and resources



PURPOSE AND NEED FOR HAZARD MITIGATION PLAN

What is Hazard Mitigation?

- Actions we take now that reduce or eliminate long-term risk to people, property, and resources from natural hazards and their effects.



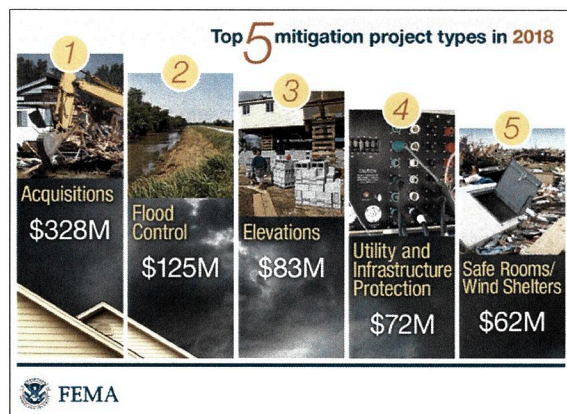
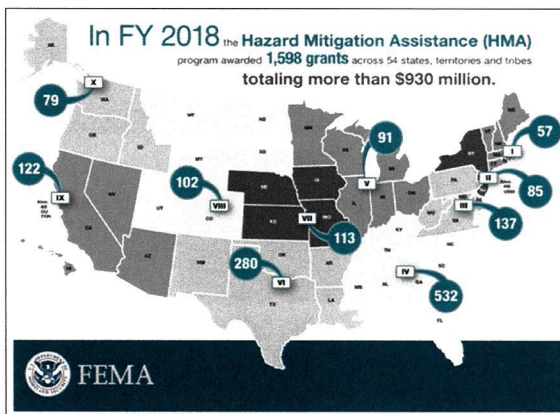
New Elevated Construction



Removal of Structures from Floodplain

HOW CAN THE PLAN BE USED?

- Local communities must have a FEMA-approved Hazard Mitigation Plan in place to receive Federal Grants for Hazard Mitigation Projects



Graphics courtesy of FEMA

HOW CAN THE PLAN BE USED?

Grants can be used for:

- Building acquisitions or elevations
- Culvert replacements
- Drainage projects
- Bank stabilization
- Landslide stabilization
- Wind retrofits
- Seismic retrofits
- Snow load retrofits
- Standby power supplies for critical facilities



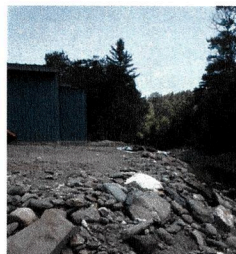
This home was acquired and demolished using a FEMA grant



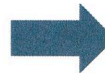
HOW CAN THE PLAN BE USED?



Irene 8/2011



Post-Irene 9/2011



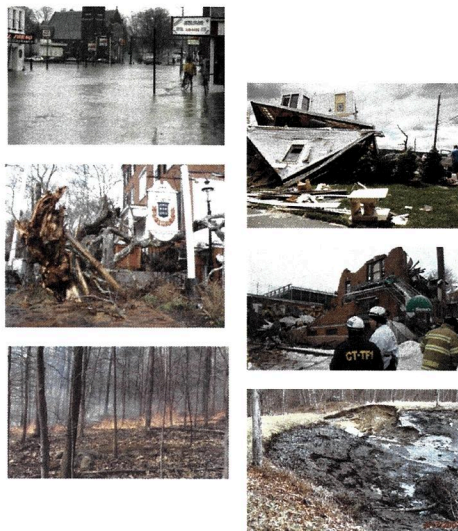
Construction August 2017



HAZARDS TO INCLUDE IN THE PLAN

- Floods
- Hurricanes and Tropical Storms
- Tornadoes and High Winds
- Severe Winter Storms
- Drought
- Forest and Wildland Fires
- Dam Failure
- Earthquakes

↑
CLIMATE CHANGE



HAZARD MITIGATION STRATEGIES AND ACTIONS



Structural Project (stream daylighting)



Property Protection (elevation)

MITIGATION SUCCESSES FROM THE REGION

Pequabuck River Property Acquisitions

- 21 properties acquired in Plainville since 2010



Forestville Avenue



North Washington Street

Photos by David Murphy, 2018



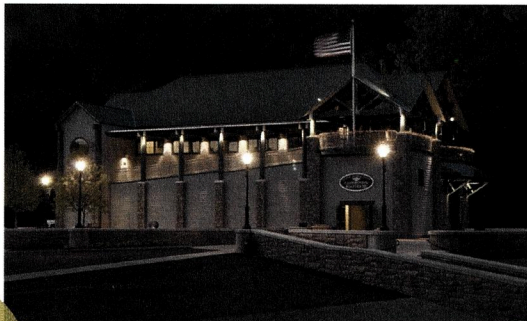
This photo courtesy of the Plainville Citizen



Robert Street Exr. Area

MITIGATION SUCCESSES FROM THE REGION

Wet Floodproofed Structure: Hartford Boat House



Hartford Boat House; Photos found in public domain



MITIGATION SUCCESSES FROM THE REGION

New/upsized drainage systems in New Britain



Hart Street Drainage System Project
Photo by David Murphy, 2018



MITIGATION SUCCESSES FROM THE REGION

New/upsized stream culvert in Farmington



Photos by David Murphy, 2018



MITIGATION SUCCESSES FROM THE REGION

Low Impact Development (LID) in Zoning Regulations

- Can help reduce flooding



of the following LID measures. Compliance with this requirement will be determined as part of the Zoning Permit process.

Reducing Hydraulic Connectivity of Impervious Surfaces

- Disconnecting roof drains and directing flows to vegetated areas or infiltration structures (swales, trenches, or drywells)
- Directing flows from paved areas such as driveways to stabilized vegetated areas
- Breaking up flow directions from large paved surfaces
- Encouraging sheet flow through vegetated areas
- Locating impervious areas so they drain to natural systems, vegetated buffers, natural resource areas, on-lot bioretention areas, or permeable soils

Modifying/Increasing Runoff Travel Time

- Maximizing overland sheet flow
- Increasing and lengthening drainage flow paths
- Maximizing use of vegetated swales

Increasing Groundwater Recharge

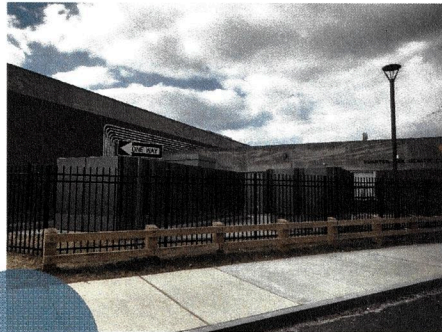
- Vegetated Swales, Buffers, and Filter Strips
- Bioretention/Rain Gardens
- Dry Wells/Leaching Trenches
- Rainwater Harvesting
- Vegetated Roof Covers (Green Roofs)

More detailed guidance for implementation of these measures can be located in the 2004 Connecticut Stormwater Quality Manual as may be amended.

MITIGATION SUCCESSES FROM THE REGION

Parkville Fuel Cell and Microgrid

- Powering School, Library, Senior Center, and Grocery Store



Parkville Fuel Cell
Photo by David Murphy, 2018



Buildings of the Parkville Microgrid
Photo by David Murphy, 2018



MITIGATION SUCCESSSES FROM THE REGION

South Windsor Emergency Operations Center

- New roof may be designed to withstand a Category 3 hurricane



Ceiling and roof photographs courtesy of the Town of South Windsor



MITIGATION SUCCESSSES FROM THE REGION

Flood Hazard Information

Home » ... » Departments/Divisions » Planning & Zoning » Flood Hazard Information

Flood Hazard Information

The Town of West Hartford actively manages its floodplain by undertaking a variety of activities as outlined in the Federal Emergency Management Agency's (FEMA's) Community Rating System (CRS). The CRS is a program under the National Flood Insurance Program (NFIP) which recognizes community efforts beyond those minimum standards by reducing flood insurance premiums for the community's property owners. The CRS is similar to — but separate from — the private insurance industry's programs that grade communities on the effectiveness of their fire suppression and building code enforcement. CRS discounts on flood insurance premiums range from 5% up to 45%. These discounts provide an incentive for new flood protection activities that can help save lives and property in the event of a flood.*

West Hartford is one of the few municipalities in Connecticut that is rated in the NFIP's Community Rating System. Because of the Town's ongoing efforts towards floodplain management, West Hartford's property and business flood insurance policy holders enjoy a 10% discount on flood insurance premiums. This webpage is intended to provide information flood hazard areas; on the NFIP; protecting property from flooding; and additional resources.

Home » Departments » Engineering » Floodplain Management

Floodplain Management

**** Floodplain map data also available via the Assessor's GIS****
To view the floodplain information find subject property and then select quick map "Floodplain Mapping Effective 9-26-2008"

Floodplain Management Updates

The U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), has completed a Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRMs) that became effective on September 26, 2008. These new FIRMs replace FIRMs that were last revised in 1986.

A floodplain is the part of the land where water collects, pools, and flows during the course of natural events. Such areas are classified as Special Flood Hazard Areas (SFHA), and are located in a 100-year flood zone. The term "100-year flood" is defined as the flood that has a 1-percent chance of being equaled or exceeded each year; it is not the flood that will occur once every 100 years. The likelihood of a flood occurring within a 100-year stretch of time is very, very high, but there is no way to predict when the next flood will occur — or the one after that. The redrawn maps indicate the floodplain as a "high-risk" area, officially classified as Zones A, AE, A1-30, AE, and A2. Low- and moderate-risk areas are designated as X zones and shaded X zones on the new maps. If the new FEMA shows a structure is within the high-risk zone known as the Special Flood Hazard Area (SFHA), flood insurance is mandatory for structures with mortgages from a federally regulated lender and is strongly recommended for all structures.

Although FEMA reports that no significant changes have been made to the Town of Windsor Flood Zones, **flood insurance may be a new requirement for certain property owners.** Because of new digital technology, floodplain boundaries may have shifted. As an effect of this shift, some property owners who were not in the flood risk zone may now be located within a high-risk zone.

- Engineering
 - Excavation and Driveway Permits
 - Floodplain Management
 - Stormwater Management
 - Stormwater Ordinances & Permits
 - Grading and Upcoming Construction Projects
 - Engineering Standards
 - Frequently Asked Questions
- Documents
 - 2018 - 2023 CIP - Draft

PUBLIC EDUCATION

REVIEW OF SIMSBURY MITIGATION ACTIONS

- For the area of Riverside Road near Drake Hill Bridge, address the riverbank, as the road is at risk of slumping due to erosion.
- For the area of Riverside Road near Drake Hill Bridge, monitor for opportunities to justify the CLOMR/LOMR process and environmental permitting, as part of efforts to raise the road.
- Upgrade Culverts on Riverside Road, West of the Riverside Road and East Weatogue Street Intersection.
- Coordinate with CTDOT to Upgrade Culverts along Route 189 at the Intersection of Elm Street.
- Initiate design and grant application work for elevation of Route 315.
- Complete a study exploring the feasibility and effectiveness of raising both Route 185 and East Weatogue Street in the area where they intersect.

REVIEW OF SIMSBURY MITIGATION ACTIONS

- Upgrade culverts associated with Stratton Brook on Town Forest and Stratton Brook Roads.
- Evaluate the Dike around the Water Pollution Control Facility to determine whether improvements are necessary.
- Complete replacement with bridges of culverts associated with Bissell Brook on Firetown Road.
- Acquire parcels with development potential that could worsen flood risk if developed, and preserve as open space.
- Conduct a wildfire vulnerability and needs assessment to guide construction of fire roads through larger open space parcels and of additional dry hydrants and/or cisterns.
- Construct additional dry hydrants and/or cisterns in wildfire-prone areas not served by public water.

REVIEW OF SIMSBURY MITIGATION ACTIONS

- Work with homeowners and Eversource to floodproof or elevate power grid features (connection points, meters, and circuit breakers) in the Riverside Road area so that power can remain on during flood events.
- Contact the owners of Repetitive Loss Properties and nearby properties at risk to inquire about mitigation undertaken and suggest options for mitigating flooding in those areas. This should be accomplished with a letter directly mailed to each property owner.
- Work with CT DEEP to complete a formal validation of the Repetitive Loss Property list and update the mitigation status of each listed property.
- Assess tree maintenance practices to identify opportunities for improvement.
- Evaluate the costs and benefits of constructing a fuel cell at the Simsbury High School.

REVIEW OF SIMSBURY MITIGATION ACTIONS

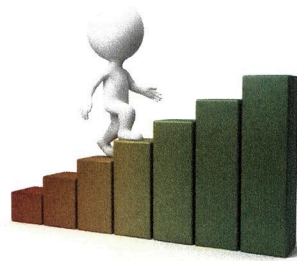
- Update flood damage prevention regulations to address Increased Cost of Compliance, allowing residents to access those funds.
- Codify storm water design guidelines derived from the study of impervious cover into zoning, subdivision, and highway regulations.
- Conduct outreach to local small businesses with the aim of preventing the accidental release and pollution from chemicals stored and used at their facilities during or following natural hazard events.
- Participate in EMI courses or the seminars and annual conference held by the Connecticut Association of Flood Managers.
- Coordinate with NEMO and CRCOG to share resources and gain technical support for hazard mitigation actions involving stormwater management and public outreach, which have parallel benefits related to MS4 stormwater compliance.

REVIEW OF SIMSBURY MITIGATION ACTIONS

- Approve a drought ordinance.
- Complete an analysis of costs and benefits of joining the FEMA Community Rating System.
- Enter the SustainableCT program.
- Coordinate with CT SHPO to conduct outreach to historic property owners to educate them on methods of retrofitting their properties to be more hazard-resilient while maintaining historic character.
- Coordinate with CT SHPO to conduct historic resource surveys, focusing on areas within natural hazard risk zones (such as flood or wildfire hazard zones and areas near steep slopes), to support identification of vulnerable historic properties and preparation of resiliency plans across the state.
 - This action leverages existing resources and best practices for protection of historic and cultural resources through a statewide initiative by SHPO.

NEXT STEPS

- Provide signed resolution to CROCG shortly after this meeting
- Annually review mitigation actions
- Seek hazard mitigation funds from CT DEMHS and FEMA



Capitol Region Council of Governments Natural Hazard Mitigation Plan Update: 2019 – 2024

Executive Summary

Introduction

Connecticut's Capitol Region encompasses the City of Hartford and 37 surrounding urban, suburban, and rural communities. The Capitol Region Council of Governments (CRCOG) received Federal Emergency Management Agency (FEMA) funds through the Connecticut Department of Emergency Services and Public Protection (DESPP) to develop a Natural Hazard Mitigation Plan (HMP) Update for the 38 municipalities comprising the region:

Town of Andover	Town of East Windsor	Town of Marlborough	Town of Suffield
Town of Avon	Town of Ellington	City of New Britain	Town of Tolland
Town of Berlin	Town of Enfield	Town of Newington	Town of Vernon
Town of Bloomfield	Town of Farmington	Town of Plainville	Town of West Hartford
Town of Bolton	Town of Glastonbury	Town of Rocky Hill	Town of Wethersfield
Town of Canton	Town of Granby	Town of Simsbury	Town of Willington
Town of Columbia	City of Hartford	Town of Somers	Town of Windsor
Town of Coventry	Town of Hebron	Town of South Windsor	Town of Windsor Locks
Town of East Granby	Town of Manchester	Town of Southington	
Town of East Hartford	Town of Mansfield	Town of Stafford	

CRCOG staff and municipal officials from each community contributed to this planning project. The Capitol Region Emergency Planning Committee (CREPC) ESF-5 Emergency Management subcommittee was expanded to provide guidance to the update process. This plan update builds on the existing Capitol Region Natural Hazard Mitigation Plan of 2014 and incorporates information from the former Central Connecticut Region Hazard Mitigation Plan Update (2016) and the former Windham Regional Hazard Mitigation Plan Update (2015). Berlin, New Britain, Plainville, and Southington were previously included in the former Central Connecticut Region Hazard Mitigation Plan. Columbia, Coventry, Mansfield, and Willington were previously included in the former Windham Regional Hazard Mitigation Plan. The other 30 communities listed above were included in the previous Capitol Region Natural Hazard Mitigation Plan (2014).

The purpose of this plan is to identify natural hazards likely to affect the Capitol Region and its nearly one million residents, assess vulnerabilities to these hazards, and set forth mitigation strategies that will reduce the loss of life and property, economic disruptions, and the cost of post-disaster recovery for the region's communities. The benefits of preparing a Hazard Mitigation Plan include:

- Improving the region's ability to deal with natural disasters and reduce losses
- Reducing the need for emergency response to natural disasters
- Enabling municipalities to access FEMA Hazard Mitigation Assistance Grants upon formal adoption of an approved plan
- Improving post-disaster recovery implementation

The plan considers the following natural hazards that affect the region:

- Dam Failure
- Drought
- Earthquake
- Flooding
- Forest and Wildland Fires
- Hurricanes and Tropical Storms
- Tornadoes and High Winds
- Severe Winter Storms

The impacts of these natural hazards were evaluated as well as the locations and groups of people particularly vulnerable to the effects of these hazards. Mitigation goals and strategies were developed at both the regional and local levels to reduce or prevent the damages to life and property that can result from these natural hazards. CROCOG and CREPC, in addition to local and other partners, are responsible for implementation of the regional goals contained in this plan. Each participating municipality identified its own mitigation goals and strategies and assumes responsibility for implementation of those measures.

Hazards Impacting the Capitol Region

The Capitol Region is vulnerable to the numerous natural hazards with flooding, winter storms, and high wind events being the natural hazards that most frequently occur with enough severity to cause loss of life or property. To evaluate the impacts of these hazards on our region, we looked at historical accounts of major storms and other events; examined flood insurance claims data and public assistance provided after federally declared disasters; analyzed demographic data and physical features; and used HAZUS-MH, a computer model, to estimate losses due to flooding, hurricanes, and earthquakes.

Loss estimates for each hazard are summarized for each community in Table ES-1 below and range from approximately \$247,000 per year in Andover to nearly \$11,093,000 in Hartford. Details regarding these loss estimates are provided in Section II and each municipal annex of this plan. The annualized loss estimate for the Capitol Region due to natural hazards is estimated at \$84.1 million. The following is a brief summary of the natural hazards affecting the region and our communities.

Table ES-1. Annualized Loss Estimate by Community (in \$1,000s)

Town	Dam Failure	Drought	Earthquakes	Flooding	Hurricanes and Tropical Storms	Severe Winter Storms	Thunderstorms	Tornadoes	Wildfires	Total
Andover	\$0	\$0	\$8	\$1	\$223	\$11	\$1	\$1	\$2	\$247
Avon	\$0	\$0	\$72	\$4	\$1,135	\$163	\$2	\$266	\$4	\$1,646
Berlin	\$0	\$0	\$76	\$11	\$1,245	\$83	\$3	\$291	\$5	\$1,714
Bloomfield	\$0	\$0	\$79	\$15	\$1,284	\$181	\$3	\$301	\$5	\$1,868
Bolton	\$0	\$0	\$13	\$0	\$337	\$19	\$2	\$1	\$2	\$374
Canton	\$0	\$0	\$28	\$10	\$645	\$48	\$1	\$151	\$5	\$888
Columbia	\$0	\$0	\$14	\$1	\$372	\$9	\$2	\$2	\$3	\$403
Coventry	\$1	\$0	\$25	\$4	\$843	\$33	\$5	\$4	\$5	\$920
East Granby	\$0	\$0	\$18	\$2	\$323	\$41	\$1	\$76	\$3	\$464
East Hartford	\$0	\$0	\$150	\$14	\$3,213	\$188	\$7	\$752	\$3	\$4,327
East Windsor	\$0	\$0	\$37	\$8	\$700	\$30	\$1	\$164	\$5	\$945

Town	Dam Failure	Drought	Earthquakes	Flooding	Hurricanes and Tropical Storms	Severe Winter Storms	Thunderstorms	Tornadoes	Wildfires	Total
Ellington	\$1	\$0	\$34	\$2	\$1,057	\$67	\$6	\$5	\$4	\$1,176
Enfield	\$0	\$0	\$121	\$24	\$2,799	\$385	\$6	\$655	\$6	\$3,996
Farmington	\$0	\$0	\$106	\$39	\$1,589	\$192	\$3	\$372	\$5	\$2,306
Glastonbury	\$0	\$0	\$150	\$5	\$2,158	\$216	\$5	\$505	\$10	\$3,049
Granby	\$0	\$0	\$23	\$3	\$707	\$117	\$1	\$166	\$8	\$1,025
Hartford	\$0	\$0	\$478	\$32	\$7,822	\$910	\$17	\$1,831	\$3	\$11,093
Hebron	\$1	\$0	\$22	\$0	\$656	\$27	\$4	\$3	\$5	\$718
Manchester	\$0	\$0	\$186	\$7	\$3,651	\$381	\$8	\$855	\$5	\$5,093
Mansfield	\$2	\$0	\$79	\$21	\$1,799	\$115	\$10	\$8	\$6	\$2,040
Marlborough	\$0	\$0	\$17	\$3	\$401	\$18	\$1	\$94	\$4	\$538
New Britain	\$0	\$0	\$196	\$26	\$4,589	\$187	\$10	\$1,074	\$2	\$6,084
Newington	\$0	\$0	\$110	\$18	\$1,916	\$153	\$4	\$448	\$2	\$2,651
Plainville	\$0	\$0	\$63	\$28	\$1,111	\$55	\$2	\$260	\$2	\$1,521
Rocky Hill	\$0	\$0	\$76	\$4	\$1,236	\$83	\$3	\$289	\$3	\$1,694
Simsbury	\$0	\$0	\$68	\$16	\$1,474	\$225	\$3	\$345	\$6	\$2,137
Somers	\$1	\$0	\$24	\$13	\$776	\$93	\$4	\$3	\$4	\$918
South Windsor	\$0	\$0	\$128	\$6	\$1,612	\$408	\$3	\$377	\$5	\$2,539
Southington	\$0	\$0	\$87	\$21	\$2,700	\$127	\$6	\$632	\$7	\$3,580
Stafford	\$1	\$0	\$30	\$22	\$819	\$32	\$4	\$4	\$8	\$920
Suffield	\$0	\$0	\$37	\$1	\$986	\$103	\$2	\$231	\$8	\$1,368
Tolland	\$1	\$0	\$34	\$6	\$1,020	\$141	\$5	\$4	\$5	\$1,216
Vernon	\$2	\$0	\$82	\$6	\$1,977	\$259	\$11	\$8	\$2	\$2,347
West Hartford	\$0	\$0	\$221	\$38	\$3,966	\$670	\$8	\$928	\$4	\$5,835
Wethersfield	\$0	\$0	\$75	\$11	\$1,672	\$132	\$4	\$391	\$2	\$2,287
Willington	\$0	\$0	\$12	\$6	\$409	\$24	\$2	\$2	\$4	\$459
Windsor	\$0	\$0	\$95	\$3	\$1,821	\$100	\$4	\$426	\$5	\$2,454
Windsor Locks	\$0	\$0	\$43	\$9	\$783	\$320	\$2	\$183	\$2	\$1,342
Total	\$9	\$0	\$3,116	\$444	\$61,827	\$6,345	\$164	\$12,106	\$170	\$84,181

Hurricanes and Tropical Storms

The Atlantic hurricane season extends from June 1 through November 30 each year. While the Capitol Region is spared the coastal storm surges associated with hurricanes, it is not immune from damaging winds and rain. According to the state's Hazard Mitigation Plan, a moderate Category II hurricane can be expected to hit Connecticut once every 23 to 30 years. A major Category III or IV hurricane may occur before 2040 based on 20th century trends.

In August 2011, Hurricane Irene, which was downgraded to a tropical storm before hitting Connecticut, caused widespread damage to the region and state. Irene was responsible for three deaths associated with flooding and downed wires from falling trees. According to *The Hartford Courant*, insurance companies paid out \$235 million on more than 60,000 claims in Connecticut related to damage from Irene. However, this figure does not include hundreds of millions more in uncovered expenses and cleanup costs for Connecticut's largest electric utility at the time, Connecticut Light and Power (now Eversource). At the height of the storm, some 754,000 residents were without power. Capitol Region

cities and towns were widely affected by downed trees, flooding, and power outages as a result of Irene. Many residents and businesses were without power for over a week. According to the Connecticut Division of Emergency Management and Homeland Security (DEMHS), municipalities, and other local and private nonprofit agencies incurred expenses of over \$3.18 million due to Irene. The municipalities and agencies are eligible for reimbursement of 75% of these costs under FEMA's Public Assistance program.

CRCOG used FEMA's HAZUS-MH software to estimate the extent of physical damage and the economic losses to the region and our communities if we were hit with another hurricane with a 1% annual chance recurrence interval. The HAZUS-MH hurricane model primarily considers wind damage for inland areas such as the Capitol Region, which is not subject to storm surges. The model predicts the region could face economic losses of approximately \$512 million.

Floods

Flooding can occur as a result of other natural hazards such as heavy precipitation, hurricanes, winter storms, snow melt, ice jams, or dam failures. The Capitol Region's numerous rivers and streams, as well as its urbanized areas, make floods and flash floods a regular risk. Individuals and local governments face significant economic loss, risks to public safety, and degraded waterways from flooding. There is not a "flood season" per se in Connecticut; however, waterways are normally higher during spring and are thus especially vulnerable to flooding from intense precipitation. Significant flooding can also occur as a result of hurricanes and tropical storms. According to the 2014 Connecticut Natural Hazard Mitigation Plan, major flooding of small rivers and loss of life can be expected every 5 to 10 years throughout the state. Major flooding of larger rivers, such as the Connecticut and Farmington, with loss of life and structural damage can be expected once every 30 years. Historic and widespread floods occurred in 1936, 1938, 1955, and 1982.

An analysis of claims filed under the National Flood Insurance Program (NFIP) in the Capitol Region demonstrates the potential for losses due to flooding. Since the program's inception, over 1,860 claims resulting in payments of nearly \$15.1 million have been filed in the Capitol Region as of January 2018. West Hartford has had the highest number of overall flood loss claims, followed by Farmington, New Britain, and Simsbury. Farmington and West Hartford have also had the highest overall flood loss payments.

Of these claims, 436 were repetitive loss claims (i.e., more than one claim over \$1,000 has been filed for flood damages to an insured building over a 10-year period). Approximately 144 properties have experienced repetitive losses in the Capitol Region. These losses have resulted in payments of approximately \$5.5 million. West Hartford has the highest number of repetitive flood claims, followed by Simsbury. Farmington, West Hartford, and Newington have had the highest repetitive flood loss payments.

To help assess the risks we face from major flooding, CRCOG used FEMA's HAZUS-MH loss estimation program to model the effects of flooding at the local level. The following table shows the damages each town in the region might face from a flood with a 1% probability of occurring in any given year (i.e., the 100-year flood) and the average annualized losses from a flood in any given year. As can be seen, losses due to a 1% annual chance flood could be particularly high for the communities of East Hartford and Vernon. Farmington and West Hartford are at the highest risk of receiving flood damage based on the annualized losses.

Significant areas of the Capitol Region are vulnerable to flooding. About 8.5%, or 56,827 acres, of the Capitol Region is located in floodplains. Over half of this land is zoned residential. Without restrictions on development in floodplains, lives and property are at risk.

Table ES-2. HAZUS-MH 1% Annual Chance Event and Annualized Losses due to Flood

Town	Total Losses (1% Annual Chance Flood)	Annualized Loss	Town	Total Losses (1% Annual Chance Flood)	Annualized Loss
Andover	\$7,873,000	\$604	Mansfield	\$30,104,000	\$21,012
Avon	\$69,855,000	\$4,336	Marlborough	\$9,538,000	\$3,072
Berlin	\$64,802,000	\$11,056	New Britain	\$33,351,000	\$25,570
Bloomfield	\$51,811,000	\$15,468	Newington	\$43,598,000	\$18,126
Bolton	\$1,193,000	\$319	Plainville	\$44,482,000	\$28,279
Canton	\$34,106,000	\$10,062	Rocky Hill	\$9,069,000	\$4,308
Columbia	\$23,278,000	\$817	Simsbury	\$48,070,000	\$16,181
Coventry	\$20,206,000	\$4,003	Somers	\$7,719,000	\$13,384
East Granby	\$7,882,000	\$1,892	South Windsor	\$67,123,000	\$6,145
East Hartford	\$141,861,000	\$14,434	Southington	\$64,141,000	\$20,510
East Windsor	\$35,996,000	\$7,939	Stafford	\$57,649,000	\$22,378
Ellington	\$14,633,000	\$2,197	Suffield	\$10,683,000	\$829
Enfield	\$57,001,000	\$24,479	Tolland	\$9,139,000	\$5,873
Farmington	\$78,659,000	\$39,353	Vernon	\$118,795,000	\$6,336
Glastonbury	\$94,366,000	\$5,044	West Hartford	\$88,125,000	\$38,288
Granby	\$11,670,000	\$3,231	Wethersfield	\$93,308,000	\$11,181
Hartford	\$60,966,000	\$31,832	Willington	\$3,971,000	\$6,145
Hebron	\$3,709,000	\$207	Windsor	\$89,805,000	\$2,991
Manchester	\$32,957,000	\$7,035	Windsor Locks	\$8,716,000	\$9,355

Dam Failure

Dams provide vital benefits to our region such as water supply, power generation, flood control, and recreation, but in the event of failure, they can pose a threat to lives and property. Dam failure can happen for a number of reasons including as a result of natural disasters such as structural failure due to earthquakes or overtopping due to heavy precipitation. Dams in Connecticut are regulated by the Department of Energy & Environmental Protection (DEEP).

According to the DEEP, there are hundreds of dams in the Capitol Region. The majority of these are either Class A (low hazard) or Class AA (negligible hazard); failure of a Class A dam would lead to minimal economic loss and may cause damage to agricultural land or unpaved roadways while failure of a Class AA dam would cause negligible loss or damage. Dams of concern for hazard mitigation are those in classes BB, B, and C. In the Capitol Region, 61 dams are Class C, or high hazard, dams. Failure of a Class C dam would result in probable loss of life, major damage to habitable structures, damage to major highways, and great economic loss. There are 53 Class B, or significant hazard, dams in the Region. Failure in these dams would result in similar but less severe damage. Finally, there are 146 Class BB, or moderate hazard, dams in the region. Failure of one of these dams would result in damage to normally unoccupied structures or local roadways or would cause moderate economic loss; no loss of life would be expected. The state estimates there are nearly 12,000 people in Hartford County and 4,150 people in Tolland County within the mapped dam inundation areas of high and significant hazard dams. The

Capitol Region includes most of, although not all, the municipalities in Hartford and Tolland Counties, thus the regional population exposed to this risk is likely less than 2 percent.

