



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Office of Community Planning and Development

To: Historic District Commission

From: Laura Barkowski, CZEO
Code Compliance Officer

Date: March 28, 2023

RE: Certificate of Appropriateness – Expiration Dates

Staff was instructed to research Certificate of Appropriateness expiration dates and discuss the the process of changing the timeframe.

A Certificate of Appropriateness (COA) is an approval which acknowledges that the proposed work is in conformance with the intent and purpose of Connecticut General Statutes Section 7-147a through 7-147y and the East Weatogue Historic District Commission Handbook. As set forth in the HDC Handbook, a Certificate of Appropriate expires one year after issuance. This expiration date is not mandated by State statutes. Expiration dates for COAs in surrounding municipalities greatly vary from expiring six months after issuance to no expiration date.

Should the Commission choose to extend the timeframe that this approval is valid for, Staff suggests an expiration date of 5 years after issuance, with a possible 5-year extension. This would make the expiration date consistent with other Commission approval periods (ie: Site Plan Approval /Inland Wetlands Permit). A public hearing is required for all text amendments to the rules and practices within the HDC Handbook.