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November 2, 2023

Ms. Trish Munroe Town Clerk Town of Simsbury, CT

Dear Ms. Munroe,

The Public Building Committee has its regular meeting scheduled on the Zoom conferencing platform for Monday, November 6, 2023 at 7:00 p.m.

The agenda is as follows:

## Agenda

- 1. Public Audience
- 2. Approval of October 2, 2023 minutes
- 3. Latimer Lane Project
  - Review all Invoices & Pay Applications
  - Review all Change Orders
  - Contractor Reports
- 4. Eno Memorial Hall HVAC Upgrade project Introduction
- 5. Adjourn

Sincerely,

Richard Derr, Vice Chairman Public Building Committee