Severe Winter Storms

Connecticut is subject to blizzards, ice storms, and nor'easters - storms characterized by strong, possibly damaging northeasterly winds. The Capitol Region receives an average annual snowfall of about 40" although snowfall amounts vary widely from year to year and can vary dramatically across the region in any given storm. Severe winter storms can result in damage to buildings and infrastructure, loss of life, and disruptions to regional transportation and communication systems. Half of all federal disaster declarations for Connecticut since 1954 have followed major winter or snowstorms. Federal assistance is frequently used to offset the snow/ice removal costs that the state and municipalities incur. For example, a federal emergency was declared for the February 11-12, 2006, snowstorm in several counties in Connecticut (including Hartford and Tolland) to help share the costs of snow removal. In 2011, FEMA obligated over \$74 million in Public Assistance funds to the State of Connecticut to reimburse state agencies, local governments, and eligible private nonprofit organizations for costs associated with the January 11-12, 2011, snowstorm and Storm Alfred in October. The frequency, intensity, and timing of winter storms dramatically impacts snow removal budgets. Storm Alfred was particularly costly for municipalities because of the heavy debris loads resulting from the high number of fully leafed trees downed in this storm. Municipalities also incur higher labor costs for snow removal on weekends and holidays.

Tornadoes/High Winds

Connecticut averages approximately three tornadoes every 2 years; however, in the first week and a half of July 2013 four tornadoes hit the state including three that touched down in the Capitol Region. Hartford and Litchfield Counties are at the highest risk for tornadoes within the state based on historical patterns and locations of their occurrence. Between 1950 and 2003, Hartford County experienced 14 tornadoes, and Tolland County experienced 10. Between 2006 and 2018, Connecticut experienced 23 tornadoes. Three of these were in Hartford County and two in Tolland County. The Capitol Region experienced three tornadoes in 2013. Four tornadoes severely impacted Connecticut during one storm in May 2018 although none were located in the Capitol Region. On October 2, 2018, an EF1 tornado touched down in New Canaan, and an EF-0 was reported in the Capitol Region in Mansfield.

Typically, tornadoes occur between April and October. High winds and microbursts (strong straight-line downburst winds) can also inflict damage to property and result in injuries.

One of the country's most destructive tornadoes touched down in Windsor Locks and Windsor on October 3, 1979. The F4 tornado had winds in excess of 200 miles per hour (mph) and tore an 11-mile path from Windsor to Suffield. The tornado killed 3 people, injured 500, and caused an estimated \$250 million (\$776,385,000 in 2011 dollars) in damage, in part because it struck the New England Air Museum, destroying several planes and hangars.

Earthquake

Connecticut has a moderate risk of earthquakes based on the frequency of their occurrence, not the intensity of individual earthquakes. Between 1568 and 1989, the state had 137 recorded earthquakes. The Capitol Region experienced 17 between 1837 and 2018. Of those where the magnitude was known, all were under magnitude 4.0. A strong earthquake centered in central Connecticut and thought to be 3.8 magnitude occurred on August 9, 1840.

Magnitude 3.0 to 3.9 earthquakes are often felt by people up to 100 miles away from the epicenter but rarely cause damage. Magnitude 4.0 to 4.9 earthquakes cause shaking of objects indoors but generally cause none to slight damage. Magnitude 5.0 to 5.9 earthquakes can cause moderate to major damage to poorly constructed buildings but none to slight damage to other buildings. Connecticut incorporated building codes for seismic activity into the state building code in 1992. There were no requirements prior to that. So, while the risk for a very damaging earthquake is relatively low in the region, some structures may be impacted by less intense earthquakes depending on the soil and integrity of the structure.

Using FEMA's HAZUS-MH software, CROG analyzed a probabilistic suite of earthquake scenarios to estimate the potential loss to property and life. Based on these scenarios, the annualized loss estimate for the region is \$3.1 million, with Hartford and West Hartford having the highest annualized losses based on their built-up environments.

These simulations highlight the significance of the location of the epicenter to the damages that could be expected. A moderately strong earthquake centered near a more populated, built-up area would be expected to result in considerably more damage than one located in a more remote area. Based on our history and geology, the Capitol Region's vulnerability to damaging earthquakes is low. The damages we are likely to face here from earthquakes are much lower than in other parts of the nation and world.

Drought

Droughts periodically occur in Connecticut and can have serious consequences. While a drought does not pose immediate threats to life and property, it can have severe economic, environmental and social consequences. A lack of precipitation can affect not only agricultural production but also tourism, water utilities, residential wells, businesses, and more. Connecticut experienced notable droughts in 1957, 1964-67, 1980-81, 2002, 2012, and 2015-16. The 2012 drought affected Hartford, Tolland, and Windham Counties from April 12 through April 24. According to the National Oceanic & Atmospheric Association (NOAA) Storm Events Database, rivers and streams were most affected as most ran at record low levels during the spring runoff season. The main impact of this meteorological drought was periods of very high fire danger.

A meteorological drought was most recently declared for 2015-16. During the 2015-16 drought, many water utilities imposed voluntary or mandatory water conservation and restriction measures on their customers. Such restrictions can impact customers including businesses. As the state's 2014 Natural Hazard Mitigation Plan notes, predicting the future occurrences of drought within any given time period is difficult.

Forest and Wildland Fires

Forest or wildland fires can cause not only long-term damage to vegetation and ecosystems but also damage to developments, especially as residential development has increased in woodland areas. In the last 25 years, a few forest fires have occurred in the Capitol Region including a brush fire in April 1999 in Vernon, which burned about 40 acres and came within 100 feet of homes in a nearby neighborhood, and a fire in April 2005, which burned 8 acres along the Farmington River in Avon. The scale of these fires is much less than those experienced in the western and midwestern United States; nonetheless, forest fires here pose a risk to lives and property, especially at the urban/woodland interface.

Mitigation Strategy

To address the impacts of these natural hazards, the planning committee and local and regional staff reexamined the goals, objectives, and strategic mitigation activities proposed in the 2014 Plan as well as assessed our experiences with natural disasters of the last 5 years and considered input from the public and other stakeholders in order to develop a blueprint for better protecting our region over the next 5 years. Each mitigation action was prioritized, and responsible agencies, potential funding sources, and time frames for implementing the projects were identified. What follows is a brief outline of the regional and local strategies proposed.

Regional Goals, Objectives, and Mitigation Actions

Because of the regional nature of natural hazards and common concerns, some mitigation activities are better addressed at the regional level by CRCOG; however, the means to carry out certain activities may not be available to regional agencies but are available to municipalities. For example, CRCOG cannot enact laws and regulations, levy taxes, or enter into construction contracts. This section establishes our regional strategy for addressing natural hazards and sets out the mitigation actions that may best be undertaken by CRCOG on a regional level.

Goal: Minimize the loss of life and property and economic disruptions that can result from natural hazards.

Objective 1: Improve stormwater management and groundwater recharge throughout the region to prevent increased flooding and lessen the effects of drought.

Mitigation Actions:

- 1.1 Encourage all municipalities in the region to adopt regulations that incorporate or refer to recommended practices from the most current Connecticut *Stormwater Quality Manual*, Connecticut *Guidelines for Erosion and Sedimentation Control* and, in particular, those that promote low impact development and green infrastructure techniques. This will encourage development that is in harmony with natural drainage systems.
- 1.2 Foster improved understanding of the importance of stream management, maintenance of natural drainage channels, and use of green infrastructure practices among municipal staff, inland wetlands commissions, and planning and zoning commissions through education.

Objective 2: Assist municipalities in implementing hazard mitigation strategies.

Mitigation Actions:

- 2.1 Work with member municipalities to maintain this regional Natural Hazard Mitigation Plan with updates at least every 5 years.
- 2.2 Annually notify communities of the opportunities to apply for mitigation funds under the PDM and FMA programs and notify communities of HMGP opportunities as applicable. Provide letters of support when appropriate.

- 2.3 Incorporate additional natural hazard mitigation concerns into the regional Plan of Conservation and Development if it is updated in 2019-2024, and provide specific instructions to municipalities to address natural hazard mitigation in local Plans of Conservation and Development as they are updated.
- 2.4 Encourage municipalities to participate in the National Flood Insurance Program's Community Rating System by hosting an information workshop.

Objective 3: Assist municipalities in minimizing risks associated with power disruptions.

Mitigation Actions:

- 3.1 Encourage the installation of generators at critical facilities and in developments serving the elderly or special need populations, or development of microgrids to serve the same purpose, through outreach and associated work with local officials to determine which facilities still do not possess standby power but require it.

Objective 4: Assist municipalities in minimizing risks associated with droughts.

Mitigation Actions:

- 4.1 Assist municipalities that do not currently have drought ordinances in enacting such ordinances to enable the enforcement of water conservation, and assist with messaging and notifications regarding droughts. These actions should be consistent with guidance resulting from implementation of the State Water Plan (2018) and the Coordinated Water System Plan (2018) as well as the updated Connecticut Drought Preparedness and Response Plan.

Municipal Goals, Objectives, and Mitigation Actions

Each of the 38 municipalities in the Capitol Region also reassessed its goals, objectives, and strategic mitigation actions from the 2014 Plan and developed a new strategic course of action for the upcoming 5 years. While many are unique to the individual communities, there are commonalities among the actions proposed, and most communities have proposed a range of activities including public education and awareness; natural resource protection; plans, studies, and regulatory actions; structural projects and modifications to buildings, facilities, and infrastructure; as well as measures to improve preparedness and emergency response.

Table ES-3: Summary of Types of Mitigation Projects Proposed by Community

Mitigation Project Type	Education & Awareness	Natural Resources Protection	Preparedness & Emergency Response	Prevention	Structural Projects	Property Protection
Andover	5	1	7	3	2	1
Avon	2	1	5	4	1	3

Mitigation Project Type	Education & Awareness	Natural Resources Protection	Preparedness & Emergency Response	Prevention	Structural Projects	Property Protection
Berlin	2	1	2	3	2	4
Bloomfield	7	2	5	5	0	4
Bolton	5	1	8	5	7	1
Canton	3	1	4	2	1	4
Columbia	3	2	2	1	4	2
Coventry	3	1	7	11	8	2
East Granby	3	2	5	4	0	2
East Hartford	4	1	4	6	1	4
East Windsor	4	2	5	3	3	2
Ellington	2	1	2	3	1	1
Enfield	3	1	1	2	1	3
Farmington	3	1	3	3	2	4
Glastonbury	5	1	0	5	2	3
Granby	7	4	5	9	3	2
Hartford	3	1	3	2	2	3
Hebron	2	1	1	5	1	1
Manchester	4	1	1	1	2	5
Mansfield	8	1	7	6	3	3
Marlborough	2	1	3	2	1	2
New Britain	6	1	3	4	5	3
Newington	2	1	2	5	0	3
Plainville	6	2	9	12	6	3
Rocky Hill	2	0	0	1	1	3
Simsbury	4	2	2	7	8	4
Somers	5	1	5	2	3	2
South Windsor	4	1	7	3	1	4
Southington	4	1	5	3	1	3
Stafford	2	1	6	1	3	1
Suffield	4	1	1	4	0	1
Tolland	6	1	4	3	6	1
Vernon	2	1	3	1	2	4
West Hartford	4	1	10	6	3	5
Wethersfield	2	1	3	3	11	5
Willington	4	1	5	7	2	1

Mitigation Project Type	Education & Awareness	Natural Resources Protection	Preparedness & Emergency Response	Prevention	Structural Projects	Property Protection
Windsor	3	0	4	5	2	4
Windsor Locks	5	1	3	3	10	3
Andover	5	1	7	3	2	1

Table ES-4: Summary by Community of Mitigation Projects for Each Goal

Hazard Mitigation Goal	Minimize the impact of natural hazards on physical buildings and infrastructure.	Ensure Municipal Codes and Regulations support hazard mitigation.	Improve institutional awareness and understanding of natural hazard impacts and mitigation within municipal governments and other decision-making bodies.	Increase the use of natural, "green," or "soft" hazard mitigation measures such as open space preservation and green infrastructure.	Improve the resilience of local and regional utilities and infrastructure using strategies including adaptation, hardening, and creating redundancies.	Improve public outreach, education, and warning systems.	Improve the emergency response capabilities of the region and its communities.	Ensure community character and social equity are addressed in mitigation activities.	Minimize the economic impact of hazard damages.
Andover	2	0	3	1	2	3	6	2	0
Avon	2	0	1	1	4	2	4	2	0
Berlin	4	2	1	1	2	1	2	1	0
Bloomfield	3	1	3	2	2	6	5	1	0
Bolton	12	0	1	1	4	5	4	1	0
Canton	6	0	1	1	0	2	4	1	0
Columbia	6	0	1	1	1	2	2	1	0
Coventry	6	0	4	2	8	1	8	3	0
East Granby	1	0	3	2	3	1	5	1	0
East Hartford	6	0	5	1	1	2	4	1	0
East Windsor	4	0	2	3	0	2	6	2	0
Ellington	1	0	2	1	2	1	2	1	0

Hazard Mitigation Goal	Minimize the impact of natural hazards on physical buildings and infrastructure.	Ensure Municipal Codes and Regulations support hazard mitigation.	Improve institutional awareness and understanding of natural hazard impacts and mitigation within municipal governments and other decision-making bodies.	Increase the use of natural, "green," or "soft" hazard mitigation measures such as open space preservation and green infrastructure.	Improve the resilience of local and regional utilities and infrastructure using strategies including adaptation, hardening, and creating redundancies.	Improve public outreach, education, and warning systems.	Improve the emergency response capabilities of the region and its communities.	Ensure community character and social equity are addressed in mitigation activities.	Minimize the economic impact of hazard damages.
Enfield	4	0	1	1	1	2	1	1	0
Farmington	5	0	3	1	1	1	3	2	0
Glastonbury	3	4	1	2	1	4	0	1	0
Granby	5	5	3	3	3	4	5	2	0
Hartford	5	0	1	1	1	1	3	2	0
Hebron	3	1	1	1	0	1	3	1	0
Manchester	4	1	2	1	2	3	0	1	0
Mansfield	6	1	3	3	3	8	3	1	0
Marlborough	3	0	1	1	1	1	3	1	0
New Britain	8	1	2	2	2	4	1	2	0
Newington	3	0	1	1	2	1	4	1	0
Plainville	8	4	4	4	4	5	8	1	0
Rocky Hill	2	0	1	0	2	1	0	1	0
Simsbury	10	3	2	2	3	1	2	2	2
Somers	2	2	1	1	2	5	3	1	1
South Windsor	4	0	2	1	4	3	5	1	0
Southington	3	2	1	1	0	2	6	2	0
Stafford	2	0	1	2	1	3	4	1	0
Suffield	2	1	1	1	1	3	1	1	0
Tolland	4	1	2	1	3	4	5	1	0
Vernon	5	0	1	1	0	1	3	1	1
West Hartford	7	1	3	1	2	2	10	2	1
Wethersfield	16	0	1	1	1	1	3	1	1
Willington	5	2	2	2	2	2	4	1	0

Hazard Mitigation Goal	Minimize the impact of natural hazards on physical buildings and infrastructure.	Ensure Municipal Codes and Regulations support hazard mitigation.	Improve institutional awareness and understanding of natural hazard impacts and mitigation within municipal governments and other decision-making bodies.	Increase the use of natural, "green," or "soft" hazard mitigation measures such as open space preservation and green infrastructure.	Improve the resilience of local and regional utilities and infrastructure using strategies including adaptation, hardening, and creating redundancies.	Improve public outreach, education, and warning systems.	Improve the emergency response capabilities of the region and its communities.	Ensure community character and social equity are addressed in mitigation activities.	Minimize the economic impact of hazard damages.
Windsor	4	2	2	0	4	2	4	0	0
Windsor Locks	2	1	1	1	12	3	4	1	0

Planning Process

The update planning process began in 2017 when FEMA awarded CROG a Pre-Disaster Mitigation Planning Grant to update its multi-jurisdictional natural hazard mitigation plan. This Plan Update was developed in collaboration with CREPC, the region's 38 municipalities, and DESPP/DEMHS. As in 2013-2014, ESF-5 Emergency Management served as the planning committee for the update process and provided guidance to the project. A consultant (Milone & MacBroom, Inc. of Cheshire, Connecticut) was retained to provide technical support and coordinate efforts to involve officials from each town. Milone & MacBroom, Inc. assembled a team of subconsultants (Dewberry, Jamie Caplan Consulting, and Punchard Consulting) working on state and local hazard mitigation plans in Connecticut in parallel with the CROG planning process to provide its expertise and input. Finally, members of the public were provided opportunities to provide input throughout the development of the Plan Update.

The hazards included in the planning process in 2017-2018 were those profiled and analyzed 5 years earlier. Importantly, they were the same as the hazards included in the 2014 Connecticut Natural Hazard Mitigation Plan and its update (to be adopted in 2019).

As the hazards analyses were undertaken, the consultant team led meetings with municipal officials to initiate updates to individual city and town plans. These meetings were held in each of the 38 municipalities and included local staff from a variety of departments including administration, planning, emergency management, police, fire, public health, public works, and engineering. In some towns, citizens and elected officials also participated. The consultant team conducted the following meetings locally over a 5-month period (November 2017 through March 2018) with municipal officials to conduct the local update process:

Table ES-5: Summary of Local Planning Meeting Dates and Attendance

Municipality	Local Planning Meeting Date
Andover	3/29/2018
Avon	1/16/2018
Berlin	11/9/2017
Bloomfield	12/20/2017
Bolton	2/16/2018
Canton	12/6/2017
Columbia	2/16/2018
Coventry	12/18/2017
East Granby	12/14/2017
East Hartford	1/18/2018
East Windsor	11/28/2017
Ellington	1/16/2018
Enfield	2/26/2018
Farmington	1/12/2018
Glastonbury	12/20/2017
Granby	12/14/2017
Hartford	12/13/2017
Hebron	2/13/2018
Manchester	12/20/2017
Mansfield	12/13/2017
Marlborough	2/6/2018
New Britain	11/27/2017
Newington	11/9/2017
Plainville	11/6/2017
Rocky Hill	11/10/2017
Simsbury	12/19/2017
Somers	11/20/2017
South Windsor	12/20/2017
Southington	11/14/2017
Stafford	3/29/2018
Suffield	11/28/2017
Tolland	1/10/2018
Vernon	1/11/2018
West Hartford	11/29/2017
Wethersfield	12/5/2017
Willington	2/13/2018
Windsor	12/18/2017
Windsor Locks	12/11/2017

To review prior goals, objectives, and actions and to strategize about new mitigation initiatives, CRCOG and the consultant team sought the advice of the CREPC planning committee at workshops held on January 23, March 27, and September 12, 2018. The meetings were attended by municipal officials from most of the Capitol Region communities as well as representatives from DEEP, the State Historic Preservation Office (SHPO), and the Connecticut Institute for Resilience and Climate Adaptation (CIRCA). The consultant team presented and described mitigation success stories; a number of proposed mitigation initiatives with assistance from DEEP, SHPO, and CIRCA; and reported on additional strategies/actions based on our findings and discussions with local officials at the individual municipal meetings. These meetings led to the new initiatives described in this update such as the historic resources resiliency, addressing spills from small businesses, Municipal Separate Storm Sewer System (MS4) stormwater registration compliance, regional critical facilities, etc.

A variety of means were used to inform the public of the planning process and to gain public input on hazards, areas and issues of concern, and mitigation measures. These specific outreach efforts include public meetings, web postings, and an internet-based public survey. From the survey and public meetings, we found there is strong support for: 1) activities that will mitigate and accelerate recovery from, damage to utilities, infrastructure, and critical facilities (especially the power grid); 2) providing assistance to vulnerable populations; and 3) public education and outreach, public warning system improvements, and emergency response trainings. There is less support for mitigation actions involving floodproofing, drought ordinances, and building-earthquake analysis. Natural and recreational resource recovery, as well as tourism and business recovery, are the lowest priorities for most respondents.

Plan Implementation and Maintenance

Upon approval of the Plan Update by FEMA, each municipality's governing body as well as CRCOG's Policy Board will need to formally adopt the Plan Update. CREPC will also be asked to append this plan to the Regional Emergency Support Plan (RESP).

Implementation of the strategies contained within this plan will depend largely on the availability of resources. Each municipality and CRCOG will have to consider the costs, availability of funding, and impacts of each strategy individually. The CRCOG Policy Development & Planning Department will be responsible for regional strategies and coordination with CRCOG Public Safety staff. The planning subcommittee of CREPC (ESF-5), which provided guidance to this project, will monitor progress on its implementation with assistance from CRCOG staff. The subcommittee will conduct annual outreach to municipalities to ascertain progress on proposed mitigation actions.

For more information on natural hazard mitigation planning, please visit CRCOG's website – <http://crcoq.org/2016/05/30/natural-hazards-mitigation-planning/>.



26 Simsbury

Community Overview

Simsbury is a suburban community of about 23,600 encompassing 33.9 square miles. Elevation ranges from about 150 to 500 feet above sea level. Most of Simsbury contributes to the Farmington River Watershed, although a very small portion in the southeast drains to the Park River. Watercourses in town include the Farmington River and Bissell, Grimes, Hop, King Philip, Nod, Minister, Munnisunk, Owens, Saxton, Second, and Still Brooks. Principal industries include agriculture, insurance offices, non-electric blast initiation systems, polypropylene fiber manufacturing, and safety and detonating fuse making. The main transportation routes are north-south state routes 10/202 and 167, and east-west state routes 185, 309 and 315.

Apartment construction has increased sharply in recent years, with approximately 1,200 new units constructed since 2014 and around 2,000 more expected in the next few years.

Critical Facilities

Critical Facilities throughout the Capitol Region are listed in Appendix B. In Simsbury these include the Simsbury High School (primary emergency shelter), the Tariffville Elementary School (secondary shelter and the only shelter available to Tariffville if Route 315 is closed and Tariffville is isolated), the Squadron Line School (secondary shelter), the Public Works Campus and the Public Library, in addition to the town's emergency response facilities. The Water Pollution Control Facility (WPCF) is located within a FEMA Special Flood Hazard Area (SFHA) and therefore at risk from a 1-percent annual-chance flood event; it is protected from such events by a flood-control dike.

Table 26-1: Critical Facilities, Simsbury

Facility	Shelter	Generator
Simsbury High School	Primary	Two
Tariffville Elementary School	Secondary	X
Squadron Line School	Secondary	X
Public Works Campus		
Library		Hook-up Available
Water Pollution Control Facility	No	X

Capabilities

Hazard mitigation is incorporated into Simsbury's Plan of Conservation and Development (POCD). The HMP document itself is cited. POCD actions specifically address natural hazards.

Simsbury has been pro-active in preserving open space in the floodplain and assuring that new developments are not placed in floodplains or wetlands. None of the new residential units noted previously were, or will be, constructed in the floodplain. The Town carefully reviews renovation/reconstruction plans for homes in repetitive loss areas to ensure that flood proofing is accomplished and that utilities are located above the 1-percent annual-chance flood level.

Zoning regulations require that new construction and substantial improvement be built with two feet of freeboard above the FEMA-defined 1-percent annual-chance flood elevation. This is a higher standard than that required by FEMA. The Town adopted updated floodplain regulations as part of a Zoning Regulations update that was made effective on April 30, 2018.

The Town regularly performs culvert and bridge replacement and upgrade work.

The Town utilizes the Everbridge notification system to warn owners of homes with repetitive losses of impending storm events. The Social Services Department maintains a listing of special needs populations so that notification and contact can be made in hazard events.

The Town coordinates with the power supplier Eversource to address dangerous trees. Though loss of power is a significant concern, electrical transmission to the town center itself comes from two different directions, creating a redundancy that lowers the risk of complete power loss. Many Town facilities have emergency generators or standby power, including Simsbury High School, Tariffville Elementary School, Squadron Line School, Virginia Connelly senior housing facility, and some mobile phone towers.

Simsbury maintains and adds dry hydrants and cisterns as funding allows, but does not feel its water supply is currently sufficient (see below). The Fire Department has the appropriate equipment to fight wildfires at this time.

New Capabilities

Since adoption of the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update (“2014 HMP”), Tariffville Elementary School and the Squadron Line School have been officially designated as emergency shelters, increasing the town’s capacity to house displaced residents and providing a local sheltering option in case of isolation of the Tariffville area.

The Virginia Connelly senior housing facility recently acquired a new generator. The public library is currently being fitted to be able to have a portable generator hooked up and provide power; it does not have a dedicated generator at this point. Coordination with Eversource has improved. Despite these improvements, the Town believes that following a temporary improvement following the storms of 2011, power disruption response capabilities have decreased recently.

Since 2014, multiple culverts have been upgraded, including structures located on:

- Great Pond Road, in vicinity of 142 Great Pond Road
- Westledge Road (multiple structures)
- Firetown Road at Bissell Brook

A culvert on Riverside Road, west of the intersection of Riverside Road and East Weatogue Street, was upgraded and a backflow-prevention gate installed to provide flood protection. A culvert to the east, however, has not been upgraded.



Dry hydrants and cisterns have been added in the last few years.

The Town acquired 1 Old Bridge Road, a repetitive loss property, in 2014.

Challenges

Challenges Overview

Flooding is a significant challenge for Simsbury. In the Riverside Road area, buildings are directly at risk of flooding, but the more significant concern are electric utility connection points, meters, and circuit breakers. During floods, the Town is forced to cut power before water contacts those points, leaving property owners unable to operate sump pumps to remove rain, stormwater, or groundwater that enters their basements. These homes then experience basement damage even if floodwaters don't rise high enough to impact the structures directly.

There are many important roads that have been overtopped by flood waters, hindering travel by emergency vehicles and access to the emergency shelter. During Hurricane Irene and Superstorm Sandy certain critical access roads were blocked: route 185 was closed at East Weatogue Street, severing a major east/west transportation artery; route 315 was closed, isolating the Tariffville Village area and preventing those residents access to the Town emergency shelter; Town Forest Road flooding blocked access/egress to the Town Public Works Campus; and Riverside Road flooding blocked emergency vehicle access to the neighborhood from the Town Center, as well as access to the Emergency Shelter for neighborhood residents. Municipal officials reported that another flash flood event overwhelmed existing drainage within the State right-of-way on Route 189 and closed the intersection of Route 189 and Elm Street; this limited access to Tariffville from Bloomfield.

Municipal staff report wildfire as a concern in town. Recent droughts and insect damage to trees have increased the risk, and the distribution of dry hydrants, cisterns, and fire roads is not considered to be sufficient. McLean Game Refuge and the ridgeline are particular areas of concern. The Fire Department reports the typical wildfire to be less than one acre in size, with large fires reaching six to seven acres.

Snow storms have been found to be the most costly events, with widespread community impacts.

Hazard Losses

The economic losses faced by the community from natural hazards can be estimated by reviewing historic, and modeling future, loss figures. Loss estimates are summarized below.

Historic FEMA Payments

FEMA reimburses communities for hazard losses through programs including Public Assistance (PA) and the National Flood Insurance Program (NFIP). Combining PA and private flood insurance payments can give an estimate for total losses to a community.



The Town has several areas of repetitive losses involving at least 11 properties and resulting in claims of \$389,198. Overall, the National Flood Insurance Program (NFIP) has paid 100 claims in Simsbury totaling \$532,670 to-date.

Total PA reimbursements to the community were as follows:

- Flood Events: \$41,107 (\$2,164 annually)
- Hurricane Events: \$135,837 (\$7,149 annually)
- Winter Storm Events: \$4,275,857 (\$225,045 annually)

These are summarized in the tables below.

Table 26-2: Flood Event PA Reimbursements, Simsbury

Incident	Sep 1999	Oct 2005
Declaration	9/23/1999	12/16/2005
Disaster No.	1302	1619
Entity	FEMA PA Reimbursement	
State	\$1,090	\$1,352
Municipal	\$0	\$38,664
Nonprofit	\$0	\$0
Total	\$1,090	\$40,016
Annualized	\$57	\$2,106

Table 26-3: Hurricane Wind Event PA Reimbursements, Simsbury

Incident	Aug - Sep 2011 (T.S. Irene)	Oct - Nov 2012 (Storm Sandy)
Declaration	9/2/2011	10/30/2012
Disaster #	4023	4087
Entity	FEMA PA Reimbursement	
State	\$1,034	\$0
Municipal	\$133,949	\$0
Nonprofit	\$0	\$854
Total	\$134,983	\$854
Annualized	\$7,104	\$45



Table 26-4: Winter Storm PA Reimbursements, Simsbury

Incident	Mar 2003	Dec 2003	Jan 2005	Feb 2006	Jan 2011	Oct 2011	Feb 2013
Declaration	3/11/03	1/15/04	2/17/05	5/2/06	3/3/11	11/17/11	3/21/13
Disaster #	3176	3192	3200	3266	1958	4046	4106
Entity	FEMA PA Reimbursement						
State	\$20,385	\$18,275	\$24,110	\$29,264	\$25,497	\$10,515	\$49,550
Municipal	\$43,894	\$66,623	\$54,525	\$43,867	\$75,635	\$3,665,491	\$133,414
Nonprofit	\$0	\$0	\$0	\$0	\$1,210	\$8,385	\$5,218
Total	\$64,279	\$84,898	\$78,634	\$73,131	\$102,342	\$3,684,391	\$188,182
Annualized	\$3,383	\$4,468	\$4,139	\$3,849	\$5,386	\$193,915	\$9,904

National Centers for Environmental Information Losses

The table below summarizes events in the National Centers for Environmental Information (NCEI) severe storm database that were specifically noted as having impacted the community since 2012.

Table 26-5: NCEI Database Losses since 2012, Simsbury

Date	Event	Property Damage
8/5/2012	Thunderstorm Wind	\$5,000
9/13/2015	Thunderstorm Wind	\$3,000
6/30/2017	Thunderstorm Wind	\$15,000
Total		\$23,000

NCEI losses under other event categories (such as drought, high wind, flooding, and winter storms) were not specifically noted as impacting this community, though they did impact Hartford County and nearby towns. NCEI losses are reported in Section II of this Plan.

