July 31, 2018

Ms. Ericka Butler Town Clerk Town of Simsbury, CT

Dear Ms. Butler.

The Public Building Committee has a special meeting scheduled for **Monday, August 13, 2018 at 7:00 p.m.** in the **Board of Education Conference Room**. The agenda is as follows:

<u>Agenda</u>

- 1. Approval of Project Invoices
- 2. Board of Selectmen Liaison Report-Cheryl Cook
- 3. Review Qualifications and Proposals for Construction
 Manager-Henry James Memorial School Project Phase III
- 4. Adjourn

Sincerely,

Richard E. Ostop, Chairman Public Building Committee