January 10, 2019

Ms. Ericka Butler Town Clerk Town of Simsbury, CT

Dear Ms. Butler.

The Library Building Committee has scheduled a meeting for Monday, January 14, 2019 at 2:00 p.m. in the Program 2 Room of the Simsbury Public Library. The agenda is as follows:

Agenda

- 1. Public Audience
- 2. Approval of Minutes of December 10, 2018 meeting
- 3. Discussion of Project Budget
- 4. Review of Project Schedule
- 5. Review of Project Technology Scope
- 6. Discussion of furniture, fixtures & equipment (FF&E)
- 7. Review and Approval of Invoices
- 8. State Library Grant Matters
- 9. Old Business
- 10. New Business
- 11. Next Meeting Date
- 12. Adjourn