HAZUS-MH Losses

CRCOG used FEMA’s Hazus-MH model to analyze the risks that the community might face from flooding, hurricanes, and earthquakes. The model estimates economic losses to the town due to damage to buildings and building contents, as well as other economic disruptions. Both residential and commercial structures are addressed. Losses from different hazards are summarized below. Where available, estimates from the previous and current versions of the HMP are provided side-by-side; differences between the two may have been caused by a combination of the following:

- Changes in methodology: such as hazard zone mapping
- Changes in data: such as population and property values
- Changes in the model: this HMP utilized Hazus-MH version 4.0 rather than 2.1
- Other factors: inherent in a complex software like Hazus-MH



More details are available in the Multi-Jurisdictional HMP. Ultimately, changes in the loss estimates reflect the reality that small differences in hazard event features can have a significant impact on losses incurred.

Table 26-6: Estimated Damages to Simsbury from a 1% Annual-Chance Flood

Loss Type	2014 Results	2018 Results
Households Displaced	347	281
People Needing Shelter	604	314
Buildings at Least Moderately Damaged	135	0
Economic Losses		
Residential Building & Content Losses	\$50,940,000	\$26,558,296
Other Building & Content Losses	\$50,880,000	\$21,071,488
Total Building & Content Loss	\$101,820,000	\$47,629,783
Total Business Interruption Losses	\$330,000	\$749,528
TOTAL	\$102,150,000	\$48,379,311

Table 26-7: Estimated Damages to Simsbury from a 1% Annual-Chance Hurricane

Loss Type	2014 Results (1938 event)	2018 Results (1% track)
Buildings at Least Moderately Damaged	512	1
Buildings Completely Damaged	21	0
Total Debris Generated	44,301 tons	3679
Truckloads (at 25 tons/truck) of building debris	259	147
Economic Losses		
Residential Building & Content Losses	\$74,170,000	\$9,074,003
Other Building & Content Losses	\$7,550,000	\$127,735
Total Building & Content Loss	\$81,720,000	\$9,201,738
Total Business Interruption Losses	\$7,070,000	\$16,537
TOTAL LOSSES	\$88,800,000	\$9,218,275

Losses were calculated from a modeled probabilistic earthquake (1% annual-chance of occurrence), as well as for four specific scenarios with epicenters around Connecticut.

Table 26-8: Estimated Damages to Simsbury from a Probabilistic Earthquake

Loss Type	2018 Results
Wage Loss	\$3,072
Rent Loss	\$2,559
Relocation Loss	\$4,966
Income Loss	\$2,789
Inventory Loss	\$134
Total Business Disruption	\$13,520
Structural Loss	\$9,665
Non-Structural Loss	\$32,282
Total Building Loss	\$41,948
Total Content Loss	\$12,161



Loss Type	2018 Results
TOTAL LOSSES	\$67,629

Table 26-9: Estimated Damages to Simsbury from Modeled Earthquake Scenarios

Epicenter Location	Magnitude	Estimated Total Losses
East Haddam	6.4	\$153,971.70
Haddam	5.7	\$40,692.00
Portland	5.7	\$103,360.22
Stamford	5.7	\$7,815.00

Other Hazard Costs

A typical wildfire costs the Fire Department around \$1,500 (per event).

The Town reports that a typical thunderstorm costs about \$5,000 in cleanup.

The Town estimates that a typical winter storm costs about \$40,000 in cleanup and \$2,000 in emergency response by the Fire Department.

Average Annualized Losses

Average Annualized Loss (AAL) figures are useful tools for comparison of the risks faced from different hazards with different likelihoods of occurring in a given time period. AAL estimates were prepared for each natural hazard which may impact Simsbury based on the methodologies discussed in Section II of the Multi-Jurisdictional HMP. Dam failure, drought, tornado, and wildfire losses were sourced from the 2014 Connecticut Natural Hazard Mitigation Plan Update, with dam failure data supplemented by the National Performance of Dams Program and the Connecticut Department of Energy & Environmental Protection. Earthquake and hurricane losses were calculated in HAZUS-MH. Losses for flooding came from NFIP claims, for winter storms from Public Assistance Reimbursements, and for thunderstorms from the NCEI database. These are presented in the table below in dollars per year. Note that Hurricanes and Tropical Storms represent the largest share of total annualized losses.

Table 26-10: Average Annualized Losses, Simsbury

Dam Failure	Drought	Earthquakes	Flooding	Hurricanes and Tropical Storms	Severe Winter Storms	Thunderstorms	Tornadoes	Wildfires	Total
\$42	\$0	\$67,629	\$16,181	\$1,473,871	\$225,045	\$3,123	\$344,950	\$6,305	\$2,137,146

Losses Summary

A review of the above loss estimates demonstrates that the Town of Simsbury has experienced significant expenses as a result of natural hazards, and is at risk for additional losses if some of



the less-frequent events were to occur. These actual and potential losses justify hazard mitigation actions to reduce losses in the future.

Mitigation Strategies and Actions

Noted Hazard Mitigation Needs

During Plan development, multiple hazard mitigation needs of Simsbury were noted.

- Mitigation of some frequent road flooding, such as that on Route 185 and Riverside Road, may be accomplished by raising road elevations above the 1-percent annual-chance flood level. Municipal staff believe that elevation of Grant Pond Road is possible within the next five years. Access improvements on Town Forest Road can be accomplished, but at a large expense. Work involves raising the road above the 1-percent annual-chance flood level and replacing two large culverts and associated drainage. The environmental and cost implications of raising Route 315, on the other hand, led to the establishment of a secondary emergency shelter site at the Tariffville Elementary School.
- The Town may partner with homeowners to apply for mitigation funds for elevations and buyouts; some homeowners are known to be interested in such assistance. Floodplain regulations may be strengthened by revising the definition of substantial damage and substantial improvement (SD/SI); currently SD/SI is rarely triggered.
- To address the issue of downed trees damaging overhead utilities, a comprehensive, a fully funded and utility-coordinated tree trimming/removal program is urgently needed. Additionally, Simsbury is interested in burying utilities to reduce disruptions.
- Simsbury would like to fund additional dry hydrants and cisterns, as well as fire road cuts through forested areas. McLean Game Refuge and the ridgeline in particular would be aided by these efforts.
- Upgrading and improving the culvert on Riverside Road, west of East Weatogue Street and east of the upgraded culvert with a backflow-prevention gate, will help address isolation issues that occur during flood events.
- Historical failures of the bank along the western shoulder of Riverside Road were addressed by the installation of gabion baskets. Over time, slump and erosion has been observed. A more long-term solution should be pursued.
- Culverts along Route 189 at the intersection of Elm Street need to be upgraded to prevent flooding and road closures during larger storm events.
- The Water Pollution Control Facility (WPCF) is located within a FEMA SFHA, and is surrounded by an earthen dike. During larger storm events, flood waters have reached within feet of the top elevation of the berm. The dike should be investigated to determine whether improvements are needed to better protect the facility.

Status of Previous Mitigation Strategies and Actions

The Town of Simsbury reviewed the mitigation actions proposed in the 2014 HMP and determined the status of each. That information is included in the table below.



Table 26-11: Status of Previous Mitigation Strategies and Actions, Simsbury

Action #	Action	Notes	Status
GOAL: REDUCE THE POTENTIAL FOR LOSS OF LIFE AND PROPERTY AS A RESULT OF FLOODING			
Objective 1: Incorporate natural hazard mitigation strategies into new/existing projects.			
1.1	Continue to implement regulations prohibiting net flow increase from new development.	Zoning regulations were being updated at the time of updated HMP development. Municipal Staff will work with State NFIP coordinator to ensure consistency with federal guidelines. This is a capability	Capability
1.2	Implement recommended regulations that result from study of impervious coverage in various areas of town.	Town intends to codify stormwater design guidelines into regulations, and is currently working on incorporating guidelines and recommendations into zoning, subdivision, and highway regulations.	Carry Forward with Revisions
Objective 2: Correct undersized drainage systems in repetitively flooded areas			
2.1	Upgrade culverts associated with Bissell Brook on Fire Town Road.	Upgrades have been completed, however a more substantial replacement of both culverts with bridges is planned as part of the Town's Bridge Improvement Program.	Completed
2.2	Upgrade culverts associated with Stratton Brook on Town Forest and Stratton Brook Roads.	The Town did not have resources for this. It remains on the CIP because the associated roads are used to access the highway garage.	Carry Forward
Objective 3: Ensure the protection of private properties at greatest risk.			
3.1	Explore participation in the Community Rating System.	The Town remains interested in CRS.	Carry Forward with Revisions
3.2	Pursue acquisition of parcels with potential for development along or within 100-year floodplain to preserve as open space.	The Town does not allow new development in flood zones and therefore does not need to pursue acquisition of parcels within those zones at risk of flooding. The Town remains concerned with development near flood zones that could worsen flooding for other properties. This action is removed and replaced with an updated action.	Drop
GOAL: REDUCE THE POTENTIAL FOR LOSS OF LIFE AND PROPERTY AS A RESULT OF WINTER STORMS			
Objective 1: Continue to trim/remove hazard trees.			
1.1	Maintain relationship with CL&P - currently CL&P serves on local public safety committee.	CL&P has been acquired by Eversource. Town reports a good relationship. This is a capability.	Capability
1.2	Continue local tree maintenance work.	This is part of the Town's standard operations. This is a capability.	Capability
1.3	Maintain informal agreements with local contractors for emergency debris removal work	The Town now has formal contractual agreements in place.	Completed
Objective 2: Provide planning and equipment for traffic rerouting			
2.1	Purchase mechanical signs.	This action has been completed	Completed
2.2	Maintain mutual aid agreements with neighboring communities.	Mutual aid agreements are maintained. This is a capability.	Capability



Action #	Action	Notes	Status
Objective 3: Minimize risks vulnerable to populations as a result of power failure.			
3.1	Maintain special needs population list.	This is an established practice. This is a capability.	Capability
3.2	Work with convalescent and day care centers to plan for evacuations.	This is an established practice. This is a capability.	Capability
3.3	Work with CREPC to obtain funding to purchase generators for shelters.	Several acquired in the last few years	Completed
3.4	Equip a secondary shelter at Tariffville School.	This is a secondary shelter overall, but the primary shelter for Tariffville if the village is cut off by flooding.	Completed
GOAL: REDUCE THE POTENTIAL FOR LOSS OF LIFE AND PROPERTY AS A RESULT OF WIND			
Objective 1: Continue to trim/remove hazard trees.			
1.1	Maintain relationship with CL&P - currently CL&P serves on local public safety committee.	This is a repeated action	Drop
1.2	Continue local tree maintenance work.	This is a repeated action	Drop
1.3	Maintain informal agreements with local contractors for emergency debris removal work	This is a repeated action	Drop
Objective 2: Provide planning and equipment for traffic rerouting.			
2.1	Purchase mechanical signs.	This is a repeated action	Drop
2.2	Maintain mutual aid agreements with neighboring communities.	This is a repeated action	Drop
Objective 3: Coordinate back-up communications.			
3.1	Continue to implement upgrades to fire, police and town-wide communications systems.	The Fire Department is upgrading this equipment now. Additional actions may be taken depending on whether the State opts into FirstNet.	Capability
GOAL: IMPROVE ACCESS DURING FLOOD EVENTS			
Objective 1: Raise road elevations to assure access			
1.1	Raise Riverside Road near Drake Hill Bridge	Significant progress was made. A modeling study was completed but the need for a Conditional Letter of Map Revision (CLOMR) precludes additional action at this time.	Carry Forward with Revisions
1.2	Raise Route 185 near East Weatogue Street	Progress was not made. The Town focused on Riverside Road instead.	Carry Forward
Objective 2: Co-ordinate efforts with Connecticut DOT			
2.1	Coordinate with Connecticut DOT for Route 185 work.	This is inherent in action 1.2, as Route 185 is under State jurisdiction.	Drop

Active Mitigation Strategies and Actions

The Town proposed to initiate several new mitigation actions for the upcoming five years. Additionally, a number of actions from the previous planning period are being carried forward or replaced with revised actions. These are listed below.

Each of the following actions has been prioritized based on FEMA guidelines, listed from highest to lowest priority, and numbered.



Action #1

For the area of Riverside Road near Drake Hill Bridge, monitor for opportunities to justify the CLOMR/LOMR process and environmental permitting, as part of efforts to raise the road.

Goal	9. Minimize the economic impact of hazard damages
Category	Prevention
Lead	Public Works, Engineering
Cost	\$0 - \$10,000
Funding	Town Operating Budget / Grants / Bonding
Timeframe	01/2019 - 12/2019
Priority	High

Action #2

Update flood damage prevention regulations to address Increased Cost of Compliance, allowing residents to access those funds.

Goal	2. Ensure Municipal Codes and Regulations support hazard mitigation
Category	Prevention
Lead	Planning
Cost	\$0 - \$10,000
Funding	Town Operating Budget
Timeframe	01/2019 - 12/2019
Priority	High

Action #3

Enter the Sustainable CT program through Registration and review actions that can be undertaken to pursue Certification. Make progress with the actions related to hazard mitigation.

Goal	4. Increase the use of natural, "green," or "soft" hazard mitigation measures, such as open space preservation and green infrastructure.
Category	Natural Resources Protection
Lead	Planning
Cost	\$0 - \$10,000
Funding	Town Operating Budget
Timeframe	01/2019 - 12/2019
Priority	High



Action #4

Codify storm water design guidelines derived from the study of impervious cover into zoning, subdivision, and highway regulations.

Goal	2. Ensure Municipal Codes and Regulations support hazard mitigation
Category	Prevention
Lead	Planning
Cost	\$10,000 - \$25,000
Funding	Town Operating Budget / Grants
Timeframe	07/2019 - 06/2021
Priority	High

Action #5

For the area of Riverside Road near Drake Hill Bridge, address the riverbank, as the road is at risk of slumping due to erosion.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Structural Projects
Lead	Public Works, Engineering, Planning
Cost	\$50,000 - \$100,000
Funding	Grants / Bonding
Timeframe	07/2021 - 06/2022
Priority	High

Action #6

Upgrade Culverts on Riverside Road, West of the Riverside Road and East Weatogue Street Intersection

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Structural Projects
Lead	Public Works, Engineering
Cost	\$50,000 - \$100,000
Funding	Grants / Capital Improvement Funds / Bonding
Timeframe	07/2021 - 06/2022
Priority	High



Action #7

Coordinate with CTDOT to Upgrade Culverts along Route 189 at the Intersection of Elm Street

Goal	5. Improve the resilience of local and regional utilities and infrastructure using strategies including adaptation, hardening, and creating redundancies.
Category	Structural Projects
Lead	Public Works, Engineering
Cost	\$50,000 - \$100,000
Funding	Grants / Bonding
Timeframe	07/2021 - 06/2022
Priority	High

Action #8

Conduct outreach to local small businesses with the aim of preventing the accidental release and pollution from chemicals stored and used at their facilities during or following natural hazard events.

Goal	6. Improve public outreach, education, and warning systems
Category	Education & Awareness
Lead	Planning, in coordination with DEEP
Cost	\$0 - \$10,000
Funding	Materials & Resources Provided by CT DEEP
Timeframe	01/2019 - 12/2019
Priority	Medium

Action #9

Coordinate with NEMO and CRCOG to share resources and gain technical support for hazard mitigation actions involving stormwater management and public outreach, which have parallel benefits related to MS4 stormwater permit compliance.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Prevention
Lead	Public Works
Cost	\$0 - \$10,000
Funding	Town Operating Budget
Timeframe	01/2020 - 12/2020
Priority	Medium



Action #10

Complete an analysis of costs and benefits of joining the FEMA Community Rating System.

Goal	9. Minimize the economic impact of hazard damages
Category	Prevention
Lead	Planning, Administration
Cost	\$0 - \$10,000
Funding	Town Operating Budget
Timeframe	01/2020 - 12/2020
Priority	Medium

Action #11

Participate in EMI courses or the seminars and annual conference held by the Connecticut Association of Flood Managers.

Goal	3. Improve institutional awareness and understanding of natural hazard impacts and mitigation within municipal governments and other decision-making bodies
Category	Education & Awareness
Lead	Planning
Cost	\$0 - \$10,000
Funding	Town Operating Budget
Timeframe	07/2019 - 06/2024
Priority	Medium

Action #12

Initiate design and grant application work for elevation of Route 315.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Structural Projects
Lead	Public Works, Engineering
Cost	\$10,000 - \$25,000
Funding	Town Operating Budget
Timeframe	07/2020 - 06/2022
Priority	Medium



Action #13

Complete a study exploring the feasibility and effectiveness of raising both Route 185 and East Weatogue Street in the area where they intersect.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Structural Projects
Lead	Public Works
Cost	\$10,000 - \$25,000
Funding	Town Operating Budget / Grants
Timeframe	07/2020 - 06/2022
Priority	Medium

Action #14

Conduct a wildfire vulnerability and needs assessment to guide construction of fire roads through larger open space parcels and of additional dry hydrants and/or cisterns.

Goal	3. Improve institutional awareness and understanding of natural hazard impacts and mitigation within municipal governments and other decision-making bodies
Category	Prevention
Lead	Emergency Management
Cost	\$25,000 - \$50,000
Funding	Town Operating Budget / Grants / CT DEEP
Timeframe	07/2021 - 06/2023
Priority	Medium

Action #15

Upgrade culverts associated with Stratton Brook on Town Forest and Stratton Brook Roads

Goal	5. Improve the resilience of local and regional utilities and infrastructure using strategies including adaptation, hardening, and creating redundancies.
Category	Structural Projects
Lead	Public Works
Cost	\$25,000 - \$50,000
Funding	Town Operating Budget / Grants
Timeframe	07/2021 - 06/2023
Priority	Medium



Action #16

Evaluate the Dike around the Water Pollution Control Facility to determine whether improvements are necessary.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Structural Projects
Lead	Public Works, Engineering, WPCA, Planning
Cost	\$25,000 - \$50,000
Funding	Capital Non-Recurring Funds
Timeframe	07/2021 - 06/2023
Priority	Medium

Action #17

Construct additional dry hydrants and/or cisterns in wildfire-prone areas not served by public water.

Goal	7. Improve the emergency response capabilities of the region and its communities
Category	Preparedness & Emergency Response
Lead	Emergency Management
Cost	\$50,000 - \$100,000
Funding	Grants / CT DEEP
Timeframe	07/2023 - 06/2024
Priority	Medium

Action #18

Complete replacement with bridges of culverts associated with Bissell Brook on Firetown Road.

Goal	5. Improve the resilience of local and regional utilities and infrastructure using strategies including adaptation, hardening, and creating redundancies.
Category	Structural Projects
Lead	Public Works, Engineering
Cost	\$50,000 - \$100,000
Funding	Grants / Bonding / Capital Improvement Funds
Timeframe	07/2023 - 06/2024
Priority	Medium



Action #19

Acquire parcels with development potential that could worsen flood risk if developed, and preserve as open space.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Property Protection
Lead	Planning, Administration
Cost	More than \$100,000
Funding	Grants / CT DEEP
Timeframe	07/2022 - 06/2024
Priority	Medium

Action #20

Work with homeowners and Eversource to floodproof or elevate power grid features (connection points, meters, and circuit breakers) in the Riverside Road area so that power can remain on during flood events.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Property Protection
Lead	Public Works
Cost	More than \$100,000
Funding	Town Operating Budget / Grants
Timeframe	07/2022 - 06/2024
Priority	Medium

Action #21

Approve a new Drought Ordinance.

Goal	2. Ensure Municipal Codes and Regulations support hazard mitigation
Category	Prevention
Lead	Planning
Cost	\$0 - \$10,000
Funding	Town Operating Budget
Timeframe	01/2021 - 12/2022
Priority	Low



Action #22

Coordinate with CT SHPO to conduct outreach to historic property owners to educate them on methods of retrofitting their properties to be more hazard-resilient while maintaining historic character.

Goal	8. Ensure community character and social equity are addressed in mitigation activities
Category	Education & Awareness
Lead	Planning, in coordination with SHPO
Cost	\$0 - \$10,000
Funding	SHPO
Timeframe	01/2021 - 12/2022
Priority	Low

Action #23

Contact the owners of Repetitive Loss Properties and nearby properties at risk to inquire about mitigation undertaken and suggest options for mitigating flooding in those areas. This should be accomplished with a letter directly mailed to each property owner.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Education & Awareness
Lead	Planning
Cost	\$0 - \$10,000
Funding	Town Operating Budget / DEMHS
Timeframe	01/2021 - 12/2022
Priority	Low

Action #24

Work with CT DEEP to complete a formal validation of the Repetitive Loss Property list and update the mitigation status of each listed property.

Goal	1. Minimize the impact of natural hazards on physical buildings and infrastructure
Category	Property Protection
Lead	Planning
Cost	\$10,000 - \$25,000
Funding	Town Operating Budget / CT DEEP / DEMHS
Timeframe	07/2021 - 06/2023
Priority	Low



Action #25

Assess tree maintenance practices to identify opportunities for improvement.

Goal	4. Increase the use of natural, "green," or "soft" hazard mitigation measures, such as open space preservation and green infrastructure.
Category	Natural Resources Protection
Lead	Public Works
Cost	\$10,000 - \$25,000
Funding	Town Operating Budget
Timeframe	07/2021 - 06/2023
Priority	Low

Action #26

Coordinate with CT SHPO to conduct historic resource surveys, focusing on areas within natural hazard risk zones (such as flood or wildfire hazard zones and areas near steep slopes), to support identification of vulnerable historic properties and preparation of resiliency plans across the state. This action leverages existing resources and best practices for protection of historic and cultural resources through an ongoing statewide initiative by CT SHPO.

Goal	8. Ensure community character and social equity are addressed in mitigation activities
Category	Property Protection
Lead	Planning, in coordination with SHPO
Cost	\$10,000 - \$25,000
Funding	SHPO
Timeframe	07/2021 - 06/2023
Priority	Low

Action #27

Evaluate the costs and benefits of constructing a fuel cell at the Simsbury High School

Goal	7. Improve the emergency response capabilities of the region and its communities
Category	Preparedness & Emergency Response
Lead	Public Works, Emergency Management, Engineering, Board of Education
Cost	\$25,000 - \$50,000
Funding	Grants / Bonding
Timeframe	07/2023 - 06/2024
Priority	Low












Capitol Region Natural Hazards Mitigation Plan Update




Simsbury, Connecticut

Flood Plains, Dams & Critical Facilities




Critical Facilities

-  Fire Station
-  Police Station
-  School
-  Healthcare Facility
-  State Facility
-  Town Facility
-  Waste Water Facility
-  Emergency Center
-  NRHP Buildings/Sites

Dam Hazard Class

-  BB, A, AA OR Unclassified
-  Class B - Significant Hazard
-  Class C - High Hazard

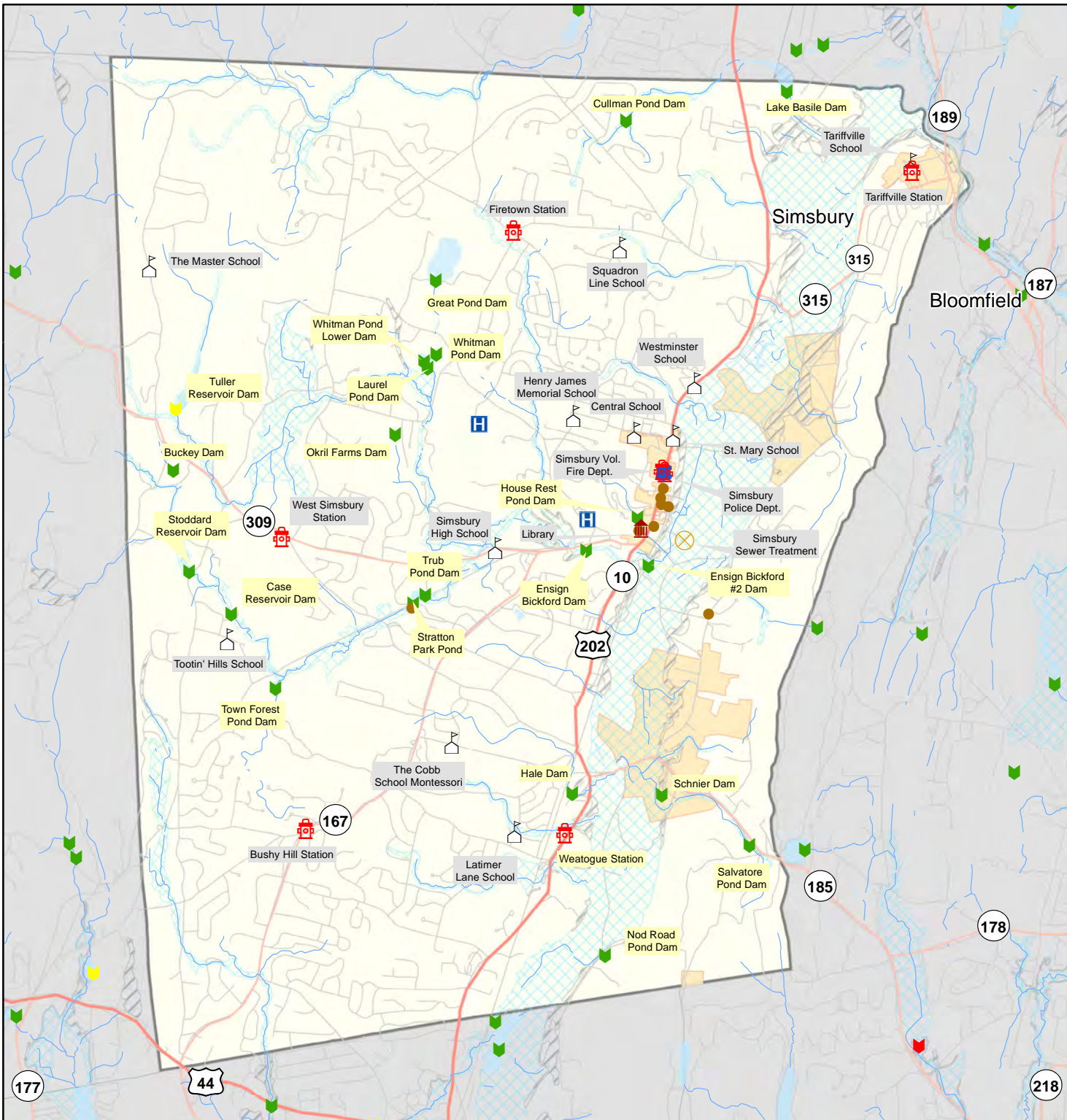
FEMA Flood Hazard Area

-  100 Year Flood Zone
-  500 Year Flood Zone
-  NRHP Districts/Areas

Data Sources: FEMA, National Register of Historic Places, CT DEEP, CRCOG, ESRI



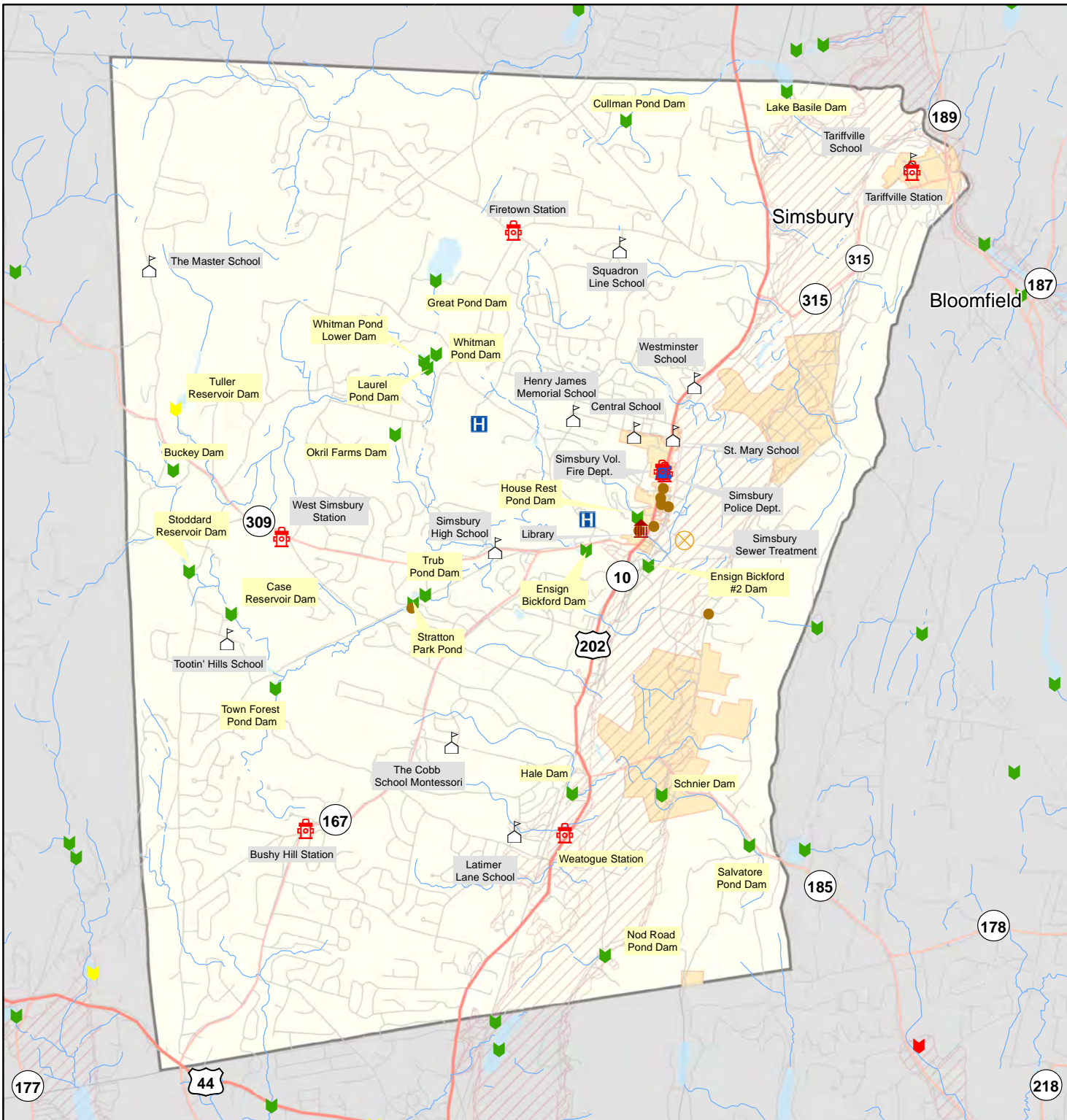
99 Realty Drive Cheshire, CT 06410
 (203) 271-1773 Fax: (203) 272-9733
www.miloneandmacbroom.com












Capitol Region Natural Hazards Mitigation Plan Update

Simsbury, Connecticut






Dam Breach Inundation Area & Critical Facilities



Critical Facilities

-  Fire Station
-  Police Station
-  School
-  Healthcare Facility
-  State Facility
-  Town Facility
-  Waste Water Facility
-  Emergency Center
-  NRHP Buildings/Sites

Dam Hazard Class

-  BB, A, AA OR Unclassified
-  Class B - Significant Hazard
-  Class C - High Hazard
-  Dam Breach Inundation Areas
-  NRHP Districts/Areas

Data Sources: FEMA, National Register of Historic Places, CT DEEP, CRCOG, ESRI



99 Realty Drive Cheshire, CT 06410
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www.miloneandmacbroom.com



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Inter-Office Memorandum

Date: November 13, 2018

To: Maria Capriola MPA, Town Manager

From: Michael Glidden CFM CZEO, Director of Planning

Re: CRCOG Hazard Mitigation Plan Update

Maria:

The draft update for the region's hazard mitigation plan has been released. A public meeting is scheduled for Thursday, November 15th at the West Hartford Town Hall, Room 400 (50 South Main Street) from 5:30 pm – 6:30 pm (see attached notice). At this meeting, CRCOG staff and the consultant will present the updated plan to the public.

The public comment period on the plan closes November 21, 2018. Written comments are to be sent via US mail to CRCOG, c/o Lynne Pike Disanto, at 241 Main Street Hartford, CT 06106 or via email: lpikedesanto@crcog.org.

Two documents are attached to this correspondence. The first document is staff comments that were sent to CRCOG's consultant in February. The second document is the draft annex plan for the town of Simsbury.

All of the changes made to the annex plan for Simsbury are in red text. The majority of staff's comments have been incorporated into the draft plan.

Opportunity for Public Comment

Natural Hazard Mitigation Plan Update: The Capitol Region Council of Governments (CRCOG) and the thirty-eight municipalities in the Region have prepared a draft Natural Hazard Mitigation Plan Update. A Natural Hazard Mitigation Plan is a tool that helps a community understand risks and take specific steps to reduce property damage, injury, and loss of life. This plan discusses the occurrence and consequences of floods, winter storms, tornadoes, hurricanes and tropical storms, wildfires, earthquakes, and dam failure. The plan identifies activities that communities can undertake before natural hazards occur to help minimize property damage, risk of life, and the costs that are shared by all.

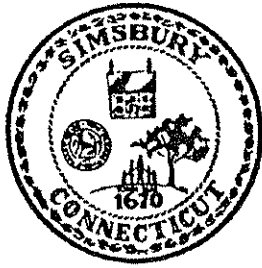
An informational meeting is being offered for the public to learn about the plan, ask questions, and provide input:

Thursday, November 15th at the West Hartford Town Hall, Room 400
(50 South Main Street) from 5:30 pm – 6:30 pm

Written comments may be submitted by November 21, 2018 to:
CRCOG, 241 Main St., Hartford, CT 06106,
or via e-mail: lpikedisanto@crcog.org.

For more information: Visit CRCOG's website – <http://crcog.org/2016/05/natural-hazards-mitigation-planning/>

NOTE TO PERSONS WITH SPECIAL NEEDS: We do not discriminate on the basis of disability. Individuals who need auxiliary aids are invited to make their needs known by contacting us by mail, phone or email as soon as possible. Un traductor estará disponible para esta reunión si usted lo solicita al 860 522-2217, lo más pronto posible.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Office of Community Planning and Development

February 15, 2018

To: David Murphy PE CFM, Milone and MacBroom

From: Michael Glidden CFM CZEO, Assistant Town Planner

Re: Hazard Mitigation Plan Update 2018; Town of Simsbury

Dave:

Staff met and discussed the 2018 updated mitigation actions presented at our 12/19/2017 meeting. We also reviewed the current plan and noted some changes that clarify some of the mitigation efforts/actions of which the Town of Simsbury is engaged with. I have noted our comments based on section of either the mitigation action table or existing hazard mitigation plan.

Challenges Section of current plan

The last sentence of the first paragraph does not accurately reflect our current flood regulations as it relates to free-board requirements. Current regulations require 2 feet of free-board. This is a higher standard than what is required by National Flood Insurance Program's (NFIP) minimum standards. We would like to note the added elevation that the Town of Simsbury has chosen to implement.

The second paragraph speaks to the specific flooding events which caused access issues in the Town of Simsbury. It should be noted that when access was blocked by floodwaters to the Riverside Road neighborhood that it reduced access to this area to the Town Center and more importantly the Emergency Shelter.

Additional Event

At our meeting, we discussed some the localized events or larger ones which affected the Town of Simsbury. An event was brought to our attention which was not discussed. There was a flash flood event that created a hazardous situation that prevented access in Tariffville. The event resulted in the closure of the intersection of Route 189 and Elm Street. Very likely the overwhelming of existing drainage within the state right of way caused the roadway to be flooded. As a result, the closure limited access to Tariffville from Bloomfield.

Culvert Upgrades since last plan

- Culvert on Great Pond Road, in vicinity of residence 142 Great Pond Road
- Culverts along Westledge Road
- Firetown Road culvert at Bissell Brook upgraded

Telephone (860) 658-3245
Facsimile (860) 658-3205

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8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 - 1:00 Friday

Mitigation Action Table Update

Strategic Actions Objective 1:

1.1 Review and revise current flood regulations to adopt changes which are recommended by NFIP such as adding Increased Cost of Compliance.

Lead: Planning

Status: The Zoning Commission is currently updating regulations. Staff will work with State NFIP coordinator with regards to changes that reflect current federal guidelines.

Potential Funding Source: General Funds

Timeframe: 2019-2024

1.2 Implement recommended regulations that result from study of impervious coverage in various areas of town.

Lead: Planning, Engineering

Status: The current storm water design guidelines are not in regulations. The intent is to codify the guidelines into regulations. The Town is working on incorporating the guidelines and recommendations into zoning, subdivision, and highway/street regulations.

Potential Funding Source: Capital Improvement Funds

Timeframe: 2019-2024

Strategic Actions Objective 2

2.1 Upgrade bridge associated with Bissell Brook on Firetown Road

Lead: Public Works, Engineering

Status: A more substantial rehabilitation is planned for both bridges as part of Town's Bridge Improvement Program.

2.2 Upgrade culverts associated with on Riverside Road west of intersection of Riverside Road and East Weatogue Street.

Lead: Public Works, Engineering

Priority: High

Status: A culvert to the west of the reference culvert was upgraded and a tide gate was added to provide flood protection to the area. Upgrading and improvements to this culvert will help address isolation issues which occur in flood events in this area of Riverside Road.

Potential Funding Sources: Capital Improvement Funds, Bonding and State Aid

Timeframe: 2019-2024

2.3 Upgrade bank stabilization measures along western shoulder of Riverside Road south of the intersection of Riverside Road and Drake Hill Road.

Lead: Public Works, Engineering, Planning

Priority: High

Status: Historical slope failures were addressed by the installation of gabion baskets along the road way shoulder. Over time, slump and erosion has been observed. A study and implementation of recommendations for the area needs to be completed in order to determine measures required to prevent further loss of riverbank and/or public road.

Potential Funding Source: Bonding and State Aid

Timeframe: 2019-2024

2.4 Upgrade culverts along Route 189 at intersection of Elm Street

Lead: Public Works, Engineering, CTDOT

Priority: High

Status: Performance of existing culverts during larger storm events has been compromised creating flooding conditions of roadway. Culverts need to be upgraded to prevent storm events that result in road closures.

Potential Funding Source: Bonding and State Aid

Timeframe: 2019-2024

Strategic Actions Objective 3

3.1 Evaluate and participate in the Community Rating System

Lead: Planning

Priority: High

Status: Participation in the Community Rating System should be fully evaluated by the Town of Simsbury.

Participation would benefit home owners that have NFIP policies in Simsbury.

Potential Funding Source: General Funds

Timeframe: 2019-2024

3.2 Review and Evaluate properties for acquisition of parcels with potential for development and/or redevelopment along or within the 100-year floodplain to preserve as open space

Lead: Planning, Administration

Priority: High

Status: The Town of Simsbury acquired 1 Old Bridge Road, repetitive loss property, in 2014.

Timeframe: 2019-2024

Goal: Improve Access During Flood Events

Strategic Actions Objective 1

1.1 Raise portions of Riverside Road south of the intersection of Drake Hill Bridge

Lead: Public Works, Engineering

Priority: High

Potential Funding Source: Bonding and State Aid

Timeframe: 2019-2024

1.2 Raise Route 185 and East Weatogue Street near intersection

Lead: Public Works, Engineering, CTDOT

Priority: High

Potential Funding Sources: Bonding and State Aid

Timeframe: 2019-2024

1.3 Raise section of Route 315 west of intersection of Quarry Road

Lead: Public Works, Engineering, CTDOT

Priority: High

Potential Funding Sources: Bonding and State Aid

Timeframe: 2019-2024

Other Items or Actions not referenced in current plan or mitigation action table

Hazard: Forest Fires

Locate areas where dry hydrants and/or fire cisterns could be located within the Town of Simsbury.

Lead: Emergency Management

Priority: High

Status: Areas within the Town of Simsbury are not served by public water services. The need to located additional dry hydrants and/or fire cisterns improves fire protection for residences and property during fire events.

Potential Funding: Federal or State Aid

Timeframe: 2019-2024

Identify locations where fire road access is required for fire events within larger open space parcels in Simsbury to better provide access to emergency personnel and vehicles

Lead: Emergency Management

Priority: High

Status: The Town of Simsbury has very large tracts of land which are preserved as open space. Due to the size of these tracts and existing terrain, access of emergency management personnel and vehicles could be hindered in hazard events such as forest fires. Identifying locations and installing fire access roads would improve ability of emergency management to access remote areas of properties in time of hazards.

Potential Funding: Federal or State Aid

Timeframe: 2019-2024

Evaluate and Improve Dike around Water Pollution Control Facility.

Lead: Public Works, Engineering, WPCA, Planning

Priority: High

Status: Current facility is located within an area of special flood hazard. An earthen berm (dike) surrounds the facility. During larger storm events flood waters have reached within feet of the top elevation of the berm. The dike should be investigate on whether improvements need to be made to better protect the facility from damage during larger storm events and/or flood stage of the Farmington River.

Potential Funding: Capital Non-recurring Funds

Timeframe: 2019-2024

Evaluate whether Fuel cell should be constructed at Simsbury High School

Lead: Public Works, Emergency Management, Engineering, Board of Education

Priority: High

Status: The Simsbury High School is the Emergency shelter for the Town. Fuel Cells would provide additional source of power during storm events and eliminate the possibility of the Emergency Shelter for the town of Simsbury from being without power.

Potential Funding: Bonding and State Aid

Timeframe: 2019-2024



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Permanent Sound Towers at the SMPAC and Fee Waiver Request

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the request from the Simsbury Meadows Performing Arts Center (SMPAC) to proceed with erecting permanent sound towers and to waive associated application and permit fees, the following motions are in order:

Move effective May 13, 2019, to authorize the Town Manager to sign applications related to the proposed sound towers for the Simsbury Meadows Performing Arts Center Facility on behalf of the Town of Simsbury.

Move, effective May 13, 2019 to approve the request for the fee waivers corresponding to the proposed sound towers for the Simsbury Meadows Performing Arts Center Facility subject to design approval by Land Use Commissions.

Approval of these motions would be providing conditional support of the project. Should the project receive all necessary permits and land use approvals, the Board will need to accept the donation (permanent sound towers) at a future date.

5. **Summary of Submission:**
SMPAC would like to pursue erecting permanent sound towers at the facility. Currently, sound towers are rented annually, at an approximate cost of \$18,000/yr. Additionally, because the sound towers are rented, it requires the use of labor at a higher rate of pay than if the Town owned permanent structures on the site. SMPAC has conducted initial design of the sound towers. They are obtaining quotes, but estimate that the project will cost between \$60,000-\$80,000. SMPAC has an interested donor that would fund the project. If approved, the project would be completed during fall 2019. This project would not include the acquisition of production equipment (i.e. speaker or lighting system). Without additional storage, acquisition of production equipment would be challenging. Production needs vary depending on artist requirements, so a certain level of lighting and sound rentals will always be necessary.

SMPAC is requesting a waiver of the fees associated with the Zoning Commission application, administrative zoning permit application, and the Building Permit

application. The Town is the owner of the facility, and I would need to sign-off on permit and land use applications as a result. The Town does not have a fee waiver ordinance or policy. However, from time to time the Town has granted fee waiver requests to non-profit agencies and individuals conducting community service projects, or to non-profit groups maintaining or adding to the Town's infrastructure and assets.

6. Financial Impact:

As estimated by SMPAC, the total value of the project is between \$60,000 and \$80,000. Based on this estimated value, town and state permit fees would range from \$1,170.60 to \$1,455.80. However, if the Board of Selectmen approves the waiver of the local fees (\$1,095-\$1,375), SMPAC will only have to pay state fees.

The table below illustrates the fees that would be subject to the waiver request:

<u>Application</u>	<u>Local Fee</u> <i>(Can be Waived)</i>	<u>State Fee</u> <i>(Can't be Waived)</i>
Zoning Commission	\$230.00	\$60.00
Building Permit improvement value: \$60,000.00	\$840.00	\$15.60
Building Permit improvement value: \$80,000.00	\$1120.00	\$20.80
Administrative Zoning Permit	\$25.00	N/A

In order to minimize maintenance costs, SMPAC asked that the design call for the use of galvanized steel, so that no painting is required. The structural engineer has indicated that he expects no maintenance will be needed. He indicated that the lifespan of the sound towers is 25-30 years. The engineer does not suggest that inspections are needed before then.

Based on the \$80,000 estimate, our liability-automobile-property insurance (CIRMA) estimates the cost to insure the sound towers to be less than \$240 per year.

7. Description of Documents Included with Submission:

- a) Letter from SMPAC re: Sound Tower Project, received May 8, 2019
- b) Sound Tower Design
- c) Presentation Slides



To the Board of Selectmen of Simsbury:

The Board of the Simsbury Performing Arts Center is requesting your approval of three motions:

1. To authorize the Town Manager to sign all necessary land use applications for this proposed project of sound tower installation at the SPAC. Mike Glidden has informed us that the only land use board that must approve the project is the Zoning Commission, in the course of a public hearing. An application has been filed with them, but cannot be acted upon until the Town Manager approves the application.
2. To grant SPAC a fee waiver for the land use application to the Zoning Commission.
3. To grant conditional support, contingent upon zoning approval, for the proposed project. We understand this will enable the town to accept the completed sound towers as a donation, once the zoning board approves the project and the project is completed.

By way of background, the band shell of the Simsbury Performing Arts Center was completed in 2005. But several components of a fully functional performing arts center were not built at the time. In order to provide performers all of the necessary components of a performing arts center, we have had to rent equipment and trailers each year. This added cost has compromised the cost competitiveness of the facility, making it more difficult to attract promoters and performers. Therefore, we have sought to replace rented equipment with permanent assets, to the extent that fundraising has permitted. For example, we bought chairs and built a ticket booth to replace rented chairs and a rented trailer.

The sound towers are a part of this plan to strengthen the financial viability of the facility by reducing annual rental expenses. We have a donor interested in supporting the acquisition of permanent sound towers, enabling us to eliminate approximately \$18,000 per year in rental and labor costs.

To design the towers we engaged Alan Chandler, at the structural engineering firm of Szewczak Associates, who is highly reputed in the region and carries \$2 million of liability insurance. We sought design input from users of the facility, such as the HSO's sound and lighting contractor. The permanent towers will, at HSO's request, not only enable speakers to be hung but also video screens, thereby enhancing the experience of the concertgoers.

Another added advantage of the new permanent design is that the new towers will be much harder to climb. Although, to our knowledge, we have never had kids trying to climb the rented sound towers that are on the property all summer, the truss structure of the rented towers makes them much easier to climb than the new design, which provides no hand-holds for 15 feet up.

A copy of the design drawings is attached. The structural engineer will oversee the installation work of the fabricator to assure that all structural & installation standards are met.



The engineer's design specifications have been shared with three fabrication firms and we are awaiting their bids. The estimated cost of the project, including installation, is \$60,000-80,000.

In order to minimize maintenance costs, we asked that the design call for the use of galvanized steel, so that no painting is required. The engineer has indicated that he expects no maintenance to be needed. He indicated that the lifespan of the sound towers is a good 25-30 years. The engineer does not suggest that inspections are needed before then.

Assuming approval of the three motions today, the Zoning Commission will hold a public hearing for the Special Exception to construct in the flood plain. As soon as we have final approval, we will finalize a financial commitment with the donor and order the fabrication and installation. This could several months, as fabricators have backlogs of work. The donor has indicated a strong preference for making the donation for completed work in this calendar year so we need to place the order as soon as possible to assure installation in the fall.

Thank you for your consideration of our requests.

Sincerely,

Linda Schofield, Board Chair
Jeff Dornenburg, Board Vice Chair
Martin Geitz, Board Vice Chair
Dave Ryan, Finance Chair & Past Board Chair
Bill Clegg, Facility Chair
Gary Schless, Facility Master Plan Chair
Ferg Jansen, Operations Chair
Bob Hensley, Immediate Past Chair
Missy DiNunno, Executive Director
Mark Deming, Volunteer & Agent of the Board

DESIGN PARAMETERS - WIND, SNOW, AND EARTHQUAKE

SNOW DATA

BUILDING RISK CATEGORY	ASCE 7, Table 1.5-1	CATEGORY II
GROUND SNOW LOAD	Appendix 'N' - CT Building Code	$P_g = 30$ psf
FLAT ROOF SNOW LOAD	ASCE 7, Section 7.3, Equation (7.3-1)	$P_f = 23$ psf (30 psf min.)
SNOW EXPOSURE FACTOR	ASCE 7, Table 7.2	$C_e = 1.0$
THERMAL FACTOR	ASCE 7, Table 7.3	$C_t = 1.0$
SNOW IMPORTANCE FACTOR	ASCE 7, Table 1.5-2	$I_s = 1.0$

WIND DATA

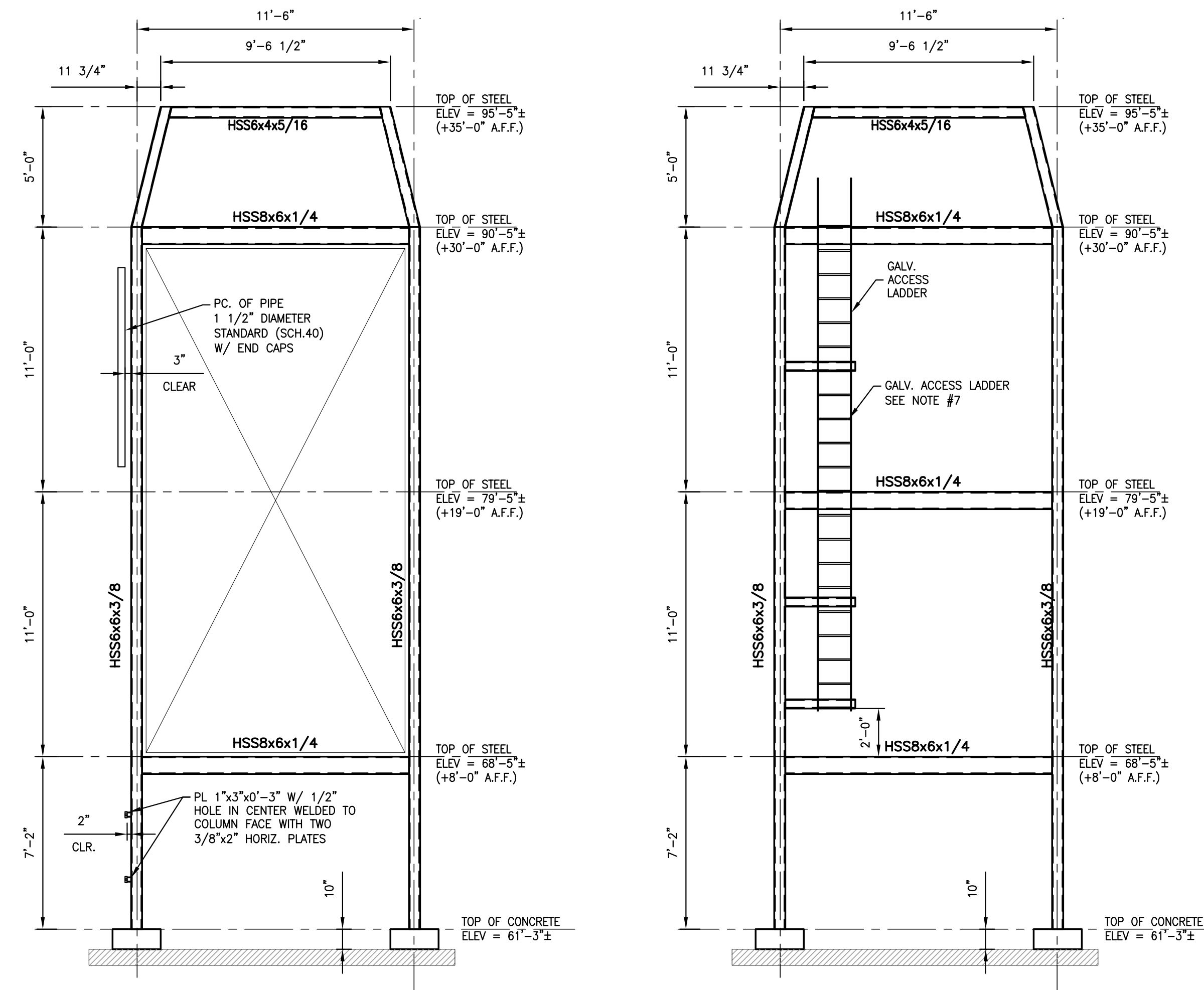
BUILDING RISK CATEGORY	ASCE 7, Table 1.5-1	CATEGORY II
ULTIMATE DESIGN WIND SPEED	Appendix 'N' - CT Building Code	120 MPH
NOMINAL DESIGN WIND SPEED	Appendix 'N' - CT Building Code	93 MPH
WIND EXPOSURE CATEGORY	ASCE 7, Section 26.7.3	B
WIND IMPORTANCE FACTOR	ASCE 7, Table 1.5-2	$I_w = 1.0$
INTERNAL PRESSURE COEFFICIENT	ASCE 7, Table 26.11-1	$G_{Cpi} = +/- 0.18$ (Enclosed)
COMPONENTS AND CLADDING	SCE 7, Section 30.4 - "Part 1"	REFER TO SCHEDULE
ULTIMATE BASIC VELOCITY PRESSURE	ASCE 7, Section 27.3.2	$q_{30} = 26.0$ PSF
		$K_d = 0.85$
		$K_z = 0.98$
		$K_{zt} = 1.0$
		$z = 55$ ft

CODES USED

- 2018 CONNECTICUT STATE BUILDING
- 2015 INTERNATIONAL BUILDING CODE WITH SUPPLEMENT
- ANSI/ASCE 7-10
- "Minimum Design Loads for Buildings and Other Structures"
- AISC 360-10
- "Specifications for Structural Steel or Buildings"

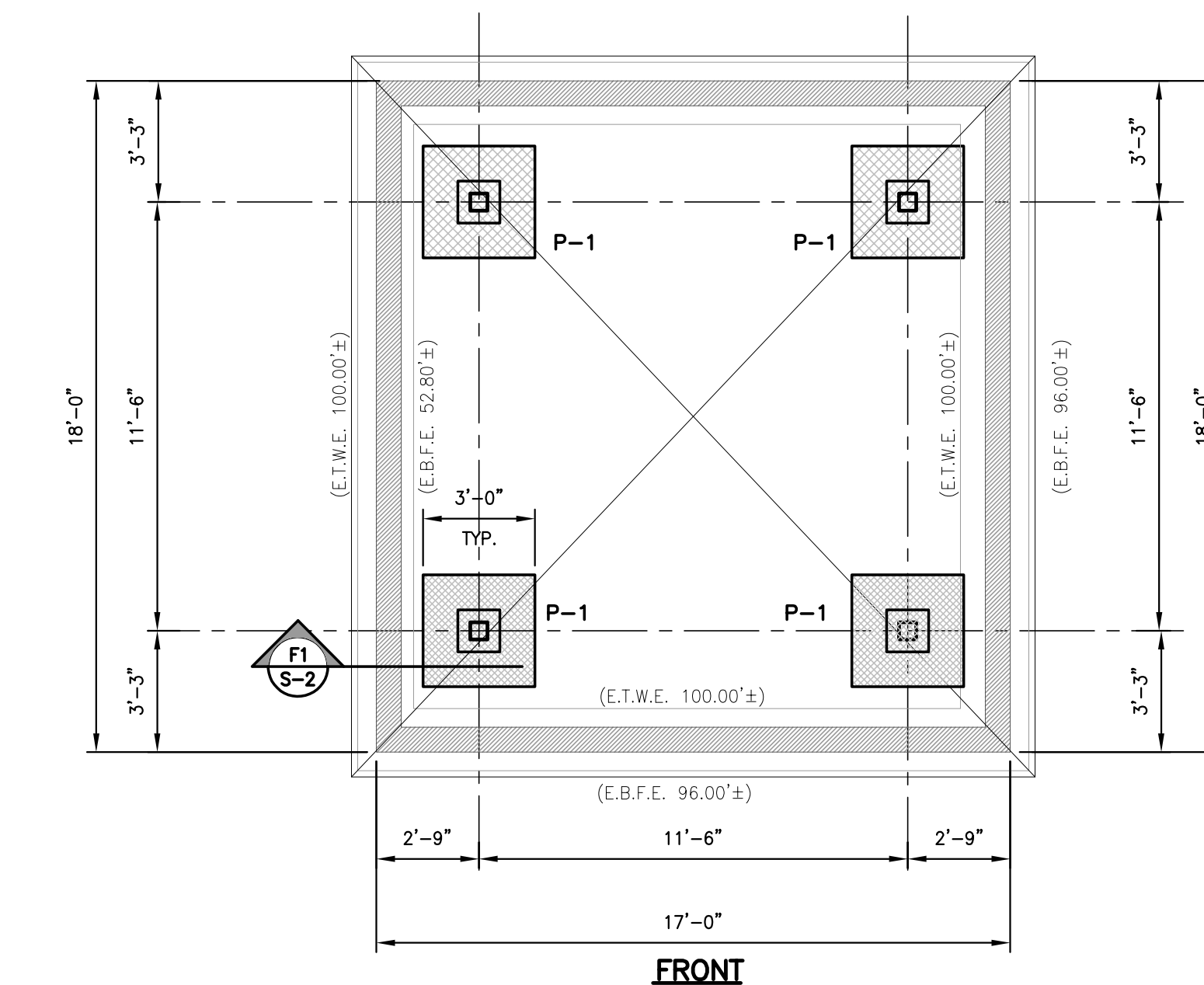
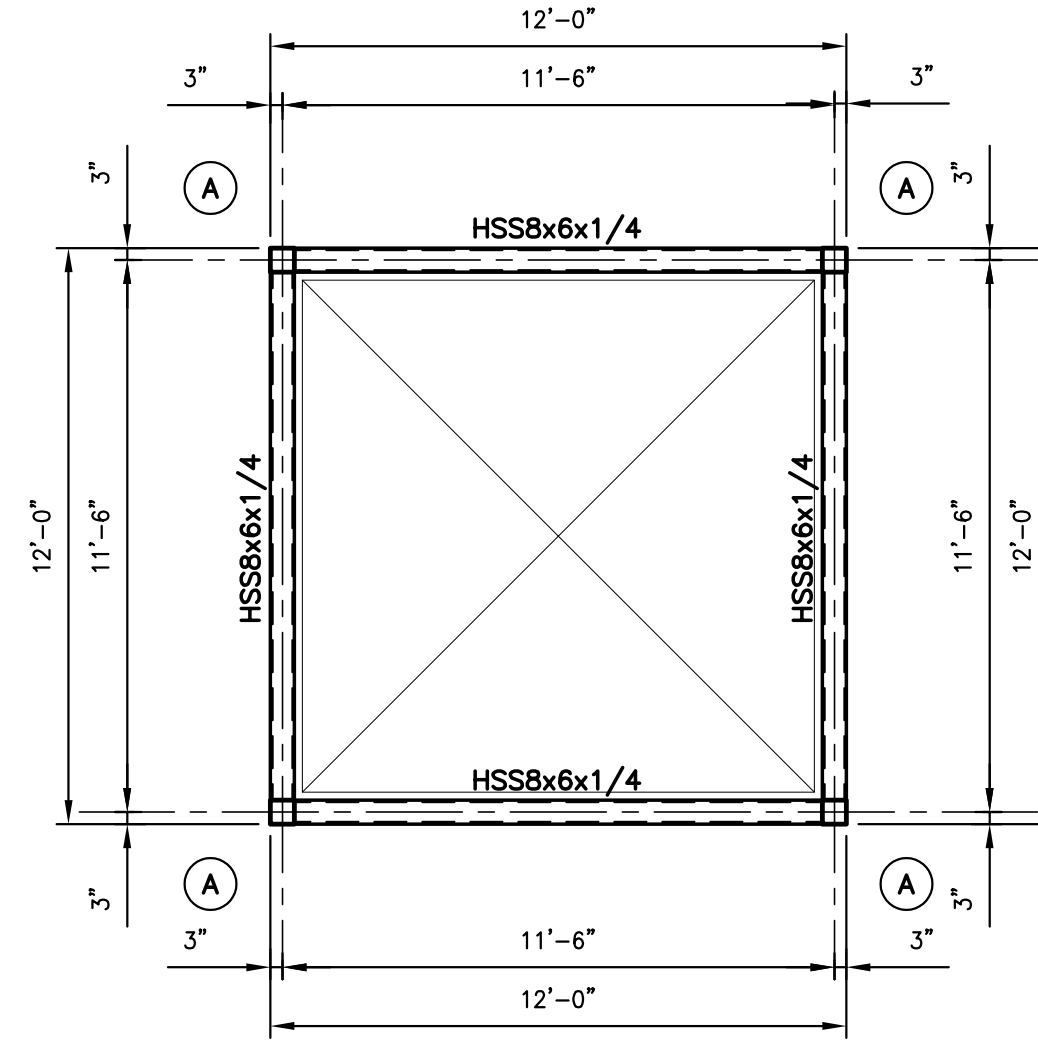
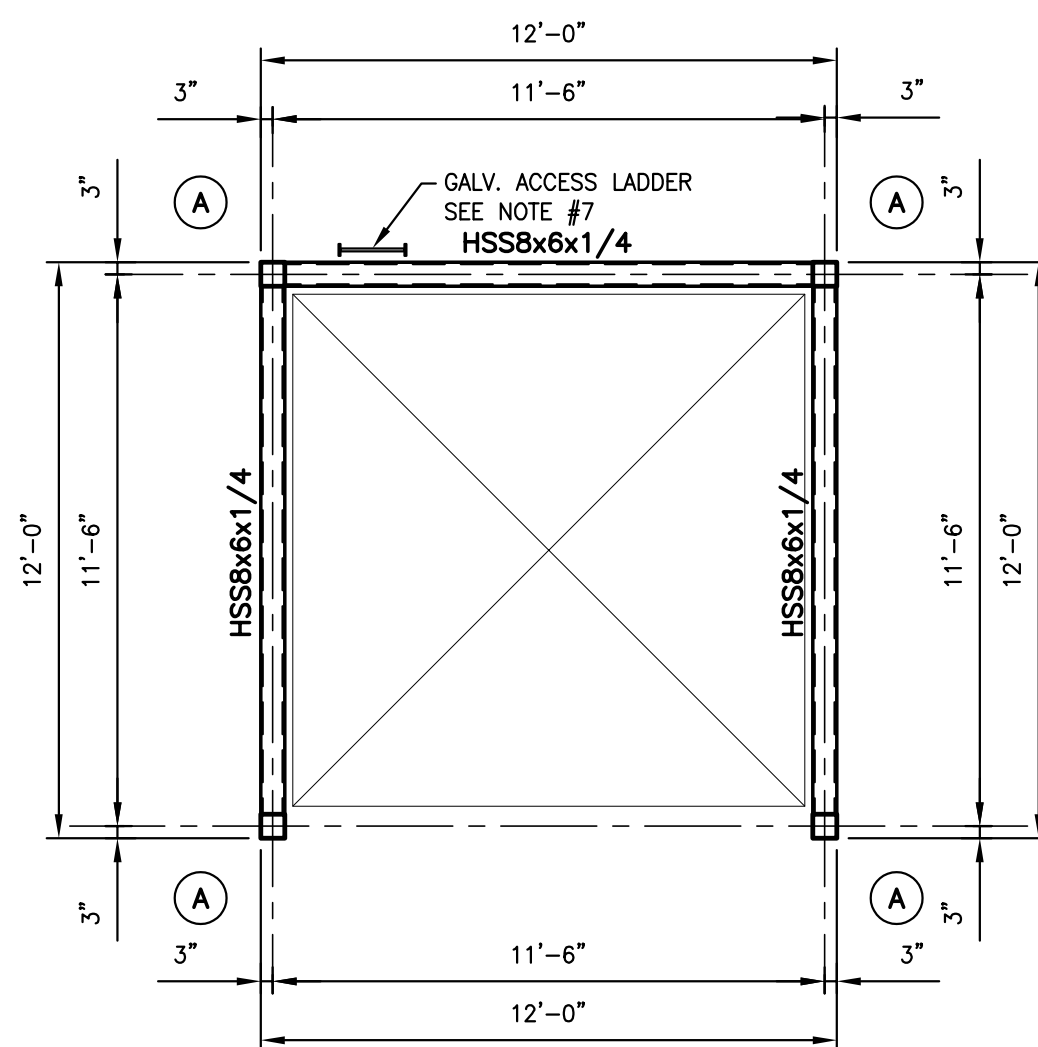
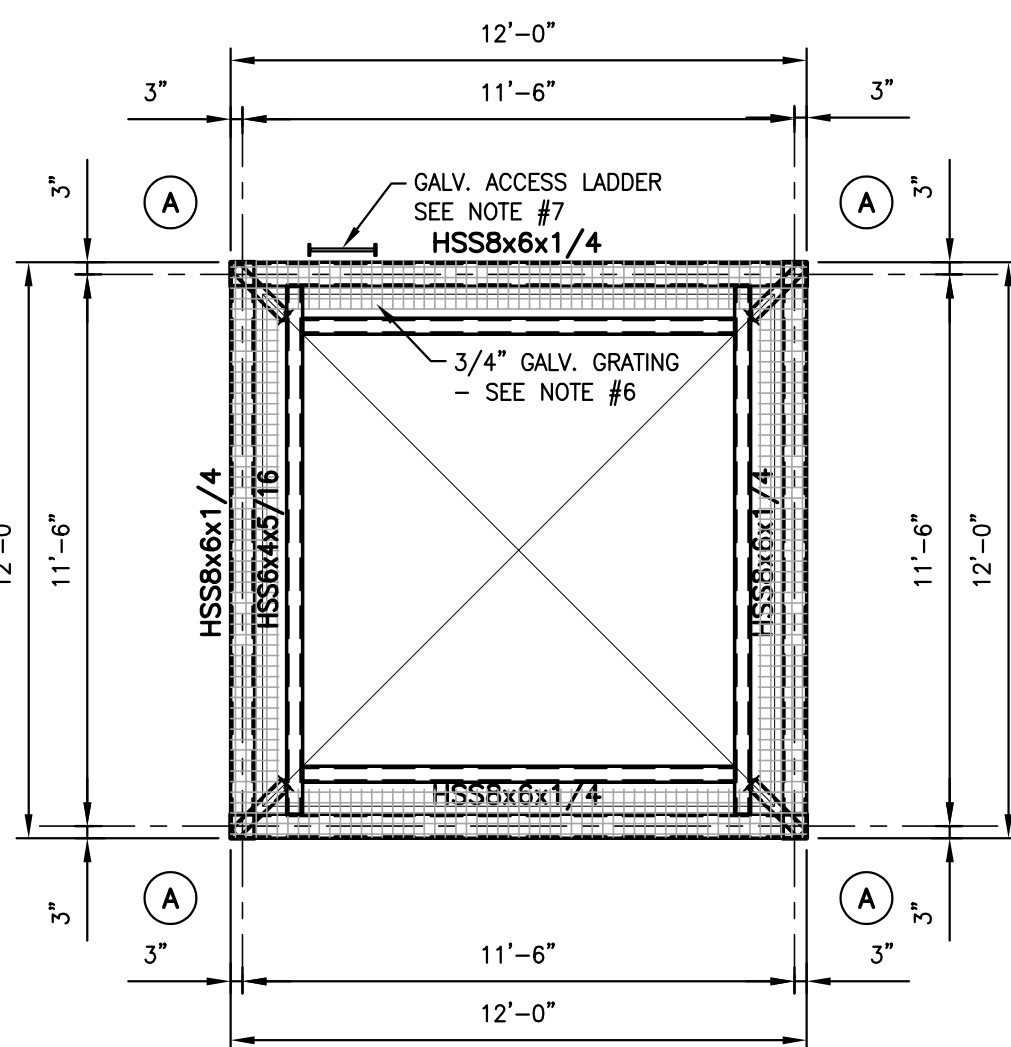
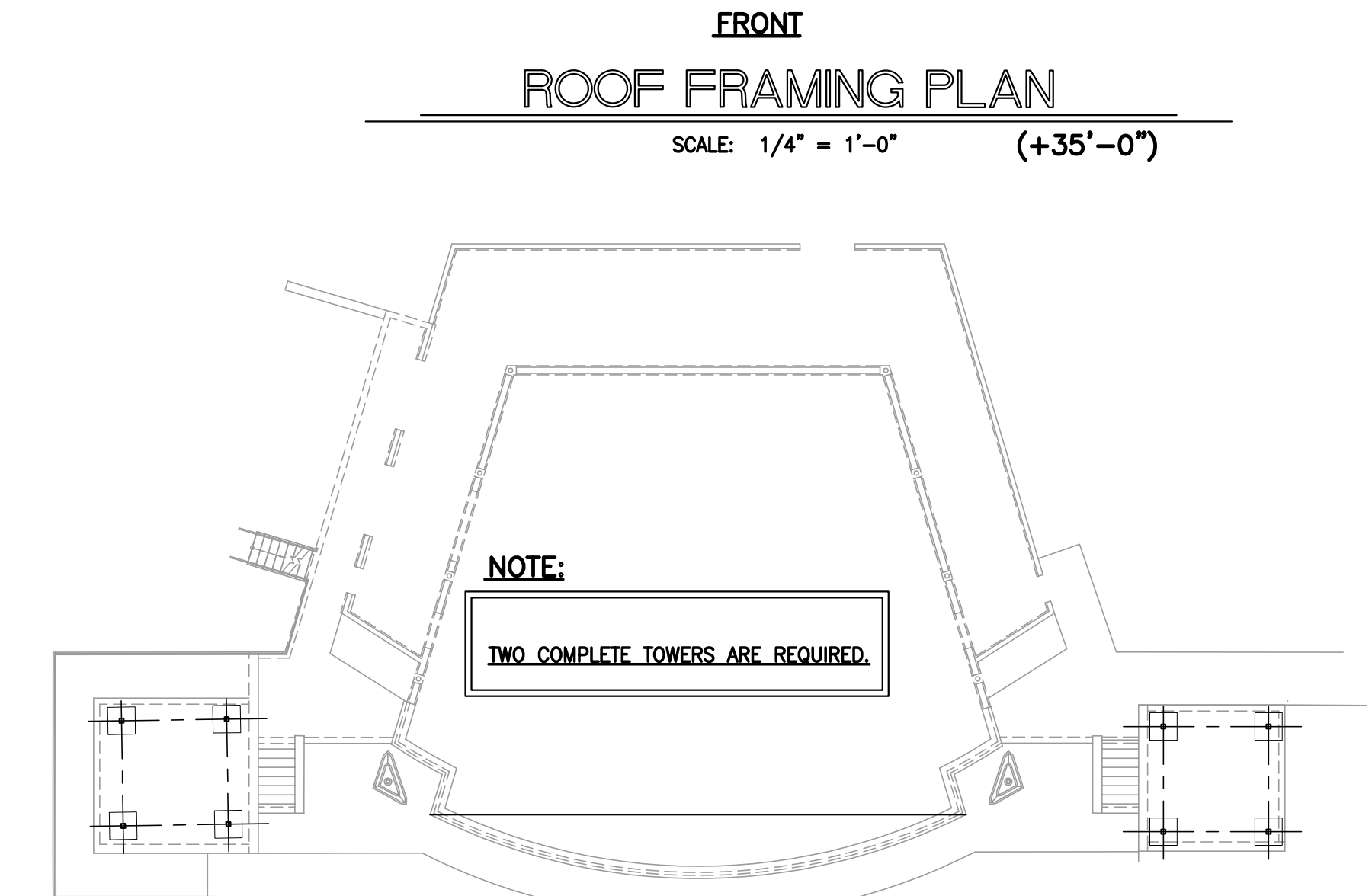
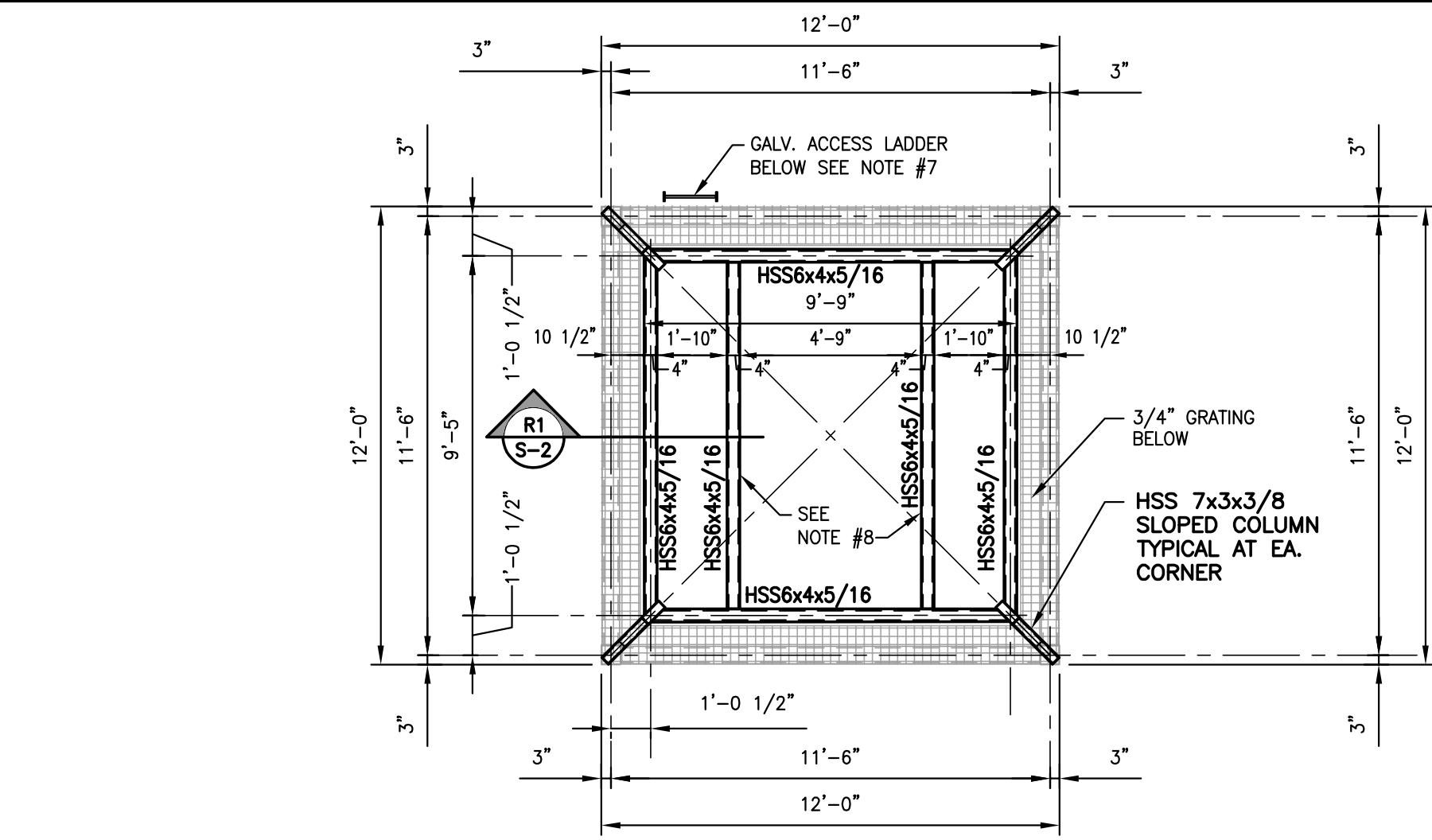
STRUCTURAL GENERAL NOTES

- A. GENERAL**
- THE STRUCTURE HAS BEEN DESIGNED TO BE SELF-SUPPORTING AND STABLE AFTER THE CONSTRUCTION OF THE FRAMING HAS BEEN COMPLETED. THE STABILITY OF THE STRUCTURE PRIOR TO TOTAL COMPLETION IS SOLELY THE RESPONSIBILITY OF THE CONTRACTOR. JOBSITE SAFETY AND CONSTRUCTION PROCEDURES ARE SOLELY THE RESPONSIBILITY OF THE CONTRACTOR. LACK OF COMMENT BY THE ENGINEER IS NOT TO BE INTERPRETED AS APPROVAL OF THOSE ASPECTS OF WORK.
- B. DESIGN**
- DESIGN STRESSES AND MATERIAL:
- | | |
|--|------------------------------|
| A) CONCRETE (28-DAY STRENGTH, NORMAL WEIGHT) | 4,500 PSI MINIMUM - VARIES |
| B) REINFORCED STEEL | ASTM A615 Fy=60 KSI |
| C) WELDED WIRE | ASTM A-185 Fy=60 KSI |
| D) STRUCTURAL STEEL | ASTM A-36 Fy=36 KSI |
| E) STRUCTURAL STEEL TUBES | ASTM A-500 GRADE B Fy=46 KSI |
| F) BOLT, 3/4" - 1/2" DIAMETER | ASTM A-325 |
| G) WELDING ELECTRODES | E-70XX |
- E. STEEL**
- ALL STRUCTURAL STEEL SHALL BE FABRICATED AND ERECTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AISC SPECIFICATIONS FOR THE DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS.
 - FABRICATE AND ERECT ALL BEAMS WITH MILL CAMBER UP.
 - WHENEVER WELDING IS EMPLOYED, EITHER IN FABRICATION OR ERECTION, ALL SUCH WELDING SHALL BE PERFORMED BY QUALIFIED WELDERS IN COMPLETE ACCORD WITH THE 'STRUCTURAL WELDING CODE - STEEL' OF THE AMERICAN WELDING CODE.
 - PROVIDE SHOP COAT OF PAINT.
 - SUBMIT SHOP DRAWINGS, INCLUDING LINTEL SCHEDULE AND SHOP PAINT



TOWER ELEVATIONS

SCALE: 1/4" = 1'-0"



NOTES (CONT'D):

- BEAM IS DESIGNED TO SUPPORT MAXIMUM 6,000 POUND SUSPENDED LOAD FOR TEMPORARY SPEAKER INSTALLATION

NOTES:

- G.C. SHALL VERIFY ALL EXISTING CONDITIONS, DIMENSIONS, ELEVATIONS, ETC. IN FIELD PRIOR TO PROCEEDING WITH NEW WORK. NOTIFY ENGINEER OF ANY DISCREPANCIES FOR ANY FURTHER INSTRUCTIONS IF REQUIRED.
- TOP OF STEEL SHALL BE AT ELEVATIONS SHOWN.
- ALL STRUCTURAL STEEL IS TO BE ARCHITECTURALLY EXPOSED "AESS 1". ALL BEAM TO COLUMN CONNECTIONS SHALL BE WELDED TO DEVELOP A MINIMUM FIVE EIGHTHS OF FLEXURAL CAPACITY OF THE BEAM. MINIMUM FILLET WELD SHALL BE 1/4". ALL WELDS SHALL BE GRIND TO PROVIDE A SMOOTH SURFACE.
- TYPICAL COLUMNS SHALL BE HSS 6x6x3/8.
- ALL STRUCTURAL STEEL SHALL BE SHOP BLASTED TO NEAR WHITE SURFACE AND COATED WITH A ZINC RICH URETHANE PRIMER SUCH AS TNEMEC 90-97 OR APPROVED EQUIVALENT.
- PROVIDE 3/4" GRATING FOR TEMPORARY ACCESS.
- ACCESS LADDER TO HAVE 3/4" DIAMETER RUNGS SPACED AT 12" O.C. WITH MINIMUM 3/8" x 3" SIDE RAILS. PROVIDE HSS 4x4x3/8 CLOSED TUBES WELDED TO COLUMN FACE FOR INTERMEDIATE SUPPORT.

EXISTING FOUNDATION PLAN

NOTES:

- G.C. SHALL VERIFY ALL EXISTING CONDITIONS, DIMENSIONS, ELEVATIONS, ETC. IN FIELD PRIOR TO PROCEEDING WITH NEW WORK. NOTIFY ENGINEER OF ANY DISCREPANCIES FOR ANY FURTHER INSTRUCTIONS IF REQUIRED.
- "P-1" INDICATES NEW 3'-0" x 3'-0" x 10" CONCRETE PAD FOR SUPPORT OF NEW TOWER STRUCTURE.
- E.B.F.E. INDICATES EXISTING BOTTOM OF FOOTING ELEVATION.
- E.T.W.E. INDICATES TOP OF WALL ELEVATION.

Consultants

SZEWCAK ASSOCIATES
CONSULTING ENGINEERS
AVON PARK NORTH
200 FISHER DRIVE
AVON, CT 06001
TEL: 860.677.4570
szewcakassociates.com

STRUCTURAL SPEAKER TOWER FRAMING
SIMSBURY MEADOWS PERFORMING ARTS CENTER
22 IRON HORSE BOULEVARD
SIMSBURY, CONNECTICUT

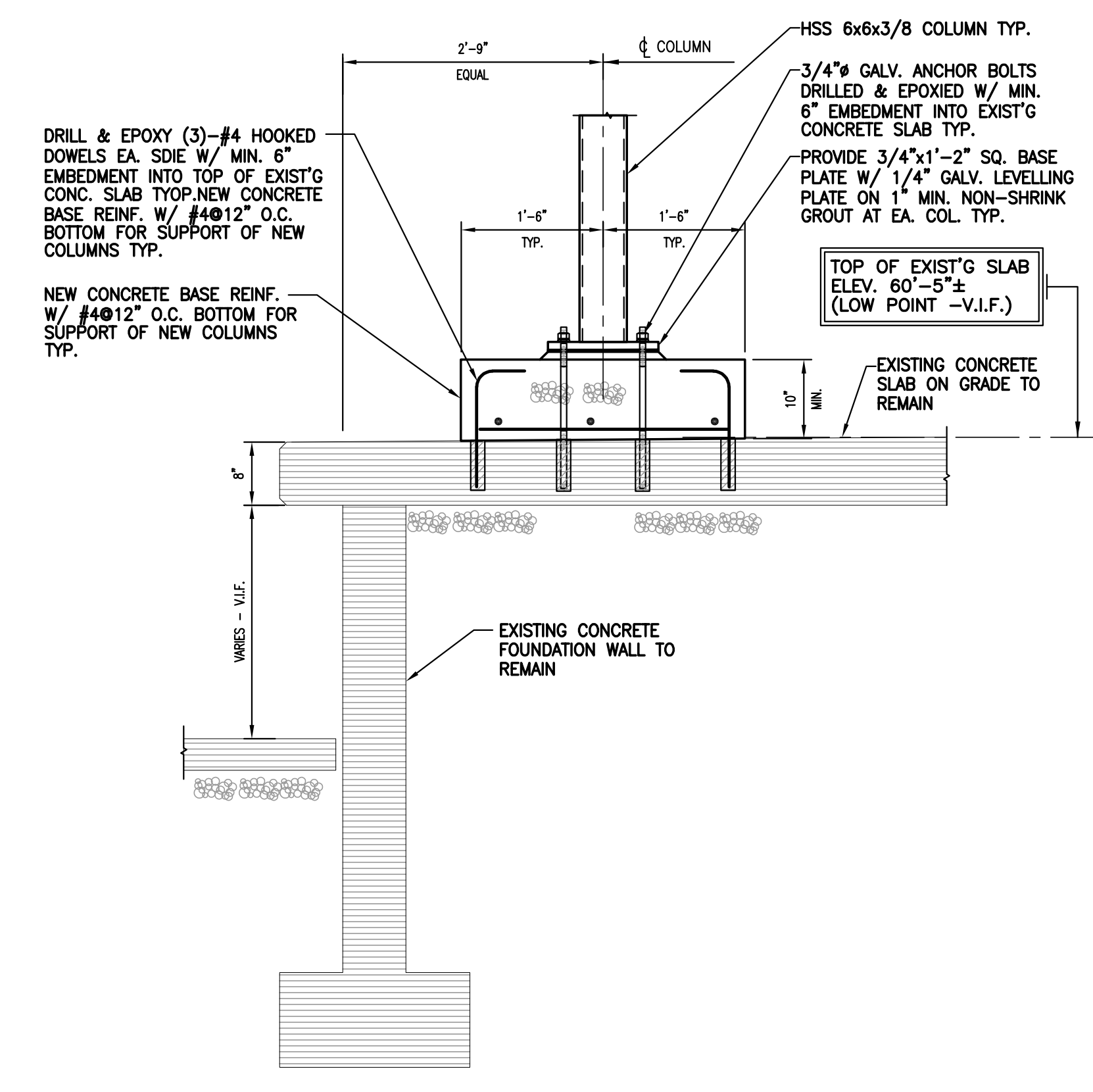
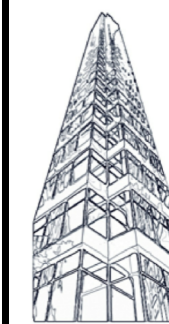
Sym. Date Revision

Date 4-24-2019
Scale AS NOTED
Job No. 10-
Drawn By PO
Checked By ARC

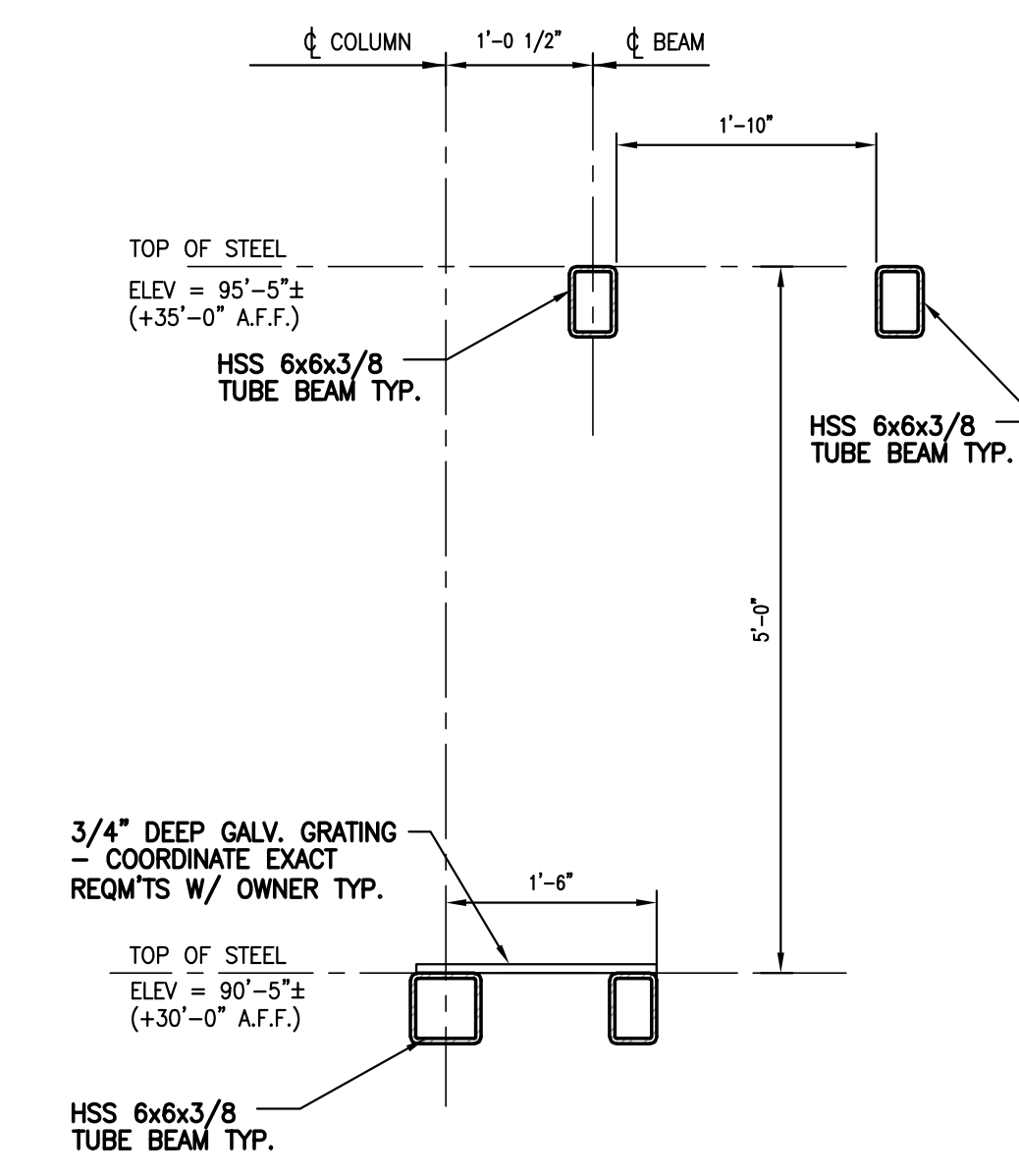
STRUCTURAL FRAMING FOR NEW SPEAKER SUPPORT TOWERS

Drawing No.

S-1



SECTION F1
SCALE: 1/2" = 1'-0"



SECTION R1
SCALE: 1/2" = 1'-0"

STRUCTURAL SPEAKER TOWER FRAMING
SIMSBURY MEADOWS PERFORMING ARTS CENTER
22 IRON HORSE BOULEVARD
SIMSBURY, CONNECTICUT

Sym.	Date	Revision

Date	4-24-2019
Scale	AS NOTED
Job No.	10-
Drawn By	PO
Checked By	ARC

Title
STRUCTURAL SECTIONS

Drawing No.

S-2



Sound Towers For Simsbury Meadows Performing Arts Center

5/9/2019

Sound Towers

1



Why Sound Towers?

- Facility not complete
- Impact of rental costs on
 - SPAC financial viability
 - Competitive with other venues
 - Ability to attract performers
- Annual savings \$18,000: equipment & installation

5/9/2019

2



Advantages of Permanent Sounds Towers

- Safer: less climb-able
- Video screens, per HSO request
- No maintenance or annual installation & de-construction

5/9/2019

3

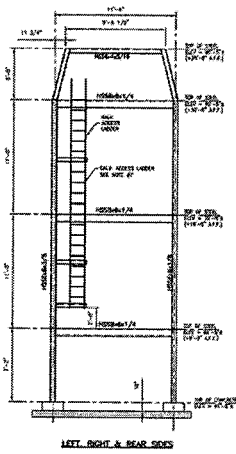
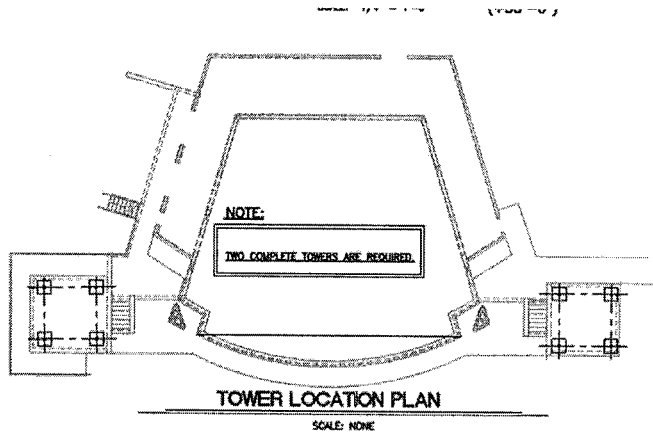


Steps to Completion

- BOS approvals
- Review fabricator bids & contract the work
- Zoning hearing & approval
- Finalize donor financial commitment
- Engage concrete contractor & steel fabricator
- Complete concrete work
- Install sound towers – hopefully by October

5/9/2019

4





Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** May 13, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Colleen O'Connor, Tax Collector
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective May 13, 2019 to approve the presented tax refunds in the amount of \$2,441.98, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds.

5. **Summary of Submission:**
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**
The aggregate amount of all tax refunds as presented is \$2,441.98. The attachment dated May 13, 2019 has a detailed listing of all requested tax refunds.
7. **Description of Documents Included with Submission:**
 - a) Requested Tax Refunds, dated May 13, 2019

REQUESTED TAX REFUNDS
MAY 13, 2019

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2016				
USB Leasing LT	16-03-69427	\$362.39		\$362.39
Total 2016		\$362.39	\$0.00	\$362.39
List 2017				
Mathewson David F	17-03-62025	\$24.07		\$24.07
Nissan Infiniti LT	17-03-63761	\$225.66		\$225.66
Nissan Infinitu LT	17-03-63788	\$255.23		\$255.23
Nissan Infinitu LT	17-03-63789	\$303.27		\$303.27
VW Credit Leasing Ltd	17-03-69944	\$194.48		\$194.48
VW Credit Leasing Ltd	17-03-69957	\$609.13		\$609.13
Wheels LT	17-03-70465	\$115.71		\$115.71
Wheels LT	17-03-70476	\$159.01		\$159.01
Wheels LT	17-03-70482	\$193.03		\$193.03
Total 2017		\$2,079.59	\$0.00	\$2,079.59
TOTAL 2016		\$362.39	\$0.00	\$362.39
TOTAL 2017		\$2,079.59	\$0.00	\$2,079.59
TOTAL ALL YEARS		\$2,441.98	\$0.00	\$2,441.98



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance Amendments

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**

The Board of Selectmen has two options for action regarding the Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance depending on whether or not the Board needs additional time to consider public comment received at the public hearing:

A. *Option A:* Further consider public comment received at the public hearing and table taking action on the ordinance until a future date.

B. *Option B:* Take action on the proposed revisions to the ordinance at this evening's meeting.

If the Board supports Option A, the following motion is in order:

Move, effective May 13, 2019 to table the proposed Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance (Article V, Chapter 141) to the next regularly scheduled Board of Selectmen meeting on May 29, 2019.

If the Board supports Option B, and is in support of the revisions to the ordinance as presented, the following motion is in order:

Move, effective May 13, 2019 to adopt the proposed revisions to the Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance (Article V, Chapter 141) as presented, which shall be effective 21 days after publication in a newspaper having circulation within the Town of Simsbury. Further move to authorize a summary of the adopted ordinance be published.

5. **Summary of Submission:**

At your January 28th meeting the Board of Selectmen established a workgroup to review the Tax Abatement for Volunteer Firefighters and Ambulance Personnel ordinance. The workgroup met on April 2nd. The workgroup consisted of Selectmen Chris Peterson and Sean Askham. Town Manager Maria Capriola, Deputy Town Manager Melissa Appleby, Fire District Chief of Administration Kevin Kowalski, Fire District Chief Jim Baldis, Fire District President Gary Wilcox and Executive Director of the Simsbury Volunteer Ambulance Association Karin Stewart assisted.

The primary objective of revisiting the ordinance was to correct a scrivener's error that occurred when the section on the retiree benefit was inadvertently struck from the ordinance two years ago. In the interim, qualifying retirees have continued to receive their benefit. The Town Attorney has confirmed that because the intent was to include the retiree benefit in the ordinance, continuing to provide this benefit can be considered a clerical correction by the Assessor.

The workgroup used this opportunity to make additional clarifying changes to the ordinance:

- Strike Section 141-18 (C): creditable years of service is sufficiently defined in sub-section (B)
- Amend Section 141-18 (D) and Section 141-19 to clarify that the benefit will be provided to volunteers and retirees who reside in Town and own a motor vehicle or other taxable property
- Strike Section 141-21 to eliminate this benefit for residents who provide services to another town

The Town Attorney has reviewed the draft ordinance as presented. Section 404 of the Town Charter sets forth the requirements for a public hearing on and publication of an ordinance. The Board of Selectmen is required to have at least one public hearing on a new or amended ordinance, which was held earlier this evening. We are required to give at least 7 days' notice in a newspaper having general circulation in the town. The Town Clerk also posts the notice in a public place, and copies of the ordinance must be available at the Town Clerk's Office. We also post the ordinance on the Town's webpage. A second hearing must be held if substantive changes are made to the ordinance (as determined by Town Counsel).

Once the amendment to the ordinance is passed, it must be filed with the Town Clerk and posted in its entirety or in summary form within 10 days after final passage. The Board of Selectmen needs to approve use of a summary. The ordinance would become effective on the twenty-first day after final publication.

6. Financial Impact:

Removing 141-21 and no longer providing a benefit to residents providing service to non-Simsbury fire departments or ambulance companies would save the Town approximately \$1,500 - \$3,000 per year.

The 2017 tax abatement list of volunteer firefighters and ambulance members consisted of 12 ambulance volunteers and 61 volunteer firefighters, for a 2017 total abatement value of \$62,326.38.

7. Description of Documents Included with Submission:

- a) Draft Amendments to Tax Abatement for Volunteer Firefighter and Ambulance Personnel Ordinance, adopted April 23, 2001, revised June, 25, 2007 and April 25, 2016

Chapter 141. Taxation

Article V. Tax Abatement For Volunteer Firefighters and Ambulance Personnel

[Adopted 4-23-2001]

§ 141-16. Purpose.

The Town of Simsbury is desirous of showing its appreciation for the faithful and courageous performance of the duties performed by the Simsbury Volunteer Fire Company and the Simsbury Volunteer Ambulance Association personnel in the Town of Simsbury and to encourage others to become firefighters and ambulance personnel. These reasons have provided for the Town to establish a tax abatement program pursuant to Section 12-81w of the Connecticut General Statutes as amended by Public Act No. 99-272, Section 6, for volunteer fire and ambulance personnel on the conditions set forth in this section and §§ 141-17 through 141-121.

§ 141-17. Abatement schedule.

[Amended 4-25-2016]

Each volunteer firefighter of the Simsbury Volunteer Fire Company and each volunteer of the Simsbury Volunteer Ambulance Association (collectively "volunteer") who is eligible pursuant to § 141-18 to receive a tax abatement shall have his or her real estate and/or motor vehicle property taxes owed to the Town of Simsbury for the current fiscal year abated in an amount equal to the lesser of the total amount of his or her real estate and/or motor vehicle property taxes owed to the Town of Simsbury for such fiscal year or an amount as calculated in the following schedule:

Column-A	Column-B
Years of Eligible Volunteer Service to Simsbury Volunteer Fire Company and/or Simsbury Volunteer Ambulance Association	Dollar Amount of Taxes Abated Per Fiscal Year
2 up to 5 years of eligible service	\$500
5 years of eligible service or more	\$1,000

§ 141-18. Eligibility.

[Amended 6-25-2007; 4-25-2016]

A.

To be eligible for the tax abatement pursuant to § 141-17 for any fiscal year, an eligible volunteer shall, on or before April 30 prior to such fiscal year, present to the Tax Collector a written statement certified ~~to~~ by the Chief of the Simsbury Volunteer Fire Company or the President of the Simsbury Volunteer Ambulance Association, which statement shall include the name and address of said volunteer, that said volunteer has served as an active volunteer in good standing for the Simsbury Volunteer Fire Company and/or the Simsbury Volunteer Ambulance Association for not less than the two immediate preceding calendar years, and the total number of years of service of said volunteer. "Volunteer in good standing" for members of the Simsbury

Volunteer Fire Company shall be defined as set forth in the bylaws of the Simsbury Volunteer Fire Company. "Volunteer in good standing" for members of the Simsbury Volunteer Ambulance Association shall be defined as a regular ambulance volunteer who has done 288 qualifying hours in the year preceding October 1. "Years of service" shall not be deemed to have been interrupted by medical leave authorized by the Simsbury Volunteer Fire Company and/or the Simsbury Volunteer Ambulance Association, leave for military service for the United States of America, or leave covered under the Connecticut Workers' Compensation Act.

B.

A person who terminates his or her volunteer service to the Simsbury Volunteer Fire Company and/or the Simsbury Volunteer Ambulance Association shall, upon his or her return to volunteer service to the Simsbury Volunteer Fire Company and/or the Simsbury Volunteer Ambulance Association, be eligible for the tax abatement provided under Section § 141-17 only after he or she completes one full calendar year of volunteer service. Such volunteer's total years of service shall then include any previous years of volunteer service to the Simsbury Volunteer Fire Company and/or the Simsbury Volunteer Ambulance Association.

~~C.~~

~~Any person who terminates his or her volunteer service to the Simsbury Volunteer Fire Company or the Simsbury Volunteer Ambulance Association for five or more years shall lose any credit for any previous years of service.~~

C.

Any volunteer who a) has served for a minimum of 25 years of service as an active volunteer in good standing as defined in § 141-18 of this Article V; and b) terminates his or her volunteer service; and c) is otherwise eligible for the tax abatement program defined in this Article V, shall continue to receive a tax abatement in the amount of \$1,000 as set forth in § 141-17 of this Article V per annum as long as they continue to (1) reside in Simsbury or (2) own a motor vehicle registered to a Simsbury address or (3) own taxable property in the Town of Simsbury. ~~{Added 6-25-2007}~~

§ 141-19. Application.

The tax abatement provided under this article shall be applied first against any real property taxes owing to the Town of Simsbury and then against any motor vehicle taxes owing to the Town of Simsbury. In the event that the tax to which the abatement is applied is paid in installments, then the abatement shall be applied 50% to each installment. The tax abatement provided under this article shall be applicable for any real property or motor vehicle owned by a volunteer and eligible for such abatement regardless of whether such property is owned individually, jointly or as tenant in common with one or more other persons, provided that said ownership interest is recorded in the name of the volunteer on the Simsbury Grand List. For property acquired by the volunteer during the Grand List Year, the abatement shall be prorated in the same manner and to the same degree as the underlying tax liability. The tax abatement provided under this article only applies to taxes owed to the Town of Simsbury by volunteers in good standing who continue to (1) reside in Simsbury or (2) own a motor vehicle registered to a Simsbury address or (3) own taxable property in the Town of Simsbury.

§ 141-20. Records.

The Tax Collector of the Town of Simsbury shall maintain a record of all taxes abated in accordance with this article.

§ 141-21. Interlocal agreements.

~~The Town of Simsbury may enter into interlocal agreements with other municipalities for the purpose of providing tax relief to volunteer firefighters or ambulance personnel who live in one municipality but who volunteer their services in another municipality.~~

§ 141-22. Effective date.

[Amended 4-25-2016]

~~Revised §§ 141-17 and 141-18 of this article shall take effect and shall be applicable to taxes owing beginning with taxes on the Grand List of October 1, 2015. For the October 1, 2014, Grand List, the tax abatement schedule that was in effect prior to this amendment shall remain in full force and effect.~~

Revisions to this article shall take effect and shall be applicable to taxes owing beginning with taxes on the Grand List of October 1, 2018, for tax payments due July 1, 2019 – June 30, 2020.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Bulletproof Vest Partnership Grant (BVP)
2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Nicholas Boulter, Chief of Police
Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports applying for the Bulletproof Vest Partnership Grant, the following motion is in order:

Move, effective May 13, 2019 to submit the FY 19/20 Bulletproof Vest Partnership Grant application, and to authorize Maria E. Capriola, Town Manager, to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the FY 19/20 Bulletproof Vest Partnership Grant and to authorize Maria E. Capriola, Town Manager, to execute all documents related to the grant award.

5. **Summary of Submission:**
On a periodic basis, the Police Department applies for the Bulletproof Vest Partnership Grant (BVP) through the U.S. Department of Justice. The funding cycle is based on the federal government fiscal year (October 1-September 30); grant funding is typically available every other year but sometimes becomes available more frequently. BVP provides reimbursement for up to 50 percent of the cost for each bulletproof vest purchased for police officers. Vests are replaced every five years. Over the past six years, the Department has received \$9,073.31 (2015), \$4,104.99 (2017), \$3,237.50 (2018), and \$9,250.00 (current grant). The FY 19/20 grant funding supports the purchase of 20 vests.
6. **Financial Impact:**
The awarded amount is \$9,250.00. The Town's matching funds are paid from a special revenue account (215-42210).
7. **Description of Documents Included with Submission:**
 - a) 2019 BVP Grant Application



REVIEW APPLICATION

1. Agency Profile

2. Application

2.1 Application Profile

2.2 Manage Application

2.3 Review Application

2.4 Mandatory Wear Policy

2.5 Submit Application

3. Payment

4. Status

5. Personal Information

Help

JUR: SIMSBURY TOWN, CT

LOGOUT

OMB #1121-0235 (Expires: 10/31/2016)



Application Profile



Application



NIJ Approved Vests



Submit Application

Below is the current status of your application.

APPLICATION PROFILE

Participant SIMSBURY TOWN

Fiscal Year 2019

Number of Agencies Applied 0

Total Number of Officers for Application 38

Number of Officers on Approved Applications 38

APPLICATION PROFILE

Fiscal Year 2019

Vest Replacement Cycle	5
Number of Officers	38
Number of Stolen or Damaged Replacement Needs	0
Number of Officer Turnover	0

REVIEW BVP APPLICATION FOR FUNDING

Applicant	Quantity	Total Cost	Date Submitted	Application Status
SIMSBURY TOWN	20	\$18,500.00		Sent for BVP Approval
Grand Totals:	20	\$18,500.00		



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Donation from Simsbury Bank for Cadet Program

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Nicholas J. Boulter, Police Chief

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports accepting the donation to the Simsbury Police Department's Cadet Program, the following motion is in order:

Move, effective May 13, 2019, to accept a donation from Simsbury Bank in the amount of \$4,000 to be used for the Simsbury Police Cadet Program in the Simsbury Police Department.

5. **Summary of Submission:**

The Simsbury Police Department has been notified by Simsbury Bank of its intent to donate \$4,000 to the Simsbury Police Cadet Program. Chapter 100 of our Code of Ordinances, "Gift Policy," Section 100-2 "Monetary Donations" states that for donations in excess of \$1,500 they must be accepted by the Board of Selectmen.

The Cadet Program was founded in 2001 and typically consists of classes with a dozen members ranging in age from 14 to 20 years old. The program is run by School Resource Officers Todd Kushman and Jeremy Cormier.

The Simsbury Police Cadet Program allows students to observe how the Simsbury Police Department operates as well as the functions and duties of Simsbury Police Officers. The cadets learn how to interact and communicate with the community and experience ride-alongs, which allow for them to be immersed in real life experiences of Simsbury Police Officers.

This contribution by Simsbury Bank will allow the Simsbury Police Cadet Program to continue its success in the community.

6. **Financial Impact:**

Police Cadet Program expenditures are usually paid for out of the Community Policing Special Revenue Fund, the community policing line item in the Department's operating budget and through a Cadet Program checking account. The Community Policing Special Revenue Fund (account 213-42110) is a fund that the Police Department

deposits donations and grants into for the use for community policing specific events and programs such as the Cadet program. The donated funds would be used to offset the costs of cadets' attendance at the Connecticut Cadet Police Academy. Cadets' tuition is usually paid for through a combination of donations, Cadet contributions, and by the Police Department.

7. **Description of Documents Included with Submission:**

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Neighborhood Assistance Act Program Proposals

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager; Melissa Appleby, Deputy Town Manager

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports the Simsbury Grange and Housing Authority's proposals under the Neighborhood Assistance Act, the following motion is in order:

Move, effective May 13, 2019 to set a public hearing to receive public comment on the proposals submitted by the Simsbury Grange and Simsbury Housing Authority pursuant to the 2019 Connecticut Neighborhood Assistance Act for 6:00pm on Wednesday, May 29, 2019.

5. **Summary of Submission:**

In March 2019, the Town was notified by the State Department of Revenue Services (DRS) that the 2019 Neighborhood Assistance Act (NAA) application is available to tax-exempt organizations. This program provides a tax credit to businesses that make cash investments in qualifying community programs conducted by tax-exempt or municipal agencies. Examples of qualifying community programs include energy conservation projects, neighborhood assistance, job training, education, community services, and crime prevention. Programs must be approved by both the municipality in which the programs are conducted and by DRS.

Notice of this opportunity was posted to the Town website, distributed via News & Announcements and social media, and was sent directly to Town departments, the Housing Authority, and the Performing Arts Center.

The Town Manager's Office has received two NAA program proposals. The Simsbury Grange is seeking funds for an energy conservation project, including the replacement of windows and a ductless mini-split heat pump. The Grange did participate in this program in 2018; with funds received in that round, the Grange was able to repair a broken window and storm door, install ceiling fans, and install new lighting. Additional planned work includes fixing an exterior door and insulation work.

The Simsbury Housing Authority is also seeking funds for an energy conservation project, including the replacement of energy efficient doors on 35 of the 70 apartments at the Dr. Owen L. Murphy Apartments. The Housing Authority's 2014 Capital Needs

Assessment indicates that based on a 25-year useful life, the exterior doors are currently 20 years beyond their useful life.

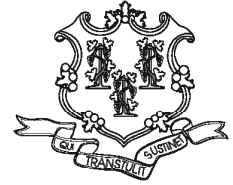
A public hearing is required prior to approval of the application by the Board of Selectmen. The attached proposals will be re-submitted to the Board of Selectmen at that time for consideration and possible approval subsequent to the hearing. If the Board approves the applications, staff will submit it to DRS in advance of the July 1 deadline. We will receive notification in August as to whether or not the programs were approved. Businesses requesting a tax credit under the program are required to apply for participation between September 15 and October 1.

6. Financial Impact:

Minimal staff time will be needed to administer the application process.

7. Description of Documents Included with Submission:

- a) 2019 Simsbury Grange NAA Program Application
- b) 2019 Simsbury Housing Authority NAA Program Application



Municipality: _____

Form NAA-01

2019 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____

Address: _____

Federal Employer Identification Number: _____

Program title: _____

Name of contact person: _____

Telephone number: _____ — —

Email address: _____

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ _____

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; or
- Comprehensive college access loan forgiveness (see Conn. Gen Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): _____

Description of program: _____

Need for program: _____

Neighborhood area to be served: _____

Plan to implement the program: _____

Timetable:

Program start date: _____

Program completion date: _____

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested _____

Other funding sources - itemized sources:

a) _____

b) _____

c) _____

d) _____

Total Funding: _____

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) _____

b) _____

c) _____

d) _____

Administrative expenses - itemized description:

a) _____

b) _____

c) _____

d) _____

Total Proposed Expenditures: _____

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____ - _____ - _____
Fax number: _____ - _____ - _____
Email address: _____

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>

2019 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01**, *2019 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. Direct inquiries to Department of Revenue Services (DRS), Neighborhood Assistance Act Program, Attn: Research Unit, 450 Columbus Blvd Ste 1, Hartford CT 06103-1837, or call **860-297-5687**.

Part I General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

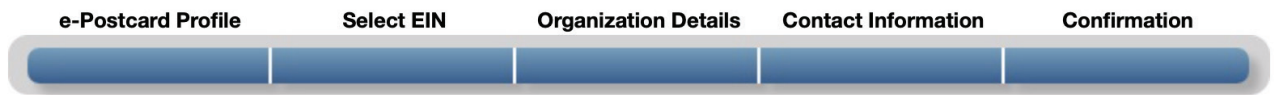
Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)



Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** CONNECTICUT STATE GRANGE PATRONS OF HUSBANDRY
- **EIN:** 060945695
- **Tax Year:** 2017
- **Tax Year Start Date:** 10-01-2017
- **Tax Year End Date:** 09-30-2018
- **Submission ID:** 10065520191282904064
- **Filing Status Date:** 05-08-2019
- **Filing Status:** Accepted

[< MANAGE FORM 990-N SUBMISSIONS](#)



Municipality: Simsbury

Form NAA-01

2019 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
Simsbury Housing Authority

Address: 1600 Hopmeadow St, Simsbury, CT 06070

Federal Employer Identification Number: 06-0861834

Program title: Exterior Door Replacement

Name of contact person: Edward J. LaMontagne

Telephone number: 860-658-1147

Email address: simsburyha@comcast.net

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 121,936.50

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; or
 Comprehensive college access loan forgiveness (see Conn. Gen Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
 Job training/education for persons with physical disabilities;
 Program serving low-income persons;
 Child care services;
 Establishment of a child day care facility;
 Open space acquisition fund; **or**
 Other (specify): _____

Description of program: _____

It is proposed that, with the funding requested, new energy efficient exterior doors (2 per apartment) be installed for 35 of the 70 apartments (50%) at the Dr. Owen L. Murphy Apartments. The original doors are currently 45 years old and are no longer energy efficient. This has caused cold air to seep in during the winter and heat in the summer leading to inefficient heating/cooling which in turn leads to higher energy costs for the residents. The new doors will increase energy efficiency which will reduce energy costs for the residents who are low income.

Need for program: _____

A Capital Needs Assessment, which was commissioned by the Connecticut Housing and Finance Authority, was completed in March of 2014. The report indicated that the Total Expected Useful life of the exterior doors was 25 years meaning that the existing doors are over twenty years beyond their useful life. The report had the Housing Authority replacing the doors in years 2014-2018, however the Housing Authority lacked the sufficient resources to have the work completed. Due to this and other items the report indicated the Simsbury Housing Authority has been deemed "at risk" by CHFA.

Neighborhood area to be served: _____

The Simsbury Housing Authority is located in the north end of town, known as the North Village. The Housing Authority sits on 13 acres of land and is comprised of two developments. The Dr. Owen L. Murphy Apartments is comprised of 70 garden style apartments which were built in 1973 and 1974. The Virginia Connolly Residence is comprised of forty apartments which were built in 1991. Both properties are designated for low income individuals over the age of 62 or with disabilities.

Plan to implement the program: _____

The plan would be to put the project out to bid shortly upon receipt of funding. A contract will be signed with an appropriate contractor who will undertake the project. The Executive Director of the Simsbury Housing Authority will serve as "Clerk of the Works" to ensure that the project is completed efficiently and effectively. The Executive Director, in concert with the contractor, will ensure that all local permits are secured before the project is undertaken and to ensure that the project is approved after completion.

Timetable:

Program start date: 1 September 2019

Program completion date: 30 September 2019

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>121,936.50</u>
Other funding sources - itemized sources:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Funding: 121,936.50

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) <u>Exterior door replacement</u>	<u>\$116,076.50</u>
b) _____	_____
c) _____	_____
d) _____	_____

Administrative expenses - itemized description:	
a) <u>Administration and supervision of project</u>	<u>5,860.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures: \$121,936.50

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ Town of Simsbury
Mailing address: _____ 933 Hopmeadow Street, Simsbury, CT 06070
Name of municipal liaison: _____ Melissa Appleby, Deputy Town Manager
Telephone number: _____ 860-658-3230
Fax number: _____ 860-658-9467
Email address: _____ mappleby@simsbury-ct.gov

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
--

2019 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

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Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

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Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

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Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Accept Donation – SMPAC Barn Storage Improvements

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports the request from the Simsbury Meadows Performing Arts Center (SMPAC) to proceed with erecting a roof structure addition to the storage barn, the following motion is in order:

Move effective May 13, 2019, to accept the donation of erecting a roof structure addition to the existing storage barn.

5. **Summary of Submission:**

The Simsbury Performing Arts Center is looking to design, fabricate and install a roof structure addition to the Performing Arts Center barn. This will provide coverage and shelter from the elements for their 1,300 event chairs. The current method of placing tarps over the chairs has been ineffective and has allowed wear and tear on the chairs to happen at a rate faster than normal. The Conservation Commission granted placement of the structure on the west side of the barn, which would be visible from the parking lot. This is a change in location than was previously presented to the Board of Selectmen.

On January 28, 2019 the Board authorized the Town Manager to sign land use applications for the construction of the roof structure at the existing storage barn located at 22 Iron Horse Boulevard. The project has been advancing through the various land use approval processes and SMPAC is ready to proceed should the Board of Selectmen accept the infrastructure improvement.

On January 28, 2019 the Board granted the waiver of fees associated with the Inlands/Wetlands Permit application, Zoning Commission application, administrative zoning permit application, and the Building Permit application.

6. **Financial Impact:**

The estimated value of construction is \$7,000 and will be paid for by SMPAC.

7. Description of Documents Included with Submission:

- a) Letter from Missy DiNunno, Executive Director, to Board of Selectmen, dated January 10, 2019



January 10, 2019

Board of Selectmen
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

Dear Board of Selectmen,

On behalf of Simsbury Performing Arts Center, Inc. and its Board of Directors, I am writing to inform you of our organization's intent to design, fabricate and install a roof structure which will be attached to the east side of the Performing Arts Center barn. Pending necessary permit approvals, once complete, the covered structure will provide much needed shelter from the elements for our 1300 event chairs during the active summer season. Previous methods of storage which involved tarping the chairs and leaving them outside, have proven quite unsuccessful in limiting exposure to weather and overall wear and tear. The new shed would allow for full coverage and further support a lengthier life span for this valuable equipment. Placement of the structure on the east side (rear) of the barn would also eliminate the need to place chairs on the south side of the barn, therefore making the overall appearance of the Simsbury Meadows property more aesthetically pleasing for patrons, residents and visitors.

Simsbury Performing Arts Center, Inc., through its general operating budget and donor contributions, intends to fund all facets of the project, however would request approval from the Town for a waiver of fees associated with the submission of an Inland Wetlands Permit Application and subsequent Building Permit Application. Upon completion, the structural addition would have an estimated value of \$7,000. With this in mind, I would like to respectfully request that the Board of Selectmen accept our organization's offer to donate the roof structure addition and waive associated permit fees to complete the project.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Missy DiNunno".

Missy DiNunno
Executive Director



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Easement – 87 Riverside Road

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager; Melissa Appleby, Deputy Town Manager

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports the proposed recreational easement for the property at 87 Riverside Road, the following motion is in order:

Move, effective May 13, 2019 to refer the proposed recreational area easement for the parcel at 87 Riverside Road as presented to the Planning Commission pursuant to CGS 8-24.

5. **Summary of Submission:**

For many years, Culture, Parks and Recreation has mowed the area east of the Flower Bridge along Riverside Road. The Parks Division starting mowing that area when the Flower Bridge became a popular destination and visitors began walking to the eastside of the bridge. Although the Town is only responsible for a small piece of grass in this area, the practice has been to mow beyond the property line onto the property at 87 Riverside Road. Our Parks Superintendent has communicated with the property owner over the years, and she has not expressed any concern with this practice.

Approximately eight years ago, the Parks Division installed a bench in this area in conjunction with the Flower Bridge Committee. At that time, the property owner was consulted regarding the location of the bench.

Last summer, the owner of 87 Riverside Road contacted the Town Manager's Office and requested that a formal agreement be developed with the Town regarding the maintenance of this area. The Town Engineer has developed an easement map, and the Town Attorney has worked with the property owner's attorney to develop a recreational easement.

The proposed easement and map are attached. A summary of the easement language is as follows:

- The easement allows the Town to maintain, operate, use, alter and repair a recreational area open to the public
- The Town will not erect any structures on the property, install any asphalt or concrete pavement, or put up any signs or other advertising material without the written consent of the property owner

- The easement is permanent and will remain with the property if ownership changes

This easement reflects current practice and codifies the arrangement that has existed for many years.

Pursuant to Connecticut General Statutes Section 8-24, the purchase, sale or lease of any property requires a referral to the Planning Commission for determination of consistency with the goals and objectives of the Plan of Conservation and Development. The Planning Commission will add this item to its May 14th agenda. If the Planning Commission issues a positive referral on this matter, we will plan to add this item to your May 29th agenda so that you may consider approval of the easement at that time.

6. Financial Impact:

The property owner has requested the installation of a fence along the top of the sloped area adjacent to the river; for security and liability reasons the Town is supportive of this request. Staff believes costs to install such a small section of fencing would be nominal and could be paid for with our parks maintenance funds. Due the property's proximity to a floodplain, fencing options will be limited.

There is staff time (costs) associated with mowing the small section of land east of the Flower Bridge at 87 Riverside Road; as this practice has been occurring for many years, it is not a new expense.

7. Description of Documents Included with Submission:

- a) Draft Recreational Area Easement, 87 Riverside Road
- b) Easement Map

RECREATIONAL AREA EASEMENT
SIMSBURY, CONNECTICUT

KNOW ALL MEN BY THESE PRESENTS that Susan Olson, f/k/a Susan D. Andrus, 109 Hopmeadow Street, Simsbury, Connecticut, 06089 ("Grantor") for the consideration of One Dollar (\$1.00) and other good and valuable consideration received to her full satisfaction from the Town of Simsbury, 933 Hopmeadow Street, Simsbury, Connecticut ("Grantee"), does give, grant, bargain, sell and confirm unto Grantee, its successors and assigns forever an easement to maintain, operate, use, alter and repair a recreational area open to the public in, through, on and under a portion of a certain piece or parcel of land situated in the Town of Simsbury, County of Hartford and State of Connecticut known as 87 Riverside Road, Simsbury, Connecticut, and being more particularly described as a \pm 4,701 square foot area easement parallel to the Farmington River ("the Parcel"). Said Parcel and the location of the easement area ("Easement Area") are shown on a map entitled "Boundary Survey, Property Survey Prepared for Susan Olson, #87 Riverside Road, Simsbury, CT, Project 470-146, Date: 9/23/2014".

Within the Easement Area the Grantee shall be responsible for all maintenance repairs and upkeep of the property and shall have the right to operate, use, alter, repair and replace the fixtures within the recreational area and appurtenances thereto and right to enter on the land within said Easement Area at any reasonable time for the purpose of constructing, servicing, repairing or replacing said recreational area or any material therein. The Grantee agrees to pay and be responsible for any damage to the property resulting from the Grantee's and/or public's use of the Easement Area.

Both the Grantor and Grantee agree that the Grantee is not responsible for the stabilization of the embankment within the Easement Area. The Grantee will not have any obligation to provide erosion control measurements to the Easement Area.

The Grantee's use of the Easement Area shall be limited to recreational use only. There shall be no construction or placing of any buildings or storage buildings or other structures, nor shall there be any asphalt or concrete pavement, signs, billboards or other advertising material in the Easement Area without the prior written consent of the Grantor.

The Grantor reserves the right for themselves and their successors and assigns forever to use the land within said Easement Area for any use and purpose that does not unreasonably interfere with the use by the Grantee and its successors and assigns, herein provided for. Further, Grantee agrees that it shall prohibit all motorized vehicles from use of the area, except those vehicles that may be used by the Grantee, its employees, contractors or agents for maintenance and upkeep of the area.

The Grantee hereby indemnifies and holds the Grantor harmless from any and all claims or lawsuits brought against the Grantor by any third parties for injuries and/or damages resulting from the Grantee's access or use of the Easement Area.

The Grantee shall notify the Grantor, with at least five (5) days prior notice, of its intent to perform any work within said Easement Area, excepting therefrom normal maintenance activities including but not limited to cutting the grass and pruning, and an emergency condition that demands immediate attention. The Grantee in the performance of any Work with the Easement Area will provide appropriate and reasonable protective devices or fencing around all such Work to protect the Grantor's employees, officials, the public and all other who are lawfully on the premises of the Grantor.

The foregoing Easement shall burden the Parcel and the Easement Area and shall run with the land forever and shall be binding in perpetuity upon the parties, their heirs, successors and assigns.

TO HAVE AND TO HOLD the above-granted rights, privileges and authority unto the Grantee, its heirs, successors and assigns forever, to its and their own proper use and behoof.

IN WITNESS WHEREOF, the Grantor has set her hand this day of May, 2019.

Signed and delivered in the Presence of:

Susan Olson

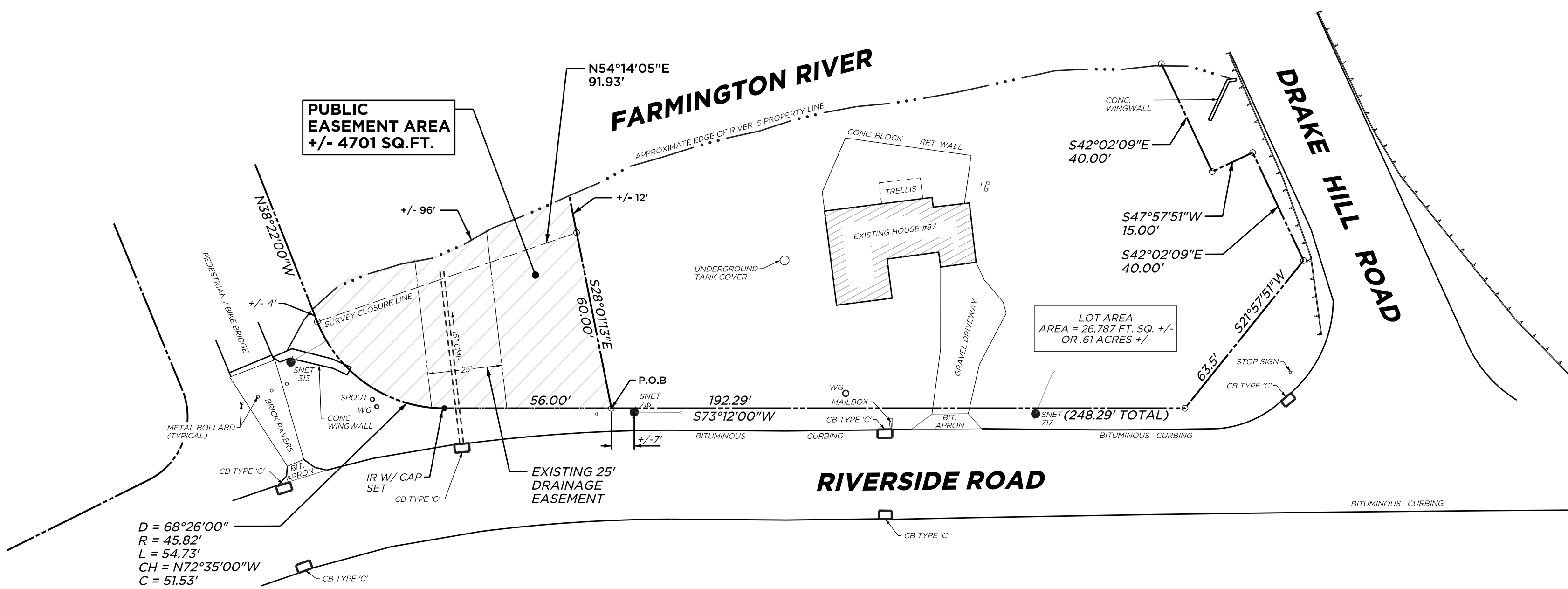
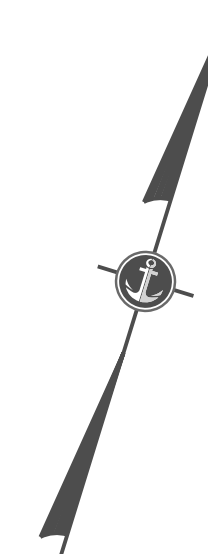
STATE OF CONNECTICUT)
) ss. at Simsbury
COUNTY OF HARTFORD)

On this _____ day of May 2019, before me, the undersigned officer, personally appeared Susan Olson, signer and sealer of the foregoing instrument and acknowledged the same to be her free act and deed.

Notary Public
Commissioner of the Superior Court

MAP REFERENCE

"BOUNDARY SURVEY, PROPERTY SURVEY,
PREPARED FOR SUSAN OLSON" #87 RIVERSIDE
ROAD SIMSBURY, CT SCALE: 1" = 30' DATED 09/23/14
BY ANCHOR ENGINEERING SERVICES INC.



$D = 68^{\circ}26'00''$
 $R = 45.82'$
 $L = 54.73'$
 $CH = N72^{\circ}35'00''W$
 $C = 51.53'$

LEGEND

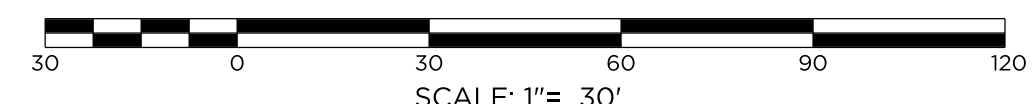
- STREET LINE
- BOUNDARY LINE
- EASEMENT LINE
- METAL GUARDRAIL
- EDGE OF WATER
- RETAINING WALL
- POINT OF BEGINNING P.O.B
- UTILITY POLE SNET
- WATER GATE 313
- SIGN WG

THIS SURVEY AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-300b-1 THRU 20-300b-20 OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES- "MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS INC. IT IS AN EXISTING CONDITIONS SURVEY CONFORMING TO HORIZONTAL ACCURACY CLASS A2. THE PURPOSE OF THIS MAP IS TO SHOW EASEMENT LIMITS.

TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

MAREK L. KEMENT, CT. P.E. L.S. #21694

ANY ORIGINAL OR DUPLICATE OF THIS MAP IS NOT VALID UNLESS IT BEARS THE EMBOSSED SEAL OF THE SURVEYOR WHOSE REGISTRATION NUMBER APPEARS ABOVE NO OTHER CERTIFICATION OR WARRANTY IS EXPRESSED OR IMPLIED.



ANCHOR ENGINEERING SERVICES, INC.		41 Sequin Drive Glastonbury, CT 06033 Phone: (860) 633-8770 Fax: (860) 633-5971 www.anchorengr.com
Civil Engineering • Environmental Consulting • Land Surveying • Construction Management		
PROJ. ENGINEER JMS PROJ. MANAGER MLK OFFICE REVIEW MLK		EASEMENT MAP PREPARED FOR TOWN OF SIMSBURY OVER PROPERTY KNOWN AS #87 RIVERSIDE ROAD CONNECTICUT
SCALE: 1" = 30' PROJECT 657-03		DATE 05/06/19 SHEET NO. 1 OF 1



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Town Manager Salary Increase
2. **Date of Board Meeting:** 05/13/2019
3. **Individual or Entity Making the Submission:**
Chris Kelly, Deputy Frist Selectman – On Behalf of Personnel Sub-Committee
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen is approves increasing the Town Manager's salary by the proposed amount, the following motion is in order:

Move effective May 13, 2019 the Town Manager's salary be increased by 2.25% consistent with the performance review process stipulated in the town manager's contract.

5. **Summary of Submission:**

The Town Manager's contract reflects an annual performance review and salary adjustment process in which the salary of the Town Manager, upon a satisfactory performance review receives an increase equal to the increase pool determined for non-unionized full time staff. This contractual stipulation includes an increase at the completion of the Town Manager's first year of service which concluded on January 29, 2019. The Board approved for the current fiscal year at the October 10, 2019 B.O.S. meeting an increase for the unaffiliated employee pool of 2.25%.

At its meeting on April 16, 2019 The Personnel Subcommittee approved a recommendation to the Board of Selectmen that as the Town Manager has received a satisfactory mid-year review, and this increase is to be provided in the current fiscal year, that a 2.25% increase be provided to the Town Manager effective April 22, 2019. April 22nd was the date of the next B.O.S. meeting and the original expectation was that it would be an agenda item for that meeting. This would increase the Town Manager's salary from \$155,000 to \$158,489.

The process for the first year was a full performance review at a mid-year point, followed by an end of 2018 – 2019 fiscal year final update. This update will occur in June.

In future years there would be an informal mid-year review, and a final full review at the end of the year. The board may adjust the timing to align with the unaffiliated pool increases.

The contract language is included below:

SECTION V: COMPENSATION

A. **Base Salary:** Pursuant to Section 501 of the Charter, the Town Manager shall be paid an annual base salary of \$152,500, less all applicable withholdings and deductions, effective January 29, 2018. The salary for the Town Manager shall be payable in weekly installments at the same time as other Town department managers. At the end of the first year of the Town Manager's employment, the base salary shall be increased by a minimum of \$2,500 to \$155,000, provided Town Manager meets mutually agreed-upon performance-related goals in connection with the development of an economic development strategic plan. The Town Manager's salary may be further increased at the end of the first year of employment based upon the Town Manager's satisfactory or above satisfactory performance in connection with goals and objectives as established in Section VII, provided that any such additional increase is consistent with the general wage increase awards for other non-union full-time staff. Thereafter, the Town Manager's salary may be adjusted in accordance with annual performance reviews and evaluations under Section VII provided the Town Manager's performance is satisfactory or better than satisfactory, and shall be consistent with the general wage increase awards for non-union full-time staff and shall further become effective on the effective date applicable to non-union full-time staff.

6. Financial Impact:

The impact for the remainder of the Fiscal Year would be \$671 or \$722 with payroll taxes factored in.

7. Description of Documents Included with Submission:

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Recommended Nomination of Phil Schulz to the Retirement Plan Sub-Committee
2. **Date of Board Meeting:** May 13, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the nomination of Phil Schulz as presented, the following motion is in order:

Move, effective May 13, 2019 to nominate Phil Schulz (D) for appointment by the Board of Finance to the Retirement Plan Sub-Committee as a community member at-large for a three year term.

5. **Summary of Submission:**

The Retirement Plan Sub-Committee was formed to fulfill the duties of the Board of Finance in maintaining the Town pension and OPEB funds. According to the Charter, "The Board of Finance shall supervise and maintain the Town pension and other post-employment benefit funds in accordance with rules and regulations contained in agreements between the Town employees and the Town of Simsbury and or the Board of Education regarding pension and other post-employment benefits. The Board of Finance shall, after consultation with the Board of Education and the Board of Selectmen, ensure the pension funds are prudently invested and shall also supervise and maintain the Retiree Benefit Fund established pursuant to the Town code of ordinances and designate the annual contribution to be made to insure said pension and post-employment funds."

The Sub-Committee consists of two members of the Board of Selectmen, two members of the Board of Education, two members of the Board of Finance, and two community members at-large. Earlier this year, Selectman Chris Kelly was appointed Chair, and Board of Finance member Kevin Prell was appointed Vice Chair. The Sub-Committee meets on a quarterly basis and is staffed by the Finance Director, School Business Manager, and the Town Manager's Office. Based on the recently adopted Memorandum of Understanding regarding the Retirement Plan Sub-Committee, the Board of Selectmen is responsible for providing recommendations to the Board of Finance for community member at-large appointments.

Mr. Phil Schulz has been a member of the Retirement Plan Sub-Committee since 2008 and has an interest in continuing to serve on the Sub-Committee. Mr. Schulz has worked in the office of the CT Attorney General since 1992 where he has received numerous awards for his work.

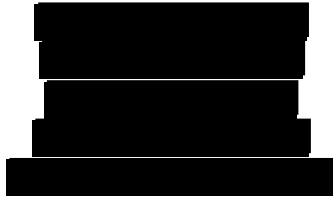
6. Financial Impact:

None

7. Description of Documents Included with Submission:

a) Biography of Mr. Phil Schulz

PHILIP M. SCHULZ



EDUCATION:

University of Connecticut School of Law, Hartford, CT
J.D., May 1985

Brandeis University, Waltham, MA
B.A., in Politics, May 1982

BAR ADMISSIONS:

State of Connecticut, December 1985
U.S. District Court, District of CT, January 1986
U.S. Supreme Court, June 2014

WORK HISTORY:

Office of the CT Attorney General, February 1992 to present

Department Head, Workers' Compensation & Labor Relations, July 2009
to present

- Supervise 11 attorneys, 2 paralegals & 3 support staff
- Oversee all department litigation and contract review
- Ensure that all administration policies and directives are followed
- Maintain effective communications and positive working relationships with client agencies, third party administrators and vendors
- Assign cases and public inquiries based on attorneys' and paralegals' knowledge and experience
- Provide advice to attorneys and paralegals on litigation strategy, trial preparation and ethical concerns
- Authorize appeals to the Compensation Review Board
- Assist in the briefing and argumentation of appeals to the Appellate and Supreme courts

- Handle complex litigation including settlement negotiations, trial and appeals
- Complete performance reviews of all department staff
- Communicate with administration on personnel matters including staffing, promotions and discipline

Workers' Compensation State Unit Supervisor, 1995 to 1999

- Supervised 3 attorneys, 1 paralegal and 1 secretary
- Oversaw litigation pertaining to the defense of workers' compensation claims brought by state employees
- Maintained effective communications and positive working relationships with client agencies, third party administrator and vendors
- Assigned cases, provided advice and monitored progress of litigation
- Completed performance reviews for all unit members

Associate, Winnick, Skolnick, Ruben & Block, PC, New Haven, CT, 1988-1992

- Handled litigation including business, personal injury, criminal and family matters

Associate, Law Offices of John F. Shaw, PC, Middletown, CT, 1986-1988

- General practice of law including civil and criminal litigation, real estate, probate and family matters

Associate, Law Office of A. Thomas White, Jr., Middletown, CT, 1985-1986

- General practice of law including civil and criminal litigation, real estate, probate and family matters

PROFESSIONAL CERTIFICATIONS & RECOGNITION:

Attorney General's Certificate, 25 Years of Service, December 2017

DAS Certificate, State Supervisory Skills, December 2015

DAS Certificate, CT Aspiring Leaders Executive Development Program, June 2015, Capstone Project: *An Early Intervention Protocol for Complex Workers' Compensation Cases*

Attorney General's Certificate for Excellent Managerial Performance, April 1995

Attorney General's Certificate for Outstanding Managerial Performance, March 1994

PROFESSIONAL & COMMUNITY ACTIVITIES:

Member, American Bar Association, 1985 to present

Member, Connecticut Bar Association, 1985 to present

Workers' Compensation and Labor Relations Sections

Presenter, Workers' Compensation Section Seminar, "The State of the State in Workers' Compensation: Dealing with the Second Injury Fund, the AGO and GAB Robins" -March 6, 2009

Town of Simsbury, Pension & Retirement Committee, 2008 to present

Board Member and Past President, Beth El Temple Men's Club of West Hartford, CT, 1999 to present

Recipient, Distinguished Service Award for devoted service to Beth El Temple and the Men's Club, October 7, 2018

President, Connecticut Valley Region, Federation of Jewish Men's Clubs, 2009-2011



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignation of Paul McAlenney from the Retirement Plan Sub-Committee

2. **Date of Board Meeting:** May 13, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Move to accept the resignation of Paul McAlenney (U) as a member of the Retirement Plan Sub-Committee retroactive to April 30, 2019.

5. **Summary of Submission:**
Paul McAlenney has informed the Town Manager's Office that he is resigning from the Retirement Plan Sub-Committee. Mr. McAlenney had been a member of the Sub-Committee for nearly 25 years, his appointment dating back to at least 1995. He served as Chair on multiple occasions.

Based on the recently adopted Memorandum of Understanding regarding the Retirement Plan Sub-Committee, Mr. McAlenney's replacement would be a community member at-large and serve for an initial two year term (three year terms thereafter).

6. **Financial Impact:**
None

7. **Description of Documents Included with Submission:**
a) Resignation Submission from Paul McAlenney, dated April 30, 2019

From: Paul McAlenney [<mailto:pmcal@comcast.net>]
Sent: Tuesday, April 30, 2019 11:26 PM
To: Appleby Melissa
Subject: Re: 5/1 Retirement Plan Subcommittee Meeting

Hello Melissa -

I apologize for the last minute notice but I have been thinking for some time that it is probably right for me to resign from the retirement committee after a long term of attendance.

Although I did have pension background while I was active in private law practice, I am now in my 7th year of retirement and my knowledge, and perhaps even my interest, may now be diminishing and I am hopeful that the committee will be able to select an appropriate successor.

In closing I would like to say how much I have been impressed by the others who have so knowledgeably served on the committee. I extend my thanks and best wishes to all of you.

Sincerely,

Paul McAlenney
15 Riverside Rd.

On Apr 25, 2019, at 5:16 PM, Appleby Melissa <mappleby@simsbury-ct.gov> wrote:

<5-1-19 Retirement Plan Sub-Committee Packet.pdf>



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Appointments to the 350th Anniversary Steering Committee
2. **Date of Board Meeting:** May 13, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the proposed appointments to the 350th Anniversary Steering Committee, the following motion is in order:

Move effective to appoint the following people to the 350th Anniversary Steering Committee:

Diana Moody, representing the Simsbury Land Trust

Jean Sumner, representing the Simsbury Woman's Club

5. **Summary of Submission:**
At the April 22, 2019 meeting, the Board of Selectmen approved the creation of the 350th Anniversary Steering Committee and appointed members to that committee. The proposed tasks for the Town 350th Anniversary Steering Committee are as follows:
 - Maintaining a master calendar of community-wide 350th anniversary related events
 - Developing a logo and assisting with marketing efforts
 - Coordinating an opening ceremonies event
 - Coordinating "River Day," an outdoor event celebrating our Town's water resources
 - Hosting a closing ceremonies or gala type event
 - Assisting and complimenting the work of community organizations conducting 350th anniversary events

Diana Moody is willing to serve as a representative of the Land Trust and Jean Sumner as a representative of the Woman's Club. Their appointments would bring the total Committee membership to 17.

6. **Financial Impact:**
Staff time will be required to help support this initiative. Similar to Simsbury Celebrates, a special revenue fund would be set up for the 350th Anniversary celebration. Donations and other revenues would be deposited into the account, and associated expenditures would be charged to the special revenue fund.

The Board of Finance adopted budget that has been submitted to referendum has an \$18,000 allocation for the 350th anniversary.

7. **Description of Documents Included with Submission:**

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignation of Dennis Kearns from the Technology Task Force
2. **Date of Board Meeting:** May 13, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Move to accept the resignation of Dennis Kearns (R) as a member of the Technology Task Force retroactive to April 18, 2019.

5. **Summary of Submission:**
Dennis Kearns has informed the Town Manager's Office that he would like to resign from the Technology Task Force. Mr. Kearns' term was set to expire on December 2, 2019; the person ultimately appointed to fill his vacancy will have the same expiration date.

Per Town Charter, the person appointed by the Board of Selectmen to fill Mr. Kearns' seat must be from the same political party, in this case a Republican.

6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Resignation Submission from Dennis Kearns, dated April 18, 2019

From: Dennis Kearns [<mailto:dkearns@protonmail.com>]

Sent: Thursday, April 18, 2019 4:29 PM

To: Mike Doyle

Cc: Appleby Melissa

Subject: my Task Force participation

i think I need to terminate my involvement with the simsbury Technology Task force mainly for personal reasons and travel commitments for the company i work for.

Thank you

Dennis Kearns

CALL TO ORDER

The Regular Meeting of the Board of Selectman was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Michael Paine, Christopher Kelly, and Chris Peterson. Absent were: Selectmen Sean Askham and Cheryl Cook. Others in attendance included: Town Manager Maria Capriola; Deputy Town Manager Melissa Appleby; Director of Culture, Parks and Recreation Tom Tyburski; Director of Social Services Kristen Formanek; Finance Director/Treasurer Amy Meriwether; Chairman of Aging and Disability Ed LaMontagne; and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance, which was led by Eagle Scout Patrick Aldrich.

PUBLIC AUDIENCE

Joan Coe, 26 Whitcomb Drive, spoke about Simsbury Performing Arts Center, a Culture Commission being in the new Charter, the golf course being managed under a private management company, advertisements for vaping and cigarette use, administrative leave, the budget and other issues.

Maria Ecke, 8 Glenbrook Road, spoke about misspending money, solar panels, The Ridge at Talcott Mountain Apartments, proposition 2 ½ in Massachusetts, and other issues.

David Balboni, 13 Fox Den Road, spoke about the 350th Anniversary party and some activities and possible attendees, Simsbury growth, and other issues.

PRESENTATIONS

a) Proclamation – Autism Awareness Month

Mr. Wellman said April is Autism Awareness Month and he said that is why there was a blue light at Eno Hall. He read a proclamation on Autism Spectrum Disorders and he proclaimed April 2019 as World Autism Month in Simsbury to raise public acceptance and understanding of Autism Spectrum Disorder as well as to increase knowledge of the efforts that have been and are being made towards individuals with Autism Spectrum Disorders and their families. He presented the certificate to Shannon Knoll.

Ms. Knoll said Autism Awareness Month is recognized across the world and she hopes that it helps embrace it for what it is and embrace the people impacted for who they are.

b) Proclamation – 50th Anniversary of Municipal Clerks Week

Mr. Wellman said the 50th Anniversary of Municipal Clerks Week is May 5th - 11th. He acknowledged the work that Municipal Clerk Ericka Butler, and her Assistant Town Clerks Anita Schwager and Janet Brady do in Simsbury's Town Hall, and all Municipal Clerks do by reading the proclamation dated April 22, 2019.

Ms. Butler said she was honored and proud to serve for Simsbury. She thanked Ms. Schwager and Ms. Brady for their great service. She invited everyone to stop by their office to see what it is they do and ask questions.

c) Medical Equipment Loan Program

Alan Needham, 2 Basswood Lane, gave the Aging and Disability Commission presentation on the proposed Medical Equipment Loan Program. He said the Commission will be soliciting donations for the medical equipment and a physical therapist has volunteered to inspect the donated equipment for safety and use. The Aging and Disability Commission will be recruiting, retaining and coordinating volunteers to support his program. The IT Department will be setting up a voice mailbox that volunteers can check remotely. Town staff will be required to help support the initiative with marketing and referrals. They will also have a “strip clean” protocol on all of the equipment. The Rotary donated \$500 for this program.

Mr. Peterson made a motion effective April 22, 2019, to approve the creation of a Medical Equipment Loan Program to be coordinated by the Aging and Disability Commission. Mr. Paine seconded the motion. All were in favor and the motion passed.

FIRST SELECTMAN’S REPORT

First Selectman, Wellman, reviewed his First Selectman’s Report.

TOWN MANAGER’S REPORT

Town Manager, Capriola, reviewed her Town Manager’s Report.

SELECTMEN ACTION

a) Tax Refund Requests

Mr. Kelly made a motion, effective April 22, 2019, to approve the presented tax refunds in the amount of \$8,809.21, and to authorize the Town Manager, Maria E. Capriola, to execute the tax refunds. Mr. Paine seconded the motion. All were in favor and the motion passed.

b) Proposed FY 2019/2020 Historic Documents Preservation Program Grant

Mr. Wellman said if the Historic Documents Preservation Grant is awarded it would be \$7,500 that would help to digitize our land records.

Ms. Capriola said the total cost of digitizing land records would be about \$11,000. She said the Town Clerk’s office does have a special revenue account that would be available to use for the balance.

Mr. Paine made a motion, effective April 22, 2019, to authorize Maria E. Capriola, Town Manager to submit the 2019/2020 Historic Documents Preservation Program Grant application and to designate Ericka L. Butler, Town Clerk, as the agent for making the above application and to accept the 2019/2020 Historic Documents Preservation Program Grant and to authorize Maria E. Capriola, Town Manager, to execute all documents related to the grant award. Mr. Kelly seconded the motion. All were in favor and the motion passed.

c) Proposed Elderly and Disabled Demand Responsive Transportation Grant

Mr. Wellman said this would be a grant of over \$34,000 that provides funding for out-of-town medical transportation for seniors and disabled residents who qualify.

Mr. Paine made a motion, effective April 22, 2019, to submit the state matching grant application for elderly and disabled demand responsive transportation and to authorize Maria E. Capriola, Town Manager, to execute the grant application and to accept the state matching grant and to execute all documents related to the grant award. Mr. Kelly seconded the motion. All were in favor and the motion passed.

d) American Society of Radiologic Technologist’s National Library Partnership Grant

Mr. Wellman said the Library was awarded a \$500 Radiologic Technologist’s National Library grant for the purchase of books and educational resources for both adult and children related to the topic of radiology,

Mr. Kelly made a motion, effective April 22, 2019, to accept the American Society of Radiologic Technologist’s National Library Partnership Grant and to authorize library staff to execute the tasks associated with the grant award. Mr. Paine seconded the motion. All were in favor and the motion passed.

e) Proposed Eagle Scout Project – Sun Shelter at Gifts of Love Farm

Patrick Aldrich, a Life Scout from Troop 175 presented his proposal to create an 11 x 15 ft. sun shelter area for campers for a better outdoor experience at the Gifts of Love Farm. It will be about 8’ tall.

Mr. Paine made a motion, effective April 22, 2019, to support the Sun Shelter Project at the Gifts of Love Farm Eagle Scout project as presented and to accept the donation on the condition that the project is approved by both the Planning and Zoning Commissions. Mr. Kelly seconded the motion. All were in favor and the motion passed.

f) Request for Temporary Liquor Permit Fee Waiver for Burgers on the Bridge Event

Mr. Wellman said the fundraiser is scheduled for May 29th and the Flower Bridge Committee is asking for the Town to waive the liquor permit fee of \$180 would be consistent with prior practices due to the fundraising aspect of the event.

Mr. Paine made a motion, effective April 22, 2019, to approve the temporary liquor permit fee waiver for the Old Drake Hill Flower Bridge in the amount of \$180 for the 2019 Burgers on the Bridge fundraising event. Mr. Kelly seconded the motion. All were in favor and the motion passed.

g) Proposed Public Gathering Permit – 2019 CT Volley DIG Tournament

Mr. Wellman said the Volley Ball Tournament will be held on August 3rd and 4th, at Simsbury Meadows.

Mr. Kelly made a motion, effective April 22, 2019, to approve the public gathering application for the CT Volley DIG Tournament as presented and to authorize the issuance of the public gathering permit. Mr. Paine seconded the motion. All were in favor and the motion passed.

h) Proposed Public Gathering Permit – 2019 Septemberfest

Mr. Wellman said Septemberfest will take place on September 6th through 8th, 2019 at the Performing Arts Center. 2019 marks the 30th anniversary of the event.

Mr. Paine made a motion, effective April 22, 2019, to approve the public gathering application for the 2019 Septemberfest as presented and to authorize the issuance of the public gathering permit. Mr. Kelly seconded the motion. All were in favor and the motion passed.

i) Proposed Public Gathering Permit – 2019 Hopmeadow Nursery School Graduation

Mr. Wellman said Nursery School graduation will be held on May 22, 2019 at the Performing Arts Center.

Mr. Paine made a motion, effective April 22, 2019, to approve the public gathering application for the 2019 Hopmeadow Nursery School Graduation as presented and to authorize the issuance of the public gathering permit. Mr. Kelly seconded the motion. All were in favor and the motion passed.

j) Proposed Public Gathering Permit – 2019 Spooktacular Chili Challenge

Mr. Wellman said the Spooktacular Chili Challenge will be held on October 20, 2019 at the Performing Arts Center.

Mr. Paine made a motion, effective April 22, 2019, to approve the public gathering application for the 2019 Spooktacular Chili Challenge as presented and to authorize the issuance of the public gathering permit. Mr. Kelly seconded the motion. All were in favor and the motion passed.

k) Proposed Public Gathering Permit – 2019 Valley Battle of the Bands

Mr. Wellman said the Battle of the Bands will also be held at the Performing Arts Center on June 8th. It will be presented by the Simsbury Freemason’s Valley Lodge 36 to benefit the Dana Farber Institute.

Mr. Kelly made a motion, effective April 22, 2019, to approve the public gathering application for the 2019 Simsbury Freemason’s Valley Battle of the Bands, as presented and to authorize the issuance of the public gathering permit. Mr. Paine seconded the motion. All were in favor and the motion passed.

l) Capital Region Council of Governments (CRCOG) Transportation Alternatives Set-Aside

Mr. Wellman said CRCOG is currently soliciting proposals for municipal transportation projects that would be funded by the Transportation Alternatives Set-Aside and funded with federal funding. If we were to receive the grant they recommend we use the money for the multi-use trail from Route 10 to Curtis Park. Ms. Capriola said there would be a 20% local match and we do have the funding for that.

Mr. Peterson made a motion, effective April 22, 2019, to submit a proposal and funding request to CRCOG under the Transportation Alternatives Set-Aside Solicitation to fund the construction of approximately 3,700 linear feet of new multi-use trail along Tariffville Road and the authorize Town Manager, Maria E. Capriola to execute the application documents. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Paine made a motion, effective April 22, 2019, to accept the Transportation Alternatives Set-Aside Solicitation funding should it be awarded to the Town, and to authorize Town Manager, Maria E. Capriola, to execute all documents related to the grant awarded. Mr. Peterson seconded the motion. All were in favor and the motion passed.

m) Proposed Capital Project Transfers

Ms. Capriola said there are two existing capital projects that were funded in previous fiscal years that we do not have sufficient funds to complete. She said the public works garage improvements project is about \$250,000 short. She is proposing reallocating FY 18/19 salt expenditures to Town Aid Road which would free up operating budget dollars for the capital project.

Ms. Capriola said the second project is the One Old Bridge Road project. This project will be short as well. She proposed three different potential revenue sources to close that gap. There is FEMA money, the Belden Trust Fund, and the Greenway Improvements account.

Ms. Capriola spoke about a FEMA grant for demolition cost. That grant requires additional review which may not be completed in time for the construction. There was discussion on saying thank you but no thank you on this grant if necessary.

Ms. Capriola spoke about land records consolidation and vault improvements. She said the vault has carpets in it, which is against code. They need to remove this carpet. They are also running out of room for land records and need high density shelving. The LOCIP account has money to be used for these projects.

After discussion, Mr. Kelly made a motion, effective April 22, 2019, to approve and recommend to the Board of Finance the proposed capital project transfer requests as presented. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Paine made a motion, effective April 22, 2019, to authorize the rescission of a FEMA Grant in the amount of \$4,978.48 for the demolition and abatement of the existing structure on Town owned property located at 1 Old Bridge Road if all necessary FEMA and DEEP approvals are not received by the time construction, demolition, and abatement on the 1 Old Bridge Road project. Mr. Peterson seconded the motion. All were in favor and the motion passed.

n) Proposed Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance Amendments

Mr. Wellman said at the Board of Selectmen meeting on January 28th the Board established a workgroup to review the Tax Abatement for Volunteer Firefighters and Ambulance Personnel Ordinance. There is now a revised ordinance.

Ms. Capriola said there was a scrivener’s error which has now been corrected. Also, they will no longer be providing a benefit to residents providing service to other non-Simsbury fire or ambulance companies that would save the Town about \$1,500 – 3,000 per year.

Mr. Peterson made a motion, to schedule a public hearing for 6:00 p.m. at the Board of Selectmen’s regular meeting on May 13, 2019, to solicit public comment regarding the proposed amendments to the Volunteer Firefighter and Ambulance Personnel Tax Abatement Ordinance (Article V, Chapter 141). Mr. Kelly seconded the motion. All were in favor and the motion passed.

o) Proposed Revisions to Hopmeadow Street Banner Display Policy

Mr. Wellman said the Board previously approved the Hopmeadow Street Banner Display Policy, which transferred responsibility for hanging banners for various Town and civic events from the long-time volunteers

to Town staff. The Performing Arts Center requested that they be removed from the process of hanging the banner over Iron Horse Boulevard, but they want to maintain responsibility for the scheduling of the pole banners along Iron Horse Boulevard.

Mr. Paine made a motion, effective April 22, 2019, to approve the Banner Display Policy as presented. Mr. Kelly seconded the motion. All were in favor and the motion passed.

p) Proposed Final Tax Abatement Agreement for 690 Hopmeadow Street

Mr. Wellman said the Board agreed to a request for a tax abatement at 690 Hopmeadow Street. The Board agreed to a ten year graduated abatement with a value not to exceed \$540,000. The Board also agreed to waive 50% of the cost of fees associated with the construction costs.

Mr. Kelly made a motion, effective April 22, 2019, to approve the finalized Tax Abatement Agreement for 690 Hopmeadow Street as presented and authorize Town Manager Maria E. Capriola to execute the agreement. Mr. Paine seconded the motion. All were in favor and the motion passed.

q) Proposed State Legislation Follow-up

Mr. Wellman spoke about the bear issue in Town. He said he spoke to Mr. Askham and asked that the Public Safety Sub-Committee to provide a recommendation on what should be done with the bear issue.

Mr. Paine made a motion to request the Public Safety Sub-Committee provide the Board of Selectmen with a recommendation on steps that can be taken to insure public safety due to the bear population. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Mr. Wellman also spoke about providing testimony sharing the financial impact on Simsbury on a \$15/hour minimum wage. After some discussion, Mr. Wellman will hold off on formal testimony supporting a \$15/hour minimum wage.

Mr. Wellman spoke about the proposed bill that states that a minimum of 25% of the normal teacher’s pension costs as calculated will be shifted to the towns. Teacher salaries above the median pay rate will have an added percentage to pay, while distressed municipalities are capped at 5% instead of 25%. The Board is in favor of testimony that the State to continue to shoulder the full cost.

APPOINTMENTS AND RESIGNATIONS

a) 350th Anniversary Steering Committee Proposal

Mr. Paine made a motion, effective April 22, 2019 to create the 350th Anniversary Steering Committee and to appoint the following people to the 350th Anniversary Steering Committee:

- Cheryl Cook, representing the Board of Selectmen
- Steven Antonio, representing Main Street Partnership
- Joe Buda, representing the Simsbury Tourism Committee
- Jeff Domenburg, representing the Simsbury Meadows Performing Arts Center
- Lisa Gray, representing the Simsbury Chamber of Commerce
- Judy Knight, representing the Friends of the Simsbury Library
- Deeg Mackay/Sharene Wassell/Jan Lintner, representing the Old Drake Hill Flower

Bridge on a rotating basis
Nick Parisi, representing the Simsbury Theatre Guild
Polly Rice, representing the Library Board of Trustees
Ieke Scully, representing the Simsbury Historical Society
Tara Willerup, representing the Simsbury Free Library
Kris Barnett, Community member
Wendy LaMontagne, Community member
Anita Mielert, Community member
Richard Ostop, Community member

Mr. Paine seconded the motion. All were in favor and the motion passed.

b) Resignation of Kevin Crimmins from the Ethics Board

Mr. Kelly made a motion, effective April 22, 2019, to accept the resignation of Kevin Crimmins as a regular member of the Board of Ethics retroactive to April 9, 2019 with our thanks. Mr. Paine seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting of March 25, 2019

There were no changes to the Regular Meeting Minutes of March 25, 2019, and, therefore, the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) **Personnel** – no report at this time.
- b) **Finance** – no report at this time.
- c) **Welfare** – no report at this time.
- d) **Public Safety** – no report at this time.
- e) **Board of Education** – no report at this time.

Mr. Peterson noted that the Burgers on the Bridge event is being held on a Board of Selectmen meeting night. Ms. Capriola noted that the Hometown Hero ceremony is also that evening, and said that perhaps we can schedule that ceremony to work around this conflict.

COMMUNICATIONS

a) Memo from Director of Public Works Tom R. re: Increase in MIRA Tip Fees

There was no discussion at this time.

b) Memo from Simsbury Aging and Disability Commission Chairman Edward LaMontagne re: Update

Mr. Wellman thanked Mr. LaMontagne for the report on everything that the Aging and Disability Commission is doing. He said it was very impressive and their work is very important.

c) Letter and Recognition of Simsbury as an AARP Network of Age-Friendly Community

There was no discussion at this time.

ADJOURN

Mr. Paine made a motion to adjourn at 7:25 p.m. Mr. Peterson seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk

Respectfully submitted,

Kathi Radocchio
Clerk

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 8:30 a.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Deputy First Selectman Christopher Kelly; Board members Sean Askham, Michael Paine, and Chris Peterson (by phone). Selectwoman Cheryl Cook was absent. Others in attendance included: Town Manager Maria Capriola, Deputy Town Manager Melissa Appleby, and Finance Director/Treasurer Amy Meriwether.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

None

SELECTMEN ACTION

a) FY 19/20 Operating Budget, Capital Budget and Referendum Date

Mr. Wellman said that the Board of Finance closed the budget hearing on the budget on April 23, 2019 and adopted the resolutions for the operating and capital budgets. He said that the budget increase is largely driven by increases to healthcare, contractual salary increases, and other fixed costs.

Mr. Askham made the following resolution:

Pursuant to Section 808 of the Town Charter the following motions were introduced at the Regular Meeting of the Board of Finance on April 23, 2019:

Be it resolved, that the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Selectmen annual budget for the fiscal year ending June 30, 2020 shall be approved and implemented in the amount of \$23,970,138.

Be it resolved, that the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Education annual budget for the fiscal year ending June 30, 2020, shall be approved and implemented in the amount of \$70,880,978.

Be it resolved, that the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of Sewer Use Fund (Sewer Treatment Plant), Residential Rental Properties, Simsbury Farms/Special Programs, Non-Public Schools, Debt Retirement/Capital and Capital Non-Recurring annual budgets for the fiscal year ending June 30, 2020, shall be approved and implemented in the amount of \$12,242,717.

In Accordance with Section 406 (Automatic Referendum) and 808 (Duties of the Board of Finance on the Budget) of the Charter, the recommended operating budgets will be submitted to a referendum in the following forum:

Questions for Referendum Ballot:

1. Shall the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Selectmen annual budget for the fiscal year ending June 30, 2020, be approved and implemented in the amount of \$23,970,138?
2. Shall the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Education annual budget for the fiscal year ending June 30, 2020, be approved and implemented in the amount of \$70,880,978?
3. Shall the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of Sewer Use Fund (Sewer Treatment Plant), Residential Rental Properties, Simsbury Farms/ Special Programs, Non-Public Schools, Debt Retirement, Capital and Capital Non-Recurring annual budgets for the fiscal year ending June 30, 2020, be approved and implemented in the amount of \$12,242,717?
4. Shall the Town of Simsbury appropriate \$2,600,000 for partial roof replacement at Simsbury High School; and authorize bonds and notes in the same amount to finance said appropriation?

Mr. Kelly seconded the resolutions. All were in favor and the motion passed.

Mr. Askham made a motion to set the date of Tuesday, May 14, 2019 for automatic referendum, pursuant to Section 406 of the Town Charter, from 6:00 a.m. to 8:00 p.m. at Henry James Memorial School. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Askham made the following resolution:

RESOLVED, upon motion duly made, seconded and adopted, the reading into the minutes of the full text of the resolutions set out below is waived, copies of the resolutions having been made available to those in attendance, and recorded in these records immediately preceding these minutes.

RESOLVED, that the Board of Selectmen recommends and approves the following:

CIP # General Purpose Projects

New Accounting System (Cash)	\$	350,000
Greenway Improvements (Cash)	\$	100,000
Highway Pavement Management (Bonds, Cash & Grants)	\$	1,185,000
Sidewalk Reconstruction (Cash)	\$	200,000

Sewer Use Fund (Cash)

Plant Programmable Logic Controllers	\$	250,000
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School Projects (Bonds)

Underground Tank Replacement	\$	325,000
School Security Improvements	\$	750,000
SHS Partial Roof Replacement	\$	2,600,000

Mr. Paine seconded the motion. All were in favor and the motion passed.

b) Proposed FY 19/20 Budget Mailer

Mr. Wellman said that the budget mailer will be sent to all residents in advance of the referendum. Ms. Capriola noted one wording change on the first page that will be changed for the final version. She said that the Town Attorney has reviewed this document, and has sent it to the State Elections Enforcement Commission for final content review.

Mr. Wellman said that Board members will need to educate residents on the 14.03% increase in the Town operating budget, as the increase is driven primarily by accounting changes made for transparency purposes.

Mr. Askham made a motion effective April 26, 2019 to approve and authorize issuance of the FY 19/20 budget mailer as presented. Mr. Paine seconded the motion. All were in favor and the motion passed.

c) FY 19/19 Health Insurance Fund Transfer Request

Ms. Capriola said that this is a procedural item to approve a transfer of funds from the general fund to the health insurance fund for the current fiscal year. Although a motion was made by the Board of Finance at their April 5, 2018 meeting to use reserves for tax relief as well as to be added to the Health Insurance fund, only the transfer for tax relief was formally incorporated into the FY 18/19 budget. The Board of Finance supported this transfer request at their April 23, 2019 meeting.

Mr. Askham made motion effective April 26, 2019 to approve the proposed transfer of \$1,000,000 from the General Fund to the Health Insurance Fund. Mr. Paine seconded the motion. All were in favor and it passed unanimously.

ADJOURN

Mr. Askham made a motion to adjourn at 8:45 a.m. Mr. Paine seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Melissa Appleby
Deputy Town Manager

TOWN OF SIMSBURY
Resolutions of the Board of Selectmen

RESOLVED,

Upon motion duly made, seconded and adopted, the reading into the minutes of the full text of the resolutions set out below is waived, copies of the resolutions having been made available to those in attendance, and recorded in these records immediately preceding these minutes.

RESOLVED, That the Board of Selectmen recommends and approves the following:

CIP #	General Purpose Projects	
	New Accounting System (Cash)	\$ 350,000
	Greenway Improvements (Cash)	\$ 100,000
	Highway Pavement Management (Bonds, Cash & Grants)	\$ 1,185,000
	Sidewalk Reconstruction (Cash)	\$ 200,000
	Sewer Use Fund (Cash)	
	Plant Programmable Logic Controllers	\$ 250,000
	<u>School Projects (Bonds)</u>	
	Underground Tank Replacement	\$ 325,000
	School Security Improvements	\$ 750,000
	SHS Partial Roof Replacement	\$ 2,600,000

RESOLUTION APPROPRIATING FROM THE GENERAL FUND \$350,000 FOR REPLACEMENT OF THE ACCOUNTING SYSTEM

RESOLVED, That the Town of Simsbury appropriate from the General Fund THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000) for the costs of a new accounting system to replace the Finance Plus accounting system used by the Town and Board of Education. The appropriation may be spent for design, engineering and other consultants' fees, and other expenses related to the project. The Board of Selectmen may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING FROM THE GENERAL FUND \$100,000 FOR GREENWAY IMPROVEMENTS

RESOLVED, That the Town of Simsbury appropriate from the General Fund ONE HUNDRED THOUSAND DOLLARS (\$100,000) for costs of improvements to the Greenway, including resurfacing, fencing, new signage, intersection warning systems, pavement markings, tree work, installation of root barriers, drainage improvements and related work. The appropriation may be spent for planning, engineering and construction costs, and other expenses related to the project. The Board of Selectmen may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING \$1,185,000 FOR HIGHWAY PAVEMENT MANAGEMENT; AND AUTHORIZING \$605,000 BONDS AND NOTES TO FINANCE, IN PART, SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate ONE MILLION ONE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$1,185,000) for the repaving, repair and rehabilitation of the Town roadways pursuant to the Town's pavement management program. The appropriation may be spent for engineering and other consultants' fees, equipment costs, design and construction costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The amount of \$181,500 is appropriated from the General Fund to finance, in part, such project. It is anticipated that the Town will receive grants to finance, in part, the appropriation [**Town Aid Road grant \$243,500 and LOCIP grant \$155,000**]. The Board of Selectmen may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to SIX HUNDRED FIVE THOUSAND DOLLARS (\$605,000) to finance, in part, the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed SIX HUNDRED FIVE THOUSAND DOLLARS (\$605,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town

shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.
- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the First Selectman, the Town Manager, the Treasurer, the Board of Education and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING FROM THE GENERAL FUND \$200,000 FOR SIDEWALK RESURFACING AND RECONSTRUCTION

RESOLVED, That the Town of Simsbury appropriate from the General Fund TWO HUNDRED THOUSAND DOLLARS (\$200,000) for sidewalk resurfacing and reconstruction, drainage and ADA accessibility improvements. The appropriation may be spent for planning, engineering, equipment, construction costs, and other expenses related to the project. The Board of Selectmen may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING FROM THE SEWER USE FUND \$250,000 FOR PLANT PROGRAMMABLE LOGIC CONTROLLERS (PLC)

RESOLVED, that the Town of Simsbury appropriate from the Sewer Use Fund TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for costs in connection with the replacement of plant Programmable Logic Controllers which are obsolete and replacement parts are unavailable. The appropriation may be spent for investigations, design, equipment, engineering, construction and materials, and other expenses related to the project. The Water Pollution Control Authority may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation.

RESOLUTION APPROPRIATING \$325,000 FOR UNDERGROUND TANK REPLACEMENT AT TARIFFVILLE AND SIMSBURY HIGH SCHOOLS; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate THREE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$325,000) for the removal of the existing underground oil tanks at Tariffville School and Simsbury High School, replacement of the tank at Tariffville School with one which meets DEEP regulations and sidewalk replacement at Simsbury High School at the location where the tank was removed. The appropriation may be spent for engineering and other consultants' fees, equipment costs, design and construction costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Education may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed THREE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$325,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed THREE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$325,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the

bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the First Selectman, the Town Manager, the Treasurer, the Board of Education and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

**RESOLUTION APPROPRIATING \$750,000 FOR SCHOOL SECURITY IMPROVEMENTS;
AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID
APPROPRIATION**

RESOLVED,

- (a) That the Town of Simsbury appropriate SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000) for the implementation of hardened security to the vestibules and the improvement of exterior security at Simsbury High School, Central School, Latimer Lane School, Tariffville School and Tootin' Hills School. The appropriation may be spent for engineering and other consultants' fees, equipment costs, design and construction costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Education may determine the particulars, and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of

Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.
- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the First Selectman, the Town Manager, the Treasurer, the Board of Education and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$2,600,000 FOR PARTIAL ROOF REPLACEMENT AT SIMSBURY HIGH SCHOOL; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate TWO MILLION SIX HUNDRED THOUSAND DOLLARS (\$2,600,000) for partial roof replacement at Simsbury High School. The Town anticipates receipt of grants to defray, in part, the appropriation. The appropriation may be spent for design, engineering and other consultants' fees, construction and equipment costs, materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Education may determine the particulars, and may reduce

or modify the scope of the project, and the entire appropriation; and that the Town issue bonds or notes and temporary notes in an amount not to exceed \$2,600,000 to finance the appropriation.

- (b) That the Town issue bonds or notes in an amount not to exceed TWO MILLION SIX HUNDRED THOUSAND DOLLARS (\$2,600,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION SIX HUNDRED THOUSAND DOLLARS (\$2,600,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.
- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the First Selectman, the Town Manager, the Treasurer, the Board of Education and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

FURTHER RESOLVED,

- (a) that pursuant to the Charter, the resolution above shall be submitted to the voters in the manner provided by Section 406 thereof on _____, 2019, between the hours of 6:00 A.M. and 8:00 P.M.
- (b) The resolution shall be placed upon the voting machines or paper ballots under the following heading:

“SHALL THE TOWN OF SIMSBURY APPROPRIATE \$2,600,000
FOR PARTIAL ROOF REPLACEMENT AT SIMSBURY HIGH
SCHOOL; AND AUTHORIZE BONDS AND NOTES IN THE SAME
AMOUNT TO FINANCE SAID APPROPRIATION?”

Voters approving said resolution will vote “Yes” and those opposing said resolution shall vote “No”.

Electors and persons qualified to vote in town meetings who are not electors will vote at the following polling place:

Henry James Memorial Junior High School Gymnasium
155 Firetown Road, Simsbury, Connecticut

Absentee ballots will be available from the Town Clerk’s office.

- (c) Notice of the referendum shall be given by the Town Clerk.



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

Maria E. Capriola - Town Manager & Eric Wellman - First Selectman

May 6, 2019

John Hampton
State Representative, 16th District
Legislative Office Building, Room 5007
300 Capital Avenue
Hartford, CT 06106-1591

Kevin Witkos
State Senator
Legislative Office Building, Room 3400
300 Capital Avenue
Hartford, CT 06106-1591

Sent via E-mail

Dear John and Kevin,

At the April 22, 2019 Town of Simsbury Board of Selectmen meeting our Board reviewed the proposal regarding the municipal contribution to the Teachers Retirement System. This letter is to state the Town of Simsbury's opposition to the proposal currently being discussed in the Connecticut Legislature. The Town has a number of concerns with this proposal and has been monitoring the discussion surrounding it closely.

Under this proposal Simsbury's contribution to the Teachers Retirement System would be \$304,466 in the first year. Based on our overall anticipated state revenue, this contribution has a net impact of a loss of \$244,401 in state revenue, or a decrease of -3.6% for FY 19/20. By the third year (FY 21/22), Simsbury's contribution would grow to \$913,398, or 36% of the normal cost. Communities such as Simsbury that pay more than the determined state teacher salary "average" are penalized under this proposal. However, we have not seen details as to how the "average" salary was determined. Certain parts of the state such as the Farmington Valley and southwestern Connecticut have a much higher cost of living than other parts of the state, such as the eastern portion. Cost of living certainly impacts the salaries provided to our teachers and those in neighboring benchmark communities.

Telephone (860) 658-3230
Facsimile (860) 658-9467

townmanager@simsbury-ct.gov
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 - 1:00 Friday

Should this proposal be implemented some of our concerns include: challenges with collective bargaining and interest arbitration and their impact on determining salaries; municipalities lack of governance or ability to negotiate the pension benefits granted to our teachers; and the burden of shifting this cost to the property tax. Local governments in Connecticut are already heavily reliant on the property tax and municipalities lack the statutory authority to diversify our revenue base in a meaningful way. Property tax is often viewed as a regressive means of taxation, and this proposal simply shifts the cost to our local property tax payers. This proposal does not identify a new revenue source to pay for these costs nor does it restructure the existing benefits to achieve long-term savings to the plan.

Chairs of the Appropriations Committee and Finance Committee have recently stated that this proposal is still up for debate. At the moment it is unclear if this shift in costs will be approved in the final budget. Again, this letter is to formally state the Town of Simsbury's opposition to the proposed plan to shift a portion of the Teacher Retirement System to municipalities.

Regards,

Maria E. Capriola

Maria E. Capriola,
Town Manager

Eric Wellman

Eric Wellman,
First Selectman

C: Board of Selectmen
Matt Curtis, Simsbury Public Schools Superintendent
Burke LaClair, Simsbury School Business Manager

Dear Neighbor,

On Tuesday, May 14th, you will have the opportunity to vote on the 2019-2020 Town and Education operating budgets; special revenue budgets, including capital. The information presented here is intended to help you make an informed choice. Voting will take place at Henry James Memorial School, located at 155 Firetown Road, from 6 a.m. to 8 p.m. Thank you for participating in this important process.

BUDGET OVERVIEW

Board of Selectmen

Total Budget Request:

- \$23,970,138
- 14.03% increase
- \$2,949,411 in new dollars

Board of Education

Total Budget Request:

- \$70,880,978
- 2.5% increase
- \$1,731,426 in new dollars

TOWN OF SIMSBURY GENERAL FUND BUDGETS

	FY2018/19 Budget	FY2019/20 Projected	Change	Percent Change
Town Operating Budget	\$21,020,727	\$23,970,138	\$2,949,411	14.03%
School Operating Budget	69,149,552	70,880,978	1,731,426	2.50%
Non-Public School Budget	543,490	546,432	2,942	0.54%
Debt Service & Capital	5,804,600	5,937,284	132,684	2.29%
Gross Expenditures	96,518,369	101,334,832	4,816,463	4.99%
Anticipated Revenue	8,968,171	9,376,271	408,100	4.55%
Use of Fund Balance (Transfers)	-	850,000	850,000	0.00%
Use of Fund Balance (Mill Rate Relief)	-	-	-	0.00%
Total Revenue and Approp of Fund Balance	8,968,171	10,226,271	1,258,100	14.03%
Balance to be Raised by Property Tax	\$87,550,198	\$91,108,561	3,558,363	4.06%

REFERENDUM QUESTIONS

When you walk into the voting booth on May 14th, the following is what you will be voting on:

Operating Budgets

- #1 Board of Selectmen Budget
- #2 Board of Education Budget

Special Revenue/Other Budgets

- #3 Sewer Fund, Residential Rental Properties, Simsbury Farms, Non Public Schools, Debt Service & Capital, and Capital Non-Recurring

Capital Project*

- #4 SHS Partial Roof Replacement \$2,600,000

Proposed 19-20

*By Town Charter, this project will be voted on at the May 14th referendum because the cost of this project exceeds 2% of the annual Town Budget.



MILL RATE AND MEDIAN HOME IMPACT

Mill Rate Impact

Current Mill Rate – 36.42
Proposed Mill Rate – 37.32
Increase of 0.9 mills or 2.47%

Median Home Impact

Current Median Home Taxes – \$7,794
Proposed Median Home Taxes – \$7,986
Increase of \$192 or 2.47%

Note: Mill rate is estimated until the final rate is set by the Board of Finance following the referendum.

KEY FACTS ABOUT SIMSBURY PUBLIC SCHOOLS



ENROLLMENT HISTORY & PROJECTION AS OF OCT. 1

	2017	2018	2019*
Elementary Schools K-6	1,976	1,989	2,009
Middle School 7-8	658	610	630
High School 9-12	1,405	1,419	1,362
Total	4,039	4,018	4,001

*Projected

Benchmarking Per Pupil Expenditures 2017-18 Comparative Data

Simsbury\$17,147

- Per pupil spending is 92nd out of 169 of all towns in Connecticut
- Per pupil spending is 11th out of 27 of all towns in the Hartford area
- Per pupil spending is 12th out of 21 of all Demographic Reference Group B towns

Demographic Reference Group B Average \$17,274
State Average \$17,974

Source: CT State Department of Education - Bureau of Grants Management



Simsbury Board of Education
 Simsbury Board of Selectmen
 933 Hopmeadow Street
 Simsbury, CT 06070

Inside...

- Proposed Board of Selectmen & Board of Education Budgets
- Budget Highlights

Please don't forget to

VOTE

**Tuesday,
 May 14th**

MARK YOUR CALENDARS

Referendum Vote is Tuesday, May 14th

TIME
 6 a.m. to 8 p.m.

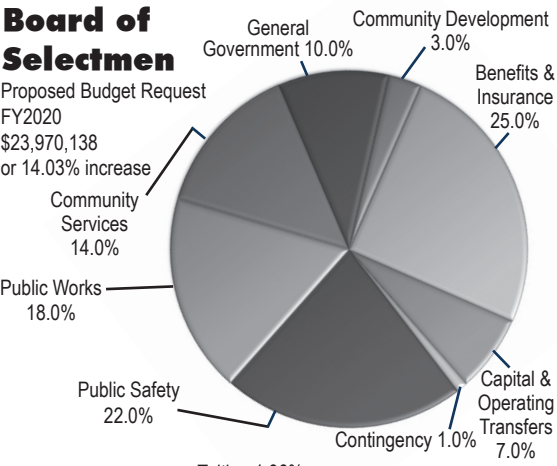
LOCATION
 Henry James Memorial School
 155 Firetown Road
 Simsbury, CT

*Simsbury is YOUR town...
 ...so don't forget to vote!*

BUDGET PROPOSALS

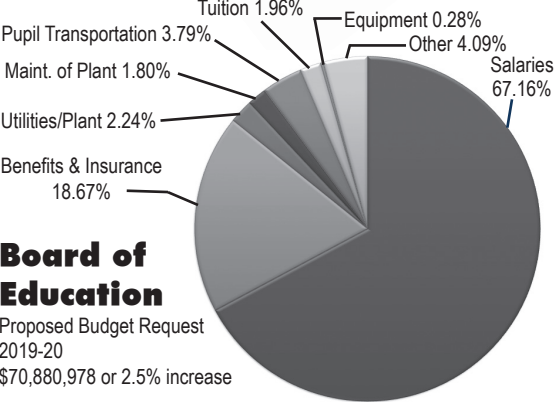
Board of Selectmen

Proposed Budget Request FY2020
 \$23,970,138
 or 14.03% increase



Board of Education

Proposed Budget Request 2019-20
 \$70,880,978 or 2.5% increase



Year-by-Year Budget Data

Item	15-16	16-17	17-18	18-19	19-20 proposed
BOS Operating Budget	0.84%	3.30%	15.98%	-7.01%	14.03%
BOE Operating Budget	1.30%	1.51%	0.99%	1.50%	2.50%
		10 Year Avg.	5 Year Avg.		
BOS Operating Budget		3.26%	4.95%		
BOE Operating Budget		1.53%	1.56%		

Have a Question About the Budget?

Board of Selectmen
 Eric Wellman, First Selectman
 tel. (860) 658-3231 or EWellman@simsbury-ct.gov
 Maria E. Capriola, Town Manager
 tel. (860) 658-3230 or townmanager@simsbury-ct.gov

Board of Education
 Tara Donohue Willerup, Chairman
 tel. (860) 651-7974 or TWillerup@simsbury.k12.ct.us
 Matthew T. Curtis, Superintendent
 tel. (860) 651-3362 or MCurtis@simsbury.k12.ct.us

Board of Finance
 Robert Pomeroy, Chairman, RPomeroy@simsbury-ct.gov

For a complete listing of Board members and itemized budget information, please go to:
www.simsbury-ct.gov (BOS and BOF members)
www.simsbury.k12.ct.us (BOE members)

FY 19/20 Budget Fact Sheet

Note: \$1.55M of the \$2.9M town budget increase has offsetting revenue with no net budget impact

Mill rate impact

- a. Current mill rate 36.42
- b. Proposed mill rate 37.32 – increase of 0.9 mills or 2.47%

Median home impact

- a. Current median home taxes \$7,797/yr
- b. Proposed median home taxes \$7,986/yr – increase of \$192/yr or 2.47%

Town Significant Budget Expenditure Drivers

1. Employee benefits
 - a. 12% increase in health insurance premiums (appx. \$350,000)
 - b. Transferred \$850,000 to the Health Insurance Fund reserve from the General Fund reserve – this is being funded by reserves but does show an increase to the expenditures (we have to account for the transfer)
 - c. Decreased the interest rate assumptions for our pension and OPEB investments, resulting in a \$172,211 increase
2. Capital impacts on operating budget
 - a. Moved \$130,000 from capital to operating budget for Police vehicles
 - b. CNR increased by \$125,090 - Utilized available cash for capital that was previously included in the cash for capital line item. Correctly recorded in CNR which shows as part of operating budget.
3. Increased contribution to the Culture, Parks and Recreation (Simsbury Farms) special revenue fund by \$80,000
4. Farmington Valley Health District assessment increased by \$16,000
5. MS 4 stormwater permit requirements/compliance – \$27,000
6. Previously under budgeted items (approximately \$85,000 in aggregate)
 - a. Social Security
 - b. Liability-Automobile-Property and Workers Compensation Insurance Premiums
 - c. Police Overtime
7. Approximately \$575,000 in accounting changes to reflect the full cost of the following services, with recorded offsetting revenue. However, this does show an increase in the expenditures.
 - a. IT Salaries, School Resource Officers, Grounds Maintenance, Engineering Services, Dial A Ride costs, Housing Authority costs, BOE Medical and Pension costs for shared Town/BOE positions
8. New additions to budget
 - a. Accountant (mid-year hire) – Approximately \$54,000
 - b. 350th Anniversary/Committee – \$18,000